

**PETERSBURG & SOUTH HILL RESIDENCY  
RESTROOM RENOVATIONS**

**Project Code: 501-B2501-012**

**IFB # 157389**

**December 12, 2022**



GAUTHIER  
ALVARADO  
ASSOCIATES

**Architecture • Engineering • Planning  
10201 Fairfax Blvd. • Suite 225  
Fairfax, Virginia 22030  
703•241•2202**

**VIRGINIA DEPARTMENT OF TRANSPORTATION**

**PETERSBURG & SOUTH HILL RESIDENCY RESTROOM RENOVATIONS**

**Project No. 501-B2501-012**

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Not Used

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Not Used

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## DGS-30-256

(Rev. 07/21)

### NOTICE OF INVITATION FOR BIDS (IFB)

Sealed bids are invited for the construction of Petersburg and South Hill Residency Restroom Renovations at 4608 Boydton Plank Road, Petersburg, VA 23803 and 1013 West Atlantic Street, South Hill, Virginia 23970.

The project is generally includes work to reconfigure existing restrooms for ADA accessibility and New Baby Changing Stations. Work to include, but not limited to the demolition of ceilings, plumbing fixtures, toilet accessories and the relocation of doors and to construct toilet partitions, plumbing fixtures, toilet accessories, ceiling, painting, associated electrical work and associated HVAC work in accordance with the Plans and Specifications.

Sealed bids will be received electronically through eVA. To submit an online bid, please refer to the online bidding instructions at: <https://www.youtube.com/watch?v=KSxcAkOekW0>. If Bidder encounters any problem in entering responses into eVA they must contact [eVA Customer Care](mailto:eVACustomerCare@DGS.Virginia.gov) for assistance or email [eVACustomerCare@DGS.Virginia.gov](mailto:eVACustomerCare@DGS.Virginia.gov) Customer Care Hours are from 8:15am to 5:00pm

**The deadline for submitting bids is 2:00 P.M. sharp, as determined by the Bid Officer, on February 21, 2023.**

A public bid opening via teleconference will be hosted by a VDOT representative. The bids will be opened publicly and read aloud **beginning 2:00 PM on February 22, 2023**. The conference can be accessed with the below dial-in information:

- a. Conference call: Call + 1 470-310-0990 Meeting PIN ID: 677 373 533#
- b. Via online: Go to [meet.google.com/qux-apyh-vbc](https://meet.google.com/qux-apyh-vbc)
- c. Additionally, conference can be accessed by downloading the free Google Meet App on your smart phone.
  - From the Google Meet App, click on “Join a Meeting”
  - Enter meeting code: qux-apyh-vbc  
Then select “Join Now”

**A five percent (5%) bid bond is required to accompany this bid.** When required bid shall be accompanied by a **Commonwealth of Virginia Standard Bid Bond, Form CO-10.2**, payable to the Owner as obligee in an amount equal to five percent (5%) of the amount of the bid. **Failure to submit the bid bond on the Commonwealth of Virginia Standard Bid Bond, Form CO-10.2 will result in the bid being considered non-responsive.** (When bid bonds are requested, the awarded contractor will be required to furnish Performance and Payment Bond.)

**eVA Vendor Registration:** The bidder or offeror shall be a registered vendor in eVA. See the attached **eVA Vendor Registration Requirements**.

**GCPay:** Contract payments **shall be** made through GCPay. Go to [www.gcpay.com](http://www.gcpay.com) to see the instructions on how to process pay applications.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves the right to reject any or all bids.

An OPTIONAL pre-bid conference will be held at 4609 Boydton Planks Road, Petersburg, VA 23803 at **10:00am on January 30, 2023**, followed by a site visit and 1013 West Atlantic Street, South Hill, VA 23970 for a site visit. Attendance shall be optional for those submitting a bid. This is not a mandatory project showing, however, potential bidders are encouraged to visit the site of the proposed work. The submission of a bid will be considered as conclusive evidence that the bidder has made such examination and/or is satisfied as to the conditions to be encountered in performing the work.

**The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount including any properly submitted and received bid modifications plus** such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. **‘Notice of**



**DGS-30-256**

(Rev. 07/21)

**Award' or 'Notice of Intent to Award' will be posted on eVA, Virginia Department of General Services' central electronic procurement website, at <https://eva.virginia.gov>**

Contractor registration is required in accordance with Section 54.1-1103 of the Code of Virginia. See the Invitation for Bids for additional qualification requirements.

All executive branch agencies are directed to advance Executive Order 35, dated July 3, 2019.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of <https://eva.virginia.gov>.

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations: <https://eva.virginia.gov>

Authorized Official of Owner/Agency

Attachment: eVA Vendor Registration Requirements

**DGS-30-384**  
(Rev. 01/21)

### **Vendor eVA Registration Requirements**

***eVA Business-to-Government Vendor Registration, Contracts, and Order:*** *The eVA Internet electronic procurement solution, web site portal [www.eVA.virginia.gov](http://www.eVA.virginia.gov), streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide construction and/or professional services to the Commonwealth shall participate in the eVA Internet e-procurement solution by completing the free eVA Vendor Registration. All bidders or offerors must register in eVA and pay the Vendor Transaction Fees specified below; failure to register will result in their bid/proposal being rejected.*

*Vendor transaction fees are determined by the date the original purchase order is issued and the current fees can be found on the eVA website at <https://eva.virginia.gov/eva-billing.html>.*

***eVA Orders and Contracts:*** *The solicitation/contract will result in (1) purchase order(s) with the eVA applicable transaction fee assessed for each order.*

## INSTRUCTIONS TO BIDDERS

**The Invitation For Bids (“IFB”)** consists of the Notice, these Instructions To Bidders, the Bid Form, the Pre-Bid Question Form, the General Conditions of the Construction Contract, the Supplemental General Conditions (if any), the Special Conditions (if any), the Forms to be used, and the Scope of Work as described by the Plans and Specifications, other documents listed in the Specifications, and any addenda which may be issued, all of which request qualified bidders to submit competitive prices or bids for providing the described work of the Contract.

As used herein, the terms “bidder” and “Contractor” both shall refer to the Person submitting a bid.

**eVA Vendor Registration:** The bidder shall be a registered vendor in eVA. See the attached **eVA Vendor Registration Requirements**.

1. **CONDITIONS AT SITE OR STRUCTURE:** Bidders shall visit the Site and shall be responsible for ascertaining pertinent local conditions such as location, accessibility, general character of the Site, structure or building, and the character and extent of existing conditions, improvements or work within or adjacent to the Site. No Claims shall be submitted as a result of Bidder’s failure to have done so, but shall be deemed waived and will not be considered by the Owner. See Section 7 of the General Conditions entitled "Conditions at Site."
2. **EXPLANATIONS TO BIDDERS:** No oral explanation in regard to the meaning of drawings and specifications will be made and no oral instructions will be given before the award of the Contract. The Owner shall not be responsible for any conclusions, assumptions or interpretations made by bidders during the preparation of bids that are contrary to the Drawings and Specifications and their clear intent. Discrepancies, conflicts, errors, omissions or doubts as to the meaning of the Contract Documents shall be communicated in writing to the A/E for interpretation. Bidders **must** use the "Prebid Question Form" provided in the bid documents. Bidders must so act to assure that questions reach the A/E at least six (6) days prior to the time set for the receipt of bids to allow a sufficient time for an addendum to reach **all bidders** before the submission of their bids. If, however, there are two (2) weeks or less between the first bid advertisement and the time set for receipt of bids, then bidders must submit questions so that they reach the A/E no later than three (3) days prior to the time set for receipt of bids. Any interpretation made will be in the form of an addendum to the Specifications which will be forwarded to all bidders, and its receipt shall be acknowledged by the bidder on Bid Forms. If such discrepancies, conflicts, errors, omissions or doubts are reasonably apparent or should have been reasonably apparent to the bidder, and the bidder failed to submit questions to the A/E in the time and manner required herein and the Contract is awarded to the bidder, then any claims shall be deemed waived and the bidder shall not be entitled to additional compensation or time, or entitled to sue the Owner based on such discrepancies, conflicts, errors, omissions, or doubts.
3. **TIME FOR COMPLETION:**
  - (a) "Time for Completion" shall be designated by the Owner on the Invitation for Bids or other prebid documents and shall mean the number of consecutive calendar days following the issuance of the Notice to Proceed which the Contractor has to substantially complete all Work required by the Contract. In some instances, the Time for Completion may be stated in the form of a Contract Completion Date based on a stipulated date of Notice to Proceed.

Unless otherwise specified, the Contractor shall achieve Final Completion within thirty (30) days after the date of Substantial Completion.
  - (b) When the Notice to Proceed is issued, it will state a Contract Completion Date, which has been set by the Owner based on date of the Notice to Proceed and the Time for Completion.

- (c) The Contractor, in preparing and submitting its bid, is required to take into consideration normal weather conditions. Normal weather does not mean statistically average weather, but rather means a range of weather patterns which might be anticipated based on weather conditions and events for the past ten (10) years. Normal weather conditions shall be determined from the public historical records available, including the U.S. Department of Commerce, Local Climatological Data Sheets, Oceanic and Atmospheric Administration/Environmental Data and Information Service, National Climatic Center and the National Weather Service. The data sheets to be used shall be for the locality or localities closest to the Site. No additional compensation, costs or damages will be paid to the Contractor because of normal weather conditions, including normal adverse weather to be anticipated during the Project. An extension of time for abnormal adverse weather conditions which directly impact the Work will be considered by the Owner as set forth in the General Conditions.
- (d) If the Owner designates the public historical climatological records to be used to establish normal weather patterns, the bidder shall use those records in estimating and preparing its bid. If the Owner requests each bidder to indicate the weather pattern records used in preparation of a bid, each bidder may select the public historical climatological records upon which it will rely in preparing its bid. In the latter situation, each bidder shall designate in the space provided which of such climatological data records were used in preparing the bid. A bidder's failure to designate climatological records when submitting a bid shall not disqualify a bid, but shall constitute a waiver of any claim or request for an extension of time as the result of abnormal adverse weather. In either case, the bid submitted and the Time for Completion shall be presumed to have been based upon normal weather patterns, including normal adverse weather, as derived from the climatological records used.

#### 4. PREPARATION AND SUBMISSION OF BIDS:

- (a) Bids shall be submitted on the forms furnished, or copies thereof, and shall be signed in ink, or in the case of bids submitted electronically, signatures shall be in accordance with Code of Virginia § 59.1-479 *et seq.* The Owner's agreement to accept electronic bids, if made, will be indicated in the IFB. Erasures or other changes in a bid must be explained or noted over the signature of the bidder. Bids containing any conditions, omissions, unexplained erasures, alterations or items not called for in the proposal, or irregularities of any kind, may be rejected by the Owner as being incomplete or nonresponsive.
- (b) Each bid must give the complete legal name and full business address of the bidder and be signed by the bidder, or the bidder's authorized representative. Bids by partnerships must be signed in the partnership name by one of the general partners of the partnership or an authorized representative, followed by the designation/title of the person signing, and a list of the partners. Bids by joint ventures must be signed in the joint venture name by one of the joint venturers or an authorized representative of one of the joint venturers, followed by the designation/title of the person signing, and a list of the joint venturers. Bids by corporations must be signed with the legal name of the corporation followed by the name of the state in which it is incorporated and by the signature and title of the person authorized to bind it in this matter. The name of each person signing shall be typed or printed below the signature. A signature on a bid by a person who identifies their title as "President," "Secretary," "Agent" or other designation without disclosing the principal firm, shall be held to be the bid of the individual signing. When requested by the Owner, satisfactory evidence of the authority of the officer signing on behalf of the corporation shall be furnished. Trade or fictitious names may be referenced by using "t/a \_ \_ \_," but bids shall be in the legal name of the person or entity submitting the bid.
- (c) Bids with the bid guarantee shall be enclosed in a sealed envelope which shall be marked and addressed as indicated by the advertisement. If a Contract is for one hundred twenty thousand

dollars (\$120,000) or more, or if the total value of all construction, removal, repair or improvements undertaken by the bidder within any twelve-month period is seven hundred fifty thousand dollars (\$750,000) or more, the bidder is required under Code of Virginia §§ 54.1-1100, *et seq.*, to be licensed in Virginia as a "Class A Contractor." If a Contract is for ten thousand dollars (\$10,000) or more, but less than one hundred twenty thousand dollars (\$120,000), or if the total value of all construction, removal, repair or improvements undertaken by the bidder within any twelve-month period is one hundred fifty thousand dollars (\$150,000) or more, but less than seven hundred fifty thousand dollars (\$750,000), the bidder is required to be licensed in Virginia as a "Class B Contractor." The bidder shall place on the outside of the envelope containing the bid and shall place in the bid over its signature whichever of the following notations is appropriate and insert its Contractor license/registration number:

Licensed Class A Virginia Contractor No. \_\_\_\_\_  
or  
Licensed Class B Virginia Contractor No. \_\_\_\_\_

If the bidder is not properly licensed in Virginia at the time the bid is submitted, or if the bidder fails to provide this information on its bid or on the envelope containing the bid and fails to promptly provide said Contractor license number to the Owner in writing when requested to do so before the opening of bids, the bidder shall be deemed to be in violation of Code of Virginia § 54.1-1115 and its bid will not be considered.

- (d) Following guidance from the Board for Contractors, the Owner may, as a part of determining whether the bidder is "responsible," require the apparent low bidder to submit a listing of its Subcontractors along with the license number and classification or specialty of each. *See DEP'T OF PROF'L AND OCCUPATIONAL REGULATION, BD. FOR CONTRACTORS POLICIES & INTERPRETATIONS, No. 2959 (July 11, 2016)* ("A licensed contractor may bid on work, or enter into a contract for work, which is outside the scope of [its] license classification(s) provided that [it] subcontracts that work, to properly licensed contractors, and the work of the subcontractors is incidental to the contract.").
- (e) The bidder must place its Employer Identification Number (SSN or FEIN) in the space provided on the Bid Form.
- (f) Every bidder organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership must be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia, as amended, or as otherwise required by law. Any bidder organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 must include in its bid the identification number issued to it by the State Corporation Commission. Any bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder is not required to be so authorized. A bidder required to be authorized to transact business in Virginia that fails to provide the required information shall not receive an award unless a waiver of this requirement and of any administrative policies and procedures established to implement Code of Virginia § 2.2-4311.2 is granted by the chief executive of the Owner.

If awarded the Contract, the bidder shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of the Contract. Doing so shall be deemed to be a violation of Code of Virginia § 2.2-4311.2 and the bidder understands and agrees that the Owner may void the Contract if the bidder fails to comply with this provision.

- (g). *Code of Virginia, § 2.2-4376.2* shall be applicable to the Work of the Contract.

**5. BID GUARANTEE:**

- (a) Any bid (including the Total Base Bid plus all Additive Bid Items) which exceeds five hundred thousand dollars (\$500,000) shall be accompanied by a Commonwealth of Virginia Standard Bid Bond, Form CO-10.2, payable to the Owner as obligee in an amount equal to five percent (5%) of the amount of the bid (the "Bid Bond"). The Owner agrees to accept a Bid Bond on which the Surety has utilized electronic signatures and/or electronic notarization if the electronic notarization meets the requirements of *Virginia Code §§ 47.1-6.1, -7, and -12*, and the Commonwealth of Virginia State Corporation Commission Bureau of Insurance and the Bid Bond contains any SURETY BOND SEAL ADDENDUM established by the Commonwealth of Virginia State Corporation Commission Bureau of Insurance. For construction contracts up to \$500,000, where bid bond requirements have been waived by Owner as stated in the IFB, prospective Contractors may be prequalified in accordance with *Code of Virginia § 2.2-4317.A*. A Bid Bond may be required for Contracts having bids of up to five hundred thousand dollars (\$500,000) if such requirement is stated in the IFB. The Bid Bond must be issued by a surety company which is legally authorized by the Virginia State Corporation Commission to do surety business in the Commonwealth of Virginia. Such Bid Bond shall guarantee the following: that the bidder will not withdraw its bid during the thirty (30) day period following the date of the opening of bids; that if the bid is accepted, the bidder will enter into the Contract with the Owner described in the IFB; that the bidder can and will submit a properly executed and authorized Standard Performance Bond and Standard Labor and Material Payment Bond on the forms included in the IFB. If the bidder withdraws its bid within the thirty (day) period following bid opening, fails to enter into the Contract, or fails to provide the required Standard Performance Bond and Standard Labor and Material Payment Bond within ten (10) days after the bidder's receipt of notice of acceptance of its bid, the bidder and the bidder's surety shall be jointly and severally be liable to the Owner for the difference between the amount specified in the bidder's bid and such larger amount for which the Owner may contract with another party to perform the work covered by said bid, up to the amount of the bid guarantee of 5% of the bidder's total bid amount, as the damage to the Owner resulting from the bidder's default. See *Code of Virginia §2.2-4336*.
- (b) *Code of Virginia § 2.2-4338* contains provisions allowing for alternative forms of bid security in lieu of a Bid Bond. A bidder's use of an alternative form of Security as listed in *Code of Virginia § 2.2-4338.B* must be approved by the Owner prior to the bidder's submission of its bid on the Bid Receipt date and time to be accepted in lieu of a Bid Bond.
- (c) The Bid Bond or other alternative bid security will be returned to all but the three lowest bidders after the formal opening of bids. The remaining Bid Bonds or bid security will be returned to the bidders after the Owner and the accepted bidder have executed the Contract and the required Standard Performance Bond and the Standard Labor and Material Payment Bond for the Contract have been received and approved by the Owner.
- (d) If the Contract and required bonds have not been executed by the accepted bidder within thirty (30) days after the date of the opening of the bids, then the Bid Bond or other bid security of any bidder will be returned upon a bidder's request, provided the bidder has not been notified of the acceptance of its bid prior to the date of such request.

- 6. WITHDRAWAL OR MODIFICATION OF BIDS:** Bids may be withdrawn or modified by written or telefaxed notice received at the designated location from bidders prior to the deadline fixed for bid receipt. E-mail withdrawals and modifications are not acceptable. The withdrawal or modification may be made by the person who signed the bid or by an individual(s) who is authorized by the bidder on the face of the bid. Written modifications may be made on the bid form itself, on the envelope in which the bid is enclosed, or on a separate document. Written modifications, whether the original is delivered or telefaxed, must be

signed by the person making the modification or withdrawal. The modification must state specifically what is to be modified and by what amount or it must state the item to be modified and what the corrected amount should be.

**7. RECEIPT OF BIDS:**

- (a) **Bids will be received at or before the date and the hour and at the place stipulated in the IFB as may be modified by subsequent Addenda.**
- (b) **It is the responsibility of the bidder to assure that its bid and any bid modifications are delivered to the place designated for receipt of bids by the date and hour (deadline) set for receipt of bids. Therefore, it is the bidder's responsibility to take into account all factors which may impact on its bid deliverer / courier's ability to deliver the bid and to implement whatever actions are necessary to have the bid delivered to the proper bid receipt location prior to the bid receipt deadline.** No bids or bid modifications submitted or offered after the date and hour designated for receipt of bids will be accepted or considered.
- (c) The Bid Officer is the Owner's representative designated to receive bids at the time and place noted in the IFB and to open the bids received at the appointed time.
- (d) **The official time used for the receipt of responses is determined by reference to the clock designated by the Bid Officer.** The Bid Officer shall determine when the Bid Receipt Deadline has arrived and shall announce that the Deadline has arrived and that no further bids or bid modifications will be accepted. All bids and bid modifications in the possession of the Bid Officer and their assistants at the time the announcement is completed are deemed to be timely, whether or not the bid envelope has been physically date/time stamped or otherwise marked by the time the Bid Officer makes the deadline announcement.
- (e) In the event the bid receipt occurs during a period of suspended state business operations, the receipt and opening will be delayed one business day.

**8. OPENING OF BIDS:**

- (a) Bids will be opened at the time and place stated in the IFB or as modified by subsequent Addenda, and their contents publicly announced. The Bid Officer shall decide when the specified time for bid opening has arrived. No responsibility will be attached to any officer or agent for the premature opening of a bid not properly addressed and identified. Bid opening shall be no sooner than twenty-four (24) hours after the time set for receipt of bids.
- (b) The provisions of Code of Virginia § 2.2-4342, as amended, shall be applicable to the inspections of bids received.
- (c) In the event the bid opening occurs during a period of suspended state business operations, the opening will be delayed until the next business day.

**9. ERRORS IN BIDS:** A bidder may withdraw its bid from consideration if the price bid was substantially lower than the other bids due solely to a mistake therein, provided the bid was submitted in good faith, and the mistake was a clerical mistake as opposed to a judgment mistake, and was actually due to an unintentional arithmetic error or an unintentional omission of a quantity of work, labor or material made directly in the compilation of a bid, which unintentional arithmetic error or unintentional omission can be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the bid sought to be withdrawn.

In accordance with Code of Virginia § 2.2-4330(B)(2), the bidder must submit to the Owner its original work papers, documents and materials used in the preparation of the bid within one day after the date fixed for submission of bids. Such work papers must be submitted in an envelope or package separate and apart

from the envelope containing the bid and marked clearly as to the contents and shall be delivered to the Owner by the bidder in person or by registered mail prior to the time fixed for the opening of bids and may not be withdrawn until after the two-hour period (referred to later) has elapsed. The bids shall be opened at the time designated in the IFB, as amended by addendum. Bid opening is usually one day following the time fixed by the Owner for the submission of bids, but no sooner. Once the bids have been opened, the bidder shall have two (2) hours after the opening of bids within which to claim in writing any mistake as defined herein and withdraw its bid. The Contract shall not be awarded by the Owner until such two-hour period has elapsed. Such mistake shall be proved only from the original work papers, documents and materials delivered to the Owner prior to bid opening. This procedure in Code of Virginia § 2.2-4330(B)(2) shall not apply to when the entire bid is required to be submitted on a unit price basis.

Failure of a bidder to submit its original work papers, documents and materials used in the preparation of its bid on or before the time, date and place required shall constitute a waiver by that bidder of its right to withdraw its bid due to a mistake.

No bid may be withdrawn under this section when the result would be the awarding of the Contract on another bid of the same bidder or of another bidder in which the ownership of the withdrawing bidder is more than five (5%) percent.

No bidder who is permitted to withdraw a bid shall, for compensation, supply any material or labor to or perform any subcontract or other work agreement for the person or firm to whom the Contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project for which the withdrawn bid was submitted. The person or firm to whom the Contract was awarded and the withdrawing bidder are jointly liable to the Owner in an amount equal to any compensation paid to or for the benefit of the withdrawing bidder without such approval.

If the apparent low bid is withdrawn under authority of this section, the lowest remaining bid shall be deemed to be the low bid on the project.

- 10. REJECTION OF BIDS:** The Owner reserves the right to cancel the IFB, to reject any and all bids at its sole discretion when such rejection is in the interest of the Owner, or to reject the bid of any bidder who is determined to be not responsive or not responsible. *See* Code of Virginia § 2.2-4319.

**11. DETERMINATION OF RESPONSIBILITY**

Each bidder shall be prepared, if so requested by the Owner, to present evidence of its experience, qualifications and financial ability to carry out the terms of the Contract.

Prior to award of the Contract, an evaluation will be made to determine if the low bidder has the capability, in all respects, to perform fully the contract requirements and the moral and business integrity and reliability which will assure good faith performance, and who has been prequalified, if required. Factors to be evaluated include, but are not limited to:

- (a) sufficient financial ability to perform the contract as evidenced by the bidder's ability to obtain payment and performance bonds from an acceptable surety;
- (b) appropriate experience to perform the Work described in the bid documents;
- (c) any judgments entered against the bidder, or any officers, directors, partners or owners for breach of a contract for construction;
- (d) any substantial noncompliance with the terms and conditions of prior construction contracts with a public body without good cause where the substantial noncompliance is documented; or
- (e) a conviction of the bidder or any officer, director, partner, project manager, procurement manager, chief financial officer, or owner in the last five years of a crime relating to governmental or nongovernmental construction or contracting; and/or



(f) any current debarment of the contractor, any officer, director or owner, from bidding or contracting by any public body of any state, any state agency, or any agency of the federal government.

The Owner reserves the right to disqualify or refuse to accept the bid of any bidder who has been convicted, or entered a plea of guilty or nolo contendere, in any federal or state court to any charge involving any unlawful, corrupt or collusive practice involving a public contract whether federal, state, or local, or who has been determined in any judicial proceeding to have violated any antitrust, bid-rigging or collusive practice statute in connection with any public contract, or against whom such formal criminal prosecution or other judicial proceeding has been initiated.

A bidder who, despite being the apparent low bidder, is determined not to be a responsible bidder shall be notified in writing in conformance with the procedures in Code of Virginia § 2.2-4359.

## 12. AWARD OF CONTRACT

(a) **Basis for Contract Award:** The Contract, if awarded, will be awarded to the lowest responsive and responsible bidder, if any, provided its bid is reasonable and it is in the best interest of the Owner to accept it and subject to the Owner's right to reject any and all bids and to waive informality in the bids and in the bidding. The Bid Form contains a multi-part Base Bid and may contain Additive Bid Items. Determination of the lowest responsible bidder, if any, will be based on the Total Base Bid Amount **entered on the Bid Form** including any properly submitted bid modifications plus as many Additive Bid Items taken in sequence as the Owner in its discretion chooses to Award. **Where the sum of the values entered in the multiple parts do not agree with the Total Base Bid amount, the Total Base Bid amount entered on the bid form, including any properly submitted bid modifications, shall take precedence.**

In the event that the Total Base Bid from the lowest responsible bidder exceeds available funds, the Owner may negotiate the Total Base Bid amount with the apparent low bidder to obtain a Contract Price within available funds, pursuant to Code § 2.2-4318 and Section 12(c) herein.

(b) **Informalities:** The Owner reserves the right to waive any informality in the bids when such waiver is in the interest of the Owner.

(c) **Negotiation With Lowest Responsible Bidder:** If award of the Contract to the lowest responsive and responsible bidder is precluded because of limitations on available funds, under the provisions of Code § 2.2-4318 the Owner reserves the right to negotiate the Total Base Bid amount with the lowest responsive, responsible bidder to obtain a Contract Price within the available funds. This may involve changes in either the features or scope of the work included in the Base Bid. Such negotiations with the apparent low bidder may include reducing the quantity, quality, or other cost saving mechanisms involving items in the Total Base Bid. Negotiations for Additive Bid Items are excluded. The Owner shall notify the lowest responsive and responsible bidder that such a situation exists and the Owner and bidder shall then conduct their negotiations in person, by mail, by telephone or by any means they find convenient. If an acceptable Contract can be negotiated, any changes to the IFB documents agreed upon in the negotiations shall be summarized in a "Post Bid Modification" and included in the Contract. If an acceptable Contract cannot be negotiated, the Owner shall terminate negotiations and reject all bids.

(d) **Notice of Intent to Award or Notice of Award:** The Notice of Award or the Notice of Intent to Award will be posted at the Agency's standard location for posting notices **as shown on the "Notice of Invitation to Bid"**. In addition, the Agency may also post such notice on the Agency's Website and/or the DGS central electronic procurement Website. Any bidder who desires to protest the award or decision to award a contract shall submit the protest in writing to the public body no later than ten days after the posting of the Notice of Award or Notice of Intent to Award, whichever comes first. *See* Code of Virginia § 2.2-4360.

13. **CONTRACT SECURITY:** For contracts which exceed five hundred thousand dollars (\$500,000), the Standard Performance Bond (CO-10) and the Standard Labor and Material Payment Bond (CO-10.1) shall be required, as specified in the IFB. For construction contracts up to \$500,000, where Bid Bond requirements are waived, prospective contractors may be prequalified in accordance with Code of Virginia § 2.2-4317. See General Conditions and Code of Virginia § 2.2-4337 and § 2.2-4338. The Owner reserves the right to require such bonds for contracts up to five hundred thousand dollars (\$500,000). If the Owner so elects, the requirement shall be set forth in the IFB.
14. **CERTIFICATION:** The bidder, by its signature on the Bid Form, certifies that neither its organization nor any of its officers, directors, partners or owners is currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government. See "Disqualification of Contractors" in the Bid Form.
15. **ETHICS IN PUBLIC CONTRACTING:** The provisions, requirements and prohibitions as contained in Code of Virginia §2.2-4367 *et seq.*, pertaining to bidders, offerors, contractors, and subcontractors are applicable to this project.
16. **BUILDING PERMITS:** Because this is a Project of the Commonwealth of Virginia, codes or zoning ordinances of local political subdivisions do not apply. However, the Virginia Uniform Statewide Building Code shall apply to the Work and shall be administered by the Building Official for State-owned Buildings. The Building Permit will be obtained and paid for by the Owner. All other permits, local license fees, business fees, taxes, or similar assessments imposed by the appropriate political subdivision shall be obtained and paid for by the Contractor. See Section 25 of the General Conditions for utility connection fees and services.
17. **UTILIZATION OF SMALL BUSINESSES:** It is the policy of the Commonwealth of Virginia to maximize the participation of small businesses in state contracting. The participation of these businesses directly and through partnerships, joint ventures, subcontracts and other contractual opportunities may be encouraged for this Project based on the Owner's requirements (if applicable) on the Bid Form. Bidders shall provide a Small Business Procurement Plan in conjunction with their sealed bid. The Small Business Procurement Plan shall identify the bidder's proposed percentage of participation by small businesses in the Total Base Bid amount, and is indicated on the Bid Form. An entry on the line for "Contractor's Proposed Small Business Participation" is required for the bid to be considered responsive. If the bidder is a DSBSD certified small business, the proposed percentage of small business participation shall be entered as 100%. A bidder may enter a proposed percentage of small business participation of 0% and be considered responsive unless the Bid Form states that the Owner requires a specific percentage of small business participation, in which case the bidder shall enter a percentage equal to or greater than the Owner's required small business participation percentage for the bid to be considered responsive.
18. **BID DOCUMENTS:** Bid Documents are the property of the Owner and a deposit in an amount as stated in the Invitation for Bids is required for each paper set or for each set provided on removable electronic media as a guarantee of the safe return of the documents within ten (10) days of bid opening. This deposit will be refunded in full on not more than two paper sets or sets provided on removable electronic media to each bidder who submits a Contract bid and who returns the documents in good condition. Refund will be made on paper sets and sets provided on removable electronic media to non-bidders and Subcontractors in the amount of half of the deposit when the sets are returned in good condition within 10 days. A deposit is not required for downloading of electronic construction documents through an FTP site. A non-refundable shipping charge may be required for paper sets or sets provided on removable electronic media if stated in the Notice or the IFB.
19. **GENERAL CONDITIONS:** The General Conditions are incorporated in the bid documents. If a copy of the General Conditions is not included in the bid documents, the bidder may obtain a copy of the current edition of the General Conditions at no cost by written request to the A/E and/or the Agency where the bid

documents are obtained. Copies may also be obtained from the DGS Forms Center (available online at <http://forms.dgs.virginia.gov>).

20. **PREBID CONFERENCE:** See the IFB for requirements for a prebid conference and whether such conference is mandatory or optional.
21. **INSPECTION OF BID DOCUMENTS:** Copies of the IFB documents including Plans and Specifications and the General Conditions will be available for inspection at the Agency, at the A/E's office, and at the locations listed in the Notice of the IFB.
22. **DRUG-FREE WORKPLACE REQUIRED:** Bidders are reminded that Code of Virginia § 2.2-4312 requires that the during the performance of the Contract resulting from this solicitation, the Contractor agrees to: (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every Subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each Subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific Contract awarded to a Contractor in accordance with this solicitation, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

**NOTE:** These CO-7A, Instructions to Bidders, have been created specifically for the use of agencies of the Commonwealth of Virginia, which may not alter their provisions without the express written approval of the Virginia Department of General Services, Division of Engineering and Buildings. These Instructions to Bidders have significant legal implications and shall not be altered or modified. Nothing in the CO-7A, Instructions to Bidders, shall be amended or deleted or its intent changed, except by an approved and properly issued 'Supplemental Instruction to Bidders'. The Commonwealth makes no representation as to their suitability for any other purpose. Paragraphs which have been added or revised since prior edition are identified with a line to the left of the paragraph.

**DGS-30-272**  
(Rev. 04/15)

**PREBID QUESTION FORM**  
(Use separate Form for each question submitted.)

**Date:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Project Code No.:** \_\_\_\_\_

The following question concerns Drawing Sheet (number) \_\_\_\_\_:

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The following question concerns Specifications Section (number) \_\_\_\_\_, page \_\_\_\_\_, paragraph \_\_\_\_\_:

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**All responses to questions will be made by Addendum.**

**Question submitted by:** \_\_\_\_\_

Name

Organization

**Bidders shall submit form to:** Joseph Patterson VDOT

Name

Organization

Email address:

joseph2.patterson@vdot.virginia.gov

or

FAX No.:

( )

N/A

**BID FORM**

DATE: January 17, 2023  
PROJECT: Petersburg and South Hill Residency  
Restroom Renovations  
Project Code: 501-B2501-012  
IFB No: 157389

To: Commonwealth of Virginia  
Virginia Department of Transportation (VDOT)

In compliance with and subject to your Invitation for Bids and the documents therein specified, all of which are incorporated herein by reference, the undersigned bidder proposes to furnish all labor, equipment, and materials and perform all work necessary for construction of this project, in accordance with the Plans and Specifications dated **December 12, 2022**, and the Addenda noted below, as prepared by **Gauthier Avarado & Associates**, for the consideration of the following amount:

**BASE BID (including the following parts):**

**PART A.**

Lump sum price to reconfigure existing restrooms for ADA accessibility and New Baby Changing Stations. Work to include, but not limited to the demolition of ceilings, plumbing fixtures, toilet accessories and the relocation of doors and to construct toilet partitions, plumbing fixtures, toilet accessories, ceiling, painting, associated electrical work and associated HVAC work in accordance with the Plans and Specifications:

**PART A =** \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

VENDOR NAME \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

Contract award will be based on the **TOTAL BASE BID AMOUNT shown above** (including any properly submitted bid modifications).

The bidder has relied upon the following public historical climatological records:  
Petersburg, Dinwiddie County Airport (KPTB) and South Hill, Mecklenburg-Brunswick Regional Airport (KAVC)

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*Code of Virginia, § 2.2-4376.2 shall be applicable to the Work of the Contract.*

The undersigned understands that time is of the essence and agrees that the time for Substantial Completion of the entire project shall be **120** consecutive calendar days from the date of commencement of the Work as specified in the Notice to Proceed. Normal working hours shall be **7:00 AM – 3:30 PM Monday – Friday**. Final Completion shall be achieved within 30 consecutive calendar days after the date of Substantial Completion as determined by the A/E.

Acknowledgment is made of receipt of the following Addenda

No. 1 Date: \_\_\_\_\_ Signature \_\_\_\_\_

No. 2 Date: \_\_\_\_\_ Signature \_\_\_\_\_

No. 3 Date: \_\_\_\_\_ Signature \_\_\_\_\_

No. 4 Date: \_\_\_\_\_ Signature \_\_\_\_\_

No. 5 Date: \_\_\_\_\_ Signature \_\_\_\_\_

No. 6 Date: \_\_\_\_\_ Signature \_\_\_\_\_

No. 7 Date: \_\_\_\_\_ Signature \_\_\_\_\_

No. 8 Date: \_\_\_\_\_ Signature \_\_\_\_\_

No. 9 Date: \_\_\_\_\_ Signature \_\_\_\_\_

No. 10 Date: \_\_\_\_\_ Signature \_\_\_\_\_

**Questions Pertaining to This IFB:**

**Any questions pertaining to the IFB should be submitted to the Contract Officer using the contact information below:**

Joseph Patterson  
Senior Procurement Officer

Phone: (804) 729-6709  
Email: [Joseph2.patterson@VDOT.Virginia.gov](mailto:Joseph2.patterson@VDOT.Virginia.gov)

If notice of acceptance of this bid is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver a contract in the prescribed form (Commonwealth of Virginia Contract Between Owner and Contractor, Form CO-9) within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and shall not during the performance of the Contract for this project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens, or knowingly employ an unauthorized alien as defined in the Federal Immigration Reform and Control Act of 1986.

**DISQUALIFICATION OF CONTRACTORS:** By signing this bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

Either the undersigned or one of the following individuals, if any, is authorized to modify this bid prior to the deadline for receipt of bids by writing the modification and signing his name on the face of the bid, on

the envelope in which it is enclosed, on a separate document, or on a document which is telefaxed to the Owner.

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I certify that the firm name given below is the true and complete name of the bidder and that the bidder is legally qualified and licensed by the Virginia Department of Professional and Occupational Regulation, Board for Contractors, to perform all Work included in the scope of the Contract.

Virginia License No.: \_\_\_\_\_ Bidder: \_\_\_\_\_  
(Name of Firm)

By: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Typed Name)

Date: \_\_\_\_\_ Title: \_\_\_\_\_

Specialty: \_\_\_\_\_ Contractor Class: \_\_\_\_\_

Valid until: \_\_\_\_\_ FEIN/SSN: \_\_\_\_\_

If General Partnership (List Partners' Names) Business Address:

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Telephone # \_\_\_\_\_

FAX # \_\_\_\_\_

If Corporation, affix Corporate Seal & list State of Incorporation

State: \_\_\_\_\_

(Affix Seal)

Virginia State Corporation Commission ID No.: \_\_\_\_\_; or

If Contractor is a foreign business entity not required to be authorized to transact business in the Commonwealth under Titles 13.1 or 50 of the Code of Virginia, or as otherwise required by law, please provide an explanation as to why such entity is not required to be so authorized: \_\_\_\_\_

\_\_\_\_\_

**Contractor's Proposed Small Business Participation:**                    % \_\_\_\_\_

Evidence of compliance reporting for your Small Business Subcontracting Plan and any additional subcontracting shall be entered directly through the Subcontractor Payment Reporting tool accessible in your eVA Supplier Account. The Contract Officer will provide the Reporting Job Aid upon request from the awarded Contractor.



**COMMONWEALTH OF VIRGINIA**



**GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT**

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**PLEASE NOTE:** These General Conditions of the Construction Contract (CO-7) (“General Conditions”), have been created specifically for the use of agencies of the Commonwealth of Virginia, which may not alter any provisions without the express written approval of the Virginia Department of General Services, Division of Engineering and Buildings. The General Conditions have significant legal implications and shall not be altered or modified. Nothing in the General Conditions shall be amended or deleted or its intent changed, except by an approved and properly issued Supplemental General Conditions. The Commonwealth of Virginia makes no representation as to their suitability for any other purpose. Note: Governmental entities not subject to DGS purview intending to modify the General Conditions for their use should consult with their legal counsel.

## 1. DEFINITIONS

Whenever used in in the Contract Documents, the following terms have the meanings indicated, which are applicable to both the singular and plural variations thereof:

**Agency:** The Agency, institution or department which is a party to the Contract. For purposes of the Contract, the term Owner shall include such Agency, whether or not the Agency owns the site or the building.

**A/E Services:** The entirety of the services required of the A/E pursuant to the A/E's contract with the Owner for the Project.

**As-Built Drawings:** The As-Built Drawings is a set of all Drawings, Specifications, addenda, approved Shop and setting Drawings, Change Orders and other modifications which are updated by the Contractor throughout the performance of the Work to contemporaneously record all changes and variations made during construction. The representation of such variations shall be neatly and clearly marked in color and shall include such supplementary notes, symbols, legends, and details as may be necessary to clearly show the as-built construction of the Work.

**Architect/Engineer ("A/E"):** The Virginia licensed Architect or Engineer that contracts with the Owner to provide the A/E Services for the Project. The A/E is a separate contractor and not an agent of the Owner. The term includes any subcontractors, associates or consultants employed by the A/E to assist in providing the A/E Services.

**Beneficial Occupancy:** The time, following Substantial Completion, at which the Project or portion thereof, is sufficiently complete and systems operational such that the Owner could, after obtaining necessary approvals and certificates, occupy and utilize the space for its intended use. Guarantees and warranties applicable to that portion of the Work begin on the date the Owner accepts and occupies the Project, or a portion thereof, unless otherwise specified in the Supplemental General Conditions or by separate agreement.

**Change Order:** A document (CO-11) issued on or after the effective date of the Contract which is agreed to by the Contractor and approved by the Owner, and which authorizes an addition, deletion or revision in the Work, including any adjustment in the Contract Price and/or the Contract Completion Date. The term Change Order shall also include initiating and confirming change orders issued pursuant to Section 38(a)(3). A Change Order, once signed by all parties, is incorporated into and becomes a part of the Contract.

**Code of Virginia:** *Code of Virginia* (1950), as amended. Sections of the Code referred to herein are noted by § xx-xx.

**Commissioner of Labor and Industry:** The Commonwealth of Virginia Commissioner of Labor and Industry.

**Construction:** The term used to include new construction, reconstruction, renovation, restoration, major repair, demolition and all similar work upon buildings and ancillary facilities, including any draining, dredging, excavation, grading or similar work upon real property.

**Contract:** The Contract between Owner and Contractor, (CO-9 series) and the Contract Documents incorporated therein.

**Contract Completion Date:** The date by which the Work must achieve Substantial Completion. The Contract Completion Date is established in the Notice to Proceed, based on the Time for Completion, or set forth as a specific date in the Contract.

**Contract Documents:** The Contract and any documents expressly incorporated therein. Such incorporated documents customarily include the bid submitted by the Contractor, the General Conditions, any Supplemental General Conditions, any Special Conditions, the Plans and the Specifications, and all modifications, including addenda and subsequent Change Orders.

**Contract Price:** The total compensation payable to the Contractor for performing the Work in accordance with the Contract Documents, subject to modification by Change Order.

**Contractor:** The person or entity with whom the Owner has entered into the Contract for the Work.

**Critical Path:** The longest continuous sequential duration of dependent activities from the Date of Commencement to the Contract Completion Date that defines the minimum overall time necessary to complete the Project, such that a delay of any activity along the Critical Path will result in a delay of the Contract Completion Date unless the duration of a subsequent activity on the Critical Path is reduced to offset the delay and maintain the Contract Completion Date.

**Date of Commencement:** The date as indicated in the written Notice to Proceed, the receipt of the earliest Building Permit, or a date mutually agreed to between the Owner and Contractor in writing, whichever is the latest.

**Day:** Calendar day unless otherwise noted.

**Defective:** An adjective which, when modifying the word Work, refers to Work that is unsatisfactory, faulty, deficient, does not conform to the Contract Documents or does not meet the requirements of inspections, standards, tests or approvals required by the Contract Documents, or Work that has been damaged prior to the A/E's recommendation of Final Payment (unless responsibility for the protection thereof has been assumed by Owner at Substantial Completion or Beneficial Occupancy).

**DGS:** Virginia Department of General Services.

**Drawing:** A page or sheet of the Plans which presents a graphic representation, usually drawn to scale, showing the technical information, design, location, and dimensions of various elements of the Work. The graphic representations include, but are not limited to, plan views, elevations, transverse and longitudinal sections, large and small scale sections and details, isometrics, diagrams, schedules, tables and/or pictures.

**DSBSD:** Virginia Department of Small Business and Supplier Diversity.

**Emergency:** Any unforeseen situation, combination of circumstances, or a resulting state that poses imminent danger to health, life or property.

**Field Order:** A written order issued by the A/E which clarifies or explains the Plans or Specifications, or any portion or detail thereof, without changing the design, the Contract Price, the Time for Completion or the Contract Completion Date.

**Final Completion:** Completion and full performance of all Work in accordance with the terms and requirements of the Contract Documents, including the completion of all items identified on punch lists generated through the inspections set forth in Section 44(b) and submission of all information, manuals, warranties and documentation required by the Contract.

**Final Completion Date:** The date of the Owner's acceptance of the Work following Final Completion.

**Final Compliance Report:** A report where the Contractor shall certify and report on its compliance with the Small Business Procurement Plan, submitted by the Contractor in its Bid for the Contract, to the Owner through DGS' eVA system

**Final Payment:** The final payment that the Contractor receives pursuant to the applicable provisions of Section 36, except in the event no final payment is made due to termination of the Contract under either Sections 41 or 42. In the event of a termination for cause under Section 41, the Final Payment shall be when the termination became effective. In the event of a termination for convenience under Section 42, the Final Payment shall be either the payment of compensation for termination that the Contractor receives according to the provisions of Section 42(a), or the Owner's determination that no compensation for termination is due the Contractor under Section 42(a), as the case may be.

**Float:** The excess time included in a construction schedule to accommodate such items as inclement weather and associated delays, equipment failures, and other such unscheduled events. It is the contingency time associated with a path or chain of activities and represents the amount of time by which the early finish date of an activity may be delayed without impacting the Critical Path and delaying the Contract Completion Date. Any difference in time between the Contractor's approved early completion date and the Contract Completion Date shall be considered a part of the Float.

**Float, Free:** The time (in Days) by which an activity may be delayed or lengthened without impacting the start day of any successor activity.

**Float, Total:** The difference (in Days) between the maximum time available within which to perform an activity and the duration of an activity. It represents the time by which an activity may be delayed or lengthened without impacting the Contract Completion Date.

**General Conditions:** The General Conditions of the Construction Contract (CO-7 series).

**Limited Renovation:** Renovations that do not involve structural work (including, but not limited to, foundations, supports, beams, exterior roof supports, load bearing walls) and that do not involve Hot Work (as defined by the Virginia Statewide Fire Prevention Code) with the exception of brazing, soldering, and grinding.

**Major Renovation:** Renovations that do not meet the definition of Limited Renovation.

**Notice:** Notice required by the Contract shall be given in writing to the email address or physical delivery location identified in the Contract Documents for receipt of Notice by the receiving party. A Notice is deemed to have been properly given and effective at the time such Notice is: (i) deposited with a nationally recognized overnight delivery service using no more than two (2) business day delivery service for delivery to the Notice address; (ii) hand delivered to the Notice address; (iii) enclosed in a postage prepaid envelope addressed to the Notice address and delivered to a United States Postal Service for delivery by prepaid certified or registered mail; or (iv) sent via email to the email address identified for Notice in the Contract Documents.

**Notice to Proceed:** A written Notice given by the Owner to the Contractor fixing the date on which the Time for Completion will commence for the Contractor to begin the execution of the Work. The Notice to Proceed will identify the Contract Completion Date if not otherwise established by the Contract.

**Owner:** The public body with whom the Contractor has entered into the Contract for the Work. The term Owner shall also mean the Agency.

**Person:** This term includes any individual, corporation, partnership, association, company, business, trust, joint venture, or other legal entity.

**Plans:** The term used to describe the group or set of project-specific Drawings which are included in the Contract Documents.

**Prevailing Wage Rate:** Prevailing Wage Rate means that rate, amount, or level of wages, salaries, benefits and other remuneration prevailing for a classification of mechanics, laborers, or workers employed

for the same work in the same trade, craft or occupation in the locality of the Project as determined by the Commissioner of Labor and Industry.

**Project:** The term used instead of the specific or proper assigned title of the entire undertaking which includes, but is not limited to, the Work and the A/E Services.

**Project Inspector:** One or more persons employed by the Owner to inspect the Work for the Owner and/or to document and maintain records of activities at the Site to the extent required by the Owner. The scope of the Project Inspector's authority with respect to the Contractor is limited to that indicated in Section 16 (e) and (f) of the General Conditions and as supplemented by the Owner in writing to the Project Inspector and to the Contractor.

**Project Manager:** The Project Manager shall be the Owner's designated representative on the Project. The Project Manager shall be the person through whom the Owner generally conveys written decisions and instructions. All Notices to the Owner and all information required to be conveyed to the Owner shall be conveyed to the Project Manager unless otherwise stated in the Contract. The scope of the Project Manager's authority is limited to that authorized by the Owner. The Owner may change the Project Manager from time to time and may, in the event that the Project Manager is absent, disabled or otherwise temporarily unable to fulfill their duties, appoint an interim Project Manager.

**Provide:** Shall mean furnish and install ready for its intended use.

**Record Drawings:** Record Drawings are a final compilation set of drawings showing the "as built" condition of the Work, including all conditions, locations and dimensions based on the Contractor's As-Built Drawings. The Record Drawings shall contain the Plans, Specification, Addenda, approved shop drawings, and any other information needed to show the final condition of the work, actual location of piping and utilities, the depths of pilings or caissons if pilings or caissons were in the construction, and the integration of all Change Orders to the Work.

**Recycled:** Equipment, materials, and accessories which have been previously used and that have been processed to form a new product deemed an equal per Section 26.b.

**Service Disabled Veteran-Owned Business:** A business that meets the definition of "Service disabled veteran business" as set forth in *Code of Virginia*, § 2.2-4310.

**Schedule of Values:** That portion of Form CO-12 prepared by the Contractor and acceptable to the Owner which indicates the portion of the Contract Price to be paid for each trade or major component of the Work.

**Shop Drawings:** The drawings, diagrams, illustrations, schedules, installation descriptions and other data prepared by or for the Contractor to provide detailed information for the fabrication, location, erection, installation, connection and methodology associated with the Work. Shop Drawings are intended to aid in the preparation and installation of materials and to ascertain that the materials proposed by the Contractor conform to the requirements of the Contract Documents.

**Site:** The location at which the Work is performed or is to be performed.

**Small Business:** A business certified as a small business by the DSBSD.

**Small Business Procurement Plan:** The proposed type and percentage of small business participation in the Total Base Bid Amount submitted by the Contractor as part of its Bid.

**Special Conditions:** That part of the Contract Documents which describes special or additional requirements or procedures applicable to the Project. The Special Conditions do not amend or supersede the General Conditions.

**Specifications:** That part of the Contract Documents containing the written administrative requirements and the technical descriptions of materials, equipment, construction systems, standards, and workmanship for the Work.

**Subcontractor:** A person or firm having a direct contract with Contractor or with any other Subcontractor for the performance of the Work. Subcontractor includes any person or firm who provides on-Site labor but does not include a Supplier.

**Submittals:** All Shop, fabrication, setting and installation drawings, diagrams, illustrations, schedules, samples, and other data required by the Contract Documents which are specifically prepared by or for the Contractor to illustrate some portion of the Work and all illustrations, brochures, standard schedules, performance charts, instructions, diagrams and other information prepared by a Supplier and submitted by the Contractor to illustrate material or equipment conformance of some portion of the Work with the requirements of the Contract Documents. Submittal as used herein includes Shop Drawings.

**Substantial Completion:** The stage in the progress of the Work at which the Owner agrees that the Work or a specific portion thereof, is sufficiently complete, in accordance with the Contract Documents, so that it can be utilized by the Owner for the purposes for which it was intended. The Owner at its sole discretion may, after obtaining the necessary approvals and certificates, take Beneficial Occupancy at this time or choose to wait to occupy until after Final Completion is achieved.

**Supplemental General Conditions:** An amendment or modification which amends or supplements the General Conditions.

**Supplier:** A manufacturer, fabricator, distributor, supplier or vendor who provides material or equipment for the Project but does not provide on-Site labor.

**SWaM/SDV Business:** All subcategories of Small Businesses certified by the DSBSD including Micro Business, Minority-Owned Business, Service-Disabled Veteran-Owned Business, Small Business, and/or Women-Owned Business together as a group.

**Time for Completion:** The number of consecutive Days following the Date of Commencement within which the Contractor must achieve Substantial Completion of the Work in accordance with the Contract Documents.

**Total Contract Amount:** The total compensation payable to the Contractor for performing the Contract, subject to modification by Change Order.

**Underground Facilities:** All pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels or other such facilities or attachments, and any encasements containing such facilities which are or have been installed underground to furnish any of the following services or materials: electricity, gases, steam, liquid petroleum products, telephone or other communications, cable television, sewage and drainage removal, traffic or other control systems or water.

**Work:** The construction and services required by the Contract Documents, whether completed or partially completed, including, but not limited to, furnishing labor, furnishing and incorporating materials and equipment into the Construction. The Work includes the entire completed Construction, or the various separately identifiable parts thereof, required to be provided under the Contract Documents or which may reasonably be expected to be provided as part of a complete, code compliant and functioning system for those systems depicted in the Plans and Specifications.

## 2. CONTRACT DOCUMENTS

The Contract Documents consist of the Contract and all other documents identified therein as Contract Documents as more precisely defined above.

### 3. LAWS AND REGULATIONS

- a. The Contractor shall comply with the Virginia Uniform Statewide Building Code and all laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the performance of the Work and shall give all notices required thereby. The Contractor shall assure that all Subcontractors and tradespeople who perform Work on the Project are properly licensed by the Department of Professional and Occupational Regulation as required by Title 54.1, Chapter 11, and Article 1 of the *Code of Virginia* and by applicable regulations.
- b. This Contract and all other contracts and Subcontracts are subject to the provisions of Article 3, Chapter 4, Title 40.1, *Code of Virginia*, relating to labor unions and the “right to work.” The Contractor and its Subcontractors, whether residents or nonresidents of the Commonwealth, who perform any Work related to the Project shall comply with all of the said provisions.
- c. IMMIGRATION REFORM AND CONTROL ACT OF 1986: By signing this Contract, the Contractor certifies that it does not and shall not during the performance of this Contract knowingly employ an unauthorized alien as defined in the Federal Immigration Reform and Control Act of 1986, or otherwise violate its provisions.
- d. E-VERIFY PROGRAM: Pursuant to *Code of Virginia*, § 2.2-4308.2, any employer with more than an average of 50 employees for the previous 12 months entering into a contract in excess of \$50,000 with any agency of the Commonwealth to perform work or provide services pursuant to such contract shall register and participate in the E-Verify program to verify information and work authorization of its newly hired employees performing work pursuant to such public contract. Any such employer who fails to comply with these provisions may be debarred from contracting with any agency of the Commonwealth for a period up to one year. Such debarment may cease upon the employer’s registration and participation in the E-Verify program. If requested, the employer shall present a copy of their Maintain Company page from E-Verify to prove that they are enrolled in E-Verify.
- e. In performing the Work under this Contract, the Contractor shall comply with the provisions of all rules and regulations governing safety as adopted by the Safety Codes Commission of the Commonwealth of Virginia and as issued by the Department of Labor and Industry under Title 40.1 of the *Code of Virginia*. Inspectors from the Department of Labor and Industry shall be granted access to the Work for inspection without first obtaining a search or administrative warrant.
- f. Building Permit: Because this Project is on Commonwealth of Virginia property, codes or zoning ordinances of local political subdivisions do not apply to Work at the Site. The Virginia Uniform Statewide Building Code applies to the Work and is administered by the Building Official for State-owned buildings and real property. The Building Permit will be obtained and paid for by the Owner. All other permits, local license fees, business fees, taxes, or similar assessments imposed by the appropriate political subdivision and the Department of Environmental Quality shall be obtained and paid for by the Contractor. See Section 25 of these General Conditions for utility connection fees and services.
- g. The Contractor shall include in each of its Subcontracts a provision requiring each Subcontractor to include or otherwise be subject to the same payment and interest requirements in Subsections (a), (b), and (c) of Section 37 of these General Conditions with respect to each lower-tier Subcontractor and Supplier.
- h. The Contractor, if not licensed as an asbestos abatement contractor in accordance with *Code of Virginia*, § 54.1-514, shall have all asbestos-related Work performed by Subcontractors who are duly licensed as asbestos contractors for the Work required.



- i. Lead-Based Paint Activities: If the Contract Documents indicate that lead-based paint is present on existing materials, components, or surfaces, the Contractor shall conform to the following:
  - 1. The requirements set forth in 40 CFR 745.233 – Lead-Based Paint Activities Requirements in selecting and performing the means, methods and procedures for performing the Work. This includes, but is not limited to, training of personnel, lead abatement, encapsulation of lead-containing materials, removal and handling of lead-containing materials, and methods of disposal.
  - 2. The requirements for employee protection contained in 29 CFR Part 1926, Subpart D, and the requirements for record-keeping contained 29 CFR Part 1910.
  - 3. The Virginia Department of Labor and Industry’s (DLI) Regulation Concerning Certified Lead Contractors Notification, Lead Project Permits and Permit Fees published in the Virginia Administrative Code, 16 VAC25-35, requiring, among other things, that a permit be issued to the lead abatement contractor, or any subsequent regulation issued by DLI pertaining to lead-based paint abatement.
- j. If the Contractor violates laws or regulations that govern the Project, the Contractor shall take prompt action to correct or abate such violation and shall indemnify and hold the Owner harmless against any fines and/or penalties that result from such violation. The Contractor also shall indemnify and hold the Owner harmless against any third-party claims, suits, awards, actions, causes of action or judgments, including but not limited to attorney’s fees and costs incurred thereunder, that arise or result from Contractor’s violation of laws or regulations.
- k. If the Work includes any land-disturbing activities, the Contractor shall have on-Site an individual certified by the Department of Environmental Quality as a Responsible Land Disturber in accordance with *Code of Virginia*, § 62.1-44.15:51.
- l. Unless otherwise specified in the Supplemental General Conditions, the Contractor is neither required nor prohibited from entering into or adhering to agreements with one or more labor organizations, or otherwise discriminating against Subcontractors for becoming or refusing to become, or remaining signatories to or otherwise adhering to, agreements with one or more labor organizations. This section does not prohibit Contractor or Subcontractors from voluntarily entering into agreements with one or more labor organizations. Both the Agency and Contractor are entitled to injunctive relief to prevent any violation of this section.

This section does not apply to any public-private agreement for any construction in which the private body, as a condition of its investment or partnership with the state agency, requires that the private body have the right to control its labor relations policy and perform all work associated with such investment or partnership in compliance with all collective bargaining agreements to which the private party is a signatory and is thus legally bound with its own employees and the employees of its contractors and subcontractors in any manner permitted by the National Labor Relations Act, 29 U.S.C. § 151 *et seq.*, or the Railway Labor Act, 45 U.S.C. § 151 *et seq.*

This section does not prohibit an employer or any other person covered by the National Labor Relations Act or the Railway Labor Act from entering into agreements or engaging in any other activity protected by law.

This section shall not be interpreted to interfere with the labor relations of persons covered by the National Labor Relations Act or the Railway Labor Act.

- m. Payment of Prevailing Wages Pursuant to Virginia Code 2.2-4321.3

*Code of Virginia* § 2.2-4321.3 and the following requirements shall be applicable to the Work of the Contract if the Contract Price is greater than \$250,000.00:

1. The Contractor agrees that all remuneration to any individual providing labor for the Project or the Work as a mechanic, laborer, worker or equivalent shall be paid at a rate not less than the Prevailing Wage Rate beginning upon the individual's first day of work at or for the Project.
  2. Upon award of the Contract, the Contractor shall certify, under oath, to the Commissioner of Labor and Industry the pay scale for each craft and trade to be employed for, or to provide labor for, the Project or the Work by the Contractor and any Subcontractors. The Contractor's certification shall include all information required by *Code of Virginia* § 2.2-4321.3(G). The Contractor shall provide a copy of this certification to the Owner at the time it is provided to the Commissioner of Labor and Industry.
  3. The Contractor shall ensure that each individual providing labor as a mechanic, laborer, worker or equivalent shall be accurately classified in conformance with the Prevailing Wage Rate determinations.
  4. The Contractor and all Subcontractors shall keep, maintain, and preserve all records relating to the occupation, work classification, wages paid to and hours worked for each individual providing labor for the Project or the Work as a mechanic, laborer, worker or equivalent in a manner which complies with the requirements of *Code of Virginia* § 2.2-4321.3(H). The Contractor and all Subcontractors shall retain these and any other required payroll records for the period required by *Code of Virginia* § 2.2-4321.3(H). The Contractor and its Subcontractors shall make available to the Owner all records required by *Code of Virginia* § 2.2-4321.3(H) for inspection and copying within five (5) days of Owner's request.
  5. The Contractor and all Subcontractors shall post all Prevailing Wage Rates applicable to the Project and the Work in a prominent and easily accessible place at the Site. The Contractor and all Subcontractors shall timely make all postings, updates to postings, and certification required by *Code of Virginia* § 2.2-4321.3(I). The Contractor shall provide the Owner with a copy of each certification made to the Commissioner of Labor and Industry pursuant to *Code of Virginia* § 2.2-4321.3(I) at the time the certification is provided to the Commissioner of Labor and Industry.
  6. The Contractor shall indemnify and hold harmless the Owner from any fines, demands, claims, suits and damages, including any attorney's fees incurred by the Owner, resulting from or relating to the Contractor's or any Subcontractor's failure to pay the Prevailing Wage to a mechanic, laborer, worker or equivalent individual or to comply with the requirements of *Code of Virginia* § 2.2-4321.3.
- n. *Code of Virginia*, § 2.2-4376.2 shall be applicable to the Work of the Contract.

#### 4. NONDISCRIMINATION

- a. Contractor shall comply with the Federal Civil Rights Act of 1964, as amended, the Virginia Fair Employment Contracting Act of 1975, as amended, the Virginia Human Rights Act, as amended, and the laws of the Commonwealth of Virginia and all Executive Orders in effect at the time of the Work which safeguard individuals from unlawful discrimination in employment.
- b. *Code of Virginia* § 2.2-4311 and executive orders currently in effect shall be applicable to the Work of the Contract. During the performance of this Contract, the Contractor agrees as follows:

1. The Contractor shall not discriminate against any employee or applicant for employment, subcontracting, and delivery of goods and services because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law or executive order relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
  2. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such Contractor is an equal opportunity employer.
  3. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
  4. The Contractor shall include the provisions of the foregoing subparagraphs 1, 2 and 3 in every Subcontract or purchase order over \$10,000, so that the provisions will be binding upon each Subcontractor and Supplier.
- c. *Code of Virginia*, § 2.2-4201 shall be applicable to the Work of the Contract. During the performance of this Contract, the Contractor agrees as follows:
1. The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause, including the names of all contracting agencies with which the Contractor has contracts over \$10,000.
  2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that Contractor is an equal opportunity employer. However, notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this chapter
  3. If the Contractor employs more than five (5) employees, the Contractor shall: (i) provide annual training on the Contractor's sexual harassment policy to all Contractor's supervisors and employees providing services in the Commonwealth of Virginia, except such supervisors or employees who are required to complete sexual harassment training provided by the Commonwealth of Virginia Department of Human Resource Management; and (ii) post the Contractor's sexual harassment policy in: (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes; and (b) the Contractor's employee handbook.
  4. The Contractor shall include the provisions of the foregoing subparagraph 1, 2 and 3 in every Subcontract and purchase order over \$10,000, so that the provisions will be binding upon each Subcontractor and Supplier.
- d. Where applicable, the Virginians with Disabilities Act and the federal Americans with Disabilities Act shall apply to the Contractor and all Subcontractors and Suppliers.
- e. The Owner does not discriminate against faith-based organizations as defined in *Code of Virginia* § 2.2-4343.1(B).

**5. PROHIBITION OF ALCOHOL AND OTHER DRUGS**

- a. The Contractor shall establish a written policy to maintain and enforce a drug-free workplace, to specify actions that will be taken against persons for violations of the policy, and to require that such policy be binding on each of its employees, Subcontractors, and Suppliers performing Work of the Contract.
- b. The Contractor's policy shall prohibit the following acts by all Contractor, Subcontractor, and Supplier personnel at the Site:
  - 1. The manufacture, distribution, dispensation, possession, or use of a controlled substance or marijuana, except possession and medically prescribed use of prescription drugs; and
  - 2. The impairment of judgment or physical abilities due to the use of a controlled substance or marijuana, including impairment from prescription drugs.
- c. The Contractor shall post a copy of this policy in a conspicuous place at the Site and assure that all personnel, including potential hires, are advised of the policy. A violation of this policy will be recognized as a breach of Contract and may result in termination of the Contract.
- d. The Contractor shall include in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace.
- e. The Contractor shall include the foregoing provisions as binding upon each Subcontractor and Supplier in every subcontract or purchase order over \$10,000.
- f. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

**6. TIME FOR COMPLETION**

- a. The Contractor shall achieve Substantial Completion on or before the Contract Completion Date. Unless otherwise specified, the Contractor shall achieve Final Completion within thirty (30) Days after the Contract Completion Date.
- b. The Contractor acknowledges and agrees that the Owner is relying upon the Time for Completion and Contract Completion Date for planning the use and Beneficial Occupancy of the Work and for all other purposes. If the Contractor fails to achieve Substantial Completion by the Contract Completion Date, the Contractor shall be subject to payment of actual damages incurred by the Owner or liquidated damages, if provided for in the Contract.
- c. The Contractor, in submitting its bid or proposal, acknowledges that the Time for Completion is a reasonable duration and period for performing the Work and that it has taken into consideration normal weather conditions for the period of performance. Normal weather does not mean statistically average weather, but rather means a range of weather patterns which might be anticipated based on weather conditions and events for the past ten (10) years. Normal weather conditions shall be determined from the public historical records available, including the U.S. Department of Commerce, Local Climatological Data Sheets, National Oceanic and Atmospheric Administration / Environmental Data and Information Service, National Climatic Center and National Weather Service. The data sheets to be used shall be those for the locality or localities closest to the Site. No additional compensation, costs or damages will be paid to the Contractor

because of normal weather conditions, including normal adverse weather to be anticipated during the Project. An extension of time for abnormal adverse weather conditions which directly impact the Work will be considered by the Owner upon under the following conditions, all of which must be strictly complied with and demonstrated by the Contractor:

1. A request for extension of time-based on abnormal adverse weather conditions must be made in writing within fourteen (14) Days of the completion of the calendar month during which the abnormal adverse weather conditions impacted the Work at the Site. The request for additional time shall be substantiated by weather data collected during the period of delay at the Site. Said data must demonstrate an actual departure from weather conditions that could have been anticipated at the Site during the dates in question.
2. The abnormal adverse weather must have caused a delay to the Contract Completion Date as a result of a delay to the Critical Path as depicted on the accepted "critical path method" schedule or the approved bar graph schedule current at the time of the weather event. No extension will be considered for any portion of any delay which consumes only Float.
3. All of the evidence and data supporting the request (including both historical data and the recordings at the Site during the time of delay) must be furnished to the Owner before the end of the calendar month following the month for which the request is made.

Compliance with the requirements of this section is a condition precedent to the Contractor's entitlement to any change or adjustment to the Contract Completion Date for impacts from abnormal weather conditions.

- d. The Contractor's execution of the Contract is a representation and agreement that the Contractor has visited the Site and reviewed the requirements of the bid documents, the Contract Documents, local conditions, availability of materials, equipment, and labor, the reasonable time required for the Owner to respond to Submittals, and any other factors which may affect the performance of the Work, and has taken all these factors into consideration in submitting its bid and executing this Contract.

## 7. CONDITIONS AT SITE

- a. The Contractor shall have visited the Site prior to bidding or submitting its proposal and is totally responsible for having ascertained pertinent local conditions such as location, accessibility and general character of the Site, and the character and extent of existing conditions, improvements and work within or adjacent to the Site. The Contractor shall not submit any claims or any request for adjustments of the Contract Price or Contract Completion Date which result from its failure to consider such conditions.
- b. If in the performance of the Work the Contractor encounters (i) hidden physical conditions of a building being modified which are materially different from those ordinarily encountered or generally recognized as inherent in the activities being performed or (ii) subsurface or concealed latent conditions which are materially different from those frequently present in the locality or from those indicated in the Contract Documents, the Contractor shall promptly provide Notice to the Owner and A/E before the conditions are disturbed and not later than seven (7) Days after discovery. The A/E shall promptly review the conditions and propose such changes or adjustments, if any, in the Contract Documents that may be necessary to address the conditions. The Contractor must request any change in the Contract Price or Contract Completion Date for such conditions pursuant to the applicable requirements in Sections 38, 39, and 43 of these General Conditions. Compliance with the requirements of this section is a condition precedent to the Contractor's entitlement to any change or adjustment in the Contract Price or Contract Completion Date as a result of such Site conditions.

- c. If the Contractor, during the course of the Work, observes the existence of any material which he knows, should know, or has reason to believe is hazardous to human health, the Contractor shall promptly notify the Owner in writing before the material is disturbed further or the affected work is performed. The Owner will provide the Contractor with instructions regarding the disposition of the material. The Contractor shall not perform any Work involving the material or any Work causing the material to be less accessible prior to receipt of special instructions from the Owner. The Contractor must request any change in the Contract Price or Contract Completion Date for such conditions pursuant to the applicable requirements in Sections 38, 39 and 43 of these General Conditions. Compliance with the requirements of this section is a condition precedent to the Contractor's entitlement to any change or adjustment in the Contract Price or Contract Completion Date as a result of such Site conditions.

## 8. CONTRACT SECURITY

- a. For contracts with a value exceeding Five Hundred Thousand Dollars (\$500,000) or as required by the Owner on the CO-9, the Contractor shall deliver to the Owner or its designated representative, a Commonwealth of Virginia Standard Performance Bond, DGS-30-084 (CO-10) and a Commonwealth of Virginia Standard Labor and Material Payment Bond, DGS-30-088 (CO-10.1), each fully executed by the Contractor and one or more surety companies legally licensed to do business in Virginia and each in an amount equal to one hundred percent (100%) of the Contract Price. If more than one Surety executes a bond, each shall be jointly and severally liable to the Owner for the entire amount of the bond. Sureties shall be selected by the Contractor, subject to approval by the Owner. No payment on the Contract shall be due and payable to the Contractor until the bonds have been approved by the Owner and the Office of the Attorney General of Virginia. To facilitate review of the bonds by the Office of the Attorney General, the power of attorney from the surety company to its agent who executes the bond shall be attached to the bond, or, if not so attached, prior to the execution of the bonds by the surety, recorded in the Office of the Clerk of Court for the City of Richmond, Virginia, at the John Marshall Court Building, 400 North Ninth Street, Richmond, VA 23219.
- b. For the purposes of all Standard Labor and Material Payment Bonds entered into, the term "subcontractors" as used in § 2.2-4337(A)(2) of the *Code of Virginia* is interpreted to mean any Subcontractors at any tier who participated in the prosecution of the Work undertaken by the Contractor (referred to in § 2.2-4337(A)(2) of the *Code of Virginia* as the "prime contractor"), whether such Subcontractor had a direct contract with the Contractor (prime contractor) or another Subcontractor, regardless of whether there were one or more other intervening Subcontractors contractually positioned between it and the Contractor (prime contractor).
- c. *Code of Virginia* § 2.2-4338 allows for alternative forms of security in lieu of payment and/or performance bonds. No alternative forms of security shall be allowed unless approved in writing by Owner prior to Contractor's submission of its Bid or proposal.
- d. Mechanic's liens may not be filed or recorded on Owner, Agency, or Commonwealth property. The Contractor shall keep the Owner's property free and clear from all mechanic's liens. The Contractor shall, upon Notice from the Owner, cause any liens filed or recorded to be released within ten (10) Days from Notice at its cost and expense; and if the Contractor fails to do so, the Owner shall have the right, but not the obligation, to cause such lien to be released by bonding or otherwise, and the Contractor shall indemnify and hold harmless the Owner from all costs and expenses incurred or to be incurred as a result, including bond premiums, court costs and attorneys' fees arising from or related to such liens. At the Owner's option, it may withhold payment of any sums due the Contractor until any such liens are released, and may deduct such costs or expenses from any payment then due or thereafter becoming due from the Owner to the Contractor.

## 9. SUBCONTRACTS

- a. The Contractor shall, as soon as practicable after the signing of the Contract, notify the Owner and A/E in writing of the names of all Subcontractors proposed for the principal parts of the Work and of such others as the A/E may direct. Where the Specifications establish qualifications or criteria for Subcontractors, manufacturers, or individuals performing Work on the Project, the Contractor shall be responsible for ascertaining that those proposed meet the criteria or qualifications. The Contractor shall not employ any Subcontractor that the Owner may, within a reasonable time, object to as unsuitable. Neither the Owner nor the A/E shall direct the Contractor to contract with any particular Subcontractor unless provided in the Specifications or Invitation for Bids.
- b. The Owner may select a particular Subcontractor for a certain part of the Work and designate on the Invitation for Bids or Request for Proposal that the Subcontractor shall be used for the part of the Work indicated and that the Subcontractor has agreed to perform the Work for the subcontract amount stipulated on the bid or Proposal. The Contractor shall include the stipulated amount plus its markups in the bid or Proposal. In such case, the Contractor shall be responsible for that Subcontractor and its work and the Subcontractor shall be responsible to the Contractor for its work just as if the Contractor had selected the Subcontractor. If the Contractor has a reasonable objection to the Subcontractor designated, then the Contractor shall note the exception in its bid or proposal and the reason for the exception and maintain appropriate provisions for coordinating the work of the Subcontractor. The Owner, at its sole discretion, may accept the Contractor's bid or proposal with the exception noted and contract separately with the Subcontractor under the provisions of Section 10 of the Contract or designate a different Subcontractor.
- c. The Owner shall, on request, furnish to any Subcontractor, if practicable, the amounts of payments made to the Contractor, the Schedule of Values and Requests for Payment submitted by the Contractor, and any other documentation submitted by the Contractor which would tend to show what amounts are due and payable by the Contractor to the Subcontractor.
- d. The Contractor shall be fully responsible to the Owner for all acts and omissions of its agents and employees and all tiers of Subcontractors and Suppliers performing or furnishing any of the Work. Nothing in the Contract Documents shall create any contractual relationship between Owner or A/E and any Subcontractor, Supplier or other Person, nor shall it create any obligation on the part of Owner or A/E to pay for or to see to the payment of any moneys due any Subcontractor, Supplier or other Person, except as may otherwise be required by law.
- e. The Contractor shall be fully responsible for its invitees at the Site and for those of its Subcontractors, Suppliers, and their employees, including any acts or omissions of such invitees.
- f. The Contractor agrees that it is responsible for all dealings and coordination with Subcontractors and Suppliers, and their subcontractors, employees and invitees, including, but not limited to, the Subcontractors' or Suppliers' claims, demands, actions, disputes and similar matters unless specifically provided otherwise by the Contract or by statute.

## 10. SEPARATE CONTRACTS

- a. The Owner reserves the right to let other contracts in connection with the Project, the work under which may proceed simultaneously with the execution of this Contract. The Contractor shall afford separate contractors reasonable opportunity for the introduction and storage of their materials and the execution of their work. The Contractor shall cooperate with them and shall take all reasonable action to coordinate its Work with that of separate contractors. If the Owner has listed other separate contracts in the Invitation for Bids or Requests for Proposal which it expects to proceed simultaneously with the Work of the Contractor, and has included the estimated timing of such other contracts in the Invitation for Bids or Requests for Proposal, the Contractor shall integrate the schedule of those separate contracts into its scheduling. The Contractor shall make

every reasonable effort to assist the Owner in maintaining the schedules for all separate contracts. If the work performed by a separate contractor is Defective or performed so as to prevent or threaten to prevent the Contractor from carrying out its Work according to the Contract, the Contractor shall immediately notify the Owner and the A/E upon discovering such conditions.

- b. If a dispute arises between the Contractor and any separate contractor(s) as to their responsibility for cleaning up the Site, the Owner may clean up and charge the cost thereof to the respective contractors in proportion to their responsibility. If the Contractor disputes the Owner's apportionment of clean-up costs, it shall be the Contractor's burden to demonstrate and prove the correct apportionment.

## 11. CONTRACTOR'S AND SUBCONTRACTOR'S INSURANCE

- a. The Contractor shall not commence Work under this Contract until all insurance required hereunder has been obtained from an insurer authorized to do business in Virginia and such insurance has been approved by the Owner. The Contractor shall provide to the Owner Certificates of Insurance for all required coverage and, upon request, shall provide full copies of the Contractor's insurance policies. Approval of insurance by the Owner shall not relieve or decrease the liability of the Contractor hereunder.
- b. The Contractor shall procure and maintain, as required herein, the following insurance coverages:
  - 1. Workers' Compensation and Employer's Liability Insurance to cover all employees engaged in the Work of a type and in an amount to meet all Commonwealth of Virginia statutory requirements and regulations to provide all benefits to which employees may be entitled, including Employers Liability, with limits no less than \$1,000,000 bodily injury by accident or disease, each employee. Where applicable, coverage shall be extended to cover any claims under the United States Longshoreman's Act and Harbor Workers Act and Jones Act as may be appropriate for the work.
  - 2. Comprehensive General Liability insurance, including coverage for Broad Form Contractual, Premises/Operations, Product and Completed Operations, Independent Contractor's Liability, and Personal Injury Liability, with limits of at least \$2,000,000 per occurrence and \$2,000,000 aggregate, applicable on a per-project basis. The policy shall not exclude or limit the amount of coverage for the Work of the Project or for explosion, collapse, underground operations, mold, or exterior insulation and finish system ("EIFS").
  - 3. Automobile Liability Insurance with a limit of not less than \$1 million combined single limit for bodily injury and property damage per occurrence, covering all owned, non-owned, hired and borrowed vehicles, whether on-Site or off-Site.
  - 4. Contractor or the Asbestos Subcontractor shall provide occurrence-based liability insurance with asbestos coverages in an amount not less than \$1,000,000. The following shall be named as additional insureds on this policy: the Commonwealth of Virginia, its officers, employees and agents; the A/E (if not the Asbestos Project Designer); and the Contractor (where the asbestos work is being performed by the Asbestos Subcontractor).
- c. Unless otherwise specified, Contractor shall ensure that all insurance required by Subsection (b) above contains the following provisions:
  - 1. With the exception of Workers' Compensation insurance, the Commonwealth of Virginia, the Owner, and their officers, employees and agents shall be named as additional insureds on all policies. The additional insureds as stated for the asbestos coverage shall be as stated in Section 11(b)(4).
  - 2. All insurance coverage shall be considered primary and non-contributory with respect to



other insurance that might be available to the Contractor, A/E, Owner, or Agency.

3. All insurers shall waive rights of subrogation against the Commonwealth of Virginia, Owner and Agency for any claims covered by the insurance required herein.
4. All deductibles or self-insured retentions shall be the sole responsibility of the Contractor.
- d. No insurance will be canceled, dropped, replaced, or materially changed without at least thirty (30) Days' prior written Notice to and consent of the Owner.
- e. Contractor shall require each Subcontractor to carry the same insurance, and in the same amounts, required by Section 11(b)(1)-(3) above. The Contractor shall not allow any Subcontractor to commence Work on the Project until all insurance required of the Subcontractor by this Contract has been obtained by the Subcontractor and approved by the Contractor.
- f. Prior to award of the Contract, the Contractor shall submit, on the form provided by the Owner, a Certificate of Coverage verifying Workers' Compensation insurance is in place. The Contractor shall likewise obtain a Certificate of Coverage for Workers' Compensation insurance from each Subcontractor and shall provide a copy to the Owner prior to the Subcontractor beginning Work at the Project.

**12. "ALL-RISK" BUILDER'S RISK INSURANCE TO INCLUDE AN INSTALLATION FLOATER**

- a. The Contractor shall procure and maintain, at its cost, "all-risk" Builder's Risk insurance with minimum coverage and limits as follows:
  1. **New Construction, Addition, or Major Renovation:** When the Work is new construction, addition, or Major Renovation, the Contractor shall maintain "all-risk" Builder's Risk insurance for the Work and the entire structure or structures, if any, on which the Work is to be done with a minimum limit of not less than the insurable value of the structure(s) plus one hundred percent (100%) of the Contract Price and the value of all Change Orders, to represent the total value of the structure(s) and the Work on a replacement cost basis.
  2. **Limited Renovation:** When the Work is Limited Renovation to an existing structure, the Contractor shall maintain "all risk" Builder's Risk insurance in an amount equal to one hundred percent (100%) of the Contract Price and the value of all Change Orders, to represent the total value of the Work on a replacement cost basis.

When a project is an addition with Limited Renovation to an existing structure, then the insurable value of the existing structure shall not be included.

- b. Builder's risk insurance shall be provided on an "all risk" or equivalent policy form and shall include, without limitation, insurance against all perils. The insurance shall cover the costs of debris removal, temporary buildings, legal requirements, and compensation for A/E services and Contractor services required following an insured loss. The insurance shall cover portions of the Work stored off-Site, Work in transit, and all materials, supplies, equipment, machinery, and fixtures that are or will be part of the Project. The policy shall include coverage for mold resulting from a covered peril, property in transit or temporary storage, equipment breakdown/course of construction, and soft costs within the aggregate or blanket limit of the of the policy. If not otherwise covered by the Builder's Risk policy, Contractor also shall provide an installation floater to cover all equipment and materials intended for installation at the Project.

In the event the policy includes any coverages where the limit is less than the aggregate or blanket limit of the policy (sub limits), the coverage shall be no less than the stated minimum sub-limits for the following perils:

- Flood	\$2,000,000
- Earth Movement	\$2,000,000
- Debris Removal	\$2,000,000
- Extra or Expediting Expense	\$250,000
- Interior Water Damage	\$2,000,000
- Loss of Income/Extra Expense	12 Months
- Soft Costs	Blanket or Aggregate Limit/14 Day Waiting Period

The Certificate of Insurance provided to the Owner shall disclose all sub-limits, stating the peril and limit applying to each. In the event that the aggregate policy limit is less than the sub-limits identified above, coverage for all perils must be provided within the aggregate or blanket limit of the policy.

- c. Builder's risk insurance may include a deductible provision if the Owner so provides in the Supplemental General Conditions, in which case the Contractor will be liable for such deductible whenever a claim arises. Any loss payable under the Builder's Risk insurance shall be payable to the Owner, in accordance with its interests, as they may appear, and then to any other persons insured thereunder.

Written evidence of this insurance and a copy of the policy shall be provided to the Owner no later than thirty (30) Days following the award of the Contract. The policy shall not be canceled, dropped, replaced, or materially changed without at least thirty (30) Days' prior written Notice to and consent of the Owner.

- d. Builder's risk insurance shall include the interest of the Contractor, the Owner, the Commonwealth, and all Subcontractors and Sub-subcontractors. Contractor shall maintain the builder's risk insurance until Final Payment by the Owner or until no person other than the Owner has an insurable interest in the Work, whichever is later.
- e. Any insurance provided through the Department of Treasury, Division of Risk Management, on buildings, construction, additions or renovations will not extend to Contractor's nor Subcontractors' buildings, equipment, materials, tools or supplies unless these items are to become property of the Owner upon completion of the Project and the Owner has assumed responsibility for such items at the time of the loss.

### 13. TAXES, FEES AND ASSESSMENTS

The Contractor shall, without additional expense to the Owner, pay all applicable federal, state, and local taxes, fees, and assessments arising out of the Work, except the taxes, fees and assessments on the real property comprising the Site. If the State Building Official elects to have the local building official inspect the Work as provided by *Code of Virginia* § 36-98.1, the Owner shall pay the resulting fees to the local building official.

**14. PATENTS**

The Contractor shall obtain all licenses necessary to use any invention, article, appliance, process or technique of whatever kind and shall pay all royalties and license fees. The Contractor shall indemnify and hold harmless the Owner, its officers, agents and employees, against any loss or liability for or on account of the infringement of any patent rights in connection with any invention, process, technique, article or appliance manufactured or used in the performance of the Contract, including its use by the Owner, unless such invention, process, technique, article or appliance is specifically named in the Specifications or Plans as acceptable for use in carrying out the Work. If, before using any invention, process, technique, article or appliance specifically named in the Specifications or Plans as acceptable for use in carrying out the Work, the Contractor has or acquires information that the same is covered by letters of patent making it necessary to secure the permission of the patentee, or other, for the use of the same, the Contractor shall promptly advise the Owner and the A/E. The Owner may direct that some other invention, process, technique, article or appliance be used. Should the Contractor have reason to believe that the invention, process, technique, article or appliance so specified is an infringement of a patent, and fails to inform the Owner and the A/E, the Contractor shall be responsible for any loss or liability due to the infringement.

**15. ARCHITECT/ENGINEER'S STATUS**

- a. The A/E shall have authority to endeavor to secure the faithful performance of the Work by Contractor. The A/E shall review the Contractor's Submittals for conformance to the requirements of the Contract Documents and return copies to the Contractor with appropriate notations. The A/E shall interpret the requirements of the Plans and Specifications and issue Field Orders to the Contractor as may be required. The A/E shall recommend to the Owner suspension of the Work (in whole or in part) whenever such suspension may be necessary to ensure the proper execution of the Work or the requirements of the Contract. The A/E shall have authority to reject, in writing, Work, including material, installation or workmanship, which does not conform to the Contract Documents or is Defective. The A/E shall determine the progress and quality of the Work, subject to the right of the Owner to make an overriding decision to the contrary. Upon request by the Contractor, the A/E shall confirm, in writing within fourteen (14) Days, any verbal order or determination made by the A/E.
- b. The A/E shall have no authority to approve or order changes in the Work which alter the design concept or which call for an extension of the Contract Completion Date or Final Completion or a change in the Contract Price.
- c. The Owner shall have the right, but not the duty, to countermand any decision of the A/E and to follow or reject the advice of the A/E, including but not limited to acceptance of the Work, as it deems best in its sole discretion. In those instances where the A/E has been given authority to act, the A/E shall promptly do so, but in the case of disagreement between the A/E and the Owner, the decision of the Owner shall be final. The Contractor shall not be bound by any determination, interpretation or decision of the A/E contrary to the A/E's authority or that is not consistent with the Contract Documents. The party taking issue with the determination, interpretation or decision of the A/E shall give the other party written notice of such fact within fourteen (14) days after the determination, interpretation or decision is communicated by the A/E. In the actual performance of the Work, the Contractor shall proceed in accordance with instructions given by the A/E unless the Owner and the Contractor mutually agree in writing or by Change Order that the Contractor shall proceed otherwise.
- d. All orders from the Owner to the Contractor shall either be transmitted through the A/E or communicated directly to the Contractor and the A/E by the Owner.
- e. Should the Owner choose to employ another or different A/E, the status of the A/E so employed shall be the same as that of the former A/E.
- f. The A/E shall provide a progress report to the Owner and the Contractor after each A/E visit to the

Site. The report shall be in writing indicating the date, time of day, weather conditions and the names of the persons representing the A/E who participated in the visit. The report shall advise the Owner of any problems that were noted or observed and shall compare the A/E's observations of the actual progress of the Work with that reported by the Contractor. On the basis of its on-Site observations, the A/E will make every reasonable effort to guard the Owner against delays, defects, and deficiencies in the Work of the Contractor. The A/E shall have the authority to inspect the Work, to note and report Defective Work and deviations from the Contract Documents to the Owner, to reject Work, and to recommend to the Owner the suspension of the Work when necessary to prevent Defective Work from proceeding or being covered.

- g. The A/E shall not be responsible for construction means, methods, techniques, sequences or procedures (other than those expressly specified in the Contract Documents), or for safety precautions and programs in connection with the Work. The A/E shall not be responsible for the Contractor's failure to carry out the Contractor's own responsibilities.
- h. The A/E generally conveys written decisions and Notices to the Contractor through the Project Manager and shall generally receive information and Notices from the Contractor through the Project Manager unless otherwise agreed. The Owner may delegate from the A/E to the Project Manager certain inspection, verification, acceptance, rejection, and administrative duties and authority, but any such delegation shall be in writing and a copy thereof provided to the Contractor.
- i. The provisions of this Section are included as information only to describe the relationship between the Owner, A/E, and Contractor. No failure of the A/E to act in accordance with this Section shall relieve the Contractor from its obligations under the Contract or create any rights in favor of the Contractor against the Owner.

## 16. INSPECTION

- a. All material and workmanship shall be subject to inspection, examination and testing by the Owner, the A/E, the Project Inspector, authorized inspectors and authorized independent testing entities at any and all times during manufacture and/or construction. The A/E and the Owner shall have authority to reject Defective Work and non-conforming material and require its correction. Rejected workmanship shall be satisfactorily corrected and rejected material shall be satisfactorily replaced with proper material without charge therefore, and the Contractor shall promptly segregate and remove the rejected material from the Site. If the Contractor fails to proceed at once with replacement of rejected material and/or the correction of Defective Work, the Owner may replace such material and/or correct such Work and charge the cost to the Contractor, or may terminate the Contract as provided in Section 41 of these General Conditions, the Contractor and surety being liable for any damage to the same extent as provided in Section 41 for termination thereunder.
- b. Site inspections, tests conducted on Site and tests of materials gathered on Site which the Contract requires to be performed by independent testing entities shall be contracted and paid for by the Owner. Examples of such tests are the testing of cast-in-place concrete, foundation materials, soil compaction, pile installations, caisson bearings and steel framing connections. The Contractor shall promptly furnish, without additional charge, all reasonable facilities, labor and materials necessary and convenient for making such tests. Except as provided in (d) below, whenever such examination and testing finds Defective Work or non-conforming materials or equipment, the Contractor shall reimburse the Owner for the cost of reexamination and retesting. Although conducted by independent testing entities, the Owner will not contract and pay for tests or certifications of materials, manufactured products or assemblies which the Contract, codes, standards, etc., require to be tested and/or certified for compliance with industry standards such as Underwriters Laboratories, Factory Mutual or ASTM. If fees are charged for such tests and certifications, they shall be paid by the Contractor. The Contractor shall also pay for all inspections, tests, and certifications which the Contract specifically requires the Contractor to

perform or to pay, together with any inspections and tests which it chooses to perform for its own purposes, but which are not required by the Contract.

- c. Where Work is related to or dependent on Defective Work, the Contractor shall stop such related or dependent Work until the Defective Work is corrected or an alternative solution is presented that is satisfactory to the Owner. Where Work is rejected as Defective, the Contractor shall stop like Work in other areas or locations on the Project until the Owner has approved corrective measures.
- d. Should it be considered necessary or advisable by the Owner or the A/E at any time before the Final Completion Date to make an examination of any part of the Work already completed, by removing or tearing out portions of the Work, the Contractor shall promptly furnish all necessary facilities, labor and material to expose the Work to be tested to the extent required. If such Work is found to be Defective in any respect, the Contractor shall bear all the expenses of uncovering the Work, of examination and testing, and of satisfactory reconstruction and correction of the Defective Work. If, however, such Work is found to meet the requirements of the Contract, the actual cost of the Contractor's labor and material necessarily involved in uncovering the Work, the cost of examination and testing, and Contractor's cost of material and labor necessary for replacement of the examined Work including a markup of fifteen (15%) percent for overhead and profit, shall be paid to the Contractor and, if the Contract Completion Date was delayed thereby, a time extension equivalent to the impact on the Critical Path shall be issued by Change Order. Notwithstanding the foregoing, the Contractor shall be responsible for all costs and expenses in removing and replacing the Work if the Contractor had covered the Work prior to any inspection or test required by the Contract Documents or contrary to the instructions of the A/E, Owner, Project Inspector, or Building Official.

The Project Inspector has the authority to recommend to the A/E and the Owner that the Work be suspended when in his or her judgment the Contract Documents are not being followed. Any such suspension shall be continued only until the matter in question is resolved to the satisfaction of the Owner. The cost of any such Work stoppage shall be borne by the Contractor unless it is later determined that the Work in question was in full compliance with the Contract Documents.

- e. The Project Inspector has the right and the authority to:
  - 1. Inspect all construction materials, equipment, and supplies for quality and for compliance with the Contract Documents and/or approved shop drawings and Submittals.
  - 2. Inspect workmanship for compliance with the standards described in the Contract Documents.
  - 3. Observe and report on all tests and inspections performed by the Contractor.
  - 4. Recommend rejection of Work which does not conform to requirements of the Contract Documents or is Defective.
  - 5. Keep a record of construction activities, tests, inspections, and reports.
  - 6. Attend all Site construction meetings and inspections held by the Owner and/or the A/E with the Contractor.
  - 7. Check materials and equipment, together with documentation related thereto, delivered for conformance with approved Submittals and the Contract.
  - 8. Check installations for proper workmanship and conformance with shop drawings and installation instructions.

9. Assist in the review and verification of the Form CO-12, Schedule of Values and Certificate for Payment, submitted by the Contractor each month.
  10. Do all things for or on behalf of the Owner as the Owner may direct in writing.
- f. The Project Inspector has no authority to:
1. Authorize deviations from the Contract Documents;
  2. Enter into the area of responsibility of the Contractor's superintendent;
  3. Issue directions relative to any aspect of construction means, methods, techniques, sequences or procedures unless specifically required by the Contract Documents or in regard to safety precautions and programs in connection with the Work;
  4. Authorize or suggest that the Owner occupy the Project, in whole or in part; or
  5. Issue a certificate for payment.
- g. The duties of the Project Inspector are for the benefit of the Owner only and not for the Contractor. The Contractor may not rely upon any act, statement, or failure to act on the part of the Project Inspector, nor shall the failure of the Project Inspector to properly perform his or her duties in any way excuse Defective Work, improper performance of the Work, or noncompliance with the Contract Documents by the Contractor.

**17. SUPERINTENDENCE BY CONTRACTOR**

- a. The Contractor shall have a competent foreman or superintendent, satisfactory to the A/E and the Owner, on the Site at all times during the performance of the Work. The superintendent shall be familiar with and be able to read and understand the Contract Documents and be capable of communicating verbally and in writing with the Owner's representatives, the A/E, and the Contractor's workers. The Contractor shall be responsible for all construction means, methods, techniques, sequences and procedures, for coordinating all portions of the Work except where otherwise specified in the Contract Documents, and for all safety and worker health programs and practices. The Contractor shall notify the Owner, in writing, of any proposed change in foreman or superintendent, including the reason therefore, prior to making such change.
- b. The Contractor shall, at all times, enforce strict discipline and good order among the workers on the Project, and shall not employ on the Work, or contract with, any unfit person, anyone not skilled in the Work assigned to him or her, or anyone who will not work in harmony with those employed by the Contractor, the Subcontractors, the Owner or the Owner's separate contractors and their subcontractors or anyone who will not interact appropriately with the public.
- c. The Owner may, in writing, require the Contractor to remove from the Site any employee or Subcontractor's employee the Owner deems to be incompetent, careless, not working in harmony with others on the Site, not interacting appropriately with the public, or otherwise objectionable, but the Owner shall have no obligation to do so.

**18. CONSTRUCTION SUPERVISION, METHODS AND PROCEDURES**

- a. The Contractor shall be solely responsible for supervising and directing the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract. The Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and for coordinating all portions of the Work, except where otherwise specified in the Contract Documents. The Contractor shall not be responsible for the negligence of others in the design or

selection of a specific means, method, technique, sequence or procedure of construction expressly required by the Contract. The Contractor is solely responsible to the Owner that the finished Work complies with the Contract Documents.

The Contractor shall be solely responsible for health and safety precautions and programs for workers and others in connection with the Work. No inspection by, knowledge on the part of, or acquiescence by the A/E, the Project Inspector, the Owner, the Owner's employees and agents, or any other Person shall relieve the Contractor from its sole responsibility for compliance with the requirements of the Contract and its sole responsibility for health and safety programs and precautions for the Work.

- b. If a specific means, method, technique, sequence or procedure of construction is indicated in or required by the Contract Documents, the Contractor may furnish or utilize a substitute means, method, sequence, technique or procedure of construction acceptable to the A/E, subject to the Owner's right to disapprove. The Contractor must submit its written request for the substitution to the A/E with sufficient information to allow the A/E to determine that the substitute proposed is equivalent to that indicated or required by the Contract.
- c. The Plans and Specifications are divided into several parts, or sections, for convenience only and because the entirety of the Plans and Specifications must be considered and construed as a whole. The divisions of the Plans and Specifications are not intended to control the Contractor in dividing the Work among Subcontractors or to limit the Work performed by any trade. The Contractor shall be solely responsible for the coordination of the trades, Subcontractors and vendors engaged in the Work and for the compensation of the trades, Subcontractors and vendors for the Work performed.

## 19. SCHEDULE OF THE WORK

- a. **General:** The Contractor is responsible for the scheduling and sequencing of the Work, for coordinating the Work, for monitoring the progress of the Work, and for taking appropriate action to keep the Work on schedule to finish on or before the Contract Completion Date. The Contractor may attempt to achieve Substantial Completion before the Contract Completion Date and receive payment in accordance with Section 36 for the Work completed each period. However, the Contract Completion Date shall be used in all schedules and schedule updates as the deadline for which Substantial Completion is to be achieved. The time (in Days) between the Contractor's planned early completion and the Contract Completion Date is part of the Float. Extensions of time allowed pursuant to Sections 38, 39, and 43, the determination of any compensation for compensable delay, and all other matters between the Owner and the Contractor will be determined using the Contract Completion Date, not an earlier Substantial Completion date planned by the Contractor.

Within two (2) weeks after the Contractor signs the Contract, unless otherwise extended by the Owner at the time of the signing, the Contractor shall prepare and submit to the Owner, with a copy to the A/E, a schedule for achieving Substantial Completion by the Contract Completion Date. The preliminary schedule shall be in sufficient detail to show the sequencing of the various trades for each floor level, wing or work area. The Owner will notify the Contractor of any comments on the preliminary schedule within fifteen (15) Days of receipt by the Owner.

A fully complete Project schedule meeting the requirements set forth below in subparagraph (1) or (2), as applicable, must be submitted no later than sixty (60) Days after the Contract is signed by the Owner.

- 1. For Contracts with a Contract Price less than \$1,500,000, a "critical path method" or bar graph schedule may be utilized. The schedule shall indicate the estimated starting and completion dates for each major element of the work and satisfy the requirements of Section 19 (b) below.

2. For Contracts with a Contract Price of \$1,500,000 or more, a “critical path method” schedule shall be utilized to control the planning and scheduling of the Work. The “critical path method” schedule shall be the responsibility of the Contractor and shall be paid for by the Contractor and shall satisfy the requirements of Section 19(c) below.

It is the Contractor’s responsibility to submit a schedule that shows Substantial Completion of the Work by the Contract Completion Date and completion of any portions of the Work by any interim deadlines established by the Contract.

The Contractor shall allow sufficient time in the schedule for the A/E to conduct all reviews and inspections required under the A/E Contract with the Owner. If the A/E and the Contractor are unable to agree as to what constitutes sufficient time, the Owner shall determine the appropriate duration for such A/E activities.

The Owner and A/E review schedules and schedule-related submittals solely for compliance with the requirements of this Section. The Owner’s failure to reject or its acceptance of any schedule, graph, chart, recovery schedule, updated schedule, plan of action, monthly status report, or similar schedule-related submittals, shall not constitute a representation, admission, or warranty by the Owner, including but not limited to a representation, admission, or warranty that the schedule is feasible or practical or that contents therein are true or accurate, nor shall any such acceptance or failure to reject relieve the Contractor from sole responsibility for completing the Work by the Contract Completion Date.

No progress payments will be payable to the Contractor until after it has submitted a preliminary schedule which is acceptable to the Owner. Neither the second progress payment nor any subsequent payment shall be payable to the Contractor until it has submitted a fully complete Project schedule accepted by the Owner. No subsequent progress payments will be payable to the Contractor unless it submits each monthly Project report required by Section 19(d) in a form accepted by Owner and each recovery schedule required by Owner pursuant to Section 19(e).

Failure to provide a satisfactory preliminary schedule, fully complete Project schedule, or monthly Project report within the time limits stated above shall be a material breach for which the Owner may terminate the Contract in the manner provided in Section 41 of these General Conditions.

- b. **Bar Graph Schedule:** Where a bar graph schedule is allowed, it shall be time-scaled in weekly increments, shall indicate the estimated starting and completion dates for each major element of the Work by trade and by area, level, or zone, and shall schedule dates for all salient features and activities, including but not limited to the placing of orders for materials, submission of Shop Drawings and other Submittals for review, approval of Shop Drawings and Submittals by A/E, the manufacture and delivery of material, the testing and the installation of materials, supplies and equipment, and all Work activities to be performed by the Contractor. Each Work activity will be assigned a duration by the Contractor. One Day shall be the time unit used. The bar graph shall establish and show the Critical Path for the Work.
- c. **Critical Path Method Schedule:** Where a Critical Path method schedule is required, it shall be in the time-scaled precedence format using the Contractor’s logic and time estimates. The Critical Path method schedule shall be drawn or plotted with activities grouped or zoned by Work area or Subcontract rather than random (or scattered) format.

The Critical Path method schedule shall be time-scaled on a weekly basis and shall be drawn or plotted at a level of detail and logic which will schedule all salient features and activities of the Work, including not only the actual construction Work for each trade, but also the submission of Shop Drawings and Submittals for review, approval of Shop Drawings and Submittals by the A/E, placing of orders for materials, the manufacture and delivery of materials, the testing and installation of materials and equipment, and all Work activities to be performed by the Contractor.



The Critical Path method schedule shall have no line-item activities longer than thirty (30) Days in duration, and activities shall be included to provide sufficient detail for effectively managing the sequence of the Work. Failure to include any element of Work required for the performance of this Contract shall not excuse the Contractor from completing all Work required within the Time for Completion and by the Contract Completion Date and any interim deadlines established by the Contract. Each Work activity will be assigned a duration by the Contractor.

When completed, the Critical Path method schedule shall be submitted to the A/E and the Owner for review. The Critical Path method schedule will identify and describe each activity, state the duration of each activity, the calendar dates for the early and late start and the early and late finish of each activity, any constraints placed upon the activity, and clearly depict all activities on the Critical Path for the Work. Float and Free Float shall be indicated for all activities. Float, whether Free Float or Total Float, shall not be considered for the exclusive use or benefit of either the Owner or the Contractor, but must be allocated in the best interest of completing the Work by the Contract Completion Date.

On contracts with a price over \$5,000,000, each activity on the Critical Path method schedule shall also be attributable to, and correlate with, each activity on the Schedule of Values, the sum of which for all activities shall equal the Contract Price.

When accepted by the Owner and the A/E as compliant with the requirements of this Section, the schedule shall become the baseline Critical Path method schedule for the Project. Acceptance of the schedule by the Owner does not indicate agreement with, nor responsibility for, the proposed or actual duration of any activity or logic shown on the accepted schedule.

- d. **Monthly Project Reports:** The Contractor shall review progress of the Work not less than each month, but as often as necessary to properly manage the Project and stay on schedule to finish before the Contract Completion Date. The Contractor shall collect and preserve information on Change Orders, including extensions of time. The Contractor shall evaluate this information and update the latest accepted schedule as often as necessary to finish before the Contract Completion Date. The Contractor shall submit to the A/E along with each Certificate for Payment a copy of the bar graph schedule annotated to show the current progress or, for projects requiring a Critical Path method schedule, a monthly report of the status of all activities. The bar graph schedule or monthly status report submitted with each Certificate for Payment shall show the Work completed to date in comparison with the Work scheduled for completion, including but not limited to the dates for the beginning and completion of the placing of orders and the manufacture, testing and installation of materials, supplies and equipment. The form for these reports shall be approved by the A/E and the Owner prior to submission of the first Certificate for Payment. If any elements of the Work are behind schedule, regardless of whether they may prevent the Work from being completed on time, the Contractor must indicate in writing in the report what measures it is taking and plans to take to bring each such element back on schedule and to ensure that the Work is completed before the Contract Completion Date.
- e. **Progress Delay:** Should any of the following conditions exist, the Owner may require that the Contractor prepare, at no extra cost to the Owner, a plan of action and a recovery schedule for completing the Work by the Contract Completion Date:
1. The Contractor's monthly project report indicates delays that, in the judgment of the A/E or the Owner, call into question the Contractor's ability to complete the Work by the Contract Completion Date;
  2. The Critical Path method schedule sorted by early finish dates shows the Contractor to be thirty (30) or more Days behind on the Critical Path schedule at any time during the Work, up to thirty (30) Days prior to the Contract Completion Date;
  3. The Contractor desires to make changes in the logic or sequencing of Work activities or

the planned duration of future activities of the Critical Path method schedule which, in the judgment of the A/E or the Owner, are of a significant departure from those of the baseline schedule or prior schedule updates.

The plan of action and recovery schedule, when required, shall contain a narrative explanation and display how the Contractor intends to regain compliance with the most current and Owner accepted Critical Path method schedule, as updated with approved Change Orders, if any.

The plan of action shall be submitted to the Owner for review within two (2) business days of the Contractor receiving the Owner's written request. The recovery schedule, when required, shall be submitted to the Owner within five (5) Days of the Contractor's receiving the Owner's written request.

- f. **Early Completion of Project:** The Contractor may attempt to achieve Substantial Completion before the Contract Completion Date. However, such planned early completion shall be for the Contractor's convenience only and shall not create any additional rights of the Contractor or obligations of the Owner under this Contract, nor shall it change the Time for Completion or the Contract Completion Date. The Contractor shall not be required to pay damages to the Owner because of the Contractor's failure to achieve Substantial Completion by any planned earlier date. Likewise, the Owner shall not pay the Contractor any additional compensation for achieving Substantial Completion prior to the Contract Completion Date nor will the Owner owe the Contractor any compensation should the Owner, its officers, employees, or agents cause the Contractor not to achieve Substantial Completion earlier than the Contract Completion Date.

Contractor may request or propose to change the Contract Completion Date to reflect an earlier Substantial Completion date. The Owner may, but is not required to, accept such proposal. However, a change in the Time for Completion or the Contract Completion Date shall be accomplished only by Change Order. If the Contractor's proposal to change the Time for Completion or the Contract Completion Date is accepted, a Change Order will be issued stating that all references in the Contract, including these General Conditions, to the Time for Completion or the Contract Completion Date shall thereafter refer to the date as modified, and all rights and obligations, including the Contractor's liability for actual damages, delay damages and/or liquidated damages, shall be determined in relation to the date, as modified.

## 20. SCHEDULE OF VALUES AND CERTIFICATE FOR PAYMENT

- a. Before submittal of the first Certificate for Payment, the Contractor shall prepare for review and approval of the A/E and the Owner the Schedule of Values listed by trades or by Specifications sections for the Work, the total for which equals the Contract Price. Where the Work has multiple parts or phases, the Contractor shall prepare appropriate Schedules of Values to facilitate reviews of Certificate for Payment submitted for each part or phase.

All Certificates for Payment shall be made in the ASTM Unifomat II structure on the Form CO-12, Schedule of Values and Certificate for Payment.

- b. If the Contractor requests, or intends to request, payment for materials stored in an approved and secure manner, the Schedule of Values must indicate the amount for labor and the amount for materials, and in a supplement thereto must include an itemized list of materials for that trade or Work section. The material breakdown shall be in sufficient detail to allow verification of the quantities required for the Project, the quantities delivered, the Work completed, and the quantities stored on or off-Site.
- c. The Contractor shall complete the "Value of Work Completed" portion of the Form CO-12, complete and sign the Contractor's certification, and attach all substantiating material each Certificate for Payment. Such substantiating material includes, but is not limited to, invoices for materials, delivery tickets, timesheets, payroll records, daily job logs/records, and similar materials

which, in the opinion of the Owner and the A/E, are necessary or sufficient to justify payment of the amount requested.

- d. The labor progress for any task or activity shall be calculated based upon the percentage of Work complete up to fifty percent (50%) of the completion of the task or activity. Thereafter, the evaluation of labor progress will be based upon the effort required to complete that task or activity. The material progress shall be calculated as the invoiced dollar cost of materials used in relation to the amount estimated as necessary to complete a particular element of Work. When calculating material progress, credit shall be given for installed material as well as that stored on the Site and any material stored off-Site which has been certified by the A/E in accordance with Section 36 of these General Conditions.
- e. Should Work included in previous Certificates for Payment, and for which payment has been made, subsequently be identified by tests, inspection, or other means, as Defective or not acceptable or not conforming to the Contract Documents, the "Value of Work Completed" portion of the first Certificate for Payment submitted after such identification shall be modified to reduce the "completed" value of that Work to a percentage reflecting only that work which is not Defective or nonconforming.

## **21. ACCESS TO WORK**

The A/E, the Owner, the Project Manager, the Owner's inspectors and other testing personnel, the Building Official, inspectors from the Department of Labor and Industry, and others authorized by the Owner, shall have access to the Work at all times. The Contractor shall provide proper facilities for access and inspection.

## **22. SURVEYS AND LAYOUT**

- a. The Owner shall furnish the Contractor documents showing property lines and the location of existing buildings and improvements at the Site. The Contractor shall provide competent surveying and engineering services to execute the Work and shall be responsible for the accuracy of those surveying and engineering services.
- b. The Owner shall provide the general reference points and benchmarks on the Site as required of it by the Plans and Specifications. If the Contractor finds that any previously established reference points have been lost or destroyed, it shall promptly notify the A/E.
- c. The Contractor shall protect and preserve the established benchmarks and monuments and shall make no changes in locations without prior written Notice to the A/E and prior written approval from the Owner. Benchmarks and monuments that are lost or destroyed or which require shifting because of necessary changes in grades or locations shall, subject to prior written approval of the Owner, be replaced and accurately located by the Contractor.

## **23. PLANS AND SPECIFICATIONS**

- a. The general character and scope of the Work are illustrated and described by the Plans and the Specifications. If the Contractor deems additional detail or information to be needed, the Contractor shall request the same in writing from the A/E. The request shall precisely state the detail or information needed and shall explain why it is needed. The Contractor shall also indicate a date by which the requested information is required. The A/E shall provide by Field Order such further detail and information as is necessary by the date required so long as the date indicated is reasonable. Any additional drawings and instructions supplied to the Contractor shall be consistent with the Contract Documents, shall be true developments thereof, and shall be so prepared that they can be reasonably interpreted as a part thereof. The Contractor shall carry out the Work in accordance with the additional detail drawings and instructions at no additional cost to the Owner and with no time extension.

- b. If the Contractor finds a conflict, error, omission, or other discrepancy in the Plans or Specifications, he shall notify the A/E in writing as soon as possible, but before proceeding with any Work that is or may be impacted by the matter. The A/E shall issue a clarification by Field Order to the Contractor stating the correct requirements. If the Contractor deems the Field Order requires additional or extra Work, it shall provide Notice of its request for additional time and/or compensation to the Owner and A/E prior to proceeding with that Work. The Contractor also shall submit a request for Change Order along with a detailed substantiating cost proposal through the A/E to the Owner within fourteen (14) Days of the receipt of the Field Order or before proceeding with the Work, whichever is earlier.
- c. If a conflict, error, omission or other discrepancy in Plans or Specifications was reasonably apparent or with reasonable diligence should have been apparent to the Contractor prior to submitting its bid or Proposal, and the Contractor failed to submit a question to the A/E in the time and manner required by the Instructions to Bidders, then the Contractor shall not be entitled to additional compensation or time or entitled to bring a claim against the Owner based on such conflict, error, omission or other discrepancy. If the Contractor performs any Work, or is delayed in performing any Work, where such Work involves a conflict, error, omission, or other discrepancy in the Plans or Specifications that the Contractor knew about, or with reasonable diligence should have known about, for which the Contractor failed to provide Notice to the A/E and Owner as required, the Contractor shall assume full responsibility for the Work or delay and shall bear all costs attributable to correcting any Work requiring correction or to any delay, and such conflict, error, omission, or other discrepancy shall not be the basis for a claim against or any recovery from the Owner.
- d. In case of differences between a small and large scale Drawing, the large scale Drawing shall govern. Where on a Drawing a portion of the Work is drawn out and the remainder is indicated in outline, the parts drawn out shall apply also to all other like portions of the Work.
- e. Where the word “similar” appears on a Drawing, it shall be interpreted in its general sense and not as meaning “identical,” and all details shall be worked out in relation to their location and their connection with other parts of the Work.
- f. Measurements or dimensions shown on the Drawing for Site features, utilities, buildings, structures, or improvements shall be verified at the Site by the Contractor before commencing the Work. The Contractor shall not scale measurements or dimensions from a Drawing. If there are discrepancies among Drawings or the Plans, the Contractor shall notify and request clarification from the A/E before proceeding with the impacted Work. If new Work is to connect to, match with or be provided in existing facilities, buildings, or improvements, the Contractor shall verify the actual existing conditions and necessary dimensions prior to ordering or fabrication of materials or construction.
- g. As-Built Drawings: The Contractor shall maintain at the Site for the Owner one copy of the As-Built Drawings in good order and marked to record all changes as they occur during construction. These shall be available to the A/E, the Owner, the Project Inspector, the Owner’s other inspectors and to the Owner’s testing personnel
- h. Preparation of Record Drawings: Upon completion of the Work and prior to the final inspection, the Contractor shall deliver to the A/E, for preparation of the Record Drawings, one complete set of “As Built” Drawings depicting the Work in its as-built condition at Final Completion.

**24. SUBMITTALS AND PROJECT RECORDS**

- a. The Contractor shall submit a listing of all Submittals required by the A/E or which the Contractor identifies as necessary, stating the dates for the submission of each Submittal. The listing shall be in a format acceptable to the A/E. The Contractor shall identify all Submittals with the Owner’s

Project Code Number as required by Section 24(e).

- b. Submittals shall be forwarded to the A/E for approval if required by the Specifications or if requested by the A/E or the Owner. No part of the Work dealt with by a Submittal shall be ordered, fabricated or installed by the Contractor, except at its own risk, until the Submittal for that Work has been approved.

Working drawings, Shop Drawings and/or Submittals for fire protection, fire alarm, fire detection and security systems shall be submitted to, and approved by, first the A/E and then the Building Official prior to ordering, fabricating or installing such systems. The Contractor shall be solely responsible for obtaining such approvals. No part of the Work involving such systems shall be ordered, fabricated or installed by the Contractor until such approvals have been obtained.

- c. The Contractor shall furnish to the A/E for approval, the name of the manufacturer, the model number, and other identifying data and information respecting the performance, capacity, nature and rating of the machinery and mechanical and other equipment which the Contractor contemplates incorporating in the Work. When Submittals are required by this Contract for materials, the Contractor shall furnish full information concerning the material or articles which the Contractor intends to incorporate in the Work. When required, samples shall be submitted for approval at the Contractor's expense, with all shipping charges prepaid. Machinery, equipment, material and articles installed or used without required approval shall be at the risk of subsequent rejection.
- d. Unless otherwise indicated or required by the Specifications, Shop Drawings shall be submitted in the form of one reproducible tracing and three blue-line or black-line prints. Catalog cuts, product data and other non-reproducible literature, except certificates, shall be submitted in six (6) copies minimum, of which three (3) will be retained by the A/E and the remainder will be returned to the Contractor. The Contractor shall maintain one copy of all approved Shop Drawings and Submittals in the construction trailer for use by inspectors. If agreed by the Owner, A/E, and Contractor, Submittals may be provided in electronic format in lieu of hardcopy format.
- e. Submittals shall be accompanied by a letter of transmittal which shall list the Project Code Number, the Submittals included, and the date. Submittals shall be complete in every respect and bound in sets. Each Submittal shall be clearly marked to show each item, component and/or optional feature proposed to be incorporated into the Work. Each Submittal shall contain specific references to the sections of the Plans and Specifications to which the item or component that is the subject of the Submittal relates.
- f. The Contractor shall check Submittals for compliance with the requirements of the Contract Documents. The Contractor shall clearly note in writing any and all items which deviate from the requirements of the Contract Documents. Reasons for deviation shall be included with the Submittal. The Contractor shall be solely responsible for checking all dimensions and coordinating all materials and trades to ensure that the components or products proposed, individually or in combination, will fit in the space available and that they will be compatible with other components or products provided.

- g. After checking each Submittal, the Contractor shall stamp each sheet of the Submittal with the Contractor's review stamp. Data submitted in a bound volume or on one sheet printed on two sides, may be stamped on the front of the first sheet only. The Contractor's review stamp shall be worded as follows:

The equipment and material shown and marked in this Submittal is proposed to be incorporated into this Project, is in compliance with the Contract Plans and Specifications unless otherwise shown in bold-face type or lettering and listed on a page or pages captioned "**DEPARTURES FROM PLANS AND SPECIFICATIONS**", and can be installed in the allocated spaces.

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

- The person signing the review stamp shall be the person designated in writing by the Contractor as having that authority. The identity of such individual shall be forwarded to the A/E prior to or with the first Submittal. The signature on the review stamp shall be handwritten in ink, or in the case of electronic submittals, electronically signed in accordance with *Code of Virginia* § 59.1-479 *et seq.* Stamped signatures are not acceptable.
- h. The Contractor shall forward all Submittals sufficiently in advance of construction activities and requirements to allow sufficient time for checking, correcting, resubmitting and rechecking each Submittal.
  - i. If a Submittal indicates a departure from the Contract Documents, the A/E may reject the Submittal or recommend it to the Owner, who shall approve or reject it as the Owner, in its sole discretion, sees fit. Any departure from the Contract Documents must be authorized by a Change Order if it results in adjustment of the Contract Price or the Contract Completion Date.
  - j. The A/E is responsible to the Owner, but not to the Contractor, to verify that the information, equipment and materials depicted in Submittals conform to the design concept and functional requirements of the Plans and Specifications, that the detailed design portrayed in Shop Drawings and proposed equipment and materials shown in Submittals are of the quality specified and will function properly, and that the Submittals comply with the Contract Documents.
  - k. The Work shall be in accordance with approved Submittals. Approval of the Contractor's Submittals by the A/E does not relieve the Contractor from responsibility for complying with the Contract Documents.
  - l. The Plans and/or Specifications may indicate that the A/E designed or detailed a portion of the Work-around a particular product. Should a different product be proposed by the Contractor and accepted, all modifications, rerouting, relocations and variations required for proper installation and coordination to comply with the design concept and requirements of the Contract Documents shall be the responsibility of the Contractor and shall be made at no extra cost to the Owner. If the plans were noted as designed or detailed around a particular product and/or if a product is named when a "brand name or equal" requirement has been used, other products may be utilized following Section 26 of these General Conditions.
  - m. Additional Submittal requirements are shown in the Specifications.
  - n. Ownership of all materials and documentation including Shop Drawings, BIM models, copies of any calculations and analyses prepared and other Project-specific details of building components created during the Submittal process shall belong exclusively to the Owner. These materials and documentation, whether completed or not, shall be the property of the Commonwealth of Virginia, whether the Work for which they are made is executed or not. The Contractor shall not use these materials on any other work or release any information about these materials without the express written consent of the Owner.

Such material may be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by a bidder, offeror, or contractor in connection with a procurement transaction shall not be subject to disclosure under the Virginia Freedom of Information Act, provided the bidder, offeror, or contractor timely invoked the protections of *Code of Virginia* § 2.2-4342(F).

- o. The Contractor shall maintain comprehensive records of all documentation produced in the performance of the Work and maintain a records management system to provide for document tracking, organization, storage and archiving of such documentation. The Contractor's records management system shall provide for the electronic storage and transmission of Project documents and information through one or more of the following methods: (1) web accessible project management software; (2) electronic files shared utilizing removable electronic media; (3) paper copies of documentation; or (4) in such manner agreed to by the Owner and Contractor. Such records shall be retained by the Contractor for a period of five (5) years following the Final Completion Date. The Contractor shall make the project documentation available to the Owner within five (5) Days of request in an orderly, indexed manner to allow individual documents to be easily located and reviewed. The Contractor shall ensure all documentation is kept current and stored in the records management system in a timely manner.
- p. The Contractor's Project documentation shall include regular construction photographs to show progress of the Work and items that are or may be the subject of Contractor or Subcontractor claims. The photographer shall label each photograph with, at a minimum, the Project name, building name/number, City, State, name of Contractor/Subcontractor(s) whose work is depicted, date and time the photograph was taken, description of weather conditions, subject matter and viewpoint of the photograph, name of the photographer, and the names of any observers.

## 25. FEES, SERVICES AND FACILITIES

- a. The Contractor shall obtain all permits, except the Building Permit, and pay for all fees and charges necessary for temporary access, public right-of-way blockage or use, temporary connections to utilities, and the use of property (other than the Site) for storage of materials and other purposes, unless otherwise specifically stated in the Contract Documents.
- b. Certain projects such as renovations and interior modifications of existing buildings will usually have water and electric service to the building. In those instances, water and electric power, if required for the Work under the Contract, will be furnished by the Owner subject to reasonable use by the Contractor, but only to the extent and capacity of present services. The Contractor shall be responsible for providing required connections, temporary wiring, piping, etc. to these services in a safe manner and in accordance with applicable codes. All temporary wire, pipe, etc. shall be removed before the Substantial Completion inspection. Acceptance by the Contractor of the use of Owner's water and electricity constitutes a release to the Owner of all claims and of all liability to the Contractor for any damages which may result from the use of such utilities and power and water outages or voltage variations.
- c. The Owner shall pay any connection charges for permanent utility connections directly to the utility Supplier. The Contractor shall coordinate such connections with the utility Supplier.
- d. It is understood that, except as otherwise specifically stated in the Contract Documents, the Contractor, either directly or through its Subcontractors, shall provide and pay for all material, labor, tools, equipment, water, light, power, telephone and other services or facilities of every nature whatsoever necessary to execute completely and deliver the Work before the Contract Completion Date.
- e. The Contractor shall provide all required temporary facilities, including Contractor's office space,

Owner's Project Inspector's office space (if required by the Specifications), sanitary facilities, and storage space, as required for the operations and the protection of the materials and the Work. Number, sizes and locations shall be subject to approval of the Owner. Sanitary facilities shall be plumbed into an approved waste treatment system or shall be an approved type of chemical toilet and shall be regularly serviced.

- f. Use and occupancy of the construction site as the Owner's Project Inspector's office or as a work or meeting space for other than contractor employees prior to receipt of a Certificate of Use and Occupancy is prohibited.

## 26. EQUALS

- a. **Brand names:** Unless otherwise stated in the Specifications, the identification of a certain brand, make or manufacturer denotes the characteristics, quality, workmanship, economy of operation and suitability for the intended purpose of the article to be supplied, but does not restrict the Contractor to the specific brand, make, or manufacturer indicated. Rather, the information conveys to the Contractor the general style, type, character and quality of the article to be supplied.
- b. **Equal materials, equipment or assemblies:** Whenever in these Contract Documents a particular brand, make of material, device or equipment is shown or specified, such brand, make of material, device or equipment shall be regarded merely as a standard. Any other brand, make or manufacturer of a product, assembly or equipment which in the opinion of the A/E is the equal of that specified, considering quality, capabilities, workmanship, configuration, economy of operation, useful life, compatibility with design of the Work, and suitability for the intended purpose, will be accepted unless rejected by the Owner as not being equal.
- c. **Substitute materials, equipment or assemblies:** The Contractor may propose to substitute a material, product, equipment, or assembly which deviates from the requirements of the Contract Documents but which the Contractor deems will perform the same function and have equal capabilities, service life, economy of operations, and suitability for the intended purpose. The proposal must include any cost differentials proposed. The Owner will have the A/E provide an initial evaluation of such proposed substitutes and provide a recommendation on acceptability and indicate the A/E's redesign fee to incorporate the substitution into the Contract Documents. The Owner shall have the right to limit or reject substitutions at its sole discretion.
- d. The Contractor shall be responsible for making all changes in the Work necessary to adapt and accommodate any equal or substitute product approved for use by Owner. The necessary changes shall be made at the Contractor's expense.

## 27. AVAILABILITY OF MATERIALS

If a brand name, material, product, or model number included in the Contract Documents is not available on the present market, alternate equal materials, products or model numbers may be proposed by the Contractor through the A/E for approval by the Owner through the process set forth in Section 26.

## 28. CONTRACTOR'S TITLE TO MATERIALS

No materials or supplies for the Work shall be purchased by the Contractor, or by any Subcontractor or Supplier, subject to any security interest, installment or sales contract or any other agreement or lien by which an interest in the materials or supplies is retained by the seller or is given to a secured party. The Contractor warrants that it has clear and good title to all materials and supplies used in the Work or for which the Contractor accepts payment in whole or in part.

## 29. STANDARDS FOR MATERIALS INSTALLATION & WORKMANSHIP



- a. Unless otherwise specifically provided in the Contract, all equipment, material, and accessories incorporated in the Work are to be new or Recycled and in first-class condition.
- b. Unless specifically approved by the Owner or required by the Contract, the Contractor shall not incorporate into the Work any materials containing asbestos or any material known by the industry to be hazardous to the health of building construction workers, maintenance workers, or occupants, or harmful to other building components, materials or products. If the Contractor becomes aware that a material required by the Contract contains asbestos or other hazardous or harmful materials, it shall notify the Owner and the A/E immediately and shall take no further steps to acquire or install any such material without first obtaining Owner approval.
- c. All workmanship shall be of the highest quality found in the building industry in every respect. All items of Work shall be done by Persons skilled in the particular task or activity to which they are assigned. In the acceptance or rejection of Work, no allowance will be made for lack of skill on the part of Persons performing the Work. Poor or inferior workmanship (as determined by the A/E, the Owner or other inspecting authorities) shall be removed and replaced at Contractor's expense such that the Work conforms to the highest quality standards of the trades concerned, or otherwise corrected to the satisfaction of the A/E, the Owner, and other inspecting authority, as applicable.
- d. Where materials, supplies or equipment are supplied with the manufacturer's printed instructions, recommendations, or directions for installation, or where such instructions, recommendations, or directions are available, installation of the items shall be in strict accordance with the manufacturer's printed instructions unless those instructions contradict the Plans or Specifications, in which case the Contractor shall notify the A/E of the inconsistency and obtain written guidance from the A/E before proceeding with any Work involving the item.
- e. Where the Specifications or Plans refer to specific codes or standards governing the installation of specified items, installation shall in all cases be in strict accordance with the referenced codes and standards. Where no reference is made to specific codes or standards, installation shall conform to the generally recognized applicable standards for first-class installation of the specific item to be installed. Contractors are expected to be proficient and skilled in their respective trades and knowledgeable of the Codes and Standards of the National Fire Protection Association ("NFPA"), National Electric Code ("NEC"), Occupational Safety and Health Act ("OSHA") and other codes and standards applicable to installations and associated work by trade.
- f. Where the manufacturer's printed instructions are not available for installation of specific items, where specific codes or standards are not referenced to govern the installation of specific items, or where there is uncertainty on the part of the Contractor concerning the installation procedures to be followed or the quality of workmanship to be maintained in the installation of specific items, the Contractor shall consult, in advance, with the A/E for approval of the installation procedures or the specific standards governing the quality of workmanship the Contractor proposes to follow or maintain during the installation of the items in question.
- g. During and/or at the completion of installation of any items, the tests designated in the Plans or Specifications necessary to assure proper and satisfactory functioning for its intended purpose shall be performed by the Contractor or by its Subcontractor responsible for the completed installation. All costs for such testing are to be included in the Contract Price. If required by the Contract Documents, the Contractor shall furnish prior to final inspection the manufacturers' certificates evidencing that products meet or exceed applicable performance, warranty and other requirements, and certificates that products have been properly installed and tested.

**30. WARRANTY OF MATERIALS AND WORKMANSHIP**

- a. The Contractor warrants that, unless otherwise specified, all materials and equipment incorporated in the Work shall be new or Recycled, in first-class condition, and in accordance with the Contract

Documents. The Contractor further warrants that the Work shall be of the highest quality and in accordance with the Contract Documents and shall be performed by Persons qualified at their respective trades.

- b. Work not conforming to these warranties shall be considered Defective.
- c. This warranty of materials and workmanship is separate and independent from and in addition to any of the Contractor's other guarantees and obligations in the Contract Documents and under Virginia law.

**31. USE OF SITE AND REMOVAL OF DEBRIS**

- a. The Contractor shall:
  - 1. Perform the Work in such a manner as not to interrupt or interfere with the operation of any existing activity on, or in proximity to, the Site or with the Work of any other separate contractor;
  - 2. Store its apparatus, materials, Supplies and equipment in such orderly fashion at the Site of the Work as will not unduly interfere with the progress of its Work or the work of any other separate contractor; and
  - 3. Place upon the Work or any part thereof only such loads as are consistent with the safety of that portion of the Work.
- b. The Contractor expressly undertakes, either directly or through its Subcontractor(s), to effect all cutting, filling or patching of the Work required to make the same conform to the Plans and Specifications, and, except with the consent of the A/E, not to cut or otherwise alter the work of any other separate contractor. The Contractor shall not damage or endanger any portion of the Work or Site, including existing improvements, unless called for by the Contract.
- c. The Contractor expressly undertakes, either directly or through its Subcontractor(s), to clean up frequently all refuse, rubbish, scrap materials and debris caused by its operations, to ensure that at all times the Site shall present a neat, orderly and workmanlike appearance. No refuse, rubbish, scrap material or debris shall be left within the completed Work nor buried on the Site, but shall be removed from the Site and properly disposed of in a licensed landfill or otherwise as required by law.
- d. The Contractor expressly undertakes, either directly or through its Subcontractor(s), before Final Payment or such prior time as the Owner may require: to remove all surplus material, false Work, temporary structures, including foundations thereof, plants of any description and debris of every nature resulting from its operations and to put the Site in a neat, orderly condition; to thoroughly clean and leave reasonably dust-free all finished surfaces, including all equipment, piping, etc., on the interior of all buildings; and to clean thoroughly all glass installed under the Contract, including the removal of all paint and mortar splatters and other defacements.

If the Contractor fails to clean up as required herein, the Owner may do so and charge the costs incurred thereby to the Contractor in accordance with Section 10 (b).

- e. The Contractor shall have, on-Site, an employee certified by the Department of Environmental Quality as a Responsible Land Disturber who shall be responsible for the installation, inspection and maintenance of erosion control and stormwater management measures and devices. The Contractor shall identify this employee to the Owner and the A/E in writing prior to any land disturbance on Site. The Contractor shall prevent Site soil erosion, the runoff of silt and/or debris carrying water from the Site, and the blowing of debris off the Site in accordance with the applicable requirements and standards of the Contract and the Virginia Department of

Environmental Quality's Erosion and Sediment Control Regulations and the Virginia Stormwater Management Regulations.

**32. TEMPORARY ROADS**

Temporary roads, if required, shall be established and maintained until permanent roads are accepted, then removed and the area restored to the conditions required by the Contract Documents. Crushed rock, paving and other road materials from temporary roads shall not be left on the Site unless written permission is received from the Owner to bury the same at a location and depth approved by the Owner.

**33. SIGNS**

The Contractor may, at its option and without cost to the Owner, erect signs acceptable to the Owner on the Site for the purpose of identifying and giving directions to the Project. No signs shall be erected without prior approval of the Owner as to design, content and location.

**34. PROTECTION OF PERSONS AND PROPERTY**

- a. The Contractor expressly undertakes both directly and through its Subcontractors, to take every reasonable precaution at all times for the protection of all Persons and property at or near the Site or which may be affected by the Contractor's Work.
- b. The Contractor shall be solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Any violation of safety requirements or duties or any potential safety hazard that is known to the Contractor or which is brought to the attention of the Contractor by the A/E, the Owner, or any other Persons shall be immediately abated.
- c. The provisions of all rules and regulations governing health and safety as adopted by the Safety Codes Commission of the Commonwealth of Virginia, issued by the Department of Labor and Industry under Title 40.1 of the *Code of Virginia*, shall apply to all Work under this Contract.
- d. The Contractor shall continuously maintain adequate protection of all the Work and Site from damage and shall protect the Owner's property from injury or loss arising in connection with the Work. The Contractor shall make good any damage, injury or loss caused by its operations or the Work, except as may be directly and solely due to errors in the Contract Documents or caused by agents or employees of the Owner. The Contractor shall adequately protect adjacent property to prevent any damage to it or loss of use and enjoyment by its owners. The Contractor shall provide and maintain all passageways, guard fences, lights and other facilities for protection of Persons and the Site and the Work as required by public authority, local conditions, or the Contract.
- e. In an emergency affecting the health, safety, or life of Persons, or threatening loss or damage to the Work or adjoining property, the Contractor, without special instruction or authorization from the A/E or the Owner, shall act promptly, at its discretion, to prevent such threatened loss or injury. The Contractor shall carry out any instructions or directives issued by the A/E or Owner, to prevent threatened loss or injury, immediately, without appeal. Any additional compensation or extension of time claimed by the Contractor on account of any emergency actions or measures shall be submitted and determined as provided by Section 38.
- f. When necessary for the proper protection of the Work, temporary heating of a type compatible with the Work must be provided by the Contractor, at the Contractor's expense, unless otherwise specified.

**35. CLIMATIC CONDITIONS**

The Contractor shall suspend activity on and protect any portion of the Work that may be subject to damage by climatic conditions.

**36. PAYMENTS TO CONTRACTOR**

a. Unless otherwise provided in the Contract, the Owner will make partial payments to the Contractor on the basis of a duly certified and approved Schedule of Values and Certificate for Payment (CO-12), showing the estimate of the Work performed during the preceding calendar month or work period, as recommended by the A/E. When evaluating the Contractor's Certificate for Payment, the A/E will consider the value of the Work in place, the value of approved and properly stored materials, the status of the Work in relation to the Contract Completion Date, and the estimated value of the Work remaining to achieve Final Completion. The A/E will schedule a monthly pay meeting to occur no earlier than the 25th day of the month represented by the Certificate for Payment and no later than the 5th day of the following month. The Contractor shall submit its Certificate for Payment so that it is received by the A/E and the Owner's Project Manager at least one work day prior to the date scheduled by the A/E for the monthly pay meeting. The Owner will review the estimate with the A/E and the Contractor at the monthly pay meeting, which shall be considered the receipt date, and may approve to pay any or all of the Certificate for Payment. In preparing estimates, the material delivered to the Site and preparatory Work done shall be taken into consideration, if properly documented as required by Section 20 of these General Conditions, or as may be required by the A/E, so that actual quantities supplied or performed may be verified. Materials or equipment purchased specifically for the Project, but stored off the Site within the Commonwealth of Virginia, may be considered for payment provided all of the following are accomplished prior to the submission of the Certificate for Payment in which payment for such item is requested:

1. The Contractor must notify the Owner in writing, at least ten (10) Days prior to the submission of Certificate for Payment that specific items will be stored off-Site in a designated, secured place within the Commonwealth of Virginia. The Schedule of Values must be detailed to indicate separately both the value of the material and the labor/installation for trades requesting payment for stored materials. By giving such notification and by requesting payment for material stored off-Site, the Contractor warrants that the storage location is safe and suitable for the type of material stored and that the materials are identified as being the property of the Contractor, and agrees that loss of materials stored off the Site shall not relieve the Contractor of the obligation to timely furnish these materials for the Project and to achieve the Contract Completion Date. If the storage location is more than 20 miles from the Site, the Contractor may be required to reimburse the Owner for the cost incurred for travel to the storage location by Owner and/or the A/E to verify the Contractor's Certificate for Payment for materials stored off-Site. A supplementary agreement, acceptable to Owner, shall be required for payment for materials or equipment stored at a location that is not within the Commonwealth of Virginia.

2. Contractor's notification and Certificate of Payment regarding stored materials shall:

- a. Itemize the quantity of such materials and document with invoices showing the cost of said materials;
- b. Indicate the identification markings used on the materials, which shall clearly reference the materials as for the Project;
- c. Identify the specific location of the materials, which must be within reasonable proximity to the Site and within the Commonwealth of Virginia;

- d. Include a letter from the Contractor's Surety which confirms that the Surety on the Performance Bond and the Labor and Material Payment Bond has been notified of the request for payment of materials stored off the Site and agrees that the materials are covered by the bonds; and
  - e. Include documentation establishing that the stored materials are covered by all-risk builder's risk insurance in an amount not less than the fair market value of the materials, which insurance shall include the Owner as an additional insured.
3. The A/E shall indicate, in writing, to the Owner that Submittals for materials stored off-Site have been reviewed and meet the requirements of the Contract Documents, that the stored materials meet the requirements of the Plans and Specifications, and that such materials conform to the approved Submittals. Should the A/E deem it necessary to visit the storage site to make such review, the Contractor shall bear the costs incurred therewith
  4. The Owner, through the A/E, shall notify the Contractor in writing of its decision whether to pay for materials stored off-Site.
  5. The Contractor shall notify the Owner in writing, through the A/E, when the materials are to be transferred to the Site and when the materials are received at the Site.
- b. Payment will not be made for materials or equipment stored on or off the Site which are not scheduled for incorporation into the Work within the six months next following submission of the Certificate for Payment without the prior written consent of the Owner, which consent may be withheld by the Owner if, in the Owner's sole discretion, it is not necessary to procure the materials more than six months in advance of use to assure their availability when needed.
- c. No payment shall be made to the Contractor until:
1. The Contractor furnishes to the Owner its Social Security Number (SSN), if an individual, or its Federal Employer Identification Number (FEIN), if a proprietorship, partnership, corporation or other legal entity.
  2. Certificates of Insurance and required evidence of compliance by the Contractor with all the requirements of Section 11 and Section 12, if applicable, have been delivered to the Owner.
  3. Certificates of Insurance and required evidence of compliance by each Subcontractor with the requirements of Section 11 and Section 12, if applicable, have been delivered to the Owner for payments based on Work performed by a Subcontractor.
  4. The Contractor has: (i) submitted a preliminary schedule which is acceptable to the Owner in accordance with Section 19(a); (ii) submitted a fully complete Project schedule accepted by the Owner in accordance with Section 19(a); (iii) submitted all monthly Project reports required by Section 19(d); and (iv) timely provided a recovery schedule pursuant to Section 19(e), if requested by the Owner.
- d. The Owner shall withhold five percent (5%) of each progress payment to the Contractor until the Final Payment, unless otherwise provided by any law, regulation or program of the federal government. Such retainage shall be held to assure faithful performance of the Contract and may also be used as a fund to deduct amounts due to or claimed by the Owner, including, but not limited to, payment to the Owner of all moneys due for deductive change orders, credits, uncorrected Defective Work, interest, damages, and the like. (*Code of Virginia* § 2.2-4333). The Owner may, at its sole discretion, agree on an item by item basis to release the retainage on items which are fully 100% complete and which have been accepted by the Owner as being tested and

complete and on which no further action or work will be required. Retainage which is released by the Owner shall be distributed by the Contractor in conformance with Section 37.

- e. All material and Work for which progress payments are made shall thereupon become the sole property of the Owner, but this provision shall not relieve the Contractor from the sole responsibility for all materials and Work, including those for which payment has been made, or for the restoration of any damaged materials or Defective Work. No payment shall waive any right of the Owner to require Contractor to fulfill all of the terms and conditions of the Contract Documents
- f. The Final Payment, which shall include the retainage, less any amounts due to or claimed by the Owner, shall not become due until the A/E and the Owner agree that Final Completion has been achieved and until the Contractor shall deliver to the Owner through the A/E a Certificate of Completion by the Contractor (CO-13.2) and an Affidavit of Payment of Claims (CO-13), stating that all Subcontractors and Suppliers of either labor or materials have been paid all sums claimed by them for Work performed and materials furnished in connection with this Project less retainage. Amounts due the Owner which may be withheld from the Final Payment may include, but are not limited to, amounts due pursuant to Section 3(i), Section 16(a)-(d), Section 31(d), costs incurred to repair or replace Defective Work, costs incurred as a result of the Contractor's negligent acts or omissions or omissions of those for whom the Contractor is responsible, delay damages under Section 43(h), and any liquidated or actual damages.

If all Subcontractors and Suppliers of labor and materials have not been paid the full amount claimed by them, the Contractor shall list each to which an agreed amount of money is due or which has a claim in dispute. With respect to all such Subcontractors and Suppliers, the Contractor shall provide to the Owner, along with the Affidavit of Payment of Claims (CO-13), an affidavit from each such Subcontractor and Supplier stating the amount of their Subcontract or supply contract, the percentage of completion, the amounts paid to them by the Contractor and the dates of payment, the amount of money still due if any, any interest due the Subcontractor or Supplier, and whether satisfactory arrangements have been made for the payment of said amounts. If no agreement can be reached between the Contractor and one or more Subcontractors or Suppliers as to the amounts owed to the Subcontractors or Suppliers, the Owner may, in its discretion, interplead such portion of the moneys due to the Contractor which is claimed by the Subcontractor or Supplier into a Virginia Court or Federal Court sitting in Virginia, in the manner provided by law. Said interpleader and payment into court shall be deemed a payment to the Contractor. Nothing in this Section shall be construed as creating any obligation or contractual relationship between the Owner and any Subcontractor or Supplier, and the Owner shall not be liable to any Subcontractor or Supplier on account of any failure or delay of the Owner in complying with the terms hereof.

- g. Upon successful completion of the final inspection and all Work required by the Contract, including but not limited to the delivery of Record Drawings, equipment manuals, written warranties, acceptance of the Work by the Owner and the delivery of the affidavits required in Section 36(f), the A/E shall deliver the written Certificate of Completion by the A/E (CO-13.1) to the Owner, with a copy to the Contractor, stating the entire amount of Work performed and compensation earned by the Contractor. The Owner may accept the Work for occupancy or use while asserting claims against the Contractor, disputing the amount of compensation due to the Contractor, disputing the quality of the Work, disputing Final Completion, disputing Contractor's compliance with the Contract Documents, or any other reason.
- h. Unless there is a dispute about the compensation due to the Contractor, Defective Work, quality of the Work, compliance with the Contract Documents, Final Completion, claims by the Owner, other matters in contention between the parties, or unless monies are withheld pursuant to the Comptroller's Debt Setoff Program, within thirty (30) Days after receipt and acceptance of the Certificate for Payment in proper form by the A/E at the monthly pay meeting, the Owner shall pay to the Contractor the amount approved by the A/E, less all prior payments and advances

whatsoever to or for the account of the Contractor. In the case of Final Payment, the completed Affidavit of Payment of Claims (CO-13), the Certificate of Completion by the Contractor (CO-13.2) and the Certificate of Completion by the A/E (CO-13.1) shall accompany the final Certificate for Payment which is forwarded to the Owner for payment. The date on which payment is due shall be referred to as the Payment Date. Payment shall be mailed on or before the Payment Date for amounts and Work not in dispute, subject to any set offs claimed by the Owner; provided, however in instances where further appropriations are required by the General Assembly or where the issuance of further bonds is required, in which case, payment shall be made within thirty (30) Days after the effective date of such appropriation or within thirty (30) Days after the receipt of bond proceeds by the Owner. All prior estimates and payments, including those relating to extra Work, may be corrected and adjusted in any payment and shall be corrected and adjusted in the Final Payment. In the event that any Certificate for Payment contains a defect or impropriety, the Owner shall notify the Contractor of any defect or impropriety which would prevent payment by the Payment Date within five (5) Days after receipt of the Certificate for Payment by the Owner from the A/E.

- i. Interest shall accrue on all amounts owed by the Owner to the Contractor which remain unpaid seven (7) Days following the Payment Date. Said interest shall accrue at the discounted ninety-day U.S. Treasury bill rate as established by the Weekly Auction and as reported in the publication entitled *The Wall Street Journal* on the weekday following each such Weekly Auction. During the period of time when the amounts due to the Contractor remain unpaid following the seventh (7) Day after the Payment Date, the interest accruing shall fluctuate on a weekly basis and shall be that established by the immediately prior Weekly Auction. It shall be the responsibility of the Contractor to gather and substantiate the applicable weekly interest rates to the satisfaction of the Owner and to calculate to the satisfaction of the Owner the interest due. In no event shall the rate of interest charge exceed the rate of interest charged pursuant to *Code of Virginia* § 58.1-1812. No interest shall accrue on retainage or when payment is delayed because of a dispute or disagreement between the Owner and the Contractor regarding the quantity, quality or timeliness of the Work, including, but not limited to, compliance with Contract Documents or the accuracy of any Certificate for Payment. This exception to the accrual of interest stated in the preceding sentence shall apply only to that portion of a payment which is withheld and shall apply only for the duration of the dispute. Nothing contained herein shall be interpreted to prevent the withholding of retainage to assure faithful performance of the Contract. These same provisions relating to payment of interest to the Contractor shall apply also to the computation and accrual of interest on any amounts due from the Contractor to the Owner for deductive change orders and to amounts due on any claims by the Owner. The date of mailing of any payment by the U.S. Mail is deemed to be the date of payment to the addressee. No interest penalty shall be paid to any debtor on any payment, or portion thereof, withheld pursuant to the Comptroller's Debt Setoff Program, as authorized by the Virginia Debt Collection Act (§ [2.2-4800](#) *et seq.*), commencing with the date the payment is withheld. If, as a result of an error, a payment or portion thereof is withheld, and it is determined that at the time of setoff no debt was owed to the Commonwealth, then interest shall accrue at the rate specified above on amounts withheld that remain unpaid after seven Days following the Payment Date.
- j. The acceptance by the Contractor of the Final Payment shall be and operate as a release to the Owner of all claims by the Contractor, its Subcontractors and Suppliers, and of all liability to the Contractor whatever, including liability for all things done or furnished in connection with the Work, except for things done or furnished which are the subject of unresolved claims for which the Contractor has filed a timely written Notice of intent and all other Notices and documentation required by the Contract Documents and provided a claim is submitted no later than sixty (60) Days after Final Payment. Acceptance of any interest paid by the Contractor shall be a release of the Owner from claims by the Contractor for late payment.
- k. No Certificate for Payment authorized by the A/E, and no payment, final or otherwise, no certificate of completion, nor partial or entire use or occupancy of the Work by the Owner, shall be an acceptance of any Work or materials not in accordance with the Contract, nor shall the same

relieve the Contractor of responsibility for nonconforming materials or Defective Work, or operate to release the Contractor or its Surety from any obligation under the Contract, the Standard Performance Bond and the Standard Labor and Material Payment Bond.

**37. PAYMENTS BY CONTRACTOR (*Code of Virginia*, § 2.2-4354)**

Under *Code of Virginia* § 2.2-4354, the Contractor is obligated to:

- a. Within seven (7) Days after receipt of amounts paid to the Contractor by the Owner for Work performed by the Subcontractor or Supplier under this Contract, the Contractor shall:
  1. Pay the Subcontractor or Supplier for the proportionate share of the total payment received from the Owner attributable to the Work performed by the Subcontractor or the materials furnished by the Supplier under this Contract; or
  2. Notify the Owner and the Subcontractor or Supplier, in writing, of the Contractor's intention to withhold all or a part of the Subcontractor or Supplier's payment with the reason for nonpayment.
- b. The Contractor shall pay interest to its Subcontractor or Supplier on all amounts owed by the Contractor that remain unpaid after seven (7) Days following receipt by the Contractor of payment from the Owner for Work performed by the Subcontractor or materials furnished by the Supplier, except for amounts withheld as allowed under subsection (a) (2) of this Section. Unless otherwise provided under the terms of this contract, interest shall accrue at the rate of one percent per month.
- c. The Contractor shall include in each subcontract a provision requiring the Subcontractor to include in each of its subcontracts a provision requiring each of its subcontractors to include or otherwise be subject to the same payment and interest requirements with respect to each lower-tier subcontractor. Each Subcontractor shall include with its invoice to, or request for payment from, the Contractor, a certification that that Subcontractor has paid each of its suppliers and lower-tier subcontractors their proportionate share of previous payments received from the Contractor attributable to the Work performed or the materials furnished by it under this Contract.

The Contractor's obligation to pay interest to the Subcontractor or Supplier pursuant to subsection (b) of this Section is not an obligation of the Owner. A modification to this Contract shall not be made for the purpose of providing reimbursement for such interest charge. A Contractor's cost reimbursement claim shall not include any amount for reimbursement of any interest charge.

**38. CHANGES IN THE WORK**

- a. The Owner may at any time, by written order utilizing the Change Order (CO-11) and without Notice to the sureties, make changes in the Work which are within the general scope of the Contract, except that no change will be made which alone will increase the total Contract Price to an amount more than twenty percent (20%) in excess of the original Contract Price without Notice to sureties. At the time of the Preconstruction Meeting described in Section 50(b), the Contractor and the Owner shall advise each other in writing of their designees authorized to accept and/or approve Change Orders and of any limits to each designee's authority. Should any designee change or the limits of their authority change, the party initiating such change in designee or authority shall give written Notice to the other Party and the A/E within seven (7) Days. The Contractor agrees and understands that the authority of the Owner's designee is limited by *Code of Virginia*, § 2.2-4309 and any other applicable statute.

Change Orders shall be effective when signed by both parties, unless Governor approval (or by his or her designee) is required, in which event the Change Order shall be effective when signed by the Governor or his or her designee.



In any Change Order adjusting the Contract Price, the increase or decrease in the Contract Price shall be determined by one of the following methods as selected by the Owner:

1. **Fixed Price:** By a mutually agreed fixed amount adjustment to the Contract Price. The Change Order shall be substantiated by documentation from the Contractor itemizing the estimated quantities and costs of all labor, materials, and equipment required as well as any mark-up used. Any increase in the Contract Price shall include the Contractor's reasonable overhead and profit, including overhead for any unreasonable delay arising from or related to the Change Order and/or the change in the Work. See Subsections (d), (e) and (f), below.
2. **Unit Price:** By using unit prices and calculating the number of net units of Work in each part of the Work which is changed, either as the Work progresses or before Work on the change commences, and by then multiplying the calculated number of units by the applicable unit price set forth in the Contract or multiplying by a mutually agreed unit price if none was provided in the Contract. No additional percentage markup for overhead or profit shall be added to the unit prices.
3. **Cost Reimbursement:** The Owner may require the Contractor to perform change in the Work on a cost-reimbursement basis by issuing two Change Orders citing this Subsection: (a) an initiating Change Order, authorizing the changed Work; and (b) a confirming Change Order approving any adjustment in the Contract Price or the Contract Completion Date as a result of the change in the Work. The initiating Change Order shall:
  - a. Describe the scope or parameters of the change in the Work;
  - b. Describe the cost items to be itemized and verified for payment and the method of measuring the quantity of work performed;
  - c. Address the impact on the Critical Path and any adjustment to the Contract Completion Date;
  - d. Order the Contractor to proceed with the change to the Work;
  - e. Order the Contractor to keep in a form acceptable to the Owner, an accurate, itemized account of the actual cost of the change in the Work, including, but not limited to, the actual costs of labor, materials, equipment, and supplies;
  - f. Order the Contractor to annotate a copy of the Project schedule to accurately show the status of the Work at the time the initiating Change Order is issued, to show the start and finish dates of the changed Work, and the status of the Work when the changed Work is completed; and
  - g. State that a confirming Change Order will be issued to reflect any increase or decrease to the Contract Price and any change in the Contract Completion Date directly resulting from the change in the Work.

The Contractor shall sign the initiating Change Order acknowledging it will proceed with the change in the Work. The Contractor's signature on an initiating Change Order citing this Subsection 38(a)(3) shall not constitute the Contractor's agreement on the cost or time impact of the change in the Work.

Except as otherwise may be agreed to in writing by the Owner, costs incurred due to a change in the Work pursuant to this subsection 38(a)(3) shall not exceed those prevailing for the trades or crafts (based upon rates established by the U.S. Department of Labor,

Bureau of Labor Statistics, or other generally recognized cost data publication), materials, and equipment in the locality of the Project, may include only those items listed as allowable in Subsection 38(e), and shall not include any of the costs listed as not allowable in Subsection 38(f). The Owner shall be permitted, on a daily basis, to verify the Contractor's cost records and may require such additional records as are necessary to determine the cost of the change to the Work.

Within fourteen (14) Days after the completion of the change in the Work, the Contractor and the Owner shall review and reconcile all cost records and schedule information regarding the change in the Work. The parties shall prepare a confirming Change Order addressing: (i) any change in the Contract Price resulting from the change in the Work, based on the records kept and the Contractor's allowance for overhead and profit determined in accordance with the provisions set forth in Subsections 38(d), (e), and (f) below; and (ii) any change in the Contract Completion Date as a result of the change in the Work's impact on the Critical Path. If agreement on the confirming Change Order is not reached within the fourteen (14) Day period following completion of the change in the Work, the Contractor may submit a claim for the disputed cost or time as provided for in Section 47.

4. The Owner may issue a unilateral Change Order for any change in the Work stating the change in the Contract Price and/or change in the Contract Completion Date deemed appropriate by the Owner for the Work. If the Contractor objects to adjustments reflected in the unilateral Change Order, the Contractor may submit a claim for the disputed costs or time as provided for in Section 47.
- b. The Contractor shall review any Owner proposed change in the Work and shall respond in writing within fourteen (14) calendar Days after receipt of the proposed change (or such other reasonable time as the Owner may direct), stating the effect of the proposed change upon its Work, including any increase or decrease in the Contract Price or Contract Completion Date that the Contractor requests as a result of the proposed change. The Contractor shall furnish to the Owner an itemized breakdown of the quantities and prices used in computing the proposed change in Contract Price. Any change in the Contract Completion Date shall be justified as set forth in Subsection 38(g).

The Owner shall review the Contractor's proposal and respond to the Contractor within thirty (30) days of receipt. If a change to the Contract Price and Contract Completion Date are agreed upon, both parties shall sign the Change Order. If a revised Contract Price and/or Contract Completion Date are not agreed upon, the Owner may direct the Contractor to proceed pursuant to Subsections 38(a)(3) or 38(a)(4).

- c. In figuring changes, any instructions for measurement of quantities set forth in the Contract shall be followed.
- d. Overhead and profit for both additive and deductive changes in the Work (other than changes covered by unit prices) shall be paid by applying the specified percentage markups only on the net cost of the changed Work (i.e. difference in cost between original and changed Work excluding overhead and profit). Said percentages for overhead and profit shall reasonably approximate the Contractor's overhead and profit, but shall not exceed the percentages for each category listed below:
  1. If a Subcontractor does all or part of the changed Work, the Subcontractor's mark-up for overhead and profit on the Work it performs shall be a maximum of fifteen percent (15%). The Contractor's mark-up for overhead and profit on the Subcontractor's price shall be a maximum of ten percent (10%).
  2. If the Contractor does all or part of the changed Work, its markup for overhead and profit on the changed Work it performs shall be a maximum of fifteen percent (15%).

3. If a Sub-subcontractor at any tier does all or part of the changed Work, the Sub-subcontractor's markup on that Work shall be a maximum of fifteen percent (15%). The markup for overhead and profit on a Sub-subcontractor's Work by the Contractor and all intervening tiers of Subcontractors shall not exceed a total of ten percent (10%).
  4. Where Work is deleted from the Contract prior to commencement of that Work without substitution of other similar Work, one hundred percent (100%) of the Contract Price attributable to that Work shall be deducted from the Contract Price. However, in the event that equipment, product or material Submittals have been approved and orders placed for said equipment, products or materials, a lesser amount, but in no case less than eighty percent (80%) of the Contract Price attributable to that Work, shall be deducted from the Contract Price. The credit to the Owner for reduced premiums on Standard Labor and Material Payment Bonds and Standard Performance Bonds shall in all cases be one hundred percent (100%).
- e. Allowable costs for changes in the Work may include but are not limited to the following:
1. Labor costs for employees directly employed in the change in the Work, including salaries and wages plus the cost of payroll charges and fringe benefits and overtime premiums, if such premiums are explicitly authorized by the Owner.
  2. Materials incorporated into the change to the Work, including costs of transportation and storage, if applicable. If applicable, all cash discounts shall accrue to the Contractor, unless the Owner deposits funds with the Contractor to make such payments. All trade discounts, rebates, refunds, and returns from the sale of surplus materials shall accrue to the Owner.
  3. Equipment incorporated in the changed Work or equipment used directly in accomplishing the Work. If rented expressly for accomplishing the change in the Work, the cost shall be the rental rate according to the terms of the rental agreement, which the Owner shall have the right to approve. If owned by the Contractor, the costs shall be a reasonable price based upon the life expectancy of the equipment and the purchase price of the equipment. If applicable, transportation costs may be included.
  4. Costs of increases in premiums for the Standard Labor and Material Payment Bond and the Standard Performance Bond, provided coverage for the cost of the change in the Work results in such increased costs. At the Owner's request, the Contractor shall provide proof of his notification to the Surety of the change in the Work and of the Surety's agreement to include such change in its coverage. The cost of the increase in premium shall be an allowable cost but shall not be marked up.
  5. Contractor and Subcontractor overhead costs as set forth in Subsection (d) markups above.
  6. **Agreed Compensation for Overhead for Changes to Time for Completion or Contract Completion Date for Changes to the Work:** If the change in the Work also changes the Contract Completion Date by adding Days to complete the Work, an itemized accounting of the following direct Site overhead and home office overhead and other indirect overhead expenses set forth in subparagraphs (a) and (b) below may be considered as allowable costs for compensation in addition to those shown above:
    - a. **Direct Site Overhead Expenses:** The Contractor's per diem expenses, as shown by the itemized accounting, for the following allowable direct Site overhead expenses: The Site superintendent's pro-rata salary, temporary Site office trailer, and temporary Site utilities including basic telephone service,

electricity, heat, water, and sanitary / toilet facilities for each Day added. All other direct expenses are covered by and included in the Subsection 38(d) markups above.

- b. **Home Office and Other Indirect Overhead Expenses:** A five percent (5%) markup on the above direct Site overhead expenses will be allowed as compensation for the Contractor's home office overhead and all other direct or indirect overhead expenses for Days added to the Time for Completion or the Contract Completion Date for a change in the Work. All other overhead and other direct or indirect overhead expenses are covered by and included in this markup and the Subsection (d) markups above.

No direct Site, home office, or other indirect overhead shall be paid if the changed Work is done on a unit price basis unless the Contractor can demonstrate that the unit price does not include direct and indirect overhead costs.

- 7. Any other costs directly attributable to the change in the Work with the exception of those set forth in Subsection 38(f) below.

f. Allowable costs for changes in the Work shall not include the following:

- 1. Costs due to the negligence of the Contractor, any Subcontractor, Supplier, their employees, or other persons for whom the Contractor is responsible, including, but not limited to, costs for the correction of Defective Work, for improper disposal of material, for equipment wrongly supplied, for delay in performing the Work, or for delay in obtaining materials or equipment.
- 2. Home office expenses including payroll costs for the Contractor's officers, executives, administrators, accountants, counsel, timekeepers, clerks, and other similar administrative personnel employed by the Contractor, whether at the Site or in the Contractor's principal or branch office for general administration of the Work. These costs are deemed overhead included in the percentage markups allowable in Subsections 38(d) above.
- 3. Home and field office expenses not itemized in Subsection 38(e) (6) above. Such items include, but are not limited to, expenses of Contractor's home and branch offices, Contractor's capital expenses, interest on Contractor's capital used for the Work, charges for delinquent payments, small tools, incidental job costs, rent, utilities, telephone and office equipment, and other general overhead expenses.
- 4. Other items reasonably determined by the Owner to not be allowed.

g. All Change Orders, except initiating Change Orders authorizing work pursuant to Subsection 38(a)(3) procedures, must state that the Contract Completion Date is not changed or is either increased or decreased by a specific number of Days. The old Time for Completion and, if changed, the new Time for Completion also must be stated.

If the Contractor requests an extension to the Contract Completion Date, it must provide written justification for the extension to the A/E and to the Owner. No extension to the Contract Completion Date shall be allowed unless, and then only to the extent that, the additional or changed Work increases the length of the Critical Path beyond the Contract Completion Date. Extensions to the Contract Completion Date will be granted only when an excusable delay exceeds the Total Float in the activity or path of activities affected by the Change Order. If approved, the increase in time required to complete the Work shall be added to the Contract Completion Date.

The Owner may decrease, by Change Order, the Contract Completion Date when an Owner-requested deletion from the Work results in a decrease in the actual time required to achieve

Substantial Completion of the Work. The Contractor may submit a request for an earlier Contract Completion Date under the procedures and subject to the considerations set forth in Section 19(f). No request for an earlier Contract Completion Date shall be considered for approval unless the proposed shorter schedule is otherwise acceptable under Sections 19(b) or (c), whichever is applicable.

With the exception of Change Orders under Subsection 38(a) (3), which shall arrive at a change to the Contract Price and Contract Completion Date using the procedures set forth therein, each Change Order shall include all time and monetary impacts of the change, whether the Change Order is considered alone or with all other changes during the course of the Project. Change Orders issued without a change to the Contract Completion Date and/or Contract Price conclusively establish that the change in the Work reflected by that Change Order had no impact on the Contract Price and/or Contract Completion Date. The parties may mutually agree in writing to postpone a determination of the time-related impacts of a change in the Work for a period of not more than forty-five (45) Days following completion of the change in the Work to give the Contractor an opportunity to submit documentation substantiating any requested change in the Contract Completion Date or Contract Price. During any such postponement, all Work shall proceed, unless the Owner agrees otherwise. The Contractor's failure to submit all required substantiating documentation during a forty-five (45) Day postponement shall conclusively establish that the change in the Work did not impact nor require an adjustment of the Contract Price and Contract Completion Date.

If at any time there is a delay in the Critical Path of the Work due to a postponement, the Contractor's efforts to justify an extension of the Contract Completion Date or an increase in the Contract Price, or the Contractor's refusal to proceed with any of the Work, such delay and any Contractor costs resulting from it shall not serve as the basis for the extension of the Contract Completion Date or for an increase in the Contract Price.

- h. The acceptance by the Contractor of any payment made by the Owner under a Change Order shall be and operate as a release to the Owner of all demands and claims by the Contractor to additional compensation or an adjustment of the Contract Price or Contract Completion Date for all things done or furnished in connection with the Work described in the Change Order. The execution of any Change Order by the Owner shall not be an acceptance of any Work or materials not in accordance with the Contract Documents, nor shall it relieve the Contractor of responsibility for faulty materials, Defective Work or poor workmanship or operate to release the Contractor or its surety from any obligation arising under the Contract, the Standard Performance Bond, or the Standard Labor and Material Payment Bond.
- i. Payments will not be made for any Work, labor, or materials performed on a unit price or a Subsection 38(a)(3) basis until the Contractor has furnished the Owner documents, certified as true and correct by an authorized officer or agent of the Contractor, evidencing the cost of such Work, labor, and materials. The Owner may require any or all of the following documentation to be provided by the Contractor.

**For Work performed on a Unit Price basis:**

1. Certified measurements of authorized and approved excavations, over-excavations, fills and/or backfills, and similar work; and/or
2. Certified measurements of piling installed, caissons installed, and similar work; and/or
3. Daily records of waste materials removed from the Site and/or fill materials imported to the Site.
4. Other measurements as appropriate to establish the actual quantities of work being performed on a Unit Price basis.

**For Work performed on a Subsection 38(a)(3) basis:**

1. Certified payroll records showing the name, classification, date, daily hours, total hours, rate, and extension for each laborer, foreman, supervisor, or other worker;
2. Equipment type & model, dates, daily hours, total hours, rental rate, or other specified rate and extension for each unit of equipment;
3. Invoices for materials showing quantities, prices, and extensions;
4. Daily records of waste materials removed from the Site and/or fill materials imported to the Site;
5. Certified measurements of over-excavations, piling installed and similar work;
6. Transportation records for materials, including prices, loads, and extensions.

Requests for payment shall be accompanied and supported by invoices for all materials used and for all transportation charges claimed. If materials come from the Contractor's own stock, then an affidavit may be furnished, in lieu of invoices, certifying quantities, prices, etc. to support the actual cost.

**39. EXTRAS**

If the Contractor claims that any instructions given to him by the A/E or by the Owner, by drawings or otherwise, require extra work outside the scope of the Contract, then, except in emergencies endangering life or property, he shall give the A/E and the Owner written Notice thereof before proceeding to execute the extra work. Said Notice shall be given promptly enough to avoid delaying the Work and in no instance later than fourteen (14) Days after the receipt of such instructions. If it is not immediately clear to the Contractor that a request or instruction involves extra Work outside the scope of the Contract, then written Notice shall be sufficient if it's given as soon as possible after Contractor's realization that a request or instruction involves extra Work, but in no event later than fourteen (14) Days after the start of such extra Work. If the Owner agrees, a Change Order shall be issued as provided in Section 38 for the extra work and any additional compensation shall be determined by one of the methods provided in Subsection 38(a), as selected by the Owner. If the Owner does not agree, then the Contractor may submit a claim for the disputed cost or time as provided for in Section 47. No claim for additional compensation for extra work will be considered unless the Contractor timely has provided the required Notice.

**40. CONTRACTOR'S RIGHT TO STOP WORK OR TERMINATE THE CONTRACT**

If the Work should be stopped under an order of any court or other public authority for a period of ninety (90) Days through no fault of the Contractor or anyone employed by it, or if the Owner should fail to pay to the Contractor within thirty (30) Days any sum certified by the A/E when no dispute exists as to the sum due or any requirement of the Contract, then the Contractor may, upon ten (10) Days written Notice to the Owner and the A/E, stop Work or terminate the Contract and recover from the Owner payment for the cost of the Work actually performed, together with overhead and profit thereon, but profit on the Work performed shall be recovered only to the extent that the Contractor can demonstrate that it would have had profit on the entire Contract if it had completed the Work. The Contractor may not receive profit or any other type of compensation for parts of the Work not performed. The Contractor may recover the reasonable cost of physically closing down the Site, but no other costs of termination. The Owner may offset any claims it may have against the Contractor against the amounts due to the Contractor. In no event shall termination of the Contract by the Contractor terminate the obligations of the Contractor's surety on its payment and performance bonds.

**41. OWNER'S RIGHT TO TERMINATE THE CONTRACT FOR CAUSE**

- a. If the Contractor should be adjudged as bankrupt, or if it should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of its insolvency, the Owner may terminate the Contract. If the Contractor should refuse or should repeatedly fail, except in cases for which extension of time is provided, to supply enough properly skilled tradespeople or laborers or proper materials and equipment, or if it should fail to perform the Work in a diligent, efficient, workmanlike, skillful, or careful manner, or if it should fail or refuse to perform the Work in accordance with the Contract Documents, or if it should fail to make prompt payment to Subcontractors or Suppliers of material or labor, or if it should disregard laws, ordinances, building codes or the written instructions of the A/E or the Owner, or otherwise be in substantial, willful or repeated violation of any provision of the Contract, then the Owner may terminate the Contract.
- b. Prior to termination of the Contract, the Owner shall give the Contractor and its surety ten (10) Days' Notice of such termination and allow ten (10) Days during which the Contractor and/or its surety may rectify the basis for the Notice. If rectified to the satisfaction of the Owner within said ten (10) Days, the Owner may rescind its notice of termination. If the basis for the termination is not rectified within said ten (10) Days, the termination for cause shall become effective at the end of the ten (10) Day period without further Notice to the Contractor. At any time, the Owner may, in writing, postpone the effective date of the termination for cause, at its sole discretion, if it should receive reassurances from the Contractor and/or its surety that the basis for the termination will be remedied in a time and manner which the Owner finds acceptable. If at any time after such a postponement, the Owner determines that Contractor and/or its surety has not or is not likely to rectify the causes of termination in an acceptable manner or to do so within the time allowed, then the Owner may immediately terminate the Contract for cause, without the necessity of further ten (10) Day Notice, by notifying the Contractor and its surety in writing of the termination. In no event shall termination for cause terminate the obligations of the Contractor's surety on its payment and performance bonds.
- c. Upon termination of the Contract becoming effective, the Owner shall take possession of the Site and of all materials, tools and equipment thereon and shall proceed as follows:
  1. **No Security or Bonds Provided:** If no security has been required pursuant to Section 8, the Owner shall finish the Work by whatever method the Owner deems reasonable or expedient. If the expense of finishing the Work, including compensation for additional managerial and administrative services, shall exceed the unpaid balance of the Contract Price, the Contractor shall pay the difference to the Owner, together with any other expenses of terminating the Contract and having it completed by others.
  2. **Security or Bonds Provided:** If security has been required and provided pursuant to Section 8 herein, the Owner shall provide Notice to the Surety that termination of the Contract became effective and proceed as set forth in the Standard Performance Bond (CO-10), and the Terms and Conditions therein. If the expense of finishing the Work, including compensation for additional managerial and administrative services, shall exceed the unpaid balance of the Contract Price and all amounts due under the Standard Performance Bond, the Contractor shall pay the difference to the Owner, together with any other expenses of terminating the Contract and having it completed by others.
- d. If it should be judicially determined that the Owner improperly terminated this Contract for cause, then the termination shall be deemed to be a termination for the convenience of the Owner and the Contractor's rights and remedies shall be solely limited to those provided by Section 42 of these General Conditions.
- e. Termination of the Contract for cause is in addition to and without prejudice to any other right or remedy of the Owner. Any actions by the Owner permitted herein shall not be deemed a waiver of

any other right or remedy of the Owner under the Contract or under the law. The Owner may offset any claims it may have against the Contractor against the amounts due to the Contractor. The provisions of this Section shall survive termination of the Contract.

- f. The provisions of Sections 3(j), 9(e), 14, 30 and 45 also shall survive termination of the Contract for cause.

#### 42. TERMINATION BY OWNER FOR CONVENIENCE

- a. The Owner may terminate this Contract, in whole or in part, at any time without cause upon giving the Contractor written Notice of such termination. Upon Notice of termination for convenience, the Contractor shall immediately cease Work and remove from the Site all of its labor forces, equipment and such of its materials as Owner elects not to purchase or to assume in the manner hereinafter provided. The Contractor also shall take such steps as Owner may require to assign to the Owner the Contractor's interest in all Subcontracts and purchase orders designated by Owner. After all such steps have been taken to Owner's satisfaction, the Contractor shall receive as full compensation the following:

1. Amounts due for Work performed in accordance with the Contract subsequent to the latest approved Schedule of Values and Certificate for Payment (CO-12) through the date of termination; and
2. All amounts due under Contract for Work completed prior to the date of termination; and
3. Reasonable compensation for the actual cost of demobilization incurred by the Contractor as a direct result of termination for convenience, plus overhead not to exceed 15 percent (15%) of the direct costs of demobilization.

The Contractor agrees it shall not be entitled to any additional compensation, including but not limited to loss of revenue, income, profit, business, reputation, or bonding capacity, consequential damages or lost profits, but shall only receive payment upon termination for convenience as stated in this Subsection 42(a). The Owner may offset any claims it may have against the Contractor against the amounts due to the Contractor. Upon payment of the amounts stated in this Subsection 42(a), Owner shall have no further obligations to Contractor of any nature.

- b. In no event shall termination for the convenience of the Owner terminate the obligations of the Contractor's surety on the payment and performance bonds. The provisions of Sections 3(j), 9(e), 14, 30 and 45 also shall survive termination of the Contract for convenience.
- c. Any actions by the Owner permitted herein shall not be deemed a waiver of any other right or remedy of the Owner under the Contract or under the law. The provisions of this Section shall survive termination of the Contract.

#### 43. DAMAGES FOR DELAYS; EXTENSION OF TIME

- a. **Excusable Non-Compensable Delays:** If the Critical Path is delayed by strikes, fires, unusual delays in transportation, unavoidable casualties, or other causes outside the control of the Owner and the Contractor, with the exception of delays caused by weather which are addressed in Section 6, and the Contractor seeks an extension of the Contract Completion Date, then the Contractor shall give the Owner and A/E written Notice of the delay not later than fourteen (14) Days following the inception of the delay. The Contractor shall give written Notice to the Owner and A/E of the termination of the delay event not later than fourteen (14) Days after the delay has ceased. Within twenty (20) Days after the delay event has ceased, Contractor shall submit to the Owner and the A/E, the Contractors' written request for an extension of the Contract Completion Date, specifically stating the cause of the delay, the number of days of extension requested, and an analysis of the delay event's impact on the Critical Path. If the Owner agrees that the Critical Path



has been impacted by the delay event, the Owner shall extend the Contract Completion Date for the length of time that the Critical Path was delayed. The Contractor shall not be charged with liquidated or actual damages for such period of Critical Path delay nor shall the Contractor be due compensation or damages of any kind, under any theory of law, as a result of such Critical Path delay, the impact of such delay, or its acceleration of Work as a result of such delay.

- b. **Excusable Compensable Delays:** If the Critical Path unreasonably is delayed by acts or omissions of the Owner, or its agents, contractors, or employees due to causes within the Owner's control, and the Contractor seeks an extension of the Contract Completion Date and/or additional compensation due to the unreasonable delay, then the Contractor shall notify the Owner and the A/E immediately at the time of the occurrence giving rise to the delay by the fastest means available. The Contractors also shall give written Notice to the Owner and A/E no later than two (2) business days after inception of the delay. The Contractor's written Notice shall specify the nature of the delay claimed by the Contractor, the cause of the delay, and the impact of the delay on the Critical Path. The Owner shall have three (3) business days to respond to the Contractor's Notice with a resolution, remedy, direction to alleviate the delay, or rejection of the Contractor's requested relief. The Owner's failure to respond within the time required shall be deemed to be a denial of the Contractor's entitlement to an extension of the Contract Completion Date and additional compensation. The Contractor shall also give written Notice to the Owner and A/E of the termination of the delay event not later than fourteen (14) Days after the delay has ceased. Within twenty (20) Days after the delay event has ceased, Contractor shall submit to the Owner and the A/E, the Contractor's written request for an extension of the Contract Completion Date, specifically stating the cause of the delay, the number of days of extension requested, a calculation of the additional compensation sought, and an analysis of the delay event's impact on the Critical Path. Requests for additional compensation must be substantiated by itemized data and records demonstrating that the costs incurred by the Contractor are directly attributable to the delay and shall be calculated from the Contract Completion Date, not using any early completion planned or scheduled by the Contractor unless a Change Order has been executed pursuant to Section 19(f) changing the Contract Completion Date to reflect such early completion. If and to the extent that a delay is caused by or due to the Owner or A/E taking any actions permitted or required by the Contract, the Contractor shall be entitled to an extension of the Contract Completion Date or additional compensation only for the portion of the delay that is unreasonable, if any.
- c. **Non-Excusable Non-Compensable Delays:** The Contractor shall not be entitled to an extension of the Contract Completion Date or to any additional compensation if and to the extent a delay is: (1) caused by acts, omissions, fault, or negligence of the Contractor or its Subcontractors, agents or employees; (2) arises from foreseeable causes within the control of the Contractor or its Subcontractors, agents or employees, including, but not limited to, Defective Work, poor workmanship, improper or inferior materials, Defective Work which must be corrected before dependent work can proceed, Defective Work for which corrective action must be determined before like work can proceed, from incomplete, incorrect, or unacceptable Submittals or samples, or the failure to furnish enough or properly skilled workers, proper materials or necessary equipment to perform the work in a timely manner in accordance with the Project schedule; or (3) due to causes that would entitle the Owner to recover delay costs or other damages from Contractor.
- d. No extension of time or additional compensation will be allowed unless the Contractor demonstrates that the delay directly impacted the Critical Path of the most current approved Project schedule and that all Float has been consumed. No extension of time or additional compensation will be allowed if the Contractor failed to provide all Notice and information in the manner and within the time periods set forth in Subsections 43(a) or (b) above, whichever applies. Failure to timely provide all required information and Notices shall preclude an extension of the Contract Completion Date or payment of additional compensation based upon that cause.
- e. If the Contractor makes a claim against the Owner for costs or damages, the Contractor shall be liable to and shall pay to the Owner that percentage of all costs incurred by the Owner in

investigating, analyzing, negotiating, and litigating or arbitrating that percentage of the claim which is determined through litigation or arbitration to be false or to have no basis in law or in fact. (*Code of Virginia, § 2.2-4335*).

- f. Any change in the Time for Completion or Contract Completion Date shall be accomplished only by issuance of a Change Order.
- g. **Agreed Compensation/Liquidated Damages for Contractor Delay:** If liquidated damages are not established in the Supplemental General Conditions, the Contractor shall be liable for any and all actual damages sustained by Owner as a result of a delay for which Contractor is responsible. In addition to damages for delay, whether liquidated or actual, the Contractor shall also be liable for any and all actual damages sustained by the Owner as a result of any other breach of the Contract, including, but not limited to, Defective Work or abandonment of the Contract.

#### 44. INSPECTION FOR SUBSTANTIAL COMPLETION & FINAL COMPLETION

- a. The Contractor shall advise the Owner using the Certificate of Partial or Substantial Completion by the Contractor (CO-13.2a) of the date when the Work or designated portion thereof will be substantially complete and ready for inspection and testing by Owner to determine if Substantial Completion has been achieved. Contractor shall deliver Form CO-13.2a to the A/E at least ten (10) Days in advance of the date identified on the Form CO-13.2a. The A/E shall then attach his or her written endorsement as to whether the Work will be ready for inspection and testing on the date identified on the Form CO-13.2a. The A/E's endorsement is a convenience to the Owner only and shall not relieve the Contractor of its responsibility nor shall the A/E's endorsement be deemed to evidence or establish that the Work was substantially complete or ready for inspection and testing. Inspection and testing shall take place at a time(s) mutually agreeable to the Contractor, Owner, A/E, and Building Official.

The inspection shall include a demonstration by the Contractor that all equipment, systems and operable components of the Project function properly and in accordance with the Contract Documents. The Contractor shall furnish access for the inspection and testing as provided in Section 21 of these General Conditions. The inspection and testing shall determine whether Substantial Completion has been accomplished and shall result in a written list of unfinished Work and Defective Work, commonly referred to as a "punch list", which must be completed and corrected prior to Final Completion.

If, after successful completion of all testing, the Architect/ Engineer determines that the Work, either in whole or in part, has achieved Substantial Completion, the A/E shall notify the Owner of such, in writing, using the Certificate of Partial or Substantial Completion by the A/E (CO-13.1a).

The Owner shall notify the Contractor, in writing, of the date the Owner accepts the Work, or the specified portion thereof, as having achieved Substantial Completion or, if it is not, shall notify the Contractor of the deficiencies to be corrected or completed before such Work will be accepted as substantially complete.

- b. The Contractor shall advise the Owner, in writing using the Certificate of Completion by the Contractor (CO-13.2) of the date when the Work has reached or will reach Final Completion and will be ready for final inspection and testing. Contractor shall deliver Form CO-13.2 to the A/E at least five (5) Days in advance of the date identified on the Form CO-13.2. The A/E shall then attach his or her written endorsement as to whether the Work will be ready for inspection and testing on the date identified on Form CO-13.2. The A/E's endorsement is a convenience to the Owner only and shall not relieve the Contractor of its responsibility nor shall the A/E's endorsement be deemed to evidence or establish that the Work achieved Final Completion. Final Completion inspection and any necessary testing shall be conducted in the same manner as the inspection for Substantial Completion. The Owner shall not establish the Final Completion Date until the Work is finally and totally complete, including the completion of punch list items,

submission of all required documentation, and elimination and correction of all Defective Work.

- c. Representatives of the Contractor, Owner, A/E, and Building Official will participate in the Substantial Completion and/or Final Completion inspections. The A/E shall conduct and document the inspections. The Owner may elect to have other persons of its choosing also participate in the inspections. If one or more Substantial or Final Completion re-inspections are required, the Contractor shall reimburse the Owner for all costs of re-inspection or, at the Owner's option, the costs may be deducted from payments due to the Contractor.
- d. A representative of the State Fire Marshal's Office will either be present at the Substantial and Final Completion inspections or otherwise inspect the completed Work and report any fire safety deficiencies to the Building Official. The State Fire Marshal will advise the Owner and Contractor of those deficiencies.
- e. Approval of Work at or as a result of any inspection required herein shall not release the Contractor or its surety from responsibility for complying with the Contract.

**45. GUARANTEE OF WORK AND INDEMNIFICATION**

- a. Except as otherwise specified or required, the Contractor guarantees all Work, materials, equipment, and workmanship conform to the requirements of the Contract Documents and are free from defects, imperfections, or non-conformities, normal wear and tear excepted, for a period of one (1) year from the Final Completion Date. Equipment and facilities which have seasonal limitations on their operation (e.g. heating or air conditioning units) shall be guaranteed for one (1) full year from the date of the equipment's first seasonally appropriate test and acceptance, in writing, by the Owner. Where the Owner agrees to take Beneficial Occupancy of a portion or phase of the Work which has been determined to be substantially complete before the entire Work achieves Final Completion, the guarantee for that portion or phase shall begin on the date that the Owner takes Beneficial Occupancy, unless otherwise specified in the Supplemental General Conditions, Special Conditions, or by separate agreement. This guarantee is separate and apart from any manufacturers' warranties and the warranty set forth in Section 30. At six (6) months and eleven (11) months after Substantial Completion, the Contractor shall meet with the Owner to review the status of and assign value to any unresolved warranty, guarantee, and punch list items.
- b. If, within any guarantee period, Work which is not in accordance with the Contract, Defective Work, or inferior material, equipment or workmanship is noted by the Owner or A/E which requires or renders necessary repairs or changes in connection with the guaranteed Work, the Contractor shall, promptly upon receipt of Notice from the Owner, such Notice being given not later than two weeks after the guarantee period expires, and without expense to the Owner:
  - 1. Correct, repair, replace or otherwise place in satisfactory condition all Defective Work, defects, nonconformity, inferior materials, equipment or workmanship;
  - 2. Make good all damage to the structure or Site or equipment or contents thereof, which, in the opinion of the Owner or the A/E, is the result of the use of materials, equipment or workmanship which are inferior, defective or not in accordance with the requirements of the Contract; and
  - 3. Make good any Work or materials or the equipment and contents of structures and/or Site disturbance that results from fulfilling the requirements of the guarantee.
- c. In any case when in fulfilling the requirements of the Contract and this guarantee or any other guarantee or warranty the Contractor disturbs any work performed by a separate contractor, the Contractor shall restore such work to a condition satisfactory to the A/E and Owner and guarantee such restored work to the same extent as if it was guaranteed under this Contract.

- d. If the Contractor, after Notice, fails to proceed promptly to comply with the obligations of this Section 45, and the surety, after Notice, fails to cure the Contractor's default as provided in Section 41, the Owner may undertake all needed corrections or repairs and the Contractor and its surety shall be liable for all expenses incurred.
- e. All special warranties and guarantees applicable to definite parts of the Work that may be stipulated in or required by the Contract Documents shall be subject to the terms of this Section during the first year of such special warranty or guarantee. The guarantee of this Section shall be in addition to and not in lieu of all other warranties, express or implied, applicable to or arising from this Contract or by law.
- f. Nothing contained in this Section shall be construed to establish a period of limitation with respect to any other obligation which the Contractor might have under the Contract Documents, including liability for Defective Work under Section 30, for indemnity or for breach of the Contract. This Section relates only to the specific obligation of the Contractor to correct the Work and does not limit the time within which its obligation to comply with the Contract Documents otherwise may be enforced, nor the time within which legal proceedings may be commenced to establish the Contractor's liability with respect to its obligations under the Contract Documents.
- g. In the event the Work of the Contractor is to be modified by another contractor, either before or after the Final Inspection, the Contractor shall remain responsible in all respects under this Section's Guarantee of Work and under any other warranties or guarantees, express or implied, applicable to or arising from this Contract or by law. However, the Contractor shall not be responsible for any defects in material or workmanship introduced by another Contractor modifying Contractor's Work. The Contractor and any contractor making modifications shall each be solely responsible for its respective work. A contractor modifying the Contractor's Work shall be responsible for any damage to or defect introduced into the Work by its modification.

If Contractor claims that a subsequent contractor has introduced defects of materials and/or workmanship into its Work, Contractor shall demonstrate clearly the nature and extent of such introduced defects and the other contractor's responsibility for those defects. Any contractor modifying the work of another shall have the same burden if it asserts that defects in its work were caused by the contractor whose work is modified.

- h. The Contractor shall indemnify and hold harmless the Commonwealth of Virginia, the Owner and the Owner's consultants, representatives, agents and employees from and against any and all claims, causes of action, losses, costs, expenses or damages, including but not limited to attorney's fees, of any kind or nature whatsoever, arising from or relating to any bodily injury, including sickness, disease or death, any property damage, and any monetary loss, that results from or arises out of the Work performed by the Contractor, or by or in consequence of the Contractor's neglect in safeguarding the Work, its use of unacceptable materials in the Work, or resulting from any act, omission, negligence, or misconduct of the Contractor, any of its subcontractors, anyone directly or indirectly employed by them or anyone for whose acts the Contractor is or may be liable. The Owner may retain as much of the monies due the Contractor under the Contract as the Owner considers necessary to ensure that a fund will be available to pay a settlement or judgment of such suits, actions, or claims. If insufficient monies are or will become due, the Contractor's surety and/or insurers will not be released from liability until all such claims and actions have been settled and suitable evidence to that effect has been furnished the Owner.

#### 46. ASSIGNMENTS

Neither party to the Contract shall assign the Contract in whole or any part without the written consent of the other, nor shall the Contractor assign any monies due or to become due to him hereunder, without the prior written consent of the Owner. Consent to assignment shall not be unreasonably withheld. No assignment shall relieve any party from its obligations under the Contract.

**47. CONTRACTUAL DISPUTES (*Code of Virginia*, § 2.2-4363)**

- a. Contractual claims, whether for money or for other relief, shall be submitted, in writing, no later than sixty (60) Days after Final Payment; however, written Notice of the Contractor's intention to file such claim must be given to the Owner within fourteen (14) Days of the time of the occurrence or beginning of the Work upon which the claim is based. Such Notice shall state that it is a "notice of intent to file a claim" and include a written statement describing the act or omission of the Owner or its agents that allegedly caused or may cause damage to the Contractor and the nature of the claimed damage. Verbal notice, the Owner's actual knowledge, or a written notice given more than fourteen (14) Days after the occurrence or beginning of the Work upon which the claim is based, shall not be sufficient to satisfy the requirements of this Section. All claims shall state that they are "claims" pursuant to this Section, be submitted along with all practically available supporting evidence and documentation and the certification required by Subsection 47(f), and request a final decision. Certificates for payment, applications for payment, vouchers, invoices and similar requests for payment submitted for work done by the Contractor in accordance with the expected contract performance are routine submissions and are not claims under this Section. Proposed or requested Change Orders, demands for monetary compensation or other relief, and correspondence and e-mails to the Owner or its representatives, which do not strictly comply with the requirements of this Section, are not claims under this Section. Failure to timely provide notice of intent to submit a claim shall preclude any relief to the Contractor, including but not limited to an extension of the Contract Completion Date or payment of additional compensation.
- b. Although the Contractor may be required to submit certain classes of claims prior to Final Payment, and the Contractor is not prevented from submitting claims during the pendency of the Work, the Owner shall not be obligated to render a final written decision on any claim until after Final Payment. No written decision denying a claim or addressing issues related to the claim shall be considered a denial pursuant to this Section unless the written decision makes express reference to this Section and is signed by the Agency head or his or her designee. The Contractor may not institute legal action prior to receipt of the Owner's final written decision on the claim unless the Owner fails to render such a decision within ninety (90) Days of submission of the claim or within ninety (90) Days of Final Payment, whichever is later.
- c. The decision of the Owner shall be final and conclusive unless the Contractor within six (6) months of the date of the final decision on a claim, initiates legal action as provided in *Code of Virginia* § 2.2-4364. Failure of the Owner to render a timely decision on a claim shall not result in the Contractor being awarded the relief claimed nor shall it result in any other relief or penalty. The sole result of the Owner's failure to render a timely decision shall be the Contractor's right to immediately institute legal action. No administrative appeals procedure pursuant to § 2.2-4365 of the *Code of Virginia* has been established for contractual claims under this Contract.
- d. Pursuant to *Code of Virginia*, § 2.2-4366, Alternative Dispute Resolution, the Owner may enter into an agreement with the Contractor to submit disputes arising from the performance of this Contract to arbitration and utilize mediation and other alternative dispute resolution procedures. However, such procedures entered into by the Owner, the Commonwealth, or any department, institution, division, commission, board or bureau thereof, shall be non-binding and subject to *Code of Virginia* § 2.2-514, as applicable. The details for the implementation of Alternative Dispute Resolution are provided in CPSM Section 3.2.7.
- e. In the event that a dispute, claim or controversy between the Owner and the Contractor arises regarding the requirements of the Contract, the performance of the Work, payment due the Contractor, the terms of any Change Order, or otherwise, the Contractor shall not stop, suspend or delay the Work or any part of the Work to be performed under the Contract, or under any Change Order, or as ordered by the Owner. The Contractor shall continue to diligently prosecute the Work to completion, including work required in any Change Order or as directed by the Owner.

- f. The Contractor shall submit a Contractor's Claim Certification (DGS-30-234) certifying that the claim is a true and accurate representation of the claim. Claims submitted without the Contractor's Claim Certification will be deemed incomplete and will not be considered.
- g. The compensation expressly provided for by this Contract shall be the Contractor's sole available compensation for the acts, omissions or breaches by the Owner. These remedies shall survive termination or breach of the Contract.

**48. ASBESTOS**

- a. This subsection applies to projects involving existing buildings where asbestos abatement is not a part of the Work, when the scope of the Project has been reviewed and a comprehensive survey conducted by an individual licensed by the Virginia Department of Professional and Occupational Regulation to conduct building inspections for asbestos-containing materials in buildings, and where the Owner has attempted to remove or encapsulate all asbestos-containing material that may become friable or damaged during this Project.

Prior to commencement of Work, the results of the comprehensive survey or any other asbestos survey shall be made available to the Contractor, who shall be responsible for performing his Work so as not to disturb any remaining asbestos, encapsulated or otherwise, identified in such survey or surveys.

If the Contractor discovers or inadvertently disturbs any material that he knows, should have known or has reason to believe, may contain asbestos that has not been previously identified, was overlooked during the removal, was deemed not to be friable or was encapsulated, the Contractor shall stop Work in the area containing or suspected to contain the asbestos, secure the area, and notify the Owner and the A/E immediately by telephone or in-person with written Notice as soon as possible. The Owner will have the suspect material sampled.

If the sample is positive and must be disturbed in the course of the Work, the Owner shall have the material repaired or removed and shall pay for the bulk sample analysis.

Except as provided in *Code of Virginia* § 11-4.1, if the material disturbed is not within the Contractor's authorized Work and/or Work area or under this Contract, the Contractor shall pay for all associated sampling and abatement costs.

- b. If asbestos abatement is included as a part of the Work, the Contractor shall assure that the asbestos abatement work is accomplished by those duly licensed as described in Section 3 of these General Conditions and in accordance with the specific requirements of the Contract and all applicable laws and regulations.
- c. If asbestos abatement is included as part of the Work, the licensed asbestos Subcontractor shall obtain the insurance required under Section 11(b)(4) of these General Conditions.

**49. TRAINING, OPERATION AND MAINTENANCE OF EQUIPMENT**

- a. As a part of the Work, the Contractor in conjunction with his Subcontractors and Suppliers shall provide the Owner's operations and maintenance personnel with adequate instruction and training in the proper operation and maintenance of any equipment, systems, and related controls provided or altered in the Work. The training requirements may be further defined in the Specifications.
- b. The Contractor shall provide the Owner with a minimum of two (2) copies of operating, maintenance and parts manuals for all equipment and systems provided in the Work. Further specific requirements may be indicated in the Specifications.

50. PROJECT MEETINGS

- a. The intention of this Section is that the Contractor, the Owner and the A/E have timely exchange of information and cooperate to accomplish the Work as required by the Contract Documents. The Contractor is responsible for managing the Work, obtaining approvals and requesting clarifications on a timely basis. The Owner and A/E are responsible for making a reasonable effort to provide timely responses to the Contractor.
- b. **Preconstruction Meeting:** Prior to the start of construction and no later than 15 Days after the Notice to Proceed, a “Preconstruction” meeting shall be held with attendees to include the Owner’s Project Manager and Project Inspector, the A/E’s project manager and representatives of each design discipline involved in the Project, the Regional Fire Marshal, the Contractor’s project manager and superintendent (and scheduler, if Contractor desires), and representatives of the Contractor’s major Subcontractors. The purpose of the meeting is to clarify and discuss the specifics related to, but not limited to, the following:
  1. Persons involved from each entity and their chain of authority including the names of persons authorized to sign Change Orders and any limits to their authority. Name of Contractor’s on-site certified Responsible Land Disturber.
  2. Names, addresses, email addresses, telephone numbers and FAX numbers to be used for Requests for Information (RFI), Requests for Clarification (RFC), Requests for Proposals (RFP), shop drawings, Submittals, and Notice.
  3. Contractor’s proposed construction schedule, the requirements for schedule updates and recovery schedules, assessment and management of risks to on-time and on-budget completion, and Owner’s sequencing requirements, if any.
  4. Schedule of Values and Certificate for Payment (CO-12) requirements and procedures.
  5. Procedures for shop drawings, product data and Submittals.
  6. Procedures for handling Field Orders and Change Order (CO-11).
  7. Procedures for Contractor’s request for time extension, if any.
  8. Construction Site requirements, procedures and clarifications to include:
    - Manner of conducting the Work
    - Site specialties such as dust and erosion control, stormwater management, project signs, clean up and housekeeping, temporary facilities, utilities, security, and traffic
    - Safety
    - Layout of the Work
    - Quality control, testing, inspections, and notices required
    - Site visits by the A/E and others
    - Owner’s Project Inspector duties
    - Running Punch List
    - As-Built Drawings
  9. Procedures and documentation of differing or unforeseen Site conditions.
  10. Monthly Pay Meeting.
  11. Assignment of responsibility for generation of meeting minutes of all project meetings.
  12. Project Close-Out requirements and procedures.

13. Project records.
  14. Requirements for the Contractor to furnish the Owner a list of hazardous materials that may be brought onto the job site, and 48- hour notification requirement.
- c. **Monthly Pay Meeting:** Section 36 establishes the requirement for a monthly pay meeting which will usually be held at or near the Site. In addition to Owner, A/E and Contractor representatives, the following representatives, at a minimum, should be available to attend portions of the meeting, as applicable or necessary:
- Owner's Project Inspector
  - Contractor's project superintendent
  - A/E representative of each discipline where Work was performed for the current pay request or where Work is projected to be performed in the coming month.
  - A representative of each subcontractor who performed work included in the current pay request.
  - A representative of each subcontractor who is projected to perform work in the coming month.

The following topics should be included, as a minimum, in the monthly pay meeting:

1. Observations of status, quality and workmanship of Work in progress
  2. Validation of the Schedule of Values and Certificate for payment
  3. Status of progress of the Work and conformance with proposed construction schedule and recovery schedule, if any
  4. Outstanding Requests for Information, Requests for Clarification and Requests for Proposal
  5. Submittals with action pending
  6. Status of pending Change Orders
  7. Status of Running Punch List items
  8. Work proposed for coming pay period
  9. Discussions of any problems or potential problems which need attention
- d. **Other Meetings:** Requirements for other meetings, such as progress meetings, coordination meetings, pre-installation meetings and/or partnering meetings, may be included in the Contract Documents.

## 51. SMALL BUSINESS PROCUREMENT PLAN

If the Total Contract Amount of the Contract is greater than \$10,000 and the Contractor is a SWaM/SDV Business; then the Contractor shall include a Small Business Procurement Plan in its Bid (if subcontracting work is intended by the Contract as part of its performance of the Work).

If the Total Contract Amount of the Contract is greater than \$100,000, then the Contractor shall include in its Bid a Small Business Procurement Plan and report on the involvement of SWaM/SDV Businesses in the Contractor's performance of the Contract as follows:



1. **Periodic Progress Reports:** The Contractor shall report on involvement of SWaM/SDV Business with each periodic invoice submitted by the Contractor. The report shall identify each subcontract or agreement with a SWaM/SDV Business, including the total contract value, and state the total amounts paid to each SWaM/SDV Business in connection with the Contract as of the report date. The report shall provide this information separately for each type of SWaM/SDV Business and shall clearly indicate those SWaM/SDV Businesses which were identified in the Contractor's Small Business Procurement Plan submitted by the Contractor in the procurement phase for the Contract. The Contractor shall provide two (2) copies of each periodic report to the Owner. Failure to submit the report with each invoice will result in the invoice being rejected by the Owner without payment.
  
2. **Final Compliance Report:** Prior to or with its final invoice for payment, the Contractor shall certify and report on its compliance with the Small Business Procurement Plan, submitted by the Contractor in its Bid for the Contract, to the Owner through DGS' eVA system. In the Final Compliance Report, the Contractor shall:
  - Provide a written explanation to the Owner of any variances between the Contractor's Small Business Procurement Plan and the actual participation of SWaM/SDV Businesses in the Contractor's performance of the Contract; and
  - Report on the involvement of other SWaM/SDV Businesses in the Contractor's performance of the Contract, including the contract value, the type of SWaM/SDV Business, a comparison of the actual amount paid with the planned amounts, the total amount paid to each type of SWaM/SDV Business, and a calculation of the percentage of the Total Contract Amount paid to SWaM/SDV Business.

A format for the Final Compliance Report will be provided by the Owner.

The Owner may withhold final payment to the Contractor until the Contractor has complied with the requirements of its Small Business Procurement Plan submitted by the Contractor in the procurement phase for the Contract.

\* \* \* E N D O F G E N E R A L C O N D I T I O N S \* \* \*

## Small Business Subcontracting Plan

It is the goal of the Commonwealth that over 50% of its purchases be made from small businesses. All potential bidders are required to submit the subcontractor plan by one of the following methods in order to be considered responsive:

- A. Complete the subcontractor plan as specified in the electronic response; or
- B. Download the “paper response” form, complete the subcontractor plan section, and submit it as an attachment with the bid response.

**Small Business:** "Small business (including micro)" means a business that holds a certification as such by the Virginia Department of Small Business and Supplier Diversity (DSBSD) on the due date for bids. This shall also include DSBSD certified women-owned and minority-owned businesses and businesses with DSBSD service-disabled veteran-owned status when they also hold a DSBSD certification as a small business on the bid due date. Currently, DSBSD offers small business certification and micro-business designation to firms that qualify.

Certification applications are available through DSBSD online at [www.SBSD.virginia.gov](http://www.SBSD.virginia.gov) (Customer Service).

Bidder Name: \_\_\_\_\_

Preparer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Who will be doing the work:  I plan to use subcontractor(s)  I plan to complete all work

### Instructions

- A. If you are certified by the DSBSD as a micro/small business, complete only Section A of this form.
- B. If you are not a DSBSD-certified small business, complete Section B of this form. For the bid to be considered and the bidder to be declared responsive, the bidder shall identify the portions of the contract that will be subcontracted to DSBSD certified small businesses for the initial contract period in relation to the bidder’s total price for the initial contract period in Section B.

### Section A

If your firm is certified by the DSBSD provide your certification number and the date of certification.

Certification number: \_\_\_\_\_ Certification Date: \_\_\_\_\_

### Section B

If the “I plan to use subcontractors box is checked,” populate the requested information below, per subcontractor to show your firm's plans for utilization of DSBSD-certified small businesses in the performance of this contract for the initial contract period in relation to the bidder’s total price for the initial contract period. Certified small businesses include but are not limited to DSBSD-certified women-owned and minority-owned businesses and businesses with DSBSD service-disabled veteran-owned status that has also received the DSBSD small business certification. Include plans to utilize small businesses as part of joint ventures, partnerships, subcontractors, suppliers, etc. It is important to note that this proposed participation will be incorporated into the subsequent contract and will be a requirement of the contract. Failure to obtain the proposed participation dollar value or percentages may result in a breach of the contract.

**B. Plans for Utilization of DSBSD-Certified Small Businesses for this Procurement**

**Subcontract #1**

Company Name: \_\_\_\_\_ SBSD Cert #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ SBSD Certification: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_  
Value % or \$ (Initial Term): \_\_\_\_\_ Contact Address: \_\_\_\_\_  
Description of Work: \_\_\_\_\_

**Subcontract #2**

Company Name: \_\_\_\_\_ SBSD Cert #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ SBSD Certification: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_  
Value % or \$ (Initial Term): \_\_\_\_\_ Contact Address: \_\_\_\_\_  
Description of Work: \_\_\_\_\_

**Subcontract #3**

Company Name: \_\_\_\_\_ SBSD Cert #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ SBSD Certification: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_  
Value % or \$ (Initial Term): \_\_\_\_\_ Contact Address: \_\_\_\_\_  
Description of Work: \_\_\_\_\_

**Subcontract #4**

Company Name: \_\_\_\_\_ SBSD Cert #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ SBSD Certification: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_  
Value % or \$ (Initial Term): \_\_\_\_\_ Contact Address: \_\_\_\_\_  
Description of Work: \_\_\_\_\_

**Subcontract #5**

Company Name: \_\_\_\_\_ SBSD Cert #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ SBSD Certification: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_  
Value % or \$ (Initial Term): \_\_\_\_\_ Contact Address: \_\_\_\_\_  
Description of Work: \_\_\_\_\_

**Subcontract #6**

Company Name: \_\_\_\_\_ SBSD Cert #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ SBSD Certification: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_  
Value % or \$ (Initial Term): \_\_\_\_\_ Contact Address: \_\_\_\_\_  
Description of Work: \_\_\_\_\_



**CAPITAL OUTLAY  
VENDOR QUALIFICATION CERTIFICATION FORM**

**All bidders responding to this IFB should complete and return all requested information applicable to performing the work. Place N/A beside all questions that do not apply. This form must be provided to the Contract Officer within 2 business days of request if not returned with the bid or the bidder may be deemed non-responsive.**

- 1. Name of Business: \_\_\_\_\_
- 2. Name of Owner or Chief Executive Officer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_
- 3. How many persons are currently employed by the firm? \_\_\_\_\_
- 4. List all current projects and the value of the project that is being performed by your firm. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Is the firm currently removed from a vendor list or debarred/enjoined from doing business with any Commonwealth of Virginia Agency?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If yes explain: \_\_\_\_\_  
\_\_\_\_\_

6. Provide the firm name, contact person, email address and telephone / fax numbers of three (3) customers, for which your firm has provided services of the same/similar scope as those requested in this inquiry. We may contact these customers as references.

FIRM'S NAME	CONTACT PERSON	EMAIL ADDRESS	TELEPHONE / FAX #

7. Identify any VDOT locations for which your firm is currently working, the contract number associated with the work and the location where the work is being performed.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**COMMONWEALTH of VIRGINIA**  
**DEPARTMENT OF LABOR AND INDUSTRY**

**Gary G. Pan**  
COMMISSIONER

Main Street Centre  
600 East Main Street, Suite 207  
Richmond, Virginia 23219  
PHONE (804) 371-2327  
FAX (804) 371-6524

Virginia Department of Labor and Industry Wage Determination Decision

Project Name Petersburg & South Hill  
Residency Restroom Renovation

State Project Code 501-B2501-012

DOLI Project Number VDOT-22-0104 UPDATE

County or Independent City MULTIPLE LOCATIONS

Publication Date 01/05/2023

Construction Type Building

**MECKLENBURG COUNTY**

Wage Determinations	Wage	Fringe
Asbestos Worker/Heat & Frost Insulator (Duct, Pipe & Mechanical System Insulation) *	\$39.27	\$18.67
Carpenter	\$15.60	
Electrician	\$32.44	50.45%
Laborer: Common or General	\$12.78	\$1.37
Operator: Backhoe/Excavator/Trackhoe	\$14.11	
Pipefitter (Includes HVAC Unit Installation)	\$31.77	\$17.40
Plumber	\$21.74	\$5.45
Power Equipment Operator: Bulldozer	\$28.60	\$13.05
Rofer	\$15.56	\$3.06
Sheet Metal Worker (HVAC Duct Installation Only)	\$16.88	\$2.30
Truck Driver: Dump Truck	\$11.25	\$0.57

## PETERSBURG (CITY)

Wage Determinations	Wage	Fringe
Asbestos Worker/Heat & Frost Insulator (Duct, Pipe & Mechanical System Insulation) *	\$39.27	\$18.67
Boilermaker	\$42.62	\$24.81
Bricklayer	\$20.00	\$1.00
Carpenter	\$21.10	\$1.11
Caulker**	\$19.09	\$1.81
Cement Mason/Concrete Finisher	\$17.23	
Electrician (Includes Low Voltage Wiring)	\$32.44	50.45%
Elevator Mechanic***	\$45.05	\$36.89
Fence Erector	\$16.68	
Glazier	\$18.43	\$3.71
HVAC Mechanic (HVAC Duct Installation Only)	\$20.60	\$2.93
Ironworker, Reinforcing	\$27.18	\$4.13
		11%
Ironworker, Structural and Ornamental	\$28.87	+ \$14.24
Laborer: Common or General	\$11.26	\$0.57
Laborer: Mason Tender - Brick	\$13.41	\$3.15
Laborer: Mason Tender - Cement/Concrete	\$12.96	\$3.12
Laborer: Pipelayer	\$12.28	\$1.96
Operator: Backhoe/Excavator/Trackhoe	\$19.74	\$1.43
Operator: Bobcat/Skid Steer/Skid Loader	\$18.95	\$4.03
Operator: Bulldozer	\$17.50	
Operator: Forklift	\$19.40	\$7.00
Operator: Loader	\$21.28	\$3.17
Operator: Roller	\$16.25	\$4.88
Painter (Brush and Roller)	\$16.87	
Painter: Spray	\$16.58	
Pipefitter: Includes HVAC Pipe, Unit, and Temperature Controls Installations	\$31.50	\$17.92
Plumber	\$31.50	\$17.92
Power Equipment Operator: Cranes 90 Tons & Over capacity; Tower & Climbing Cranes with Controls 100 ft. Above Ground	\$34.17	\$15.21
Power Equipment Operator: Cranes Under 90 Tons	\$33.26	\$15.12
Roofer	\$17.40	\$1.55
Sheet Metal Worker, Excludes HVAC Duct Installation	\$19.72	\$1.83
Sprinkler Fitter (Fire Sprinklers)	\$20.50	\$2.93
Tile Finisher	\$23.40	

Wage Determinations	Wage	Fringe
Tile Setter	\$27.80	\$10.25
Truck Driver: Dump Truck	\$14.88	
Waterproofer	\$21.17	\$3.41

## Additional Notes

\* Asbestos Worker/Heat & Frost Insulator (Duct, Pipe & Mechanical System Insulation) \* PAID HOLIDAYS: New Year's Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, the day after Thanksgiving and Christmas Day provided the employee works the regular work day before and after the paid holiday. \*

\*\* Caulker \*\* Despite the conformance where this rate was promised at \$18.49, the sheet had the wages set to \$16.68. I have fixed the rates. \*\*

\*\*\* Elevator Mechanic \*\*\* PAID HOLIDAYS: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, the Friday after Thanksgiving and Christmas Day. VACATIONS: Employer contributes 8% of basic hourly rate for 5 years or more of service or 6% of basic hourly rate for 6 months to 5 years of service as vacation pay credit. \*\*\*

All wage rates to be used on a contract will be set at the time the contract is awarded. While DOLI maintains a list of wage determinations online for reference purposes, only the wage determinations made in an official Wage Determination Decision, sent by DOLI to the contracting agency, can be used to ascertain the exact rates to be paid for a specific contract.

All rates are determined by DOLI and any appeals of specific classifications may be made through the Wage Determination Appeal form available at <http://www.doli.virginia.gov/wp-content/uploads/2021/04/Appeal-for-Wage-Determination-Clarification.pdf>

Any additional classifications may be requested through the Additional Wage Classification form available at <http://www.doli.virginia.gov/wp-content/uploads/2021/04/Request-for-Additional-Wage-Classification.pdf>

Understand your duties as a contractor under Virginia law by referencing our Contractor Responsibilities information sheet available at <http://www.doli.virginia.gov/wp-content/uploads/2021/04/PREVAILING-WAGE-CONTRACTOR-RESPONSIBILITIES.pdf>

Your employees have specific rights, which can be found on our List of Employee Rights information sheet available at <http://www.doli.virginia.gov/wp-content/uploads/2021/04/PREVAILING-WAGE-EMPLOYEE-RIGHTS.pdf>

Any further questions should be directed to [PrevailingWage@doli.virginia.gov](mailto:PrevailingWage@doli.virginia.gov)



SECTION 010000 – SPECIAL CONDITIONS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and General Provisions of Contract, including General and Supplementary Conditions and Division 1 Specification sections, apply to the work of this section.

1.2 SPECIAL REPORTS

- A. General: Except as otherwise indicated, submit special reports directly to Owner within one day of occurrence requiring special report, with copy to Owner's Representative and others affected by occurrence.
- B. Reporting Unusual Events: When an event of unusual and significant nature occurs at site prepare and submit a special report listing chain of events, persons participating, response by Contractor's personnel, evaluation of results of effects, and similar pertinent information. When such events are known or predictable in advance, advise Owner in advance at earliest possible date.
- C. Reporting Accidents: Prepare and submit special report of significant accidents, at site and anywhere else work is in progress. Record and document data and actions; comply with industry standards. For this purpose, a significant accident is defined to include events sustained, or where the event posed a significant threat of loss or personal injury.

1.3 WORKING HOURS

- A. Normal working hours shall be between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Work outside normal working hours must be coordinated with and authorized by the Owner.

1.4 PROJECT MEETINGS

- A. The Contractor shall attend all project meetings scheduled or called for by the Owner or the Owner's Representative. The Contractor shall be given a minimum of 48 hours notice of such meetings and shall be prepared to discuss project schedule and cost status. Typically project meetings will occur twice per month.

1.5 WORK SITE DAMAGES

- A. Any damage to the Owner's property resulting from this work shall be repaired to Owner's satisfaction at the Contractor's expense.

1.6 DELIVERY AND STORAGE

- A. It shall be the responsibility of the Contractor to make all arrangements for delivery, unloading, receiving and storing the materials during installation. The Owner will not assume any responsibility for receiving these shipments. Contractor shall make necessary arrangements for equipment security and storage space during installation.

1.7 PARKING

- A. Facilities for Contractor parking will be very limited and determined at the pre-construction meeting.

1.8 STAGING AND STORAGE

- A. Coordinate space(s) for staging and storage with the Owner.

1.9 CONDUCT OF CHARACTER

- A. No smoking shall be allowed on the property or within the project site. The Contractor's employees and subcontractors shall be required to conduct themselves in a professional manner at all times on the job site. The Contractor shall be responsible for enforcing such conduct, No profanity, lewd conduct or other unacceptable behavior deemed offensive by the Owner's representative shall be tolerated.

1.10 LAYOUT OF WORK

- A. All work under this contract shall be constructed in accordance with the dimensions shown on the drawings and as directed by the A/E. The contractor shall be responsible for all layout work.
- B. The A/E may check all or any portion of work, and the Contractor shall afford all necessary assistance to the A/E in carrying out such checks. Any deficiencies noticed by the A/E shall be corrected in a timely manner by the contractor. Such checking by the A/E shall not relieve the Contractor of any responsibilities for the accuracy or completeness of his work. CLEAN-UP
- C. As the work progresses, the contractor shall remove from the site, all debris and surplus materials daily, so as to maintain the area in a neat and presentable condition. The Contractor shall restore all disturbed areas used for construction, storage of materials and access to the job to its original condition prior to construction. All debris associated with the construction of this project shall become the property of the Contractor and shall be removed from Owner's property. The Contractor is responsible for disposing of the debris in an appropriate and safe manner. The disposal of solid waste in open dumps is prohibited.

1.11 PREVENTION OF NUISANCE FROM NOISE ETC.

- A. The Contractor shall be responsible for curtailing noise, smoke, fumes, or any other nuisance resulting from his operations within the limitation set by law and as directed by the Owner or A/E.

1.12 PROTECTION OF PROPERTY AND EXISTING UTILITIES AND STRUCTURE

- A. Contractor shall be responsible for the preservation of property adjacent to work project site against damage or injury as a result of his operations under this Contract. Any damage or injury occurring on account of any act, omission or neglect on the part of the Contractor, shall be restored in a proper and satisfactory manner or replaced by, and at the expense of the Contractor.
- B. Contractor shall comply with safety regulations as required by the law and as may be prescribed by the local authorities having jurisdiction and shall, when so directed, properly correct any unsafe conditions created by or unsafe practices on the part of his employees.
- C. Where existing utilities and structural elements are indicated on the drawings, it shall be understood that all of the existing utilities and elements affecting the work may not be shown and that the locations of those shown are approximate only. It shall be the responsibility of the Contractor to ascertain the actual extent and exact locations of the existing utilities.
- D. The work shall be carried out in a manner to prevent disruption of existing services and to avoid damage to the existing utilities. Temporary connections shall be provided, as required, to insure non-interruption of existing services. Any damage resulting from the work of this Contractor shall be promptly repaired by the Contractor at his own expense in a manner approved by the A/E subject to any authority having jurisdiction. The Contractor shall be responsible for the cost of their own repairs or work performance for them by others.
- E. For work where existing utilities must be shut down to facilitate the work, the following procedure shall be followed:
  - 1. Contractor must provide Owner's Inspector &/or Project Manager 48 hours notice (business days).
  - 2. Once notice from the contractor is received, Owner's Inspector provides concurrent 48 hours notice (business days) via an outage form.

1.13 FIRE PROTECTION

- A. Free and unobstructed access shall be maintained at all times to means of egress, fire extinguishing equipment, fire hydrants and other life safety equipment and systems.
- B. If the work on the project involves hot work, a hot work permit is required. Hot work is defined as operations that include cutting, welding, thermal welding, brazing, soldering,

grinding, thermal spraying, thawing pipe, installation of torch-applied roof systems or any other similar activity. The following procedure shall be followed:

1. Contractor must provide Owner's Inspector &/or Project Manager 48 hours notice (business days) prior to proposed work.
2. Once notice from the contractor is received, Owner's Inspector provides concurrent 48 hours notice (business days) via a hot work permit form.

**1.14 BARRICADE, WARNING SIGNS AND LIGHTS**

- A. Contractor shall provide, erect and maintain strong and suitable barricades, danger signs and warning lights as may be required for the safety of all those employed in the work, visiting the construction site, and for the general public, personnel and students.
1. Comply with the requirements of chapter 33, "Safeguards during construction" of the Virginia Uniform Statewide Building Code (VUSBC), Latest Edition.

**1.15 DRAWINGS -SPECIFICATIONS DISCREPANCIES**

- A. If discrepancies should occur in the Contract Documents, the Contractor shall notify the A/E. The drawings shall not be scaled for dimensions.

**1.16 USE OF PREMISES**

- A. Use of Site: Limit use of premises to work in areas indicated. Do not disturb portions of site beyond area in which the Work is indicated.
1. Owner Occupancy: Owner will maintain operations throughout the duration of the project. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations.
  2. Driveways and Entrances: Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials.
    - a. Schedule deliveries to minimize use of driveways and entrances.
    - b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.
- B. Use of Existing Building: Maintain existing building in a clean condition throughout construction period. Repair damage caused by construction operations. Protect building and its occupants during construction period.
- C. Access to the site for construction vehicles and equipment shall be restricted to areas indicated in the drawings or as approved by the Owner.

- D. Delivery and storage of all materials and equipment shall be coordinated with the Owner in order not to interfere with the normal operations of any facilities.

1.17 WORK UNDER OTHER CONTRACTS

- A. Separate Contract: Owner reserves the right to award separate contract(s) for performance of certain construction operations at Project site on substantial completion of certain parts of the Project in accordance with Section 10 of the General Conditions of Contract.

1.18 ASBESTOS CONTAINING MATERIALS

- A. No Asbestos containing materials shall be used in the construction of this project. General insulation and mechanical insulation suppliers shall provide written certification that these materials do not contain asbestos.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 GENERAL INSTALLATION PROVISIONS

- A. Pre-Installation Conferences: Well in advance of installation of every major unit of work which requires coordination and interfacing with other work, meet at project site with installers and representative of manufacturers and fabricators who are involved in or affected by unit of work, and in its coordination or integration with other work which has preceded or will follow.
- B. Manufacturer's Instructions: Where installations include manufactured products, comply with manufacturer's applicable instructions and recommendations for installation, to extent these are more explicit or more stringent than requirements indicated in the Contract Documents.
- C. Inspect each item of materials immediately prior to installation, and reject damaged and defective items.
- D. Provide attachment and connection devices and methods for securing work properly as it is installed; true to line and level, and within recognized industry tolerances if not otherwise indicated. Allow for expansions and building movements. Provide uniform joint widths in exposed work, organized for best possible visual effect. Refer questionable visual-effect choices to Owner's Representative for final decisions.
- E. Recheck measurements and dimensions of the work, as an integral step of starting each installation.

- F. Install work during conditions of temperature, humidity, exposure, forecasted weather, and status of project completion which will ensure best possible results for each unit of work, in coordination with entire work. Isolate each unit of work from non-compatible work, as required to prevent deterioration.
- G. Coordinate enclosure (closing-in) of work with required inspections and tests, so as to minimize necessity of uncovering work for that purpose.

### 3.2 PROTECTION OF WORK

- A. General: During handling and installation of work at project site protect work in progress and adjoining work on a basis of perpetual maintenance. Apply suitable protective covering on newly installed work where reasonably required to ensure freedom from damage or deterioration at time of substantial completion.
- B. Limiting Exposures of Work: To extent possible through reasonable control and protection methods, supervise performance of work in a manner and by means which will ensure that none of the work, whether completed or in progress, will be subjected to harmful, dangerous, damaging, or otherwise deleterious exposures during construction period. Such exposures include (where applicable, but not by way of limitation) static loading, dynamic loading, internal pressures, external pressures, high or low temperatures, thermal shock, high or low humidity, water, ice, solvents, chemicals, light, radiation, puncture, abrasion, heavy traffic, soiling, bacteria, insect infestation, combustion, electrical current, high speed operation, improper lubrication, unusual wear, misuse, incompatible interface, destructive testing, misalignment, excessive weathering, unprotected storage, improper shipping/handling, theft and vandalism.

### 3.3 HOUSEKEEPING

- A. Trash Disposal:
  - 1. Keep project site free from accumulations of waste materials. Remove cartons, crates, wrappings, lunch trash and other trash daily.
  - 2. Provide trash receptacles in convenient site locations.
  - 3. Do not burn paper, trash or other material on site.
- B. Excess Material:
  - 1. Remove excess and temporary materials from Owner's property.
  - 2. Keep paved public streets clean, by cleaning daily or more often if necessary of earth and debris spillage from trucking involved in construction operations.

### 3.4 ENVIRONMENTAL PROTECTION

- A. Noise Abatement:

1. Comply with all noise abatement ordinances.
2. Equip internal combustion engines and compressors with mufflers to reduce noise to a minimum.

B. Pollution Control:

1. Comply with all anti-pollution ordinances.
2. Keep areas dampened to prevent dust from rising due to construction.
3. See drawings for additional requirements for erosion and sediment control.
4. Disposal of solid waste in open dumps is prohibited.

3.5 HAZARDOUS MATERIALS

- A. The Contractor shall provide the Owner with a list of hazardous materials at least 48 hours before bringing the materials on site.

3.6 INTERRUPTION OF SERVICES

- A. As required for construction purposes, interruption of existing services shall be scheduled for the shortest practical period of time. This applies to the relatively long outages, as well as the relatively short outages required for tie-in with or interruption of existing systems which interface with this construction. The Contractor shall be required to coordinate such outages with and obtain approval in advance from the Owner. The Contractor may be required to schedule such outages during off hours or periods of minimum use of the service, such as evenings or weekends.

3.7 SITE PROTECTION

- A. Any damage to the trees and plantings near the construction site operations shall be restored to their original condition as directed prior to final inspection.
- B. Existing site improvements, trees, and plants on the site and immediately adjacent thereto or within areas Contractor is permitted to use in pursuing the work shall be adequately protected from damage during construction.

3.8 STAGING AREA

- A. The Contractor shall erect and maintain necessary barricades and protective measures to protect personnel and the public from injury due to such storage and construction operations.

END OF SECTION 010000

SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Access to site.
4. Work restrictions.
5. Specification and drawing conventions.

B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

- A. Project Identification: Virginia Department of Transportation, Petersburg & South Hill Residency Restroom Renovations Project No. 501-B2501-012.

1. Project Locations: Petersburg Residency, 4608 Boydton Plank Rd, Petersburg, VA 23803; South Hill Residency, 1013 West Atlantic Street, South Hill, VA 23970

- B. Owner: Virginia Department of Transportation, Commonwealth of Virginia.

- C. Architect: Gauthier Alvarado & Associates, 10201 Fairfax Blvd., Suite 225, Fairfax VA, 22030.

1.4 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and consists of the following:



1. The scope of work is to reconfigure the restrooms for ADA accessibility and provide Baby Changing Stations. Work to include the demolition of ceilings, plumbing fixtures, toilet accessories and the relocation of doors and to construct toilet partitions, plumbing fixtures, toilet accessories, ceiling, painting, associated electrical work and associated HVAC work.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

1.5 ACCESS TO SITE

- A. Use of Site: Limit use of Project site to work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.

1.6 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.

- B. On-Site Work Hours: Limit work in the existing building to normal business working hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except as otherwise indicated.

1. Weekend Hours: Only with approval from owner.
2. Early Morning Hours: Coordinate with owner for restrictions on noisy work before normal business hours.
3. Hours for Utility Shutdowns: Shall coordinate with owner, provide minimum of two days notice.
4. Hours for each activity associated with excessive noise will be reviewed by the owner and direction will be provided as to when the activity can take place.

- C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:

1. Notify Construction Manager and Owner not less than two days in advance of proposed utility interruptions.
2. Do not proceed with utility interruptions without Construction Manager or Owner's written permission.

1.7 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
  2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.
- C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:
1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
  2. Abbreviations: Materials and products are identified by abbreviations scheduled on Drawings.
  3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

SECTION 013000 – SUBMITTALS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and General Provisions of Contract, including General and Supplementary Conditions and Division 1 Specification sections, apply to work of this section.

1.2 DESCRIPTION

- A. Work included: Make submittals required by the Contract Documents, and revise and resubmit as necessary to establish compliance with the specified requirements.
- B. Individual requirements for submittals also may be described in pertinent Sections of these Specifications.
- C. Work not included:
  - 1. Unrequired submittals will not be reviewed by the Architect.
  - 2. Unedited submittals, at the AE's discretion, may be returned for editing.
  - 3. The Contractor may require his subcontractors to provide drawings to help coordinate the Work, but such data shall remain between the Contractor and his subcontractors and will not be reviewed by the Architect/Engineer.

1.3 QUALITY ASSURANCE

- A. Coordination of submittals:
  - 1. All submittals pertinent to a specific system shall be submitted at the same time to permit the A/E to review components for compatibility. This review does not relieve the contractor of his coordinating responsibilities.
  - 2. Prior to each submittal, carefully review and coordinate all aspects of each item being submitted.
  - 3. Verify that each item and the submittal for it conform to all respects with the specified requirements.
  - 4. Identify any and all deviations from the Contract Documents. Deviations must be specifically identified and approved by the Architect/ Engineer or the Owner.
  - 5. By affixing the Contractor's signature to each submittal, the Contractor, thereby, certifies that this coordination has been performed.

1.4 SUBMITTALS

- A. Make submittals of Shop Drawings, Samples (substitutions are not permitted) and other items in accordance with the provisions of this Section.
- B. Provide material safety data sheets (MSDS) for all materials to be used on the Project. Include certification that replacement materials are asbestos-free and are compatible with the substrates to which they will be applied.
- C. Provide insurance certificate issued to Owner by Contractor's insurance carrier listing all coverage's as specified in the General and Supplementary Conditions.
- D. Provide a contractor Safety Program, specifically designed for this project that recognizes and mitigates the specific hazards present in performing the Work. Include a written description and sketch of the security plan to be utilized. Include evidence of comprehension of this Safety Program by the employees assigned to this project.

PART 2 - PRODUCTS

2.1 SHOP DRAWINGS

- A. Scale and measurements: Make Shop Drawings accurately to a scale sufficiently large to show all pertinent aspects of the item and its method of connection to the Work.
- B. Types of prints required:
  - 1. Submit Shop Drawings electronically.
  - 2. Manufacturers Brochures and cut sheets are to be submitted electronically.  
**NOTE: BROCHURES OR OTHER MATERIAL THAT HAVE NOT BEEN EDITED TO THE PERTINENT INFORMATION WILL BE RETURNED WITHOUT REVIEW.**
- C. Review comments of the Architect/Engineer will be shown on the prints returned to the Contractor. The Contractor may make and distribute such copies as are required for his purposes.

2.2 MANUFACTURERS' LITERATURE

- A. Where content of submitted literature from manufacturers includes data not pertinent to the submittal, clearly show which portion of the content is being submitted for review by editing out all non-pertinent information.
- B. Submittals shall include manufacturers' installation requirements.
- C. If, for some reason paper copies are needed, submit four copies.

**PART 3 - EXECUTION**

**3.1 IDENTIFICATION OF SUBMITTALS**

- A. Consecutively number all submittals.
  - 1. When material is resubmitted for any reason, transmit under a new letter of transmittal and with a new transmittal number.
  - 2. On resubmittals, cite the original submittal number for reference or add a suffix such as "-A, -B" (2-A, 2-B, etc.).
- B. Accompany each submittal with a letter of transmittal showing all information required for identification and checking.
- C. On at least the first page of each submittal, and elsewhere as required for positive identification, show the submittal number in which the item was included.
- D. One approved shop drawing and sample (including data sheets, instruction sheets, etc.) if required, shall be kept at the job site.
  - 1. Shop drawings and manufacturers' literature shall contain the following information. Any inapplicable data appearing on manufacturers' printed literature shall be marked out.
    - a. Project title, Project Code (501-B2501-012), Architect, Engineer, Owner, Contractor or Subcontractor.
    - b. Consecutive numbering system.
    - c. Date drawn and dates revised.
    - d. Contractors' certification that shop drawings have been checked by him for compliance with contract requirements.
    - e. Space for approval stamps; minimum space 4"x 4".
    - f. Working dimensions and erection dimensions.
    - g. Arrangements (orientation).
    - h. Identify deviations from Contract Documents.
- E. Maintain an accurate submittal log for the duration of the Work, showing current status of all submittals at all times. Make the submittal log available to the Architect/Engineer and Project Manager for their review at each Progress Meeting.

**3.2 CLAIMS FOR EXTRA COST**

- A. No claim for extra cost shall be based on Work shown on submittals unless such claim is made and in compliance with the General Conditions of the Contract and is approved by the Owner in writing.

**3.3 TIMING OF SUBMITTALS**

- A. Make submittals far enough in advance of scheduled dates for installation to provide time required for reviews, for securing necessary approvals, for possible revisions and resubmittals, and for placing orders and securing delivery.
- B. Scheduling, allow at least ten working days for review by the Architect following his receipt of the submittal.
- C. Contractor shall submit proof that equipment has been ordered within three days of approval of shop drawings.

**3.4 ARCHITECT/ENGINEER'S REVIEW**

- A. Architect/Engineer's review is for general conformance with the design concept and contract documents. Markings or comments shall not be construed as relieving the Contractor from compliance with the project plans and specifications, nor departures there from. The Contractor remains responsible for details and accuracy, for confirming and correlating all quantities and dimensions, for selecting fabrication processes, for techniques of assembly, and for performing his work in a safe manner.
- B. Revisions:
  - 1. Make revisions required by the Architect/Engineer.
  - 2. If the Contractor considers any required revision to be a change, he shall so notify the Architect/Engineer as provided for in the article for "Changes in the Work" of the General Conditions.
  - 3. Make only those revisions directed or approved by the Architect/Engineer.

END OF SECTION 013000

SECTION 013100 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. RFI: Request from Contractor seeking interpretation or clarification of the Contract Documents.

1.3 COORDINATION

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections that depend on each other for proper installation, connection, and operation.

1.4 ADMINISTRATIVE AND SUPERVISORY PERSONNEL

- A. Key Personnel: Within 15 days of starting construction operations, submit a list of Key Personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and telephone numbers, including home, office, and cellular telephones numbers and email addresses. Provide names, addresses, and telephone numbers of individuals assigned as standbys in the absence of individuals assigned to Project.

1.5 PROJECT MEETINGS

- A. General: Schedule and conduct meetings and conferences at Project site, unless otherwise indicated.
  - 1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner's Representative of scheduled meeting dates and times.
  - 2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees in advance of the meeting.
  - 3. Minutes: Record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned.

- B. Progress Meetings: Conduct progress meetings at bi-weekly intervals. Coordinate dates of meetings with preparation of payment requests.
- C. Preconstruction Conference: Schedule a preconstruction conference before starting construction, at a time convenient to Owner, but no later than 15 days after execution of the Agreement. Hold the conference at Project site or another convenient location. Conduct the meeting to review responsibilities and personnel assignments. Owner will prepare agenda, conduct meeting and record minutes.
- D. Pre-installation Conferences: Conduct a pre-installation conference at Project site before each construction activity that requires coordination with other construction.
  - 1. General Contractor is responsible for recording significant conference discussions, agreements, and disagreements, including required corrective measures and actions. Distribute minutes with three days of the conference.
  - 2. Distribute minutes of the meeting to each party present and other parties requiring information including the Owner.
  - 3. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at the earliest feasible date.
  - 4. At a minimum, hold Pre-installation conferences for the following: Electrical, Mechanical and Fire Alarm/Sprinkler work.

#### 1.6 REQUESTS FOR INTERPRETATION (RFIs)

- A. Procedure: Immediately on discovery of the need for interpretation of the Contract Documents, and if not possible to request interpretation at Project meeting, prepare and submit an RFI in the form specified.
  - 1. RFIs shall originate with Contractor.
  - 2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.
- B. Content of the RFI: Include a detailed, legible description of item needing interpretation and the following:
  - 1. Project name and Project code (501-B2501-012).
  - 2. Date.
  - 3. Name of Contractor.
  - 4. Name of Architect.
  - 5. Project number.
  - 6. RFI number, numbered sequentially.
  - 7. RFI subject.
  - 8. Specification Section number and title and related paragraphs, as appropriate.
  - 9. Drawing number and detail references, as appropriate.
  - 10. Field dimensions and conditions, as appropriate.
  - 11. Contractor's suggested solution(s). If Contractor's solution(s) impact the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.



12. Contractor's signature.
  13. Attachments: Include drawings, descriptions, measurements, photos, Product Data, Shop Drawings, and other information necessary to fully describe items needing interpretation.
    - a. Supplementary drawings prepared by Contractor shall include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments.
- C. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 013100

SECTION 013200 – CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

PART 2 - PRODUCTS

2.1 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

- A. Procedures: Comply with procedures contained in AGC's "Construction Planning & Scheduling."
- B. Time Frame: Extend schedule from date established for the Notice of Award to date of Substantial Completion.
  - 1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.
  - 2. Activities: Treat each story or separate area as a separate numbered activity for each principal element of the Work.
- C. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.
  - 1. Owner-Furnished Products: Include a separate activity for each product. Include delivery date indicated in Division 01 Section "Summary." Delivery dates indicated stipulate the earliest possible delivery date.
  - 2. Work stages: Indicate important stages of construction for each major portion of the Work.
  - 3. Area Separations: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities.
- D. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and Final Completion, include submittals to AARB, DEB, and other required federal, state and local agencies and Owner reviews.

- E. Owner Review period: The GC's schedule shall reflect a review period for the Owner to review concurrent with the DEB review of the documents for any shop drawing submissions. Review comments shall be sent to the Contractor within the three week time period. The General Contractor shall provide written responses to all comments within three weeks of receiving comments from the Owner.

## 2.2 REPORTS

- A. Submit daily reports directly to Owner. Reports shall be numbered consecutively and all sections shall be completed or noted as "not applicable". Reports shall contain detailed remarks each day, including, but not limited to progress on the job, problems discovered, and discussions with VDOT staff. Reports shall be submitted to the Owner's representative each day for the previous workday.
  - 1. All correspondence shall be in English.

## 2.3 SPECIAL REPORTS

- A. General: Submit special reports directly to Owner within one day of an occurrence. Distribute copies of report to parties affected by the occurrence.
- B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, response by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

## PART 3 - EXECUTION

### 3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE

- A. Contractor's Construction Schedule: Provide as specified in the CO-7.
- B. Distribution: Distribute copies of approved schedule to Architect, Owner, and other parties identified by Contractor with a need-to-know schedule responsibility.

END OF SECTION 013200

SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. Action Submittals: Written and graphic information that require Engineer's and/or Owner's Representative's responsive action.
- B. Informational Submittals: Written and graphic information that do not require Engineer's and/or Owner's Representative's responsive action. Submittals may be rejected for not complying with requirements.
- C. File Transfer Protocol (FTP): Communications protocol that enables transfer of files to and from another computer over a network and that serves as the basis for standard Internet protocols. An FTP site is a portion of a network located outside of network firewalls within which internal and external users are able to access files.
- D. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.

1.3 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

- A. Engineer will furnish Contractor digital data drawing files of the Contract Drawings for use in preparing Shop Drawings and Project record drawings.
  - 1. Engineer makes no representations as to the accuracy or completeness of digital data drawing files as they relate to the Contract Drawings.
  - 2. Contractor shall execute a data licensing agreement in the form of an Agreement form acceptable to the Owner and Engineer.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
  - 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.

2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
  3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
  4. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.
    - a. Engineer and/or Owner's Representative reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Owner's Representative's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
1. Initial Review: Allow 7 days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Owner's Representative will advise Contractor when a submittal being processed must be delayed for coordination.
  2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
  3. Resubmittal Review: Allow 7 days for review of each resubmittal.
  4. Sequential Review: Where sequential review of submittals by Engineer's consultants, Owner, or other parties is indicated, allow 14 days for initial review of each submittal.
  5. Concurrent Consultant Review: Where the Contract Documents indicate that submittals may be transmitted simultaneously to consultants, allow 7 days for review of each submittal. Submittal will be returned to Owner's Representative before being returned to Contractor.
- D. Identification and Information: Place a permanent label or title block on each paper copy submittal item for identification.
1. Indicate name of firm or entity that prepared each submittal on label or title block.
  2. Provide a space approximately 4 by 5 inches on label or beside title block to record Contractor's review and approval markings and action taken by Owner's Representative.
  3. Include the following information for processing and recording action taken:
    - a. Project name and Project Code (501-B2501-012).
    - b. Date.
    - c. Name of Engineer.
    - d. Name of Owner's Representative.
    - e. Name of Contractor.
    - f. Name of subcontractor.
    - g. Name of supplier.

- h. Name of manufacturer.
  - i. Submittal number or other unique identifier, including revision identifier.
    - 1) Submittal number shall use Specification Section number followed by a decimal point and then a sequential number (e.g., 061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., 061000.01.A).
  - j. Number and title of appropriate Specification Section.
  - k. Drawing number and detail references, as appropriate.
  - l. Location(s) where product is to be installed, as appropriate.
  - m. Other necessary identification.
- E. Deviations: Identify deviations from the Contract Documents on submittals.
- F. Additional Paper Copies: Unless additional copies are required for final submittal, and unless Owner's Representative observes noncompliance with provisions in the Contract Documents, initial submittal may serve as final submittal.
- 1. Submit one copy of submittal to concurrent reviewer in addition to specified number of copies to Engineer and/or Owner's Representative.
- G. Transmittal: Assemble each submittal individually and appropriately for transmittal and handling. Transmit each submittal using a transmittal form. Engineer and/or Owner's Representative will return submittals, without review, received from sources other than Contractor.
- 1. Transmittal Form: Provide locations on form for the following information:
    - a. Project name and Project Code (501-B2501-012).
    - b. Date.
    - c. Destination (To:).
    - d. Source (From:).
    - e. Names of subcontractor, manufacturer, and supplier.
    - f. Category and type of submittal.
    - g. Submittal purpose and description.
    - h. Specification Section number and title.
    - i. Indication of full or partial submittal.
    - j. Drawing number and detail references, as appropriate.
    - k. Transmittal number, numbered consecutively.
    - l. Submittal and transmittal distribution record.
    - m. Remarks.
    - n. Signature of transmitter.
  - 2. On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Owner's Representative on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.

- H. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
  - 1. Note date and content of previous submittal.
  - 2. Note date and content of revision in label or title block and clearly indicate extent of revision.
  - 3. Resubmit submittals until they are marked with approval notation from Engineer's action stamp.
- I. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.
- J. Use for Construction: Use only final submittals that are marked with approval notation from Engineer's action stamp.

## PART 2 - PRODUCTS

### 2.1 SUBMITTAL PROCEDURES

- A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.
  - 1. Submit electronic submittals via email as PDF electronic files.
    - a. Engineer will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
  - 2. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Division 01 Section "Closeout Procedures."
  - 3. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
    - a. Provide a digital signature with digital certificate on electronically-submitted certificates and certifications where indicated.
    - b. Provide a notarized statement on original paper copy certificates and certifications where indicated.
- B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
  - 1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.

2. Mark each copy of each submittal to show which products and options are applicable.
  3. Include the following information, as applicable:
    - a. Manufacturer's catalog cuts.
    - b. Manufacturer's product specifications.
    - c. Standard color charts.
    - d. Statement of compliance with specified referenced standards.
    - e. Testing by recognized testing agency.
    - f. Application of testing agency labels and seals.
    - g. Notation of coordination requirements.
    - h. Availability and delivery time information.
  4. For equipment, include the following in addition to the above, as applicable:
    - a. Wiring diagrams showing factory-installed wiring.
    - b. Printed performance curves.
    - c. Operational range diagrams.
    - d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.
  5. Submit Product Data before or concurrent with Samples.
  6. Submit Product Data in the following format:
    - a. PDF electronic file.
- C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data.
1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
    - a. Identification of products.
    - b. Schedules.
    - c. Compliance with specified standards.
    - d. Notation of coordination requirements.
    - e. Notation of dimensions established by field measurement.
    - f. Relationship and attachment to adjoining construction clearly indicated.
    - g. Seal and signature of professional engineer if specified.
  2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches but no larger than 30 by 42 inches.
  3. Submit Shop Drawings in the following format:
    - a. PDF electronic file.
- D. Contractor's Construction Schedule: Comply with requirements specified in General Conditions.



- E. Application for Payment: Comply with requirements specified in General Conditions.
- F. Schedule of Values: Comply with requirements specified in General Conditions.
- G. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:
  - 1. Name, address, and telephone number of entity performing subcontract or supplying products.
  - 2. Number and title of related Specification Section(s) covered by subcontract.
  - 3. Drawing number and detail references, as appropriate, covered by subcontract.
  - 4. Submit subcontract list in the following format:
    - a. PDF electronic file.
- H. Coordination Drawings: Comply with requirements specified in Division 01 Section "Project Management and Coordination."
- I. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.
- J. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification and Procedure Qualification Record on American Welding Society (AWS) forms. Include names of firms and personnel certified.
- K. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.
- L. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.
- M. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.
- N. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.
- O. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.
- P. Product Test Reports: Submit written reports indicating current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on

evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

- Q. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:
1. Name of evaluation organization.
  2. Date of evaluation.
  3. Time period when report is in effect.
  4. Product and manufacturers' names.
  5. Description of product.
  6. Test procedures and results.
  7. Limitations of use.
- R. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.
- S. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.
- T. Field Test Reports: Submit reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.
- U. Maintenance Data: Comply with requirements specified in Division 01 Section "Operation and Maintenance Data."
- V. Design Data: Prepare and submit written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.

## 2.2 DELEGATED-DESIGN SERVICES

- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Engineer.

- B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit digitally-signed PDF electronic file of certificate, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.
  - 1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

### PART 3 - EXECUTION

#### 3.1 CONTRACTOR'S REVIEW

- A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Engineer and Owner's Representative.
- B. Project Closeout and Maintenance/Material Submittals: Refer to requirements in Division 01 Section "Closeout Procedures."
- C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

#### 3.2 ENGINEER'S ACTION

- A. General: Engineer will not review submittals that do not bear Contractor's approval stamp and will return them without action.
- B. Action Submittals: Engineer and/or Owner's Representative will review each submittal, make marks to indicate corrections or modifications required, and return it. Engineer and/or Owner's Representative will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action.
- C. Informational Submittals: Engineer and/or Owner's Representative will review each submittal and will not return it, or will return it if it does not comply with requirements. Engineer and/or Owner's Representative will forward each submittal to appropriate party.
- D. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Owner's Representative.
- E. Incomplete submittals are not acceptable, will be considered nonresponsive, and will be returned without review.

- F. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

END OF SECTION 013300

whose work has resulted in construction with a record of successful in-service performance.

- C. **Manufacturer Qualifications:** A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- D. **Fabricator Qualifications:** A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- E. **Professional Engineer Qualifications:** A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar to those indicated for this Project in material, design, and extent.
- F. **Factory-Authorized Service Representative Qualifications:** An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

**1.5 SPECIAL TESTS AND INSPECTIONS**

- A. **Special Tests and Inspections:** Other inspections are the responsibility of the Contractor.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 014000

SECTION 014200 - REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. "Approved": The term "approved," when used in conjunction with Owner's Representative's action on Contractor's submittals, applications, and requests, is limited to Owner's Representative's duties and responsibilities as stated in the Conditions of the Contract.
- C. "Directed": Terms such as "directed," "requested," "authorized," "selected," "approved," "required," and "permitted" mean directed by Owner's Representative, requested by Owner's Representative, and similar phrases.
- D. "Indicated": The term "indicated" refers to graphic representations, notes, or schedules on Drawings; or to other paragraphs or schedules in Specifications and similar requirements in the Contract Documents. Terms such as "shown," "noted," "scheduled," and "specified" are used to help the user locate the reference.
- E. "Regulations": The term "regulations" includes laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, as well as rules, conventions, and agreements within the construction industry that control performance of the Work.
- F. "Furnish": The term "furnish" means to supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. "Install": The term "install" describes operations at Project site including unloading, temporary storage, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- H. "Provide": The term "provide" means to furnish and install, complete and ready for the intended use.
- I. "Installer": An installer is Contractor or another entity engaged by Contractor, as an employee, subcontractor, or contractor of lower tier, to perform a particular

construction operation, including installation, erection, application, and similar operations.

- J. "Project site" is the space available for performing construction activities, either exclusively or in conjunction with others performing other work as part of Project. The extent of Project site is shown on the Drawings and may or may not be identical with the description of the land on which Project is to be built.

### 1.3 INDUSTRY STANDARDS

- A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.
- B. Publication Dates: Comply with standards in effect as of the date of the Contract Documents, unless otherwise indicated.
- C. Conflicting Requirements: Where compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer uncertainties and requirements that are different, but apparently equal, to Owner's Representative for a decision before proceeding.
  - 1. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of the requirements. Refer uncertainties to Owner's Representative for a decision before proceeding.
- D. Copies of Standards: Each entity engaged in construction on Project must be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.
  - 1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from the publication source and make them available on request.
- E. Abbreviations and Names: Abbreviations and acronyms are frequently used in the Specifications and other Contract Documents to represent the name of a trade association, standards-developing organization, authorities having jurisdiction, or other entity in the context of referencing a standard or publication. Where abbreviations and acronyms are used in the Specifications or other Contract Documents, they mean the recognized name of these entities. Refer to Gale Research's "Encyclopedia of

**VIRGINIA DEPARTMENT OF TRANSPORTATION  
PETERSBURG & SOUTH HILL RESIDENCY  
RESTROOM RENOVATIONS**

**PROJECT NO. 501-B2501-012**

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Associations" or Columbia Books' "National Trade & Professional Associations of the  
U.S.

END OF SECTION 014200



SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 USE CHARGES

- A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities to use temporary services and facilities without cost, including, but not limited to, Owner's representatives, testing agencies, and authorities having jurisdiction.
- B. Water and Sewer Service from Existing System: Water from Owner's existing water system is available for use with temporary metering and subject to payment of use charges. Provide connections and extensions of services as required for construction operations.
- C. Electric Power Service from Existing System: Electric power from Owner's existing system is available for use with temporary metering and subject to monthly payment of use charges. Provide connections and extensions of services as required for construction operations.

1.3 QUALITY ASSURANCE

- A. Regulations: Comply with industry standards and applicable laws and regulations of Authorities having jurisdiction including, but not limited to, the following:
  - 1. Virginia Department of Transportation.
  - 2. Health and safety regulations.
  - 3. Utility company regulations.
  - 4. Police, fire department, and rescue squad rules.
  - 5. Environmental protection regulations.
- B. Comply with NFPA 241 "Standard for Safeguarding Construction, Alterations, and Demolition Operations" Sections 3301.1 and 3308.2.
  - 1. Electric Service: Comply with NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.

- C. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.

#### 1.4 PROJECT CONDITIONS

- A. Temporary Use of Permanent Facilities: Engage installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

### PART 2 - PRODUCTS

#### 2.1 EQUIPMENT

- A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.
  - 1. Comply with NFPA 10 and NPFA 241 for classification, extinguishing agent, and size required by location and class of exposure.
- B. HVAC Equipment: Unless Owner authorizes use of permanent HVAC system, provide vented, self-contained, liquid-propane-gas or fuel-oil heaters with individual space thermostatic control.
  - 1. Use of gasoline-burning space heaters, open-flame heaters, or salamander-type heating units is prohibited.
  - 2. Heating Units: Listed and labeled for type of fuel being consumed, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
  - 3. Permanent HVAC System: If Owner authorizes use of permanent HVAC system for temporary use during construction, provide filter with MERV of 8 at each return air grille in system and remove at end of construction and clean HVAC system as required in Division 01 Section "Closeout Procedures".
- C. Air Filtration Units: HEPA primary and secondary filter-equipped portable units with four-stage filtration. Provide single switch for emergency shutoff. Configure to run continuously.
- D. Toilet Facilities: Facilities are to be kept clean; Superintendent to check facilities after each work shift. At periods during construction when there is dusty or fluid work, for example drywall finishing, contractor is to provide protection on carpet in corridors.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Use qualified personnel for installation of temporary facilities. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.
  - 1. Locate facilities to limit site disturbance as specified in Division 01 Section "Summary."
- B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction as required to comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.
  - 1. Comply with work restrictions specified in Division 01 Section "Summary."
- B. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241.
  - 1. Prohibit smoking in construction areas.
  - 2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.
  - 3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
  - 4. Provide temporary standpipes and hoses for fire protection. Hang hoses with a warning sign stating that hoses are for fire-protection purposes only and are not to be removed. Match hose size with outlet size and equip with suitable nozzles.

END OF SECTION 015000

SECTION 016000 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
  - 1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature, that is current as of date of the Contract Documents.
  - 2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
  - 3. Comparable Product: Product that is demonstrated and approved through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.
- B. Basis-of-Design Product Specification: A specification in which a specific manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of additional manufacturers named in the specification.

1.3 ACTION SUBMITTALS

- A. Comparable Product Requests: Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
  - 1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.

2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within one week of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.
  - a. Form of Approval: As specified in Section 013300 "Submittal Procedures."
  - b. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

- B. Basis-of-Design Product Specification Submittal: Comply with requirements in Section 013300 "Submittal Procedures." Show compliance with requirements.

#### 1.4 QUALITY ASSURANCE

- A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

#### 1.5 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

- B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.

- C. Storage:

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.
3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.

4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.
7. Provide a secure location and enclosure at Project site for storage of materials and equipment by Owner's construction forces. Coordinate location with Owner.

## 1.6 PRODUCT WARRANTIES

- A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.
  1. **Manufacturer's Warranty:** Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
  2. **Special Warranty:** Written warranty required by the Contract Documents to provide specific rights for Owner.
- B. **Special Warranties:** Prepare a written document that contains appropriate terms and identification, ready for execution.
  1. **Manufacturer's Standard Form:** Modified to include Project-specific information and properly executed.
  2. **Specified Form:** When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
  3. See other Sections for specific content requirements and particular requirements for submitting special warranties.
- C. **Submittal Time:** Comply with requirements in Section 017700 "Closeout Procedures."

## PART 2 - PRODUCTS

### 2.1 PRODUCT SELECTION PROCEDURES

- A. **General Product Requirements:** Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.
  1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
  2. **Standard Products:** If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
  3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.

4. Where products are accompanied by the term "as selected," Architect will make selection.
  5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
  6. Or Equal: For products specified by name and accompanied by the term "or equal," or "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.
- B. Product Selection Procedures:
1. Products:
    - a. Nonrestricted List: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed, or an unnamed product, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product.
  2. Manufacturers:
    - a. Nonrestricted List: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed manufacturer's product.
  3. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.
- C. Visual Matching Specification: Where Specifications require "match Architect's sample", provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.
1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 012500 "Substitution Procedures" for proposal of product.
- D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

- A. Conditions for Consideration: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with these requirements:
1. Evidence that the proposed product does not require revisions to the Contract Documents, that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
  2. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant qualities include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
  3. Evidence that proposed product provides specified warranty.
  4. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
  5. Samples, if requested.

PART 3 - EXECUTION (Not Used)

END OF SECTION 016000



SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUBSTANTIAL COMPLETION

- A. Preliminary Procedures: Before requesting inspection for determining date of Substantial Completion, complete the following. List items below that are incomplete with request.
  - 1. Prepare a list of items to be completed and corrected (punch list), the value of items on the list, and reasons why the Work is not complete.
  - 2. Advise Owner of pending insurance changeover requirements.
  - 3. Submit specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
  - 4. Obtain and submit releases permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
  - 5. Prepare and submit Project Record Documents, operation and maintenance manuals, final completion construction photographic documentation, damage or settlement surveys, property surveys, and similar final record information.
  - 6. Deliver tools, spare parts, extra materials, and similar items to location designated by Owner. Label with manufacturer's name and model number where applicable.
  - 7. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
  - 8. Complete startup testing of systems.
  - 9. Submit test/adjust/balance records.
  - 10. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
  - 11. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.
  - 12. Complete final cleaning requirements, including touchup painting.
  - 13. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.
- B. Inspection: Submit a written request for inspection for Substantial Completion. On receipt of request, Owner's Representative will either proceed with inspection or notify Contractor of unfulfilled requirements. Engineer will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on

Contractor's list or additional items identified by Construction Manager, that must be completed or corrected before certificate will be issued.

1. Re-Inspection: Request re-inspection when the Work identified in previous inspections as incomplete is completed or corrected.
2. Results of completed inspection will form the basis of requirements for final completion.

### 1.3 FINAL COMPLETION

A. Preliminary Procedures: Before requesting final inspection for determining final completion, complete the following:

1. Submit a final Application for Payment according to General Conditions.
2. Submit certified copy of Engineer's and Owner's Representative's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Owner's Representative. The certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
3. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems.

B. Inspection: Submit a written request for final inspection for acceptance. On receipt of request, Engineer will either proceed with inspection or notify Contractor of unfulfilled requirements. Engineer will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1. Re-Inspection: Request re-inspection when the Work identified in previous inspections as incomplete is completed or corrected.

C. The General Contractor shall engage the services of a Virginia licensed land surveyor to locate and record all underground utilities installed as part of each contract. Survey shall show exact route of each utility invert or depth of cover and connection points to existing utilities. Identify, locate and dimension off of above-ground permanent improvements all manholes, catch basins, valve boxes or other structures.

### 1.4 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.

1. Organize list of spaces in sequential order.
2. Organize items applying to each space by major element.
3. Include the following information at the top of each page:
  - a. Project name and Project Code (501-B2501-012).

- b. Date.
  - c. Name of Engineer.
  - d. Name of Contractor.
  - e. Page number.
4. Submit list of incomplete items in the following format:
- a. PDF electronic file.
  - b. Three paper copies of product schedule or list, unless otherwise indicated. Engineer will return two copies.

## 1.5 WARRANTIES

- A. Submittal Time: Submit written warranties on request of Owner for designated portions of the Work where commencement of warranties other than date of Substantial Completion is indicated.
- B. Partial Occupancy: Submit properly executed warranties within 15 days of completion of designated portions of the Work that are completed and occupied or used by Owner during construction period by separate agreement with Contractor.
- C. Organize warranty documents into an orderly sequence based on the table of contents of the Project Manual.
  1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
  2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
  3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
  4. Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide table of contents at beginning of document.
- D. Provide additional copies of each warranty to include in operation and maintenance manuals.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

1. Use cleaning products that meet Green Seal GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

### PART 3 - EXECUTION

#### 3.1 FINAL CLEANING

- A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.
  1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a portion of Project:
    - a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
    - b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
    - c. Rake grounds that are neither planted nor paved to a smooth, even-textured surface.
    - d. Remove tools, construction equipment, machinery, and surplus material from Project site.
    - e. Remove snow and ice to provide safe access to building.
    - f. Clean exposed exterior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
    - g. Remove debris and surface dust from limited access spaces, including roofs, trenches, equipment vaults, manholes, and similar spaces.
    - h. Remove labels that are not permanent.
    - i. Touch up and otherwise repair and restore marred, exposed finishes and surfaces. Replace finishes and surfaces that cannot be satisfactorily repaired or restored or that already show evidence of repair or restoration.
      - 1) Do not paint over "UL" and other required labels and identification, including mechanical and electrical nameplates.
      - 2) Clean HVAC system in compliance with NADCA Standard 1992-01. Provide written report upon completion of cleaning.
    - j. Leave Project clean and ready for occupancy.

- C. Construction Waste Disposal: Comply with waste disposal requirements in Division 01 Section "Temporary Facilities and Controls."

END OF SECTION 017700

1. Binders: Heavy-duty, 3-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section.
3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software diskettes for computerized electronic equipment.
4. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
  - a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
  - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

## 2.2 OPERATION MANUALS

- A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:
  1. Equipment descriptions.
  2. Performance and design criteria.
  3. Operating standards.
  4. Operating procedures.
  5. Wiring diagrams.
  6. Precautions against improper use.
  7. License requirements including inspection and renewal dates.

## 2.3 SYSTEMS AND EQUIPMENT MAINTENANCE MANUAL

- A. Content: For each piece of equipment, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty information.

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 017823

SECTION 017839 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

PART 2 - PRODUCTS

2.1 RECORD DRAWINGS

- A. Record Prints: Maintain and submit two sets of blue- or black-line white prints of the Contract Drawings and Shop Drawings.
  - 1. Preparation: Mark Record Prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to prepare the marked-up Record Prints.
    - a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
    - b. Accurately record information in an understandable drawing technique.
    - c. Record data as soon as possible after obtaining it. Record and check the markup before enclosing concealed installations.
  - 2. Content: Types of items requiring marking include, but are not limited to, the following:
    - a. Dimensional changes to Drawings.
    - b. Revisions to details shown on Drawings.
    - c. Actual equipment locations.
    - d. Changes made by Change Order or Directive.
    - e. Details not on the original Contract Drawings.
    - f. Field records for variable and concealed conditions.
    - g. Record information on the Work that is shown only schematically.
  - 3. Mark the Contract Drawings or Shop Drawings, whichever is most capable of showing actual physical conditions, completely and accurately. If Shop Drawings are marked, show cross-reference on the Contract Drawings.
  - 4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.

5. Mark important additional information that was either shown schematically or omitted from original Drawings.
  6. Note Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.
- B. Record CAD Drawings: Immediately before inspection for Certificate of Substantial Completion, review marked-up Record Prints with Architect. When authorized, prepare a full set of corrected CAD Drawings of the Contract Drawings, as follows:
1. Format: Same CAD program, version, and operating system as the original Contract Drawings.
  2. Format: DWG, Version 2019 (or most current), operating in Microsoft Windows operating system.
  3. Incorporate changes and additional information previously marked on Record Prints. Delete, redraw, and add details and notations where applicable.
  4. Refer instances of uncertainty to Architect for resolution.
- C. Format: Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.
1. Record Prints: Organize Record Prints and newly prepared Record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
  2. Record CAD Drawings: Organize CAD information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each CAD file.
  3. Identification: As follows:
    - a. Project name and Project Code (501-B2501-012).
    - b. Date.
    - c. Designation "PROJECT RECORD DRAWINGS."
    - d. Name of Architect.
    - e. Name of Contractor.

## 2.2 RECORD SPECIFICATIONS

- A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.
1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
  2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
  3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
  4. For each principal product, indicate whether Record Product Data has been submitted in operation and maintenance manuals instead of submitted as Record Product Data.



5. Note related Change Orders, Record Product Data, and Record Drawings where applicable.

### 2.3 MISCELLANEOUS RECORD SUBMITTALS

- A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

## PART 3 - EXECUTION

### 3.1 RECORDING AND MAINTENANCE

- A. Submit to Owner two sets of record prints, one set of mylar record (corrected) drawings, two sets of record specifications and an electronic version on CD's of drawings & specifications.

END OF SECTION 017839

SECTION 024119 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Demolition and removal of selected portions of building.
2. Salvage of existing items to be reused or recycled.

B. Related Requirements:

1. Section 011000 "Summary" for restrictions on use of the premises, Owner-occupancy requirements, and phasing requirements.

1.2 DEFINITIONS

- A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.
- B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner.
- C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.
- D. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.
- E. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

1.3 MATERIALS OWNERSHIP

- A. Unless otherwise indicated, demolition waste becomes property of Contractor.

1.4 INFORMATIONAL SUBMITTALS

- A. Proposed Protection Measures: Submit report, including Drawings, that indicates the measures proposed for protecting individuals and property for dust control and, for noise control. Indicate proposed locations and construction of barriers.
- B. Schedule of Selective Demolition Activities: Indicate the following:

1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's on-site operations are uninterrupted.
2. Interruption of utility services. Indicate how long utility services will be interrupted.
3. Coordination for shutoff, capping, and continuation of utility services.
4. Use of elevator and stairs.
5. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.

- C. Warranties: Documentation indicating that existing warranties are still in effect after completion of selective demolition.

#### 1.5 CLOSEOUT SUBMITTALS

- A. Inventory: Submit a list of items that have been removed and salvaged.

#### 1.6 FIELD CONDITIONS

- A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.
- B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.
- C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.
- D. Hazardous Materials: Are not present on the second floor. A report on the presence of hazardous materials can be found in the Appendix.
1. If suspected hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.
- E. Storage or sale of removed items or materials on-site is not permitted.
- F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
1. Maintain fire-protection facilities in service during selective demolition operations.

#### 1.7 COORDINATION

- A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

**PART 2 - PRODUCTS**

**2.1 PERFORMANCE REQUIREMENTS**

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.
- B. Standards: Comply with ANSI/ASSP A10.6 and NFPA 241.

**PART 3 - EXECUTION**

**3.1 EXAMINATION**

- A. Verify that utilities have been disconnected and capped before starting selective demolition operations.
- B. Review Project Record Documents of existing construction or other existing condition and hazardous material information provided by Owner. Owner does not guarantee that existing conditions are same as those indicated in Project Record Documents.
- C. Survey of Existing Conditions: Record existing conditions by use of preconstruction photographs or video.
  - 1. Inventory and record the condition of items to be removed and salvaged.
  - 2. Before selective demolition or removal of existing building elements that will be reproduced or duplicated in final Work, make permanent record of measurements, materials, and construction details required to make exact reproduction.

**3.2 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS**

- A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.
- B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
  - 1. Arrange to shut off utilities with utility companies.
  - 2. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
  - 3. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.

- a. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
- b. Piping to Be Abandoned in Place: Drain piping and cap or plug piping with same or compatible piping material and leave in place.
- c. Equipment to Be Removed: Disconnect and cap services and remove equipment.
- d. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
- e. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.
- f. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.
- g. Ducts to Be Abandoned in Place: Cap or plug ducts with same or compatible ductwork material and leave in place.

### 3.3 PROTECTION

- A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
  1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
  2. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
  3. Cover and protect furniture, furnishings, and equipment that have not been removed.
  4. Comply with requirements for temporary enclosures, dust control, heating, and cooling specified in Section 015000 "Temporary Facilities and Controls."
- B. Remove temporary barricades and protections where hazards no longer exist.

### 3.4 SELECTIVE DEMOLITION, GENERAL

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
  1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
  2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
  3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.

4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
  5. Maintain fire watch during and for at least 4 hours after flame-cutting operations.
  6. Maintain adequate ventilation when using cutting torches.
  7. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.
  8. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
  9. Dispose of demolished items and materials promptly.
- B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
- C. Removed and Salvaged Items:
1. Clean salvaged items.
  2. Pack or crate items after cleaning. Identify contents of containers.
  3. Store items in a secure area until delivery to Owner.
  4. Transport items to Owner's storage area designated by Owner.
  5. Protect items from damage during transport and storage.
- D. Removed and Reinstalled Items:
1. Clean and repair items to functional condition adequate for intended reuse.
  2. Pack or crate items after cleaning and repairing. Identify contents of containers.
  3. Protect items from damage during transport and storage.
  4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.
- E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.
- 3.5 DISPOSAL OF DEMOLISHED MATERIALS
- A. Remove demolition waste materials from Project site and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction.
1. Do not allow demolished materials to accumulate on-site.
  2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.

B. Burning: Do not burn demolished materials.

### 3.6 CLEANING

- A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 024119

SECTION 042000 - UNIT MASONRY

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Concrete masonry units.
2. Mortar and grout materials.
3. Reinforcement.
4. Ties and anchors.
5. Accessories.
6. Mortar and grout mixes.

1.2 DEFINITIONS

- A. CMU(s): Concrete masonry unit(s).
- B. Reinforced Masonry: Masonry containing reinforcing steel in grouted cells.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: For the following:
  1. Masonry Units: Indicate sizes, profiles, coursing, and locations of special shapes.
  2. Reinforcing Steel: Indicate bending, lap lengths, and placement of unit masonry reinforcing bars. Comply with ACI 315R.

1.4 INFORMATIONAL SUBMITTALS

- A. Material Certificates: For each type of the following:
  1. Masonry units.
    - a. Include data on material properties and material test reports substantiating compliance with requirements.
    - b. For masonry units used in structural masonry, include data and calculations establishing average net-area compressive strength of units.
  2. Cementitious materials. Include name of manufacturer, brand name, and type.
  3. Preblended, dry mortar mixes. Include description of type and proportions of ingredients.



4. Grout mixes. Include description of type and proportions of ingredients.
  5. Reinforcing bars.
  6. Joint reinforcement.
  7. Anchors, ties, and metal accessories.
- B. Mix Designs: For each type of mortar and grout. Include description of type and proportions of ingredients.
1. Include test reports for mortar mixes required to comply with property specification. Test in accordance with ASTM C109/C109M for compressive strength, ASTM C1506 for water retention, and ASTM C91/C91M for air content.
  2. Include test reports, in accordance with ASTM C1019, for grout mixes required to comply with compressive strength requirement.
- C. Statement of Compressive Strength of Masonry: For each combination of masonry unit type and mortar type, provide statement of average net-area compressive strength of masonry units, mortar type, and resulting net-area compressive strength of masonry determined according to TMS 602/ACI 530.1/ASCE 6.

## 1.5 QUALITY ASSURANCE

- A. Qualifications:
1. Testing Agency Qualifications: Qualified in accordance with ASTM C1093 for testing indicated.

## 1.6 DELIVERY, STORAGE, AND HANDLING

- A. Store masonry units on elevated platforms in a dry location. If units are not stored in an enclosed location, cover tops and sides of stacks with waterproof sheeting, securely tied. If units become wet, do not install until they are dry.
- B. Store cementitious materials on elevated platforms, under cover, and in a dry location. Do not use cementitious materials that have become damp.
- C. Store aggregates where grading and other required characteristics can be maintained and contamination avoided.
- D. Deliver preblended, dry mortar mix in moisture-resistant containers. Store preblended, dry mortar mix in delivery containers on elevated platforms in a dry location or in covered weatherproof dispensing silos.
- E. Store masonry accessories, including metal items, to prevent corrosion and accumulation of dirt and oil.

1.7 FIELD CONDITIONS

- A. Protection of Masonry: During construction, cover tops of walls, projections, and sills with waterproof sheeting at end of each day's work. Cover partially completed masonry when construction is not in progress.
- B. Do not apply uniform floor or roof loads for at least 12 hours and concentrated loads for at least three days after building masonry walls or columns.
- C. Stain Prevention: Prevent grout, mortar, and soil from staining the face of masonry to be left exposed or painted. Immediately remove grout, mortar, and soil that come in contact with such masonry.
  - 1. Protect base of walls from rain-splashed mud and from mortar splatter by spreading coverings on ground and over wall surface.
  - 2. Protect sills, ledges, and projections from mortar droppings.
  - 3. Protect surfaces of window and door frames, as well as similar products with painted and integral finishes, from mortar droppings.
  - 4. Turn scaffold boards near the wall on edge at the end of each day to prevent rain from splashing mortar and dirt onto completed masonry.
- D. Cold-Weather Requirements: Do not use frozen materials or materials mixed or coated with ice or frost. Do not build on frozen substrates. Remove and replace unit masonry damaged by frost or by freezing conditions. Comply with cold-weather construction requirements contained in TMS 602.
  - 1. Cold-Weather Cleaning: Use liquid cleaning methods only when air temperature is 40 deg F and higher and will remain so until masonry has dried, but not less than seven days after completing cleaning.
- E. Hot-Weather Requirements: Comply with hot-weather construction requirements contained in TMS 602.

PART 2 - PRODUCTS

2.1 SOURCE LIMITATIONS

- A. Obtain cementitious mortar components from single manufacturer.
- B. For cementitious mortar components, obtain each color and grade from single source with resources to provide materials of consistent quality in appearance and physical properties.

2.2 PERFORMANCE REQUIREMENTS

- A. Provide structural unit masonry that develops indicated net-area compressive strengths at 28 days.

1. Determine net-area compressive strength of masonry from average net-area compressive strengths of masonry units and mortar types (unit-strength method) in accordance with TMS 602.

### 2.3 UNIT MASONRY, GENERAL

- A. Masonry Standard: Comply with TMS 602, except as modified by requirements in the Contract Documents.
- B. Defective Units: Referenced masonry unit standards may allow a certain percentage of units to contain chips, cracks, or other defects exceeding limits stated. Do not use units where such defects are exposed in the completed Work.

### 2.4 CONCRETE MASONRY UNITS

- A. Shapes: Provide shapes indicated and as follows, with exposed surfaces matching exposed faces of adjacent units unless otherwise indicated.
  1. Provide special shapes for lintels, corners, jambs, sashes, movement joints, headers, bonding, and other special conditions.
- B. CMUs: ASTM C90, normal weight.
  1. Unit Compressive Strength: Provide units with minimum average net-area compressive strength of 2150 psi.
  2. Size (Width): Manufactured to dimensions 3/8 inch less than nominal dimensions.
- C. Masonry Lintels: Prefabricated concrete or built-in-place masonry lintels made from bond beam CMUs matching adjacent CMUs in color, texture, and density classification, with reinforcing bars placed as indicated and filled with coarse grout. Cure precast lintels before handling and installing. Temporarily support built-in-place lintels until cured.

### 2.5 MORTAR AND GROUT MATERIALS

- A. Portland Cement: ASTM C150/C150M, Type I or II, except Type III may be used for cold-weather construction. Provide natural color or white cement as required to produce mortar color indicated.
  1. Alkali content will not be more than 0.1 percent when tested in accordance with ASTM C114.
- B. Hydrated Lime: ASTM C207, Type S.
- C. Portland Cement-Lime Mix: Packaged blend of portland cement and hydrated lime containing no other ingredients.

- D. Masonry Cement: ASTM C91/C91M.
- E. Mortar Cement: ASTM C1329/C1329M.
- F. Aggregate for Mortar: ASTM C144.
  - 1. For mortar that is exposed to view, use washed aggregate consisting of natural sand or crushed stone.
  - 2. White-Mortar Aggregates: Natural white sand or crushed white stone.
  - 3. Colored-Mortar Aggregates: Natural sand or crushed stone of color necessary to produce required mortar color.
- G. Aggregate for Grout: ASTM C404.
- H. Water: Potable.

## 2.6 REINFORCEMENT

- A. Uncoated-Steel Reinforcing Bars: ASTM A615/A615M or ASTM A996/A996M, Grade 60.
- B. Reinforcing Bar Positioners: Wire units designed to fit into mortar bed joints spanning masonry unit cells and to hold reinforcing bars in center of cells. Units are formed from 0.148-inch steel wire, hot-dip galvanized after fabrication. Provide units designed for number of bars indicated.
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
    - a. Dur-O-Wal; a Hohmann & Barnard company; D/A 810, D/A 812 or D/A 817.
    - b. Heckmann Building Products, Inc.; No. 376 Rebar Positioner.
    - c. Hohmann & Barnard, Inc; #RB or #RB-Twin Rebar Positioner.
    - d. Wire-Bond; O-Ring or Double O-Ring Rebar Positioner.
- C. Masonry-Joint Reinforcement, General: ASTM A951/A951M.
  - 1. Interior Walls: Hot-dip galvanized carbon steel.
  - 2. Wire Size for Side Rods: 0.148-inch diameter.
  - 3. Wire Size for Cross Rods: 0.148-inch diameter.
  - 4. Spacing of Cross Rods, Tabs, and Cross Ties: Not more than 16 inches o.c.
  - 5. Provide in lengths of not less than 10 ft., with prefabricated corner and tee units.
- D. Masonry-Joint Reinforcement for Single-Wythe Masonry: Truss type with single pair of side rods.

**2.7 TIES AND ANCHORS**

- A. General: Ties and anchors extend at least 1-1/2 inches into veneer but with at least a 5/8-inch cover on outside face.
- B. Materials: Provide ties and anchors specified in this article that are made from materials that comply with the following unless otherwise indicated:
  - 1. Hot-Dip Galvanized, Carbon-Steel Wire: ASTM A1064/A1064M, with ASTM A153/A153M, Class B-2 coating.
  - 2. Stainless Steel Wire: ASTM A580/A580M, Type 304.
  - 3. Steel Sheet, Galvanized after Fabrication: ASTM A1008/A1008M, Commercial Steel, with ASTM A153/A153M, Class B coating.
  - 4. Stainless Steel Sheet: ASTM A240/A240M or ASTM A666, Type 304.
  - 5. Steel Plates, Shapes, and Bars: ASTM A36/A36M.
- C. Rigid Anchors: Fabricate from steel bars 1-1/2 inches wide by 1/4 inch thick by 24 inches long, with ends turned up 2 inches or with cross pins unless otherwise indicated.
  - 1. Corrosion Protection: Hot-dip galvanized to comply with ASTM A153/A153M.

**2.8 ACCESSORIES**

- A. Compressible Filler: Premolded filler strips complying with ASTM D1056, Grade 2A1; compressible up to 35 percent; of width and thickness indicated; formulated from neoprene.
- B. Preformed Control-Joint Gaskets: Made from styrene-butadiene-rubber compound, complying with ASTM D2000, Designation M2AA-805 and designed to fit standard sash block and to maintain lateral stability in masonry wall; size and configuration as indicated.
- C. Bond-Breaker Strips: Asphalt-saturated felt complying with ASTM D226/D226M, Type I (No. 15 asphalt felt).
- D. Proprietary Acidic Masonry Cleaner: Manufacturer's standard-strength cleaner designed for removing mortar/grout stains, efflorescence, and other new construction stains from new masonry without discoloring or damaging masonry surfaces. Use product expressly approved for intended use by cleaner manufacturer and manufacturer of masonry units being cleaned.
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
    - a. Diedrich Technologies, Inc.; a division of Sandell Construction Solutions.
    - b. EaCo Chem, Inc.
    - c. PROSOCO, Inc.

**2.9 MORTAR AND GROUT MIXES**

- A. General: Do not use admixtures, including pigments, air-entraining agents, accelerators, retarders, water-repellent agents, antifreeze compounds, or other admixtures unless otherwise indicated.
  - 1. Do not use calcium chloride in mortar or grout.
- B. Mortar for Unit Masonry: Comply with ASTM C270, Property Specification. Provide the following types of mortar for applications stated unless another type is indicated or needed to provide required compressive strength of masonry.
  - 1. For reinforced masonry, use Type S.
  - 2. For interior load-bearing walls; for interior nonload-bearing partitions; and for other applications where another type is not indicated, use Type S.
- C. Pigmented Mortar: Use colored cement product or select and proportion pigments with other ingredients to produce color required. Do not add pigments to colored cement products.
  - 1. Pigments do not exceed 10 percent of portland cement by weight.
  - 2. Pigments do not exceed 5 percent of masonry cement or mortar cement by weight.
- D. Colored-Aggregate Mortar: Produce required mortar color by using colored aggregates and natural color or white cement as necessary to produce required mortar color.
- E. Grout for Unit Masonry: Comply with ASTM C476.
  - 1. Use grout of type indicated or, if not otherwise indicated, of type (fine or coarse) that will comply with TMS 602 for dimensions of grout spaces and pour height.
  - 2. Proportion grout in accordance with ASTM C476, Table 1 or paragraph 4.2.1.2 for specified 28-day compressive strength indicated, but not less than 2000 psi.
  - 3. Provide grout with a slump of 8 to 11 inches as measured in accordance with ASTM C143/C143M.

**PART 3 - EXECUTION**

**3.1 EXAMINATION**

- A. Examine conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
  - 1. For the record, prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.
  - 2. Verify that foundations are within tolerances specified.
  - 3. Verify that reinforcing dowels are properly placed.
  - 4. Verify that substrates are free of substances that impair mortar bond.

- B. Before installation, examine rough-in and built-in construction for piping systems to verify actual locations of piping connections.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 INSTALLATION, GENERAL

- A. Thickness: Build cavity and composite walls and other masonry construction to full thickness shown. Build single-wythe walls to actual widths of masonry units, using units of widths indicated.
- B. Build chases and recesses to accommodate items specified in this and other Sections.
- C. Leave openings for equipment to be installed before completing masonry. After installing equipment, complete masonry to match construction immediately adjacent to opening.
- D. Use full-size units without cutting if possible. If cutting is required to provide a continuous pattern or to fit adjoining construction, cut units with motor-driven saws; provide clean, sharp, unchipped edges. Allow units to dry before laying unless wetting of units is specified. Install cut units with cut surfaces and, where possible, cut edges concealed.
- E. Select and arrange units for exposed unit masonry to produce a uniform blend of colors and textures. Mix units from several pallets or cubes as they are placed.
- F. Matching Existing Masonry: Match coursing, bonding, color, and texture of existing masonry.

### 3.3 TOLERANCES

- A. Dimensions and Locations of Elements:
  - 1. For dimensions in cross section or elevation, do not vary by more than plus 1/2 inch or minus 1/4 inch.
  - 2. For location of elements in plan, do not vary from that indicated by more than plus or minus 1/2 inch.
  - 3. For location of elements in elevation, do not vary from that indicated by more than plus or minus 1/4 inch in a story height or 1/2 inch total.
- B. Lines and Levels:
  - 1. For bed joints and top surfaces of bearing walls, do not vary from level by more than 1/4 inch in 10 ft., or 1/2-inch maximum.
  - 2. For conspicuous horizontal lines, such as lintels, sills, parapets, and reveals, do not vary from level by more than 1/8 inch in 10 ft., 1/4 inch in 20 ft., or 1/2-inch maximum.

3. For vertical lines and surfaces, do not vary from plumb by more than 1/4 inch in 10 ft., 3/8 inch in 20 ft., or 1/2-inch maximum.
4. For conspicuous vertical lines, such as external corners, door jambs, reveals, and expansion and control joints, do not vary from plumb by more than 1/8 inch in 10 ft., 1/4 inch in 20 ft., or 1/2-inch maximum.
5. For lines and surfaces, do not vary from straight by more than 1/4 inch in 10 ft., 3/8 inch in 20 ft., or 1/2-inch maximum.

C. Joints:

1. For bed joints, do not vary from thickness indicated by more than plus or minus 1/8 inch, with a maximum thickness limited to 1/2 inch.
2. For exposed bed joints, do not vary from bed-joint thickness of adjacent courses by more than 1/8 inch.
3. For head and collar joints, do not vary from thickness indicated by more than plus 3/8 inch or minus 1/4 inch.

3.4 LAYING MASONRY WALLS

- A. Lay out walls in advance for accurate spacing of surface bond patterns with uniform joint thicknesses and for accurate location of openings, movement-type joints, returns, and offsets. Avoid using less-than-half-size units, particularly at corners, jambs, and, where possible, at other locations.
- B. Lay concealed masonry with all units in a wythe in running bond or bonded by lapping not less than 4 inches. Bond and interlock each course of each wythe at corners. Do not use units with less-than-nominal 4-inch horizontal face dimensions at corners or jambs.
- C. Stopping and Resuming Work: Stop work by stepping back units in each course from those in course below; do not tooth. When resuming work, clean masonry surfaces that are to receive mortar, remove loose masonry units and mortar, and wet brick if required before laying fresh masonry.
- D. Built-in Work: As construction progresses, build in items specified in this and other Sections. Fill in solidly with masonry around built-in items.
- E. Fill space between steel frames and masonry solidly with mortar unless otherwise indicated.
- F. Where built-in items are to be embedded in cores of hollow masonry units, place a layer of metal lath, wire mesh, or plastic mesh in the joint below, and rod mortar or grout into core.
- G. Fill cores in hollow CMUs with grout 24 inches under bearing plates, beams, lintels, posts, and similar items unless otherwise indicated.
- H. Build nonload-bearing interior partitions full height of story to underside of solid floor or roof structure above unless otherwise indicated.



1. Install compressible filler in joint between top of partition and underside of structure above.

### 3.5 MORTAR BEDDING AND JOINTING

#### A. Lay hollow CMUs as follows:

1. Bed face shells in mortar and make head joints of depth equal to bed joints.
2. Bed webs in mortar in all courses of piers, columns, and pilasters.
3. Bed webs in mortar in grouted masonry, including starting course on footings.
4. Fully bed entire units, including areas under cells, at starting course on footings where cells are not grouted.
5. Fully bed units and fill cells with mortar at anchors and ties as needed to fully embed anchors and ties in mortar.

#### B. Lay solid masonry units with completely filled bed and head joints; butter ends with sufficient mortar to fill head joints and shove into place. Do not deeply furrow bed joints or slush head joints.

#### C. Cut joints flush for masonry walls to receive plaster or other direct-applied finishes (other than paint) unless otherwise indicated.

### 3.6 MASONRY-JOINT REINFORCEMENT

#### A. General: Install entire length of longitudinal side rods in mortar with a minimum cover of 5/8 inch on exterior side of walls, 1/2 inch elsewhere. Lap reinforcement a minimum of 6 inches.

1. Space reinforcement not more than 16 inches o.c.
2. Space reinforcement not more than 8 inches o.c. in foundation walls and parapet walls.
3. Provide reinforcement not more than 8 inches above and below wall openings and extending 12 inches beyond openings.

#### B. Interrupt joint reinforcement at control and expansion joints unless otherwise indicated.

#### C. Provide continuity at wall intersections by using prefabricated T-shaped units.

#### D. Provide continuity at corners by using prefabricated L-shaped units.

### 3.7 CONTROL AND EXPANSION JOINTS

#### A. General: Install control- and expansion-joint materials in unit masonry as masonry progresses. Do not allow materials to span control and expansion joints without provision to allow for in-plane wall or partition movement.

#### B. Form control joints in concrete masonry as follows:

1. Install preformed control-joint gaskets designed to fit standard sash block.

### 3.8 LINTELS

- A. Install steel lintels where indicated.
- B. Provide precast concrete or masonry lintels where indicated and where openings of more than 12 inches for brick-size units and 24 inches for block-size units are indicated without structural steel or other supporting lintels.
- C. Provide minimum bearing of 8 inches at each jamb unless otherwise indicated.

### 3.9 REINFORCED UNIT MASONRY

- A. Temporary Formwork and Shores: Construct formwork and shores as needed to support reinforced masonry elements during construction.
  1. Construct formwork to provide shape, line, and dimensions of completed masonry as indicated. Make forms sufficiently tight to prevent leakage of mortar and grout. Brace, tie, and support forms to maintain position and shape during construction and curing of reinforced masonry.
  2. Do not remove forms and shores until reinforced masonry members have hardened sufficiently to carry their own weight and that of other loads that may be placed on them during construction.
- B. Placing Reinforcement: Comply with requirements in TMS 602.
- C. Grouting: Do not place grout until entire height of masonry to be grouted has attained enough strength to resist grout pressure.
  1. Comply with requirements in TMS 602 for cleanouts and for grout placement, including minimum grout space and maximum pour height.
  2. Limit height of vertical grout pours to not more than 60 inches.

### 3.10 FIELD QUALITY CONTROL

- A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections. Allow inspectors access to scaffolding and work areas as needed to perform tests and inspections. Retesting of materials that fail to comply with specified requirements will be at Contractor's expense.
- B. Inspections: Special inspections in accordance with Level 3 in TMS 402.
  1. Place grout only after inspectors have verified compliance of grout spaces and of grades, sizes, and locations of reinforcement.
- C. Testing Frequency: One set of tests for each 5000 sq. ft. of wall area or portion thereof.

- D. Concrete Masonry Unit Test: For each type of unit provided, in accordance with ASTM C140/C140M for compressive strength.
- E. Mortar Test (Property Specification): For each mix provided, in accordance with ASTM C780. Test mortar for mortar air content and compressive strength.
- F. Grout Test (Compressive Strength): For each mix provided, in accordance with ASTM C1019.

### 3.11 REPAIRING, POINTING, AND CLEANING

- A. Remove and replace masonry units that are loose, chipped, broken, stained, or otherwise damaged or that do not match adjoining units. Install new units to match adjoining units; install in fresh mortar, pointed to eliminate evidence of replacement.
- B. Pointing: During the tooling of joints, enlarge voids and holes, except weep holes, and completely fill with mortar. Point up joints, including corners, openings, and adjacent construction, to provide a neat, uniform appearance. Prepare joints for sealant application, where indicated.
- C. In-Progress Cleaning: Clean unit masonry as work progresses by dry brushing to remove mortar fins and smears before tooling joints.
- D. Final Cleaning: After mortar is thoroughly set and cured, clean exposed masonry as follows:
  - 1. Remove large mortar particles by hand with wooden paddles and nonmetallic scrape hoes or chisels.
  - 2. Test cleaning methods on sample wall panel; leave one-half of panel uncleaned for comparison purposes. Obtain Architect's approval of sample cleaning before proceeding with cleaning of masonry.
  - 3. Protect adjacent stone and nonmasonry surfaces from contact with cleaner by covering them with liquid strippable masking agent or polyethylene film and waterproof masking tape.
  - 4. Wet wall surfaces with water before applying cleaners; remove cleaners promptly by rinsing surfaces thoroughly with clear water.
  - 5. Clean concrete masonry by applicable cleaning methods indicated in NCMA TEK 8-4A.

### 3.12 MASONRY WASTE DISPOSAL

- A. Salvageable Materials: Unless otherwise indicated, excess masonry materials are Contractor's property. At completion of unit masonry work, remove from Project site.

END OF SECTION 042000

SECTION 061000 - ROUGH CARPENTRY

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Fire-retardant-treated lumber.
2. Miscellaneous lumber.
3. Dimension lumber framing.

1.2 DEFINITIONS

- A. Boards or Strips: Lumber of less than 2 inches nominal size in least dimension.
- B. Dimension Lumber: Lumber of 2 inches nominal size or greater but less than 5 inches nominal size in least dimension.
- C. Lumber grading agencies, and abbreviations used to reference them, include the following:
1. NeLMA: Northeastern Lumber Manufacturers' Association.
  2. NLGA: National Lumber Grades Authority.
  3. SPIB: The Southern Pine Inspection Bureau.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of process and factory-fabricated product. Indicate component materials and dimensions and include construction and application details.
1. Include data for fire-retardant treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Include physical properties of treated materials based on testing by a qualified independent testing agency.
  2. For fire-retardant treatments, include physical properties of treated lumber both before and after exposure to elevated temperatures, based on testing by a qualified independent testing agency in accordance with ASTM D5664.
  3. For products receiving a waterborne treatment, include statement that moisture content of treated materials was reduced to levels specified before shipment to Project site.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Stack wood products flat with spacers beneath and between each bundle to provide air circulation. Protect wood products from weather by covering with waterproof sheeting, securely anchored. Provide for air circulation around stacks and under coverings.

PART 2 - PRODUCTS

2.1 WOOD PRODUCTS

- A. Lumber: Comply with DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, comply with the applicable rules of any rules-writing agency certified by the ALSC Board of Review. Grade lumber by an agency certified by the ALSC Board of Review to inspect and grade lumber under the rules indicated.
  - 1. Factory mark each piece of lumber with grade stamp of grading agency.
- B. Maximum Moisture Content:
  - 1. Dimension Lumber: 15 percent for 2-inch nominal thickness or less; 19 percent for more than 2-inch nominal thickness unless otherwise indicated.

2.2 FIRE-RETARDANT-TREATED LUMBER

- A. General: Where fire-retardant-treated materials are indicated, materials are to comply with requirements in this article, that are acceptable to authorities having jurisdiction, and with fire-test-response characteristics specified as determined by testing identical products per test method indicated by a qualified testing agency.
- B. Fire-Retardant-Treated Lumber and Plywood by Pressure Process: Products with a flame-spread index of 25 or less when tested in accordance with ASTM E84, and with no evidence of significant progressive combustion when the test is extended an additional 20 minutes, and with the flame front not extending more than 10.5 feet beyond the centerline of the burners at any time during the test.
  - 1. Treatment is not to promote corrosion of metal fasteners.
  - 2. Interior Type A: Treated materials are to have a moisture content of 28 percent or less when tested in accordance with ASTM D3201/D3201M at 92 percent relative humidity. Use where exterior type is not indicated.
- C. Kiln-dry lumber after treatment to maximum moisture content of 19 percent.
- D. Identify fire-retardant-treated wood with appropriate classification marking of qualified testing agency and other information required by authorities having jurisdiction.
- E. Application: Treat items indicated on Drawings, and the following:

1. Concealed blocking.
2. Framing for non-load-bearing partitions.

### 2.3 DIMENSION LUMBER FRAMING

#### A. Non-Load-Bearing Interior Partitions by Grade: Construction or No. 2 grade.

1. Application: All interior partitions.
2. Species:
  - a. Hem-fir (north); NLGA.
  - b. Southern pine or mixed southern pine; SPIB.
  - c. Spruce-pine-fir; NLGA.
  - d. Hem-fir; WCLIB, or WWPA.
  - e. Spruce-pine-fir (south); NeLMA, WCLIB, or WWPA.

### 2.4 MISCELLANEOUS LUMBER

#### A. Provide miscellaneous lumber indicated and lumber for support or attachment of other construction, including the following:

1. Blocking.
2. Furring.

#### B. Dimension Lumber Items: Construction or No. 2 grade lumber of any of the following species:

1. Hem-fir (north); NLGA.
2. Mixed southern pine or southern pine; SPIB.
3. Spruce-pine-fir; NLGA.
4. Hem-fir; WCLIB or WWPA.
5. Spruce-pine-fir (south); NeLMA, WCLIB, or WWPA.

#### C. Concealed Boards: 15 percent maximum moisture content and any of the following species and grades:

1. Mixed southern pine or southern pine; No. 2 grade; SPIB.
2. Hem-fir or hem-fir (north); Construction or No. 2 Common grade; NLGA, WCLIB, or WWPA.
3. Spruce-pine-fir (south) or spruce-pine-fir; Construction or No. 2 Common grade; NeLMA, NLGA, WCLIB, or WWPA.

#### D. For blocking not used for attachment of other construction, Utility, Stud, or No. 3 grade lumber of any species may be used provided that it is cut and selected to eliminate defects that will interfere with its attachment and purpose.

**2.5 FASTENERS**

- A. General: Fasteners are to be of size and type indicated and comply with requirements specified in this article for material and manufacture. Provide nails or screws, in sufficient length, to penetrate not less than 1-1/2 inches into wood substrate.
- B. Nails, Brads, and Staples: ASTM F1667.
- C. Power-Driven Fasteners: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC70.

**2.6 METAL FRAMING ANCHORS**

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. Cleveland Steel Specialty Co.
  - 2. KC Metals Products, Inc.
  - 3. Phoenix Metal Products, Inc.
  - 4. Simpson Strong-Tie Co., Inc.
  - 5. USP Structural Connectors.
- B. Hold-Downs: Brackets for bolting to wall studs and securing to foundation walls with anchor bolts or to other hold-downs with threaded rods and designed with first of two bolts placed seven bolt diameters from reinforced base.
  - 1. Bolt Diameter: 5/8 inch.
  - 2. Width: 2-1/2 inches.
  - 3. Body Thickness: 0.108 inch.
  - 4. Base Reinforcement Thickness: 0.108 inch.
- C. Materials: Unless otherwise indicated, fabricate from the following materials:
  - 1. Heavy-Galvanized-Steel Sheet: Hot-dip, zinc-coated steel sheet complying with ASTM A653/A653M; structural steel (SS), high-strength low-alloy steel Type A (HSLAS Type A), or high-strength low-alloy steel Type B (HSLAS Type B); G185 coating designation; and not less than 0.036 inch thick.
    - a. Use for wood-preservative-treated lumber and where indicated.

**2.7 MISCELLANEOUS MATERIALS**

- A. Adhesives for Gluing Furring and Sleepers to Concrete or Masonry: Formulation complying with ASTM D3498 that is approved for use indicated by adhesive manufacturer.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Framing Standard: Comply with AF&PA's WCD 1, "Details for Conventional Wood Frame Construction," unless otherwise indicated.
- B. Set work to required levels and lines, with members plumb, true to line, cut, and fitted. Fit rough carpentry accurately to other construction. Locate furring, nailers, blocking, and similar supports to comply with requirements for attaching other construction.
- C. Install metal framing anchors to comply with manufacturer's written instructions. Install fasteners through each fastener hole.
- D. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.
  - 1. Provide metal clips for fastening gypsum board or lath at corners and intersections where framing or blocking does not provide a surface for fastening edges of panels. Space clips not more than 16 inches o.c.
- E. Provide fire blocking in furred spaces, stud spaces, and other concealed cavities as indicated and as follows:
  - 1. Fire block furred spaces of walls, at each floor level, at ceiling, and at not more than 96 inches o.c. with solid wood blocking or noncombustible materials accurately fitted to close furred spaces.
  - 2. Fire block concealed spaces of wood-framed walls and partitions at each floor level, at ceiling line of top story, and at not more than 96 inches o.c. Where fire blocking is not inherent in framing system used, provide closely fitted solid wood blocks of same width as framing members and 2-inch nominal thickness.
  - 3. Fire block concealed spaces between floor sleepers with same material as sleepers to limit concealed spaces to not more than 100 sq. ft. and to solidly fill space below partitions.
- F. Sort and select lumber so that natural characteristics do not interfere with installation or with fastening other materials to lumber. Do not use materials with defects that interfere with function of member or pieces that are too small to use with minimum number of joints or optimum joint arrangement.
- G. Securely attach rough carpentry work to substrate by anchoring and fastening as indicated, complying with the following:
  - 1. Table 2304.10.1, "Fastening Schedule," in VCC's Virginia Construction Code.
- H. Use steel common nails unless otherwise indicated. Select fasteners of size that will not fully penetrate members where opposite side will be exposed to view or will receive finish materials. Make tight connections between members. Install fasteners without



splitting wood. Drive nails snug but do not countersink nail heads unless otherwise indicated.

### 3.2 INSTALLATION OF WOOD BLOCKING AND NAILERS

- A. Install where indicated and where required for attaching other work. Form to shapes indicated and cut as required for true line and level of attached work. Coordinate locations with other work involved.
- B. Attach wood blocking to substrates to support applied loading. Recess bolts and nuts flush with surfaces unless otherwise indicated.

### 3.3 INSTALLATION OF WOOD FURRING

- A. Install level and plumb with closure strips at edges and openings. Shim with wood as required for tolerance of finish work.
- B. Furring to Receive Gypsum Board or Plaster Lath: Install 1-by-2-inch nominal-size furring vertically at 16 inches o.c.

### 3.4 INSTALLATION OF WALL AND PARTITION FRAMING

- A. General: Provide single bottom plate and double top plates using members of 2-inch nominal thickness whose widths equal that of studs, except single top plate may be used for non-load-bearing partitions. Fasten plates to supporting construction unless otherwise indicated.
  - 1. For interior partitions and walls, provide 2-by-6-inch nominal-size wood studs spaced 16 inches o.c. unless otherwise indicated.
  - 2. Provide continuous horizontal blocking at midheight of partitions more than 96 inches high, using members of 2-inch nominal thickness and of same width as wall or partitions.
- B. Construct corners and intersections with three or more studs, except that two studs may be used for interior non-load-bearing partitions.
- C. Frame openings with multiple studs and headers. Provide nailed header members of thickness equal to width of studs. Support headers on jamb studs.
  - 1. For non-load-bearing partitions, provide double-jamb studs and headers not less than 4-inch nominal depth for openings 48 inches and less in width, 6-inch nominal depth for openings 48 to 72 inches in width, 8-inch nominal depth for openings 72 to 120 inches in width, and not less than 10-inch nominal depth for openings 10 to 12 feet in width.

END OF SECTION 061000

SECTION 064023 - INTERIOR ARCHITECTURAL WOODWORK

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Interior standing and running trim for opaque finish.
2. Interior frames and jambs for opaque finish.

1.2 COORDINATION

- A. Coordinate sizes and locations of framing, blocking, furring, reinforcements, and other related units of Work specified in other Sections, to ensure that interior architectural woodwork can be supported and installed as indicated.

1.3 ACTION SUBMITTALS

A. Product Data: For the following:

1. Anchors.
2. Adhesives.
3. Shop finishing materials.

B. Shop Drawings:

1. Include the following:
  - a. Dimensioned plans, elevations, and sections.
  - b. Attachment details.
2. Show large-scale details.
3. Show locations and sizes of furring, blocking, and hanging strips, including blocking and reinforcement concealed by construction and specified in other Sections.
4. Apply AWI Quality Certification Program label to Shop Drawings.

1.4 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Product Certificates: For the following:

1. Composite wood products.

2. Adhesives.

1.5 CLOSEOUT SUBMITTALS

- A. Quality Standard Compliance Certificates: AWI Quality Certification Program certificates.

1.6 QUALITY ASSURANCE

- A. Manufacturer's Qualifications: Employs skilled workers who custom fabricate products similar to those required for this Project and whose products have a record of successful in-service performance.
  - 1. Installer Qualifications: Licensed participant in AWI's Quality Certification Program.

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Comply with the Architectural Woodwork Standards, Section 2.
- B. Do not deliver interior architectural woodwork until painting and similar finish operations that might damage woodwork have been completed in installation areas.
- C. Store woodwork in installation areas or in areas where environmental conditions comply with requirements specified in "Field Conditions" Article.
  - 1. Handle and store fire-retardant-treated wood to comply with chemical treatment manufacturer's written instructions.

1.8 FIELD CONDITIONS

- A. Environmental Limitations without Humidity Control: Do not deliver or install interior architectural woodwork until building is enclosed, wet-work is complete, and HVAC system is operating and maintaining temperature and relative humidity at levels designed for building occupants for the remainder of the construction period.
- B. Environmental Limitations with Humidity Control: Do not deliver or install interior architectural woodwork until building is enclosed, wet-work is complete, and HVAC system is operating and maintaining temperature between 60 and 90 deg F and relative humidity between 43 and 70 percent during the remainder of the construction period.
- C. Field Measurements: Where interior architectural woodwork is indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication, and indicate measurements on Shop Drawings.

1. Locate concealed framing, blocking, and reinforcements that support woodwork by field measurements before being concealed by construction, and indicate measurements on Shop Drawings.
- D. Established Dimensions: Where interior architectural woodwork is indicated to fit to other construction, establish dimensions for areas where woodwork is to fit. Provide allowance for trimming at site, and coordinate construction to ensure that actual dimensions correspond to established dimensions.

## PART 2 - PRODUCTS

### 2.1 ARCHITECTURAL WOODWORK, GENERAL

- A. Quality Standard: Unless otherwise indicated, comply with the Architectural Woodwork Standards for grades of interior architectural woodwork indicated for construction, finishes, installation, and other requirements.
  1. Provide certificates from AWI certification program indicating that woodwork and installation complies with requirements of grades specified.

### 2.2 INTERIOR STANDING AND RUNNING TRIM FOR OPAQUE FINISH

- A. Architectural Woodwork Standards Grade: Custom.
  1. Wood Species: Any closed-grain hardwood.
  2. Wood Moisture Content: 8 to 13 percent.

### 2.3 INTERIOR FRAMES AND JAMBS FOR OPAQUE FINISH

- A. Architectural Woodwork Standards Grade: Custom.
- B. Wood Species: Any closed-grain hardwood.
  1. Wood Moisture Content: 8 to 13 percent.

### 2.4 FABRICATION

- A. Sand fire-retardant-treated wood lightly to remove raised grain on exposed surfaces before fabrication.
- B. Fabricate interior architectural woodwork to dimensions, profiles, and details indicated.
  1. Ease edges to radius indicated for the following:
    - a. Edges of Solid-Wood (Lumber) Members: 1/16 inch unless otherwise indicated.

- C. Complete fabrication, including assembly, to maximum extent possible before shipment to Project site.
  - 1. Disassemble components only as necessary for shipment and installation.
  - 2. Where necessary for fitting at site, provide allowance for scribing, trimming, and fitting.
  - 3. Notify Architect seven days in advance of the dates and times interior architectural woodwork fabrication will be complete.

## 2.5 SHOP PRIMING OF DOOR FRAMES

- A. Preparations for Finishing: Comply with the Architectural Woodwork Standards for sanding, filling countersunk fasteners, sealing concealed surfaces, and similar preparations for finishing interior architectural woodwork, as applicable to each unit of work.
- B. Interior Architectural Woodwork for Opaque Finish: Shop prime with one coat of wood primer as specified in Section 099123 "Interior Painting."
  - 1. Backpriming: Apply one coat of primer, compatible with finish coats, to concealed surfaces of woodwork. Apply two coats to surfaces installed in contact with concrete or masonry and to end-grain surfaces.

## PART 3 - EXECUTION

### 3.1 PREPARATION

- A. Before installation, condition interior architectural woodwork to humidity conditions in installation areas for not less than 72 hours prior to beginning of installation.
- B. Before installing interior architectural woodwork, examine shop-fabricated work for completion and complete work as required, including removal of packing and backpriming of concealed surfaces.

### 3.2 INSTALLATION

- A. Grade: Install interior architectural woodwork to comply with same grade as item to be installed.
- B. Assemble interior architectural woodwork and complete fabrication at Project site to the extent that it was not completed during shop fabrication.
- C. Install interior architectural woodwork level, plumb, true in line, and without distortion.
  - 1. Shim as required with concealed shims.
  - 2. Install level and plumb to a tolerance of 1/8 inch in 96 inches.

- D. Scribe and cut interior architectural woodwork to fit adjoining work, refinish cut surfaces, and repair damaged finish at cuts.
- E. Preservative-Treated Wood: Where cut or drilled in field, treat cut ends and drilled holes in accordance with AWPA M4.
- F. Fire-Retardant-Treated Wood: Install fire-retardant-treated wood to comply with chemical treatment manufacturer's written instructions, including those for adhesives used to install woodwork.
- G. Anchor interior architectural woodwork to anchors or blocking built in or directly attached to substrates.
  - 1. Secure with countersunk, concealed fasteners and blind nailing.
  - 2. Use fine finishing nails or finishing screws for exposed fastening, countersunk and filled flush with interior architectural woodwork.
  - 3. For shop-finished items, use filler matching finish of items being installed.
- H. Standing and Running Trim:
  - 1. Install with minimum number of joints possible, using full-length pieces (from maximum length of lumber available) to greatest extent possible.
  - 2. Do not use pieces less than 60 inches long, except where shorter single-length pieces are necessary.
  - 3. Scarf running joints and stagger in adjacent and related members.
  - 4. Fill gaps, if any, between top of base and wall with plastic wood filler; sand smooth; and finish same as wood base if finished.
  - 5. Install standing and running trim with no more variation from a straight line than 1/8 inch in 96 inches.

### 3.3 REPAIR

- A. Repair damaged and defective interior architectural woodwork, where possible, to eliminate functional and visual defects and to result in interior architectural woodwork being in compliance with requirements of Architectural Woodwork Standards for the specified grade.
- B. Where not possible to repair, replace defective woodwork.
- C. Field Finish: See Section 099124 "Interior Painting" for final finishing of installed interior architectural woodwork not indicated to be shop finished.

### 3.4 CLEANING

- A. Clean interior architectural woodwork on exposed and semiexposed surfaces.

END OF SECTION 064023

SECTION 079200 - JOINT SEALANTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
  - 1. Mildew-resistant joint sealants.
  - 2. Latex joint sealants.

1.3 ACTION SUBMITTALS

- A. Product Data: For each joint-sealant product.
- B. Samples for Initial Selection: Manufacturer's color charts consisting of strips of cured sealants showing the full range of colors available for each product exposed to view.

1.4 CLOSEOUT SUBMITTALS

- A. Manufacturers' special warranties.
- B. Installer's special warranties.

1.5 QUALITY ASSURANCE

- A. Source Limitations: Obtain each type of joint sealant through one source from a single manufacturer.

1.6 FIELD CONDITIONS

- A. Do not proceed with installation of joint sealants under the following conditions:
  - 1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer or are below 40 deg F.
  - 2. When joint substrates are wet.

3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

## 1.7 WARRANTY

- A. Special Installer's Warranty: Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.
  1. Warranty Period: Two years from date of Substantial Completion.
- B. Special Manufacturer's Warranty: Manufacturer agrees to furnish joint sealants to repair or replace those joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.
  1. Warranty Period: Twenty years from date of Substantial Completion.
- C. Special warranties specified in this article exclude deterioration or failure of joint sealants from the following:
  1. Movement of the structure caused by stresses on the sealant exceeding sealant manufacturer's written specifications for sealant elongation and compression.
  2. Disintegration of joint substrates from causes exceeding design specifications.
  3. Mechanical damage caused by individuals, tools, or other outside agents.
  4. Changes in sealant appearance caused by accumulation of dirt or other atmospheric contaminants.

## PART 2 - PRODUCTS

### 2.1 JOINT SEALANTS, GENERAL

- A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.
- B. Colors of Exposed Joint Sealants: As selected by Architect from manufacturer's full range.

### 2.2 URETHANE JOINT SEALANTS

- A. Urethane, M, NS, 50, T, NT: Multicomponent, nonsag, plus 50 percent and minus 50 percent movement capability, traffic- and nontraffic-use, urethane joint sealant; ASTM C920, Type M, Grade NS, Class 50, Uses T and NT.



1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - a. Dow Corning Corporation.
  - b. May National Associates, Inc.; a subsidiary of Sika Corporation.
  - c. Tremco Incorporated.

### 2.3 MILDEW-RESISTANT JOINT SEALANTS

- A. Mildew-Resistant Joint Sealants: Formulated for prolonged exposure to humidity with fungicide to prevent mold and mildew growth.
- B. Silicone, Mildew Resistant, Acid Curing, S, NS, 25, NT: Mildew-resistant, single-component, nonsag, plus 25 percent and minus 25 percent movement capability, nontraffic-use, acid-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 25, Use NT.
  1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    - a. Dow Corning Corporation.
    - b. May National Associates, Inc.; a subsidiary of Sika Corporation.
    - c. Tremco Incorporated.

### 2.4 LATEX JOINT SEALANTS

- A. Acrylic Latex: Acrylic latex or siliconized acrylic latex, ASTM C834, Type OP, Grade NF.
  1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    - a. May National Associates, Inc.; a subsidiary of Sika Corporation.
    - b. Pecora Corporation.
    - c. Sherwin-Williams Company (The).
    - d. Tremco Incorporated.

### 2.5 JOINT-SEALANT BACKING

- A. Sealant Backing Material, General: Nonstaining; compatible with joint substrates, sealants, primers, and other joint fillers; and approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.

- B. Cylindrical Sealant Backings: ASTM C 1330, Type C (closed-cell material with a surface skin), and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
- C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint. Provide self-adhesive tape where applicable.

## 2.6 MISCELLANEOUS MATERIALS

- A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
- B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.
- C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
  - 1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
  - 2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles

remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air. Porous joint substrates include the following:

- a. Concrete.
  - b. Masonry.
  - c. Unglazed surfaces of ceramic tile.
3. Remove laitance and form-release agents from concrete.
  4. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants. Nonporous joint substrates include the following:
    - a. Metal.
    - b. Glazed surfaces of ceramic tile.
- B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.
- C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

### 3.3 INSTALLATION OF JOINT SEALANTS

- A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.
- B. Sealant Installation Standard: Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.
- C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
  1. Do not leave gaps between ends of sealant backings.
  2. Do not stretch, twist, puncture, or tear sealant backings.
  3. Remove absorbent sealant backings that have become wet before sealant application, and replace them with dry materials.
- D. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.
- E. Install sealants using proven techniques that comply with the following and at the same time backings are installed:

1. Place sealants so they directly contact and fully wet joint substrates.
  2. Completely fill recesses in each joint configuration.
  3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
- F. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.
1. Remove excess sealant from surfaces adjacent to joints.
  2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
  3. Provide concave joint profile per Figure 8A in ASTM C 1193 unless otherwise indicated.
  4. Provide flush joint profile at where indicated according to Figure 8B in ASTM C 1193.
  5. Provide recessed joint configuration of recess depth and at locations indicated according to Figure 8C in ASTM C 1193.
    - a. Use masking tape to protect surfaces adjacent to recessed tooled joints.

### 3.4 CLEANING

- A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

### 3.5 PROTECTION

- A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out, remove, and repair damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

### 3.6 JOINT-SEALANT SCHEDULE

- A. Joint-Sealant Application: Interior joints in vertical surfaces and horizontal nontraffic surfaces not subject to significant movement.
  1. Joint Locations:
    - a. Perimeter joints between interior wall surfaces and frames of interior doors and windows.

2. Joint Sealant: Acrylic latex.
  3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.
- B. Joint-Sealant Application: Interior joints in vertical surfaces and horizontal traffic surfaces not subject to significant movement.
1. Joint Locations:
    - a. Perimeter joints between interior floor surfaces and thresholds.
  2. Joint Sealant: Urethane, M, NS, 50, T, NT: Multicomponent, nonsag, plus 50 percent and minus 50 percent movement capability, traffic- and nontraffic-use, urethane joint sealant; ASTM C920, Type M, Grade NS, Class 50, Uses T and NT.
  3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.
- C. Joint-Sealant Application: Mildew-resistant interior joints in vertical surfaces and horizontal nontraffic surfaces.
1. Joint Locations:
    - a. Joints between plumbing fixtures and adjoining walls, floors, and counters.
  2. Joint Sealant: Silicone, mildew resistant, acid curing, S, NS, 25, NT.
  3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

END OF SECTION 079200

SECTION 081416 - FLUSH WOOD DOORS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
  - 1. Five-ply flush wood doors for opaque finish.
  - 2. Factory priming flush wood doors and frames.
  - 3. Factory fitting flush wood doors to frames and factory machining for hardware.
  
- B. Related Requirements:
  - 1. Section 064023 "Interior Architectural Woodwork" for wood door frames.
  - 2. Section 099123 "Interior Painting" for field finishing doors.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product, including the following:
  - 1. Door core materials and construction.
  - 2. Door edge construction
  - 3. Door face type and characteristics.
  - 4. Door louvers.
  - 5. Door trim for openings.
  - 6. Door frame construction.
  - 7. Factory-machining criteria.
  - 8. Factory-priming specifications.
  
- B. Shop Drawings: Indicate location, size, and hand of each door; elevation of each type of door; construction details not covered in Product Data; and the following:
  - 1. Door schedule indicating door and frame location, type, size, fire protection rating, and swing.
  - 2. Door elevations, dimension and locations of hardware, lite and louver cutouts, and glazing thicknesses.
  - 3. Details of frame for each frame type, including dimensions and profile.
  - 4. Dimensions and locations of blocking for hardware attachment.
  - 5. Dimensions and locations of mortises and holes for hardware.
  - 6. Clearances and undercuts.
  - 7. Doors to be factory primed and application requirements.

1.3 INFORMATIONAL SUBMITTALS

- A. Sample Warranty: For special warranty.

1.4 CLOSEOUT SUBMITTALS

- A. Special warranties.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Comply with requirements of referenced standard and manufacturer's written instructions.
- B. Package doors individually in plastic bags or cardboard cartons.
- C. Mark each door on top and bottom rail with opening number used on Shop Drawings.

1.6 FIELD CONDITIONS

- A. Environmental Limitations:
  - 1. Do not deliver or install doors until building is enclosed and weathertight, wet work is complete, and HVAC system is operating and maintaining temperature between 60 and 90 deg F and relative humidity between 43 and 70 percent during remainder of construction period.

1.7 WARRANTY

- A. Special Warranty: Manufacturer agrees to repair or replace doors and frames that fail in materials or workmanship within specified warranty period.
  - 1. Failures include, but are not limited to, the following:
    - a. Delamination of veneer.
    - b. Warping (bow, cup, or twist) more than 1/4 inch in a 42-by-84-inch section.
    - c. Telegraphing of core construction in face veneers exceeding 0.01 inch in a 3-inch span.
  - 2. Warranty also includes installation and finishing that may be required due to repair or replacement of defective doors and frames.
  - 3. Warranty Period for Solid-Core Interior Doors: Life of installation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations: Obtain flush wood doors from single manufacturer.

2.2 PERFORMANCE REQUIREMENTS

2.3 FLUSH WOOD DOORS AND FRAMES, GENERAL

- A. Quality Standard: In addition to requirements specified, comply with AWI/AWMAC/WI's "Architectural Woodwork Standards."

2.4 SOLID-CORE FIVE-PLY FLUSH WOOD DOORS FOR OPAQUE FINISH

A. Interior Doors, Solid-Core Five-Ply:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - a. Oshkosh Door Company.
  - b. VT Industries Inc.
  - c. Horner Millwork
2. Performance Grade: ANSI/WDMA I.S. 1A Heavy Duty.
3. Architectural Woodwork Standards Grade: Custom.
4. Faces: Any closed-grain hardwood of mill option.
  - a. Hardboard Faces: ANSI A135.4, Class 1 (tempered) or Class 2 (standard).
5. Exposed Vertical Edges: Any closed-grain hardwood.
6. Core for Non-Fire-Rated Doors:
  - a. Either glued wood stave or WDMA I.S. 10 structural composite lumber.
7. Construction: Five plies, hot-pressed bonded (vertical and horizontal edging is bonded to core), with entire unit abrasive planed before veneering.

2.5 LIGHT FRAMES AND LOUVERS

- A. Wood Louvers: Door manufacturer's standard solid-wood louvers unless otherwise indicated.

1. Wood Species: Same species as door faces.
2. Profile: Flat.

2.6 FABRICATION

- A. Factory fit doors to suit frame-opening sizes indicated.

1. Comply with clearance requirements of referenced quality standard for fitting unless otherwise indicated.



- B. Factory machine doors for hardware that is not surface applied.
  - 1. Locate hardware to comply with DHI-WDHS-3.
  - 2. Comply with final hardware schedules, door frame Shop Drawings, ANSI/BHMA-156.115-W, and hardware templates.
- C. Openings: Factory cut and trim openings through doors.
  - 1. Louvers: Factory install louvers in prepared openings.

## 2.7 FACTORY PRIMING

- A. Doors for Opaque Finish: Factory prime faces, all four edges, edges of cutouts, and mortises with one coat of wood primer specified in Section 099123" Interior Painting."

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine doors and installed door frames, with Installer present, before hanging doors.
  - 1. Verify that installed frames comply with indicated requirements for type, size, location, and swing characteristics and have been installed with level heads and plumb jambs.
  - 2. Reject doors with defects.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 INSTALLATION

- A. Hardware: For installation, see Section 087100 "Door Hardware."
- B. Install doors and frames to comply with manufacturer's written instructions and referenced quality standard, and as indicated.
- C. Install frames level, plumb, true, and straight.
  - 1. Shim as required with concealed shims. Install level and plumb to a tolerance of 1/8 inch in 96 inches.
  - 2. Anchor frames to anchors or blocking built in or directly attached to substrates.
    - a. Secure with countersunk, concealed fasteners and blind nailing.
    - b. Use fine finishing nails or finishing screws for exposed fastening, countersunk and filled flush with woodwork.
      - 1) For factory-finished items, use filler matching finish of items being installed.

- D. Factory-Fitted Doors: Align in frames for uniform clearance at each edge.

### 3.3 FIELD QUALITY CONTROL

- A. Repair or remove and replace installations where inspections indicate that they do not comply with specified requirements.
- B. Reinspect repaired or replaced installations to determine if replaced or repaired door assembly installations comply with specified requirements.

### 3.4 ADJUSTING

- A. Operation: Rehang or replace doors that do not swing or operate freely.
- B. Finished Doors: Replace doors that are damaged or that do not comply with requirements. Doors may be repaired or refinished if Work complies with requirements and shows no evidence of repair or refinishing.

END OF SECTION 081416

SECTION 083113 - ACCESS DOORS AND FRAMES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Access doors and frames.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.

PART 2 - PRODUCTS

2.1 ACCESS DOORS AND FRAMES

A. Flush Access Doors with Exposed Flanges:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - a. Babcock-Davis.
  - b. Cendrex Inc.
  - c. J. L. Industries, Inc.; Activar Construction Products Group, Inc.
  - d. Larsen's Manufacturing Company.
  - e. Nystrom, Inc.
2. Description: Face of door flush with frame, with exposed flange and concealed hinge.
3. Location: Wall.
4. Door Size: 12" x 12".
5. Uncoated Steel Sheet for Door: Nominal 0.080 inch, 14 gage, factory primed.
6. Frame Material: Same material, and finish as door; Nominal 0.060 inch, 16 gage.
7. Latch and Lock: Cam latch, screwdriver operated.

## 2.2 MATERIALS

- A. Steel Plates, Shapes, and Bars: ASTM A36/A36M.
- B. Steel Sheet: Uncoated or electrolytic zinc coated, ASTM A879/A879M, with cold-rolled steel sheet substrate complying with ASTM A1008/A1008M, Commercial Steel (CS), exposed.
- C. Frame Anchors: Same material as door face.
- D. Inserts, Bolts, and Anchor Fasteners: Hot-dip galvanized steel according to ASTM A153/A153M or ASTM F2329.

## 2.3 FABRICATION

- A. General: Provide access door and frame assemblies manufactured as integral units ready for installation.
- B. Metal Surfaces: For metal surfaces exposed to view in the completed Work, provide materials with smooth, flat surfaces without blemishes. Do not use materials with exposed pitting, seam marks, roller marks, rolled trade names, or roughness.
- C. Doors and Frames: Grind exposed welds smooth and flush with adjacent surfaces. Furnish mounting holes, attachment devices and fasteners of type required to secure access doors to types of supports indicated.
- D. Latch and Lock Hardware:
  - 1. Quantity: Furnish number of latches and locks required to hold doors tightly closed.

## 2.4 FINISHES

- A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.
- B. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.
- C. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are assembled or installed to minimize contrast.
- D. Painted Finishes: Comply with coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.
  - 1. Factory Primed: Apply manufacturer's standard, lead- and chromate-free, universal primer immediately after surface preparation and pretreatment.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Comply with manufacturer's written instructions for installing access doors and frames.

3.3 FIELD QUALITY CONTROL

- A. Repair or remove and replace installations where inspections indicate that they do not comply with specified requirements.
- B. Reinspect repaired or replaced installations to determine if replaced or repaired door assembly installations comply with specified requirements.

3.4 ADJUSTING

- A. Adjust doors and hardware, after installation, for proper operation.

END OF SECTION 083113

SECTION 087100 - DOOR HARDWARE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include construction and installation details, material descriptions, dimensions of individual components and profiles, and finishes.

- B. Other Action Submittals:

- 1. Door Hardware Schedule: Prepared by or under the supervision of Installer, detailing fabrication and assembly of door hardware, as well as installation procedures and diagrams. Coordinate final door hardware schedule with doors, frames, and related work to ensure proper size, thickness, hand, function, and finish of door hardware.

- a. Submittal Sequence: Submit door hardware sets at earliest possible date. Include Product Data, Samples, and Shop Drawings of other work affected by door hardware, and other information essential to the coordinated review of the door hardware sets. Coordinate submission of door hardware schedule with scheduling requirements of other work to facilitate the fabrication of other work that is critical in Project construction schedule.

- b. Format: Use same scheduling sequence and format and use same door numbers as in the Contract Documents.

- c. Content: Include the following information:

- 1) Identification number, location, hand, size, and material of each door and frame.
- 2) Locations of each door hardware set, cross-referenced to Drawings on floor plans and to door and frame schedule.
- 3) Complete designations, including name and manufacturer, type, style, function, size, quantity, and finish of each door hardware product. Include description and function of each lockset.
- 4) Fastenings and other pertinent information.
- 5) Explanation of abbreviations, symbols, and codes contained in schedule.
- 6) Mounting locations for door hardware.

**1.3 INFORMATIONAL SUBMITTALS**

- A. Product Test Reports: For compliance with accessibility requirements, based on evaluation of comprehensive tests performed by manufacturer and witnessed by a qualified testing agency, for door hardware on doors located in accessible routes.
- B. Qualification Data: For Installer.
- C. Warranty: Special warranty specified in this Section.

**1.4 CLOSEOUT SUBMITTALS**

- A. Maintenance Data: For each type of door hardware to include in maintenance manuals. Include final hardware and keying schedule.

**1.5 QUALITY ASSURANCE**

- A. Source Limitations: Obtain each type of door hardware from a single manufacturer.
- B. Means of Egress Doors: Latches do not require more than 15 lbf to release the latch. Locks do not require use of a key, tool, or special knowledge for operation.
- C. Accessibility Requirements: Comply with applicable provisions in the DOJ's 2010 ADA Standards for Accessible Design for door hardware on doors in an accessible route.
  - 1. Provide operating devices that do not require tight grasping, pinching, or twisting of the wrist and that operate with a force of not more than 5 lbf.
  - 2. Closers: Adjust door and gate closer sweep periods so that, from an open position of 90 degrees, the time required to move the door to a position of 12 degrees from the latch is 5 seconds minimum.

**1.6 DELIVERY, STORAGE, AND HANDLING**

- A. Inventory door hardware on receipt and provide secure lock-up for door hardware delivered to Project site.
- B. Tag each item or package separately with identification coordinated with the final door hardware schedule, and include installation instructions, templates, and necessary fasteners with each item or package.

**1.7 COORDINATION**

- A. Installation Templates: Distribute for doors, frames, and other work specified to be factory prepared. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing door hardware to comply with indicated requirements.

1.8 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of door hardware that fail in materials or workmanship within specified warranty period.
  - 1. Failures include, but are not limited to, the following:
    - a. Structural failures including excessive deflection, cracking, or breakage.
    - b. Faulty operation of doors and door hardware.
    - c. Deterioration of metals, metal finishes, and other materials beyond normal weathering and use.
  - 2. Warranty Period: Three years from date of Substantial Completion, unless otherwise indicated.
    - a. Manual Closers: 10 years from date of Substantial Completion.

1.9 MAINTENANCE SERVICE

- A. Maintenance Tools and Instructions: Furnish a complete set of specialized tools and maintenance instructions for Owner's continued adjustment, maintenance, and removal and replacement of door hardware.

PART 2 - PRODUCTS

2.1 SCHEDULED DOOR HARDWARE

- A. Provide door hardware for each door as scheduled on Drawings to comply with requirements in this Section.
  - 1. Door Hardware Sets: Provide quantity, item, and size indicated, finish to match existing and products complying with BHMA designations referenced.
- B. Designations: Requirements for design, grade, function, finish, size, and other distinctive qualities of each type of door hardware are indicated herein. Products are identified by using door hardware designations, as follows:
  - 1. References to BHMA Designations: Provide products complying with these designations and requirements for description, quality, and function.

2.2 HINGES, GENERAL

- A. Quantity: Provide the following, unless otherwise indicated:
  - 1. Three Hinges: For doors with heights 61 to 90 inches.



- B. Hinge Weight: Unless otherwise indicated, provide the following:
  - 1. Doors with Closers: Antifriction-bearing hinges.
- C. Hinge Options: Unless otherwise indicated, provide the following:
  - 1. Nonremovable Pins: Provide set screw in hinge barrel that, when tightened into a groove in hinge pin, prevents removal of pin while door is closed.
  - 2. Corners: Square.
- D. Fasteners: Comply with the following:
  - 1. Machine Screws: For metal frames. Install into drilled and tapped holes.
  - 2. Screws: Phillips flat-head; finish screw heads to match surface of hinges.

## 2.3 HINGES

- A. Hinges: BHMA A156.1.

## 2.4 MECHANICAL LOCKS AND LATCHES

- A. Lock Functions: As indicated in door hardware schedule.
  - 1. BHMA A156.2; Grade 1
- B. Lock Throw: Comply with testing requirements for length of bolts as follows:
  - 1. Bored Locks: Minimum 1/2-inch (13-mm) latchbolt throw.
- C. Lock Backset: 2-3/4 inches, unless otherwise indicated.
- D. Lock Trim:
  - 1. Levers: Cast.
  - 2. Escutcheons (Roses): Wrought.
  - 3. Operating Device: Lever with escutcheons (roses).
- E. Strikes: Provide manufacturer's standard strike for each lock bolt or latchbolt complying with requirements indicated for applicable lock or latch and with strike box and curved lip extended to protect frame; finished to match lock or latch.
- F. Lock Cylinders: Tumbler type, constructed from brass or bronze, stainless steel, or nickel silver.

## 2.5 SURFACE CLOSERS

- A. Surface Closers: BHMA A156.4; rack-and-pinion hydraulic type with adjustable sweep and latch speeds controlled by key-operated valves and forged-steel main arm. Comply with manufacturer's written recommendations for size of door closers depending on size of door, exposure to weather, and anticipated frequency of use. Provide factory-sized closers, adjustable to meet field conditions and requirements for opening force.
- B. Door Closers for Means of Egress Doors: Comply with NFPA 101. Door closers shall not require more than 30 lbf to set door in motion and not more than 15 lbf to open door to minimum required width.

## 2.6 MECHANICAL STOPS AND HOLDERS

- A. Wall-Mounted Stops: BHMA A156.16.

## 2.7 FABRICATION

- A. Manufacturer's Nameplate: Do not provide products that have manufacturer's name or trade name displayed in a visible location except as otherwise approved by Architect.
- B. Base Metals: Produce door hardware units of stainless steel, fabricated by recommended forming method, using manufacturer's standard metal alloy, composition, temper, and hardness. Furnish metals of a quality equal to or greater than that of specified door hardware units and BHMA A156.18.
- C. Fasteners: Provide door hardware manufactured to comply with published templates prepared for machine, wood, and sheet metal screws. Provide screws that comply with commercially recognized industry standards for application intended, except aluminum fasteners are not permitted. Provide Phillips flat-head screws with finished heads to match surface of door hardware, unless otherwise indicated.
  - 1. Concealed Fasteners: For door hardware units that are exposed when door is closed, except for units already specified with concealed fasteners. Do not use through bolts for installation where bolt head or nut on opposite face is exposed unless it is the only means of securely attaching the door hardware. Where through bolts are used on hollow door and frame construction, provide sleeves for each through bolt.

## 2.8 FINISHES

- A. Provide finishes complying with BHMA A156.18.
- B. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

- C. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of the range of approved Samples. Noticeable variations in the same piece are not acceptable. Variations in appearance of other components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine doors and frames, with Installer present, for compliance with requirements for installation tolerances, wall and floor construction, and other conditions affecting performance.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 INSTALLATION

- A. Mounting Heights: Mount door hardware units at heights indicated on Drawings unless otherwise indicated or required to comply with governing regulations.
- B. Install each door hardware item to comply with manufacturer's written instructions. Where cutting and fitting are required to install door hardware onto or into surfaces that are later to be painted or finished in another way, coordinate removal, storage, and reinstallation of surface protective trim units with finishing. Do not install surface-mounted items until finishes have been completed on substrates involved.
  - 1. Set units level, plumb, and true to line and location. Adjust and reinforce attachment substrates as necessary for proper installation and operation.
  - 2. Drill and countersink units that are not factory prepared for anchorage fasteners. Space fasteners and anchors according to industry standards.
- C. Hinges: Install types and in quantities indicated in door hardware schedule but not fewer than the number recommended by manufacturer for application indicated or one hinge for every 30 inches of door height, whichever is more stringent, unless other equivalent means of support for door, such as spring hinges or pivots, are provided.

### 3.3 ADJUSTING

- A. Initial Adjustment: Adjust and check each operating item of door hardware and each door to ensure proper operation or function of every unit. Replace units that cannot be adjusted to operate as intended. Adjust door control devices to comply with referenced accessibility requirements.
  - 1. Door Closers: Adjust sweep period to comply with accessibility requirements and requirements of authorities having jurisdiction.

3.4 CLEANING AND PROTECTION

- A. Clean adjacent surfaces soiled by door hardware installation.
- B. Clean operating items as necessary to restore proper function and finish.
- C. Provide final protection and maintain conditions that ensure that door hardware is without damage or deterioration at time of Substantial Completion.

3.5 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain door hardware and door hardware finishes.

3.6 DOOR HARDWARE SCHEDULE

- A. As indicated in drawings.

END OF SECTION 087100

SECTION 092900 - GYPSUM BOARD

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Interior gypsum board.
2. Tile backing panels.

B. Related Requirements:

1. Section 093013 "Ceramic Tiling" for cementitious backer units installed as substrates for ceramic tile.

1.2 ACTION SUBMITTALS

A. Product Data: For the following:

1. Gypsum board.
2. Interior trim.
3. Joint treatment materials.
4. Sound-attenuation blankets.
5. Moisture-resistant gypsum backing board.
6. Cementitious backer units.

1.3 DELIVERY, STORAGE AND HANDLING

- A. Store materials inside under cover and keep them dry and protected against weather, condensation, direct sunlight, construction traffic, and other potential causes of damage. Stack panels flat and supported on risers on a flat platform to prevent sagging.

1.4 FIELD CONDITIONS

- A. Environmental Limitations: Comply with ASTM C840 requirements or gypsum board manufacturer's written instructions, whichever are more stringent.
- B. Do not install paper-faced gypsum panels until installation areas are enclosed and conditioned.
- C. Do not install panels that are wet, moisture damaged, and mold damaged.

1. Indications that panels are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
2. Indications that panels are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

## PART 2 - PRODUCTS

### 2.1 GYPSUM BOARD, GENERAL

- A. Size: Provide maximum lengths and widths available that will minimize joints in each area and that correspond with support system indicated.

### 2.2 INTERIOR GYPSUM BOARD

- A. Gypsum Wall Board: ASTM C1396/C1396M.
  1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    - a. Georgia-Pacific Building Products.
    - b. National Gypsum Company.
    - c. United States Gypsum Company.
  2. Thickness: 1/2 inch.
  3. Long Edges: Tapered.
- B. Moisture-Resistant Gypsum Backing Board: ASTM C1396/C1396M, with manufacturer's standard edges.
  1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    - a. Georgia-Pacific Building Products.
    - b. National Gypsum Company.
    - c. United States Gypsum Company.
  2. Core: 1/2 inch, Type X.

### 2.3 TILE BACKING PANELS

- A. Cementitious Backer Units: ANSI A118.9 and ASTM C1288 or ASTM C1325, with manufacturer's standard edges.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - a. Georgia-Pacific Building Products.
  - b. National Gypsum Company.
  - c. United States Gypsum Company.
2. Thickness: 1/2 inch.
3. Mold Resistance: ASTM D3273, score of 10 as rated according to ASTM D3274.

#### 2.4 TRIM ACCESSORIES

- A. Interior Trim: ASTM C1047.
  1. Material: Paper-faced galvanized-steel sheet.
  2. Shapes:
    - a. Cornerbead.
    - b. L-Bead: L-shaped; exposed long flange receives joint compound.

#### 2.5 JOINT TREATMENT MATERIALS

- A. General: Comply with ASTM C475/C475M.
- B. Joint Tape:
  1. Interior Gypsum Board: Paper.
  2. Tile Backing Panels: As recommended by panel manufacturer.
- C. Joint Compound for Interior Gypsum Board: For each coat, use formulation that is compatible with other compounds applied on previous or for successive coats.
  1. Prefilling: At open joints and damaged surface areas, use setting-type taping compound.
  2. Embedding and First Coat: For embedding tape and first coat on joints, fasteners, and trim flanges, use drying-type, all-purpose compound.
    - a. Use setting-type compound for installing paper-faced metal trim accessories.
  3. Fill Coat: For second coat, use drying-type, all-purpose compound.
  4. Finish Coat: For third coat, use drying-type, all-purpose compound.
- D. Joint Compound for Tile Backing Panels:
  1. Glass-Mat, Water-Resistant Backing Panel: As recommended by backing panel manufacturer.

2. Cementitious Backer Units: As recommended by backer unit manufacturer.
3. Moisture-Resistant Gypsum Backing Board: Use setting-type taping compound and setting-type, sandable topping compound.

## 2.6 AUXILIARY MATERIALS

- A. Provide auxiliary materials that comply with referenced installation standards and manufacturer's written instructions.
- B. Steel Drill Screws: ASTM C1002 unless otherwise indicated.
- C. Sound-Attenuation Blankets: ASTM C665, Type I (blankets without membrane facing) produced by combining thermosetting resins with mineral fibers manufactured from glass, slag wool, or rock wool.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine areas and substrates including welded hollow-metal frames and support framing, with Installer present, for compliance with requirements and other conditions affecting performance of the Work.
- B. Examine panels before installation. Reject panels that are wet, moisture damaged, and mold damaged.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 INSTALLATION AND FINISHING OF PANELS, GENERAL

- A. Comply with ASTM C840.
- B. Install panels with face side out. Butt panels together for a light contact at edges and ends with not more than 1/16 inch of open space between panels. Do not force into place.
- C. Locate edge and end joints over supports, except in ceiling applications where intermediate supports or gypsum board back-blocking is provided behind end joints. Do not place tapered edges against cut edges or ends. Stagger vertical joints on opposite sides of partitions. Do not make joints other than control joints at corners of framed openings.
- D. Form control and expansion joints with space between edges of adjoining gypsum panels.



- E. Attachment to Steel Framing: Attach panels so leading edge or end of each panel is attached to open (unsupported) edges of stud flanges first.
- F. Install sound attenuation blankets before installing gypsum panels unless blankets are readily installed after panels have been installed on one side.

### 3.3 INSTALLATION OF INTERIOR GYPSUM BOARD

- A. Install interior gypsum board in the following locations:
  - 1. Wallboard Type: As indicated on Drawings.
- B. Single-Layer Application:
  - 1. On partitions/walls, apply gypsum panels vertically (parallel to framing) unless otherwise indicated or required by fire-resistance-rated assembly, and minimize end joints.
    - a. Stagger abutting end joints not less than one framing member in alternate courses of panels.
  - 2. Fastening Methods: Apply gypsum panels to supports with steel drill screws.
- C. Moisture-Resistant Backing Board: Install where indicated with 1/4-inch gap where panels abut other construction or penetrations.

### 3.4 INSTALLATION OF TILE BACKING PANELS

- A. Cementitious Backer Units: ANSI A108.11, at locations indicated to receive tile.

### 3.5 INSTALLATION OF TRIM ACCESSORIES

- A. General: For trim with back flanges intended for fasteners, attach to framing with same fasteners used for panels. Otherwise, attach trim according to manufacturer's written instructions.
- B. Control Joints: Install control joints according to ASTM C840 and in specific locations approved by Architect for visual effect.
- C. Interior Trim: Install in the following locations:
  - 1. Cornerbead: Use at outside corners.
  - 2. L-Bead: Use where indicated on drawings.

**3.6 FINISHING GYPSUM BOARD**

- A. General: Treat gypsum board joints, interior angles, edge trim, control joints, penetrations, fastener heads, surface defects, and elsewhere as required to prepare gypsum board surfaces for decoration. Promptly remove residual joint compound from adjacent surfaces.
- B. Prefill open joints and damaged surface areas.
- C. Apply joint tape over gypsum board joints, except for trim products specifically indicated as not intended to receive tape.
- D. Gypsum Board Finish Levels: Finish panels to levels indicated below and according to ASTM C840:
  - 1. Level 2: Panels that are substrate for tile.
  - 2. Level 4: At panel surfaces that will be exposed to view unless otherwise indicated.
    - a. Primer and its application to surfaces are specified in Section 099123 "Interior Painting."
- E. Cementitious Backer Units: Finish according to manufacturer's written instructions.

**3.7 PROTECTION**

- A. Protect adjacent surfaces from drywall compound and promptly remove from floors and other non-drywall surfaces. Repair surfaces stained, marred, or otherwise damaged during drywall application.
- B. Protect installed products from damage from weather, condensation, direct sunlight, construction, and other causes during remainder of the construction period.
- C. Remove and replace panels that are wet, moisture damaged, and mold damaged.
  - 1. Indications that panels are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
  - 2. Indications that panels are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

END OF SECTION 092900

SECTION 093013 - CERAMIC TILING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Porcelain tile.
2. Glazed wall tile.
3. Thresholds.
4. Waterproof membranes.
5. Crack isolation membranes.

B. Related Requirements:

1. Section 092900 "Gypsum Board" for cementitious backer units.

1.2 DEFINITIONS

- A. General: Definitions in the ANSI A108 series of tile installation standards and in ANSI A137.1 apply to Work of this Section unless otherwise specified.
- B. Face Size: Actual tile size, excluding spacer lugs.
- C. Module Size: Actual tile size plus joint width indicated.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Samples for Initial Selection: For tile, grout, and accessories involving color selection.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match and are from same production runs as products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  1. Tile and Trim Units: Furnish quantity of full-size units equal to 3 percent of amount installed for each type, composition, color, pattern, and size indicated.
  2. Grout: Furnish quantity of grout equal to 3 percent of amount installed for each type, composition, and color indicated.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Deliver and store packaged materials in original containers with seals unbroken and labels intact until time of use. Comply with requirements in ANSI A137.1 for labeling tile packages.
- B. Store tile and cementitious materials on elevated platforms, under cover, and in a dry location.
- C. Store aggregates where grading and other required characteristics can be maintained and contamination can be avoided.
- D. Store liquid materials in unopened containers and protected from freezing.

1.6 FIELD CONDITIONS

- A. Environmental Limitations: Do not install tile until construction in spaces is complete and ambient temperature and humidity conditions are maintained at the levels indicated in referenced standards and manufacturer's written instructions.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations for Tile: Obtain tile of each type and color or finish from single source or producer.
  - 1. Obtain tile of each type and color or finish from same production run and of consistent quality in appearance and physical properties for each contiguous area.
- B. Source Limitations for Setting and Grouting Materials: Obtain ingredients of a uniform quality for each mortar, adhesive, and grout component from single manufacturer and each aggregate from single source or producer.
  - 1. Obtain setting and grouting materials, except for unmodified Portland cement and aggregate, from single manufacturer.
  - 2. Obtain waterproof membrane and crack isolation membrane, except for sheet products, from manufacturer of setting and grouting materials.
- C. Source Limitations for Other Products: Obtain each of the following products specified in this Section from a single manufacturer:
  - 1. Stone thresholds.
  - 2. Waterproof membrane.
  - 3. Crack isolation membrane.

2.2 PRODUCTS, GENERAL

- A. ANSI Ceramic Tile Standard: Provide tile that complies with ANSI A137.1 for types, compositions, and other characteristics indicated.
  - 1. Provide tile complying with Standard grade requirements.
- B. ANSI Standards for Tile Installation Materials: Provide materials complying with ANSI A108.02, ANSI standards referenced in other Part 2 articles, ANSI standards referenced by TCNA installation methods specified in tile installation schedules, and other requirements specified.
- C. Factory Blending: For tile exhibiting color variations within ranges, blend tile in factory and package so tile units taken from one package show same range in colors as those taken from other packages and match approved Samples.
- D. Mounting: For factory-mounted tile, provide back- or edge-mounted tile assemblies as standard with manufacturer unless otherwise indicated.

2.3 TILE PRODUCTS

- A. Porcelain Tile Type: Glazed.
  - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    - a. Basis of Design: Daltile; Slate Attache.
    - b. American Olean; a division of Dal-Tile Corporation.
    - c. Crossville, Inc.
  - 2. Certification: Tile certified by the Porcelain Tile Certification Agency.
  - 3. Face Size: 12 by 24 inches
  - 4. Face Size Variation: Rectified.
  - 5. Thickness: 3/8 inch.
  - 6. Finish: Matte.
  - 7. Dynamic Coefficient of Friction: Not less than 0.42.
  - 8. Tile Color, Glaze, and Pattern: As selected by Architect from manufacturer's full range. Match existing tile color, Meta Dark Gray SA07.
  - 9. Grout Color: As selected by Architect from manufacturer's full range. Match existing grout color, Mapei 19 Pearl Gray.
- B. Glazed Wall Tile Type: Glazed
  - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    - a. Basis of Design: Daltile; Color Wheel Classic.

- b. American Olean; a division of Dal-Tile Corporation.
- c. Crossville, Inc.
  
- 2. Module Size: 4-1/4 by 4-1/4 inches
- 3. Face Size Variation: Rectified.
- 4. Thickness: 5/16 inch.
- 5. Face: Plain with cushion edges.
- 6. Finish: semi-gloss glaze.
- 7. Tile Color and Pattern: As selected by Architect from manufacturer's full range. Match existing tile color, Aqua Glow D197
- 8. Grout Color: As selected by Architect from manufacturer's full range. Match existing grout color, Mapei 00 White.
- 9. Mounting:
  - a. Factory, back mounted.
  - b. PregROUTED sheets of tiles are factory assembled and grouted with manufacturer's standard white silicone rubber.
  
- 10. Trim Units: Coordinated with sizes and coursing of adjoining flat tile where applicable and matching characteristics of adjoining flat tile. Provide shapes as follows, selected from manufacturer's standard shapes:
  - a. Base for Thinset Mortar Installations: Straight, module size 4-1/4 by 4-1/4 inches
  - b. Wainscot Cap for Thinset Mortar Installations: Surface bullnose, module size 4-1/4 by 4-1/4 inches.
  - c. External Corners for Thinset Mortar Installations: Surface bullnose, same size as adjoining flat tile.
  - d. Internal Corners: Field-buttet square corners. For coved base and cap use angle pieces designed to fit with stretcher shapes.

## 2.4 THRESHOLDS

- A. General: Fabricate to sizes and profiles indicated or required to provide transition between adjacent floor finishes.
  - 1. Bevel edges at 1:2 slope, with lower edge of bevel aligned with or up to 1/16 inch above adjacent floor surface. Finish bevel to match top surface of threshold. Limit height of threshold to 1/2 inch or less above adjacent floor surface.
  
- B. Marble Thresholds: ASTM C503/C503M, with a minimum abrasion resistance of 10 according to ASTM C1353 or ASTM C241/C241M and with honed finish.
  - 1. Description:
    - a. Uniform, fine- to medium-grained white stone with gray veining.

2.5 WATERPROOF MEMBRANES

- A. General: Manufacturer's standard product that complies with ANSI A118.10 and is recommended by the manufacturer for the application indicated. Include reinforcement and accessories recommended by manufacturer.

2.6 CRACK ISOLATION MEMBRANES

- A. General: Manufacturer's standard product that complies with ANSI A118.12 for standard performance and is recommended by the manufacturer for the application indicated. Include reinforcement and accessories recommended by manufacturer.

2.7 SETTING MATERIALS

- A. Modified Dry-Set Mortar (Thinset): ANSI A118.4.
  - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    - a. MAPEI Corporation.
    - b. Bonsal American, an Oldcastle company.
    - c. Custom Building Products.
    - d. Laticrete International, Inc.
  - 2. For wall applications, provide mortar that complies with requirements for nonsagging mortar in addition to the other requirements in ANSI A118.4.

2.8 GROUT MATERIALS

- A. High-Performance Tile Grout: ANSI A118.7.
  - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    - a. MAPEI Corporation.
    - b. Bonsal American, an Oldcastle company.
    - c. Custom Building Products.
    - d. Laticrete International, Inc.
  - 2. Polymer Type:
    - a. Acrylic resin in liquid-latex form for addition to prepackaged dry-grout mix.
    - b. Unsanded grout mixture for joints 1/8 inch and narrower.

2.9 MISCELLANEOUS MATERIALS

- A. Trowelable Underlayments and Patching Compounds: Latex-modified, portland cement-based formulation provided or approved by manufacturer of tile-setting materials for installations indicated.
- B. Tile Cleaner: A neutral cleaner capable of removing soil and residue without harming tile and grout surfaces, specifically approved for materials and installations indicated by tile and grout manufacturers.

2.10 MIXING MORTARS AND GROUT

- A. Mix mortars and grouts to comply with referenced standards and mortar and grout manufacturers' written instructions.
- B. Add materials, water, and additives in accurate proportions.
- C. Obtain and use type of mixing equipment, mixer speeds, mixing containers, mixing time, and other procedures to produce mortars and grouts of uniform quality with optimum performance characteristics for installations indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions where tile will be installed, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
  - 1. Verify that substrates for setting tile are firm; dry; clean; free of coatings that are incompatible with tile-setting materials, including curing compounds and other substances that contain soap, wax, oil, or silicone; and comply with flatness tolerances required by ANSI A108.01 for installations indicated.
  - 2. Verify that concrete substrates for tile floors installed with thinset mortar comply with surface finish requirements in ANSI A108.01 for installations indicated.
    - a. Verify that surfaces that received a steel trowel finish have been mechanically scarified.
    - b. Verify that protrusions, bumps, and ridges have been removed by sanding or grinding.
  - 3. Verify that installation of grounds, anchors, recessed frames, electrical and mechanical units of work, and similar items located in or behind tile has been completed.
  - 4. Verify that joints and cracks in tile substrates are coordinated with tile joint locations; if not coordinated, adjust joint locations in consultation with Architect.



- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 PREPARATION

- A. Fill cracks, holes, and depressions in concrete substrates for tile floors installed with thinset mortar with trowelable leveling and patching compound specifically recommended by tile-setting material manufacturer.
- B. Where indicated, prepare substrates to receive waterproof membrane by applying a reinforced mortar bed that complies with ANSI A108.1A.
- C. Blending: For tile exhibiting color variations, verify that tile has been factory blended and packaged so tile units taken from one package show same range of colors as those taken from other packages and match approved Samples. If not factory blended, either return to manufacturer or blend tiles at Project site before installing.

### 3.3 INSTALLATION OF CERAMIC TILE

- A. Comply with TCNA's "Handbook for Ceramic, Glass, and Stone Tile Installation" for TCNA installation methods specified in tile installation schedules. Comply with parts of the ANSI A108 series "Specifications for Installation of Ceramic Tile" that are referenced in TCNA installation methods, specified in tile installation schedules, and apply to types of setting and grouting materials used.
  - 1. For the following installations, follow procedures in the ANSI A108 series of tile installation standards for providing 95 percent mortar coverage:
    - a. Tile floors consisting of tiles 8 by 8 inches or larger.
- B. Extend tile work into recesses and under or behind equipment and fixtures to form complete covering without interruptions unless otherwise indicated. Terminate work neatly at obstructions, edges, and corners without disrupting pattern or joint alignments.
- C. Accurately form intersections and returns. Perform cutting and drilling of tile without marring visible surfaces. Carefully grind cut edges of tile abutting trim, finish, or built-in items for straight aligned joints. Fit tile closely to electrical outlets, piping, fixtures, and other penetrations so plates, collars, or covers overlap tile.
- D. Provide manufacturer's standard trim shapes where necessary to eliminate exposed tile edges.
- E. Jointing Pattern: Lay tile in a grid pattern unless otherwise indicated. Lay out tile work and center tile fields in both directions in each space or on each wall area. Lay out tile work to minimize the use of pieces that are less than half of a tile. Provide uniform joint widths unless otherwise indicated.
  - 1. For tile mounted in sheets, make joints between tile sheets same width as joints within tile sheets so joints between sheets are not apparent in finished work.

2. Where adjoining tiles on floor, base, walls, or trim are specified or indicated to be same size, align joints.
- F. Joint Widths: Unless otherwise indicated, install tile with the following joint widths:
1. Glazed Wall Tile: 1/16 inch.
  2. Porcelain Tile: 3/16 inch.
- G. Lay out tile wainscots to dimensions indicated or to next full tile beyond dimensions indicated.
- H. Stone Thresholds: Install stone thresholds in same type of setting bed as adjacent floor unless otherwise indicated.
1. At locations where mortar bed (thickset) would otherwise be exposed above adjacent floor finishes, set thresholds in modified dry-set mortar (thinset).
  2. Do not extend waterproof membrane or crack isolation membrane under thresholds set in modified dry-set mortar. Fill joints between such thresholds and adjoining tile set on waterproof membrane or crack isolation membrane with elastomeric sealant.

#### 3.4 INSTALLATION OF TILE BACKING PANELS

- A. Install panels and treat joints according to ANSI A108.11 and manufacturer's written instructions for type of application indicated. Use modified dry-set mortar for bonding material unless otherwise directed in manufacturer's written instructions.

#### 3.5 INSTALLATION OF WATERPROOF MEMBRANES

- A. Install waterproof membrane to comply with ANSI A108.13 and manufacturer's written instructions to produce waterproof membrane of uniform thickness that is bonded securely to substrate.
- B. Allow waterproof membrane to cure and verify by testing that it is watertight before installing tile or setting materials over it.

#### 3.6 INSTALLATION OF CRACK ISOLATION MEMBRANES

- A. Install crack isolation membrane to comply with ANSI A108.17 and manufacturer's written instructions to produce membrane of uniform thickness that is bonded securely to substrate.
- B. Allow crack isolation membrane to cure before installing tile or setting materials over it.

**3.7 ADJUSTING AND CLEANING**

- A. Remove and replace tile that is damaged or that does not match adjoining tile. Provide new matching units, installed as specified and in a manner to eliminate evidence of replacement.
- B. Cleaning: On completion of placement and grouting, clean all ceramic tile surfaces so they are free of foreign matter.
  - 1. Remove grout residue from tile as soon as possible.
  - 2. Clean grout smears and haze from tile according to tile and grout manufacturer's written instructions but no sooner than 10 days after installation. Use only cleaners recommended by tile and grout manufacturers and only after determining that cleaners are safe to use by testing on samples of tile and other surfaces to be cleaned. Protect metal surfaces and plumbing fixtures from effects of cleaning. Flush surfaces with clean water before and after cleaning.

**3.8 PROTECTION**

- A. Protect installed tile work with kraft paper or other heavy covering during construction period to prevent staining, damage, and wear. If recommended by tile manufacturer, apply coat of neutral protective cleaner to completed tile walls and floors.
- B. Prohibit foot and wheel traffic from tiled floors for at least seven days after grouting is completed.
- C. Before final inspection, remove protective coverings and rinse neutral protective cleaner from tile surfaces.

**3.9 INTERIOR CERAMIC TILE INSTALLATION SCHEDULE**

- A. Interior Floor Installations, Concrete Subfloor:
  - 1. TCNA F122: Thinset mortar on waterproof membrane.
    - a. Ceramic Tile Type: Porcelain Tile, Glazed.
    - b. Thinset Mortar: Modified dry-set mortar.
    - c. Grout: High-performance unsanded grout.
  - 2. TCNA F125-Full: Thinset mortar on crack isolation membrane.
    - a. Ceramic Tile Type: Porcelain Tile, Glazed.
    - b. Thinset Mortar: Modified dry-set mortar.
    - c. Grout: High-performance unsanded grout.
- B. Interior Wall Installations, Masonry or Concrete:
  - 1. TCNA W202: Thinset mortar.

- a. Ceramic Tile Type: Glazed Wall Tile.
  - b. Thinset Mortar: Modified dry-set mortar.
  - c. Grout: High-performance unsanded grout.
- C. Interior Wall Installations, Wood or Metal Studs or Furring:
- 1. TCNA W244C or TCNA W244F: Thinset mortar on cementitious backer units or fiber-cement backer board.
    - a. Ceramic Tile Type: Glazed Wall Tile.
    - b. Thinset Mortar: Modified dry-set mortar.
    - c. Grout: High-performance unsanded grout.

END OF SECTION 093013

SECTION 095113 - ACOUSTICAL PANEL CEILINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes acoustical panels and exposed suspension systems for interior ceilings.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Samples: For each exposed product and for each color and texture specified, 6 inches in size.
  - 1. Acoustical Panels: Set of 6-inch-square. Samples of each type, color, pattern, and texture.
  - 2. Exposed Suspension-System Members, Moldings, and Trim: Set of 6-inch-long Samples of each type, finish, and color.

1.4 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For finishes to include in maintenance manuals.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Acoustical Ceiling Units: Full-size panels equal to 2 percent of quantity installed.
  - 2. Suspension-System Components: Quantity of each exposed component equal to 2 percent of quantity installed.
  - 3. Hold-Down Clips: Equal to 2 percent of quantity installed.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver acoustical panels, suspension-system components, and accessories to Project site and store them in a fully enclosed, conditioned space where they will be protected against damage from moisture, humidity, temperature extremes, direct sunlight, surface contamination, and other causes.
- B. Before installing acoustical panels, permit them to reach room temperature and a stabilized moisture content.

1.7 FIELD CONDITIONS

- A. Environmental Limitations: Do not install acoustical panel ceilings until spaces are enclosed and weathertight, wet-work in spaces is complete and dry, work above ceilings is complete, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.
  - 1. Pressurized Plenums: Operate ventilation system for not less than 48 hours before beginning acoustical panel ceiling installation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations: Obtain each type of acoustical ceiling panel and its supporting suspension system from single source from single manufacturer.

2.2 PERFORMANCE REQUIREMENTS

- A. Surface-Burning Characteristics: Comply with ASTM E84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.
  - 1. Flame-Spread Index: Class A according to ASTM E1264.
  - 2. Smoke-Developed Index: 50 or less.
  - 3. Flame-Spread Index: 25 or less.

2.3 ACOUSTICAL PANELS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - 1. Basis of Design; Armstrong World Industries, Inc., Fine Fissured
  - 2. CertainTeed Corporation.
  - 3. United States Gypsum Company.

- B. Acoustical Panel Standard: Provide manufacturer's standard panels according to ASTM E1264 and designated by type, form, pattern, acoustical rating, and light reflectance unless otherwise indicated.
- C. Classification: Provide panels as follows:
  - 1. Type and Form: Type IV, mineral base with painted finish; Form 2, water felted.
  - 2. Pattern: E (lightly textured).
- D. Color: White. Match existing
- E. Light Reflectance (LR): Not less than 0.82.
- F. Ceiling Attenuation Class (CAC): Not less than 35.
- G. Noise Reduction Coefficient (NRC): Not less than 0.55.
- H. Edge/Joint Detail: Square. Match existing
- I. Thickness: 5/8 inch.
- J. Modular Size: 24 by 24 inches.
- K. Antimicrobial Treatment: Manufacturer's standard broad spectrum, antimicrobial formulation that inhibits fungus, mold, mildew, and gram-positive and gram-negative bacteria and showing no mold, mildew, or bacterial growth when tested according to ASTM D3273, ASTM D3274, or ASTM G21 and evaluated according to ASTM D3274 or ASTM G21.

#### 2.4 METAL SUSPENSION SYSTEM

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - 1. Armstrong World Industries, Inc.
  - 2. CertainTeed Corporation.
  - 3. United States Gypsum Company.
- B. Metal Suspension-System Standard: Provide manufacturer's standard, direct-hung, metal suspension system and accessories according to ASTM C635/C635M and designated by type, structural classification, and finish indicated.
- C. Wide-Face, Capped, Double-Web, Steel Suspension System to Match Existing: Main and cross runners roll formed from cold-rolled steel sheet; prepainted, electrolytically zinc coated, or hot-dip galvanized, G30 coating designation; with prefinished 15/16-inch-wide metal caps on flanges.
  - 1. Structural Classification: Intermediate-duty system.

2. End Condition of Cross Runners: Match existing.
3. Face Design: Flat, flush.
4. Cap Material: Cold-rolled steel.
5. Cap Finish: Painted white to match existing.

## 2.5 ACCESSORIES

- A. Attachment Devices: Size for five times the design load indicated in ASTM C635/C635M, Table 1, "Direct Hung," unless otherwise indicated. Comply with seismic design requirements.
- B. Wire Hangers, Braces, and Ties: Provide wires as follows:
  1. Zinc-Coated, Carbon-Steel Wire: ASTM A641/A641M, Class 1 zinc coating, soft temper.
  2. Size: Wire diameter sufficient for its stress at three times hanger design load (ASTM C635/C635M, Table 1, "Direct Hung") will be less than yield stress of wire, but not less than 0.106-inch-diameter wire.
- C. Hanger Rods: Mild steel, zinc coated or protected with rust-inhibitive paint.
- D. Flat Hangers: Mild steel, zinc coated or protected with rust-inhibitive paint.
- E. Angle Hangers: Angles with legs not less than 7/8 inch wide; formed with 0.04-inch-thick, galvanized-steel sheet complying with ASTM A653/A653M, G90 coating designation; with bolted connections and 5/16-inch-diameter bolts.
- F. Hold-Down Clips: Manufacturer's standard hold-down.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, including structural framing to which acoustical panel ceilings attach or abut, with Installer present, for compliance with requirements specified in this and other Sections that affect ceiling installation and anchorage and with requirements for installation tolerances and other conditions affecting performance of acoustical panel ceilings.
- B. Examine acoustical panels before installation. Reject acoustical panels that are wet, moisture damaged, or mold damaged.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.



### 3.2 PREPARATION

- A. Measure each ceiling area and establish layout of acoustical panels to balance border widths at opposite edges of each ceiling. Avoid using less-than-half-width panels at borders unless otherwise indicated, and comply with layout shown on reflected ceiling plans.
- B. Layout openings for penetrations centered on the penetrating items.

### 3.3 INSTALLATION

- A. Install acoustical panel ceilings according to ASTM C636/C636M and manufacturer's written instructions.
- B. Suspend ceiling hangers from building's structural members and as follows:
  - 1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structure or of ceiling suspension system.
  - 2. Splay hangers only where required to miss obstructions; offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.
  - 3. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with location of hangers at spacings required to support standard suspension-system members, install supplemental suspension members and hangers in form of trapezes or equivalent devices.
  - 4. Secure wire hangers to ceiling-suspension members and to supports above with a minimum of three tight turns. Connect hangers directly to structure or to inserts, eye screws, or other devices that are secure and appropriate for substrate and that will not deteriorate or otherwise fail due to age, corrosion, or elevated temperatures.
  - 5. When steel framing does not permit installation of hanger wires at spacing required, install carrying channels or other supplemental support for attachment of hanger wires.
  - 6. Do not attach hangers to steel deck tabs.
  - 7. Do not attach hangers to steel roof deck. Attach hangers to structural members.
  - 8. Space hangers not more than 48 inches o.c. along each member supported directly from hangers unless otherwise indicated; provide hangers not more than 8 inches from ends of each member.
  - 9. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by referenced standards.
- C. Install suspension-system runners so they are square and securely interlocked with one another. Remove and replace dented, bent, or kinked members.
- D. Install acoustical panels with undamaged edges and fit accurately into suspension-system runners and edge moldings. Scribe and cut panels at borders and penetrations to provide precise fit.

1. For square-edged panels, install panels with edges fully hidden from view by flanges of suspension-system runners and moldings.
2. Paint cut edges of panel remaining exposed after installation; match color of exposed panel surfaces using coating recommended in writing for this purpose by acoustical panel manufacturer.
3. Install hold-down clips in areas indicated; space according to panel manufacturer's written instructions unless otherwise indicated.
  - a. Hold-Down Clips: Space 24 inches o.c. on all cross runners.

### 3.4 ERECTION TOLERANCES

- A. Suspended Ceilings: Install main and cross runners level to a tolerance of 1/8 inch in 12 feet, non-cumulative.

### 3.5 CLEANING

- A. Clean exposed surfaces of acoustical panel ceilings, including trim, edge moldings, and suspension-system members. Comply with manufacturer's written instructions for cleaning and touchup of minor finish damage.
- B. Remove and replace ceiling components that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

END OF SECTION 095113

SECTION 099124 - INTERIOR PAINTING (MPI STANDARDS)

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes surface preparation and the application of paint systems on the following interior substrates:
  - 1. Gypsum board.
  - 2. Steel and iron.
  - 3. Wood.
  - 4. Concrete masonry units (CMUs).

1.3 DEFINITIONS

- A. MPI Gloss Level 1: Not more than five units at 60 degrees and 10 units at 85 degrees, according to ASTM D523.
- B. MPI Gloss Level 2: Not more than 10 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D523.
- C. MPI Gloss Level 3: 10 to 25 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D523.
- D. MPI Gloss Level 4: 20 to 35 units at 60 degrees and not less than 35 units at 85 degrees, according to ASTM D523.
- E. MPI Gloss Level 5: 35 to 70 units at 60 degrees, according to ASTM D523.
- F. MPI Gloss Level 6: 70 to 85 units at 60 degrees, according to ASTM D523.
- G. MPI Gloss Level 7: More than 85 units at 60 degrees, according to ASTM D523.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include preparation requirements and application instructions.

1. Include printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.
2. Indicate VOC content.

B. Samples: For each type of topcoat product.

C. Product List: Use same designations indicated on Drawings and in the Interior Painting Schedule to cross-reference paint systems specified in this Section. Include color designations.

#### 1.5 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Paint: 5 percent, but not less than 1 gal. of each material and color applied.

#### 1.6 DELIVERY, STORAGE, AND HANDLING

A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F.

1. Maintain containers in clean condition, free of foreign materials and residue.
2. Remove rags and waste from storage areas daily.

#### 1.7 FIELD CONDITIONS

A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F.

B. Do not apply paints when relative humidity exceeds 85 percent; at temperatures of less than 5 deg F above the dew point; or to damp or wet surfaces.

### PART 2 - PRODUCTS

#### 2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. Sherwin-Williams Company (The).
2. Benjamin Moore & Co.
3. PPG Architectural Finishes, Inc.

- B. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to products listed in the Interior Painting Schedule for the paint category indicated.

## 2.2 PAINT, GENERAL

- A. MPI Standards: Products shall comply with MPI standards indicated and shall be listed in its "MPI Approved Products List."
- B. Material Compatibility:
  - 1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
  - 2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.
- C. Colors: As indicated on the drawings.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
- B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
  - 1. Gypsum Board: 12 percent.
  - 2. Wood: 15 percent.
  - 3. Masonry (Clay and CMUs): 12 percent.
- C. Gypsum Board Substrates: Verify that finishing compound is sanded smooth.
- D. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.
- E. Proceed with coating application only after unsatisfactory conditions have been corrected.
  - 1. Application of coating indicates acceptance of surfaces and conditions.

**3.2 PREPARATION**

- A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates and paint systems indicated.
- B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
  - 1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.
- C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.
  - 1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.
- D. Steel Substrates: Remove rust, loose mill scale, and shop primer, if any. Clean using methods recommended in writing by paint manufacturer.
- E. Wood Substrates:
  - 1. Scrape and clean knots, and apply coat of knot sealer before applying primer.
  - 2. Sand surfaces that will be exposed to view, and dust off.
  - 3. Prime edges, ends, faces, undersides, and backsides of wood.
  - 4. After priming, fill holes and imperfections in the finish surfaces with putty or plastic wood filler. Sand smooth when dried.

**3.3 INSTALLATION**

- A. Apply paints according to manufacturer's written instructions and to recommendations in "MPI Manual."
  - 1. Use applicators and techniques suited for paint and substrate indicated.
  - 2. Paint surfaces behind movable equipment and furniture same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
  - 3. Paint front and backsides of access panels, removable or hinged covers, and similar hinged items to match exposed surfaces.
  - 4. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
  - 5. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.

- B. Tint each undercoat a lighter shade to facilitate identification of each coat if multiple coats of same material are to be applied. Tint undercoats to match color of topcoat, but provide sufficient difference in shade of undercoats to distinguish each separate coat.
- C. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.
- D. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.

### 3.4 FIELD QUALITY CONTROL

- A. Dry-Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry-film thickness.
  - 1. Contractor shall touch up and restore painted surfaces damaged by testing.
  - 2. If test results show that dry-film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry-film thickness that complies with paint manufacturer's written recommendations.

### 3.5 CLEANING AND PROTECTION

- A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.
- B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.
- C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.
- D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

### 3.6 INTERIOR PAINTING SCHEDULE

- A. CMU Substrates:
  - 1. High-Performance Architectural Latex System, MPI INT 4.2D:
    - a. Block Filler: Latex, interior/exterior, MPI #4.
      - 1) Sherwin-Williams; PrepRite Interior/Exterior Block Filler B25W00025.

- 2) Benjamin Moore; Ultra Spec Hi-Build Masonry Block Filler 571/K571.
  - 3) PPG Architectural; Speedhide Interior/Exterior Masonry HiFill Latex Block Filler 6-15XI.
- b. Prime Coat: Primer, alkali resistant, water based, MPI #3.
- 1) Sherwin-Williams; Loxon Concrete & Masonry Primer-Sealer A24W8300/LX02W0050.
  - 2) Benjamin Moore; Ultra Spec High-Build Masonry Primer N609.
  - 3) PPG Architectural; Perma-Crete Interior/Exterior Alkali Resistant Primer 4-603XI.
- c. Intermediate Coat: Latex, interior, high performance architectural, matching topcoat.
- d. Topcoat: Latex, interior, high performance architectural, semigloss (MPI Gloss Level 5), MPI #141.
- 1) Sherwin-Williams; Pro industrial Acrylic Semi-Gloss Coating B66W00651.
  - 2) Benjamin Moore; Ultra Spec 500 Interior Semi-Gloss T546/F546.
  - 3) PPG Architectural; Pure Performance Interior Semi-Gloss 9-510XI Series.
- B. Steel Substrates:
1. Institutional Low-Odor/VOC Latex System, MPI INT 5.1S:
    - a. Prime Coat: Primer, rust inhibitive, water based MPI #107.
      - 1) Sherwin-Williams; Pro Industrial Pro-Cryl Universal Primer B66W01310.
      - 2) Benjamin Moore; Ultra Spec HP Acrylic Metal Primer HP04/FP04
      - 3) PPG Architectural; High Performance Coatings Pitt-Tech Int/Ext DTM Industrial Primer 90-712.
    - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
    - c. Topcoat: Latex, interior, institutional low odor/VOC, semigloss (MPI Gloss Level 5), MPI #147.
      - 1) Sherwin-Williams; Pro Industrial Acrylic Semi-Gloss Coating B66W00651.
      - 2) Benjamin Moore; Ultra Spec Interior Semi-Gloss T546/F546.
      - 3) PPG Architectural; Speedhide Zero Interior Zero VOC Latex Semi-Gloss 6-4510XI.
- C. Wood Substrates: Wood trim, and Doors.
1. Institutional Low-Odor/VOC Latex System, MPI INT 6.3V:



- a. Prime Coat: Primer, latex, for interior wood, MPI #39.
    - 1) Sherwin-Williams; PrepRite ProBlock Primer Sealer B51W00620.
    - 2) Benjamin Moore; Fresh Start High-Hiding All Purpose Primer 067.
    - 3) PPG Architectural; Seal Grip Interior/Exterior Acrylic Universal Primer/Sealer 17-921XI Series.
  - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
  - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1), MPI #143.
    - 1) Sherwin-Williams; PrepRite ProBlock Primer Sealer B51W00620.
    - 2) Benjamin Moore; Fresh Start High-Hiding All Purpose Primer 067.
    - 3) PPG Architectural; Seal Grip Interior/Exterior Acrylic Universal Primer/Sealer 17-921XI Series.
  - d. Topcoat: Latex, interior, institutional low odor/VOC, semigloss (MPI Gloss Level 5), MPI #147.
    - 1) Sherwin-Williams; Pro Industrial Acrylic Semi-Gloss Coating B66W00651.
    - 2) Benjamin Moore; Ultra Spec Interior Semi-Gloss T546/F546.
    - 3) PPG Architectural; Speedhide Zero Interior Zero VOC Latex Semi-Gloss 6-4510XI Series.
- D. Gypsum Board Substrates:
- 1. Institutional Low-Odor/VOC Latex System, MPI INT 9.2M:
    - a. Prime Coat: Primer sealer, interior, institutional low odor/VOC, MPI #149.
      - 1) Sherwin-Williams; ProMar 200 Zero Interior Latex Primer B28W02600/B28WQ2600.
      - 2) Benjamin Moore; Ultra Spec 500 Waterborne Interior Primer N534/K534.
      - 3) PPG Architectural; Speedhide Zero Interior Zero VOC Latex Sealer 6-4900XI.
    - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
    - c. Topcoat: Latex, interior, institutional low odor/VOC, semi-gloss (MPI Gloss Level 5), MPI #147.
      - 1) Sherwin-Williams; Pro Industrial Acrylic Semi-Gloss Coating B66W00651.
      - 2) Benjamin Moore; Ultra Spec Interior Semi-Gloss T546/F546.

- 3) PPG Architectural; Speedhide Zero Interior Zero VOC Latex Semi-Gloss 6-4510XI Series.

END OF SECTION 099124

SECTION 101423.16 - ROOM-IDENTIFICATION PANEL SIGNAGE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes room-identification signs that are directly attached to the building.

1.3 DEFINITIONS

- A. Accessible: In accordance with the accessibility standard.

1.4 COORDINATION

- A. Furnish templates for placement of sign-anchorage devices embedded in permanent construction by other installers.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: For room-identification signs.
  - 1. Include fabrication and installation details and attachments to other work.
  - 2. Show sign mounting heights, locations of supplementary supports to be provided by other installers, and accessories.
  - 3. Show message list, typestyles, graphic elements, including raised characters and Braille, and layout for each sign at least half size.
- C. Samples: For each type of sign assembly, exposed component, and exposed finish.
- D. Product Schedule: For room-identification signs. Use same designations indicated on Drawings or specified.

1.6 INFORMATIONAL SUBMITTALS

- A. Sample Warranty: For special warranty.

1.7 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For signs to include in maintenance manuals.

1.8 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Variable Component Materials: 12 replaceable text inserts and interchangeable characters (letters, numbers, and graphic elements) of each type.
  - 2. Tools: One set(s) of specialty tools for assembling signs and replacing variable sign components.

1.9 FIELD CONDITIONS

- A. Field Measurements: Verify locations of anchorage devices embedded in permanent construction by other installers by field measurements before fabrication, and indicate measurements on Shop Drawings.

1.10 WARRANTY

- A. Special Warranty: Manufacturer agrees to repair or replace components of signs that fail in materials or workmanship within specified warranty period.
  - 1. Failures include, but are not limited to, the following:
    - a. Deterioration of finishes beyond normal weathering.
    - b. Deterioration of embedded graphic image.
    - c. Separation or delamination of sheet materials and components.
  - 2. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Accessibility Standard: Comply with applicable provisions in the USDOJ's "2010 ADA Standards for Accessible Design".

## 2.2 ROOM-IDENTIFICATION SIGNS

- A. Room-Identification Sign: Sign with smooth, uniform surfaces; with message and characters having uniform faces, sharp corners, and precisely formed lines and profiles; and as follows:
  - 1. Laminated-Sheet Sign: Photopolymer face sheet with raised graphics laminated to acrylic backing sheet to produce composite sheet.
    - a. Composite-Sheet Thickness: 0.125 inch.
    - b. Surface-Applied Graphics: Applied paint.
    - c. Color(s): As selected by Architect from manufacturer's full range.
  - 2. Sign-Panel Perimeter: Finish edges smooth.
    - a. Edge Condition: Beveled.
    - b. Corner Condition in Elevation: Rounded to radius indicated.
  - 3. Mounting: Surface mounted to wall with two-face tape.
  - 4. Text and Typeface: Accessible raised characters and Braille. Finish raised characters to contrast with background color, and finish Braille to match background color.

## 2.3 SIGN MATERIALS

- A. Acrylic Sheet: ASTM D4802, category as standard with manufacturer for each sign, Type UVF (UV filtering).
- B. Paints and Coatings for Sheet Materials: Inks, dyes, and paints that are recommended by manufacturer for optimum adherence to surface and are UV and water resistant for colors and exposure indicated.

## 2.4 ACCESSORIES

- A. Two-Face Tape: Manufacturer's standard high-bond, foam-core tape, 0.045 inch thick, with adhesive on both sides.

## 2.5 FABRICATION

- A. General: Provide manufacturer's standard sign assemblies according to requirements indicated.
  - 1. Preassemble signs and assemblies in the shop to greatest extent possible. Disassemble signs and assemblies only as necessary for shipping and handling limitations. Clearly mark units for reassembly and installation; apply markings in locations concealed from view after final assembly.

2. Mill joints to a tight, hairline fit. Form assemblies and joints exposed to weather to resist water penetration and retention.
3. Conceal connections if possible; otherwise, locate connections where they are inconspicuous.

## 2.6 GENERAL FINISH REQUIREMENTS

- A. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.
- B. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

## PART 3 - EXECUTION

### 3.1 INSTALLATION

- A. General: Install signs using mounting methods indicated and according to manufacturer's written instructions.
  1. Install signs level, plumb, true to line, and at locations and heights indicated, with sign surfaces free of distortion and other defects in appearance.
  2. Install signs so they do not protrude or obstruct according to the accessibility standard.
  3. Before installation, verify that sign surfaces are clean and free of materials or debris that would impair installation.
- B. Accessibility: Install signs in locations on walls as indicated on Drawings and according to the accessibility standard.
- C. Mounting Methods:
  1. Two-Face Tape: Clean bond-breaking materials from substrate surface and remove loose debris. Apply tape strips symmetrically to back of sign and of suitable quantity to support weight of sign without slippage. Keep strips away from edges to prevent visibility at sign edges. Place sign in position, and push to engage tape adhesive.

### 3.2 ADJUSTING AND CLEANING

- A. Remove and replace damaged or deformed signs and signs that do not comply with specified requirements. Replace signs with damaged or deteriorated finishes or components that cannot be successfully repaired by finish touchup or similar minor repair procedures.

- B. Remove temporary protective coverings and strippable films as signs are installed.
- C. On completion of installation, clean exposed surfaces of signs according to manufacturer's written instructions, and touch up minor nicks and abrasions in finish. Maintain signs in a clean condition during construction and protect from damage until acceptance by Owner.

END OF SECTION 101423.16

SECTION 102113.19 - PLASTIC TOILET COMPARTMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Solid-plastic toilet compartments.

B. Related Requirements:

1. Section 092216 "Non-Structural Metal Framing" for blocking.
2. Section 102800 "Toilet, Bath, and Laundry Accessories" for accessories mounted on toilet compartments.

1.2 COORDINATION

- A. Coordinate requirements for blocking, reinforcing, and other supports concealed within wall to ensure that toilet compartments can be supported and installed as indicated.

1.3 ACTION SUBMITTALS

A. Product Data:

1. Solid-plastic toilet compartments:
  - a. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for toilet compartments.

B. Shop Drawings:

1. Include plans, elevations, sections, details, and attachment details.
2. Show locations of cutouts for compartment-mounted toilet accessories.
3. Show locations of centerlines of toilet fixtures.
4. Show locations of floor drains.
5. Show overhead support or bracing locations.

- C. Samples for Initial Selection: Manufacturer's standard color sheets, showing full range of available colors for each type of toilet compartment.

1. Include Samples of hardware and accessories involving material and color selection.

- D. Product Schedule: For toilet compartments, prepared by or under the supervision of supplier, detailing location and selected colors for toilet compartment material.



1.4 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For toilet compartments.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Extra Stock Materials: Furnish extra materials to Owner that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Door Hinges: One hinge(s) with associated fasteners.
  - 2. Latch and Keeper: One latch(es) and keeper(s) with associated fasteners.
  - 3. Door Bumper: One bumper(s) with associated fasteners.
  - 4. Door Pull: One door pull(s) with associated fasteners.
  - 5. Fasteners: 10 fasteners of each size and type.

1.6 FIELD CONDITIONS

- A. Field Measurements: Verify actual locations of toilet fixtures, walls, columns, ceilings, and other construction contiguous with toilet compartments by field measurements, and coordinate before fabrication.

PART 2 - PRODUCTS

2.1 SOURCE LIMITATIONS

- A. Obtain plastic toilet compartments from single source from single manufacturer.

2.2 PERFORMANCE REQUIREMENTS

- A. Fire Performance: Tested in accordance with, and pass the acceptance criteria of, NFPA 286.
- B. Surface-Burning Characteristics: Comply with ASTM E 84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.
  - 1. Flame-Spread Index: 200 or less.
  - 2. Smoke-Developed Index: 450 or less.
- C. Structural Performance: Where grab bars are mounted on toilet compartments, design panels to comply with the following requirements:
  - 1. Panels are able to withstand a concentrated load on grab bar of at least 250 lbf applied at any direction and at any point, without deformation of panel.

- D. Regulatory Requirements: Comply with applicable provisions in the USDOJ's "2010 ADA Standards for Accessible Design" for toilet compartments designated as accessible.

### 2.3 SOLID-PLASTIC TOILET COMPARTMENTS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

- 1. Bradley Corporation.
- 2. Hadrian Manufacturing Inc.
- 3. Scranton Products.

- B. Toilet-Enclosure Style: Overhead braced.

- C. Urinal-Screen Style: Wall hung.

- D. Door, Panel, and Pilaster Construction: Solid, high-density polyethylene (HDPE) material, not less than 1 inch thick, seamless, with eased edges, and with homogenous color throughout thickness of material.

- 1. Heat-Sink Strip: Manufacturer's continuous, extruded-aluminum strip fastened to exposed bottom edges of solid-plastic components to hinder malicious combustion.
- 2. Color: One color in each room as selected by Architect from manufacturer's full range.

- E. Urinal-Screen Construction: Matching panel construction.

- F. Pilaster Shoes: Manufacturer's standard design; stainless steel.

- G. Pilaster Sleeves (Caps): Manufacturer's standard design; stainless steel.

- H. Urinal-Screen Post: Manufacturer's standard post design of material matching the thickness and construction of pilasters; with shoe and sleeve (cap) matching that on the pilaster.

- I. Brackets (Fittings):

- 1. Full-Height (Continuous) Type: Manufacturer's standard design; stainless steel.

### 2.4 HARDWARE AND ACCESSORIES

- A. Door Hardware and Accessories: Manufacturer's operating hardware and accessories.

- 1. Hinges:

- a. Manufacturer's paired, wraparound, self-closing type that can be adjusted to hold doors open at any angle up to 90 degrees, allowing emergency access by lifting door.
    - 1) Material, Paired Hinge: Aluminum.
  2. Latch and Keeper: Manufacturer's surface-mounted latch unit, designed for emergency access, and with combination rubber-faced door strike and keeper. Provide units that comply with regulatory requirements for accessibility at toilet enclosures designated as accessible.
    - a. Material: Stainless steel.
  3. Coat Hook: Manufacturer's combination hook and rubber-tipped bumper, sized to prevent inswinging door from hitting compartment-mounted accessories.
    - a. Material: Stainless steel.
  4. Door Bumper: Manufacturer's rubber-tipped bumper at outswinging doors.
    - a. Material: Stainless steel.
  5. Door Pull: Manufacturer's unit at outswinging doors that complies with regulatory requirements for accessibility. Provide units on both sides of doors at toilet enclosures designated as accessible.
    - a. Material: Stainless steel.
- B. Overhead Bracing: Manufacturer's standard continuous, extruded-aluminum head rail with antigrip profile and in manufacturer's standard finish.
- C. Anchorages and Fasteners: Manufacturer's standard exposed fasteners of stainless steel, finished to match items they are securing, with theft-resistant-type heads. Provide sex-type bolts for through-bolt applications. For concealed anchors, use stainless steel, hot-dip galvanized steel, or other rust-resistant, protective-coated steel compatible with related materials.
- 2.5 MATERIALS
- A. Aluminum Castings: ASTM B26/B26M.
  - B. Aluminum Extrusions: ASTM B221.
  - C. Stainless Steel Sheet: ASTM A240/A240M or ASTM A666, Type 304, stretcher-leveled standard of flatness.
  - D. Stainless Steel Castings: ASTM A743/A743M.

2.6 FABRICATION

- A. Fabricate toilet compartment components to sizes indicated. Coordinate requirements and provide cutouts for through-partition toilet accessories where required for attachment of toilet accessories.
- B. Overhead-Braced Units: Manufacturer's standard corrosion-resistant supports, leveling mechanism, and anchors at pilasters and walls to suit floor and wall conditions. Provide shoes at pilasters to conceal supports and leveling mechanism.
- C. Urinal-Screen Posts: Manufacturer's standard corrosion-resistant anchoring assemblies at posts and walls, with leveling adjustment nuts at tops and bottoms of posts. Provide shoes and sleeves (caps) at posts to conceal anchorage.
- D. Door Size and Swings: Unless otherwise indicated, provide 24-inch-wide, inswinging doors for standard toilet enclosures and 36-inch-wide, outswinging doors with a minimum 32-inch-wide, clear opening for toilet enclosures designated as accessible.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and conditions, with Installer present, for compliance with requirements for fastening, support, alignment, operating clearances, and other conditions affecting performance of the Work.
  - 1. Confirm location and adequacy of blocking and supports required for installation.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. General: Comply with manufacturer's written installation instructions. Install units rigid, straight, level, and plumb. Secure units in position with manufacturer's recommended anchoring devices.
  - 1. Maximum Clearances:
    - a. Pilasters and Panels or Screens: 1/2 inch.
    - b. Panels or Screens and Walls: 1 inch.
  - 2. Full-Height (Continuous) Brackets: Secure panels or screens to walls and to pilasters with full-height brackets.
    - a. Locate bracket fasteners, so holes for wall anchors occur in masonry or tile joints.
    - b. Align brackets at pilasters with brackets at walls.

- B. Overhead-Braced Units: Secure pilasters to floor and level, plumb, and tighten. Set pilasters with anchors penetrating not less than 1-3/4 inches into structural floor unless otherwise indicated in manufacturer's written instructions. Secure continuous head rail to each pilaster with no fewer than two fasteners. Hang doors to align tops of doors with tops of panels and adjust, so tops of doors are parallel with overhead brace when doors are in closed position.
- C. Urinal Screens: Attach with anchoring devices to suit supporting structure. Set units level and plumb, rigid, and secured to resist lateral impact.

### 3.3 ADJUSTING

- A. Hardware Adjustment: Adjust and lubricate hardware in accordance with hardware manufacturer's written instructions for proper operation. Set hinges on inswinging doors to hold doors open approximately 30 degrees from closed position when unlatched. Set hinges on outswinging doors to return doors to fully closed position.

END OF SECTION 102113.19

SECTION 102800 – TOILET ACCESSORIES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Public-use washroom accessories.
2. Childcare accessories.

B. Related Requirements:

1. Section 093013 "Ceramic Tiling" for ceramic toilet and bath accessories.

1.2 COORDINATION

A. Coordinate accessory locations with other work to prevent interference with clearances required for access by people with disabilities, and for proper installation, adjustment, operation, cleaning, and servicing of accessories.

B. Deliver inserts and anchoring devices set into concrete or masonry as required to prevent delaying the Work.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.
2. Include anchoring and mounting requirements, including requirements for cutouts in other work and substrate preparation.

B. Product Schedule: Indicating types, quantities, sizes, and installation locations by room of each accessory required.

1. Identify locations using room designations indicated.
2. Identify accessories using designations indicated.

1.4 INFORMATIONAL SUBMITTALS

A. Sample Warranty: For manufacturer's special warranties.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For accessories to include in maintenance manuals.

1.6 WARRANTY

- A. Manufacturer's Special Warranty for Mirrors: Manufacturer agrees to repair or replace mirrors that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, visible silver spoilage defects.
2. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PUBLIC-USE WASHROOM ACCESSORIES

- A. Source Limitations: Obtain public-use washroom accessories from single source from single manufacturer.

- B. Toilet Tissue (Roll) Dispenser:

1. Products: Subject to compliance with requirements, provide one of the following:
  - a. American Specialties, Inc; ASI 0697-GAL.
  - b. Bobrick Washroom Equipment, Inc; B-2840.
  - c. Bradley Corporation; 5263.
2. Description: Double-roll dispenser with shelf.
3. Mounting: Surface mounted.
4. Operation: Noncontrol delivery with theft-resistant spindle.
5. Capacity: Designed for 4-1/2- or 5-inch-diameter tissue rolls.
6. Material and Finish: Stainless steel, ASTM A480/A480M No. 4 finish (satin).

- C. Paper Towel (Folded) Dispenser:

1. Products: Subject to compliance with requirements, provide one of the following:
  - a. American Specialties, Inc; 0210.
  - b. Bobrick Washroom Equipment, Inc; B-262.
  - c. Bradley Corporation; 250-15.
2. Mounting: Surface mounted.
3. Minimum Capacity: 400 C-fold or 525 multifold towels.
4. Material and Finish: Stainless steel, ASTM A480/A480M No. 4 finish (satin).
5. Lockset: Tumbler type..
6. Refill Indicator: Pierced slots at sides or front.

D. Soap Dispenser:

1. Products: Subject to compliance with requirements, provide one of the following:
  - a. American Specialties, Inc; 0347.
  - b. Bobrick Washroom Equipment, Inc; B-2111.
  - c. Bradley Corporation; 6562.
2. Description: Designed for manual operation and dispensing soap in liquid or lotion form.
3. Mounting: Vertically oriented, surface mounted.
4. Capacity: 40 oz.
5. Materials: Satin stainless steel.
6. Lockset: Tumbler type.
7. Refill Indicator: Window type.

E. Grab Bar:

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - a. American Specialties, Inc.
  - b. Bobrick Washroom Equipment, Inc.
  - c. Bradley Corporation.
2. Mounting: Flanges with concealed fasteners.
3. Material: Stainless steel, 0.05 inch thick.
  - a. Finish: Smooth, ASTM A480/A480M No. 4 finish (satin) on ends and slip-resistant texture in grip area.
4. Outside Diameter: 1-1/2 inches.
5. Configuration and Length: As indicated on Drawings.

F. Sanitary-Napkin Disposal Unit:

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - a. American Specialties, Inc.; 0473-1A.
  - b. Bobrick Washroom Equipment, Inc.; B-35139.
  - c. Bradley Corporation.; 4722-15.
2. Mounting: Surface mounted.
3. Door or Cover: Self-closing, disposal-opening cover, and hinged face panel with tumbler lockset.
4. Receptacle: Removable.
5. Material and Finish: Stainless steel, ASTM A480/A480M No. 4 finish (satin).

G. Seat-Cover Dispenser:



1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - a. American Specialties, Inc; 0477-SM.
  - b. Bobrick Washroom Equipment, Inc; B-221.
  - c. Bradley Corporation; 5831.
2. Mounting: Surface mounted.
3. Minimum Capacity: 250 seat covers.
4. Exposed Material and Finish: Stainless steel, ASTM A480/A480M No. 4 finish (satin).
5. Lockset: Tumbler type.

H. Mirror Unit:

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - a. American Specialties, Inc; 0620 Series.
  - b. Bobrick Washroom Equipment, Inc; B-165 Series.
  - c. Bradley Corporation; 781.
2. Frame: Stainless steel channel.
  - a. Corners: Welded and ground smooth.
3. Size: As indicated on Drawings.

2.2 CHILDCARE ACCESSORIES

A. Source Limitations: Obtain childcare accessories from single source from single manufacturer for Petersburg location.

B. Diaper-Changing Station:

1. Manufacturers: Subject to compliance with requirements, products can be provided by, but are not limited to one of the following:
  - a. American Specialties, Inc; 9014 (horizontal unit).
  - b. Bobrick Washroom Equipment, Inc; KB200 (horizontal unit); KB301 (vertical unit).
  - c. Bradley Corporation; 963 Series (horizontal unit).
  - d. Foundations; Classic 100-EV (vertical unit).
  - e. Diaper-Depot; Vertical Unit.
2. Description: Horizontal or vertical unit (as shown on drawings) that opens by folding down from stored position and with child-protection strap.
  - a. Engineered to support minimum of 150-lb static load when opened.

3. Mounting: Surface mounted, with unit projecting not more than 4 inches from wall when closed if leading edge is mounted higher than 27" above finished floor.
4. Operation: By pneumatic shock-absorbing mechanism or gas shocks.
5. Material and Finish: HDPE in manufacturer's standard color.
6. Liner Dispenser: Provide built-in dispenser for disposable sanitary liners.

## 2.3 UNDERLAVATORY GUARDS

### A. Underlavatory Guard:

- a. Plumberex Specialty Products, Inc.
  - b. Truebro by IPS Corporation.
  - c. Proto Corp.
2. Description: Insulating pipe covering for supply and drain piping assemblies that prevents direct contact with and burns from piping; allow service access without removing coverings.
  3. Material and Finish: Antimicrobial, molded plastic, white.

## 2.4 MATERIALS

- A. Stainless Steel: ASTM A240/A240M or ASTM A666, Type 304, 0.031-inch-minimum nominal thickness unless otherwise indicated.
- B. Brass: ASTM B19, flat products; ASTM B16/B16M, rods, shapes, forgings, and flat products with finished edges; or ASTM B30, castings.
- C. Steel Sheet: ASTM A1008/A1008M, Designation CS (cold rolled, commercial steel), 0.036-inch-minimum nominal thickness.
- D. Galvanized-Steel Sheet: ASTM A653/A653M, with G60 hot-dip zinc coating.
- E. Galvanized-Steel Mounting Devices: ASTM A153/A153M, hot-dip galvanized after fabrication.
- F. Fasteners: Screws, bolts, and other devices of same material as accessory unit, unless otherwise recommended by manufacturer or specified in this Section, and tamper and theft resistant where exposed, and of stainless or galvanized steel where concealed.
- G. Mirrors: ASTM C1503, Mirror Glazing Quality, clear-glass mirrors, nominal 6.0 mm thick.

## 2.5 FABRICATION

- A. General: Fabricate units with tight seams and joints, and exposed edges rolled. Hang doors and access panels with full-length, continuous hinges. Equip units for concealed anchorage and with corrosion-resistant backing plates.

- B. Keys: Provide universal keys for internal access to accessories for servicing and resupplying. Provide minimum of six keys to Owner's representative.

### PART 3 - EXECUTION

#### 3.1 INSTALLATION

- A. Install accessories in accordance with manufacturers' written instructions, using fasteners appropriate to substrate indicated and recommended by unit manufacturer. Install units level, plumb, and firmly anchored in locations and at heights indicated.
  - 1. Remove temporary labels and protective coatings.
- B. Grab Bars: Install to comply with specified structural-performance requirements.
- C. Shower Seats: Install to comply with specified structural-performance requirements.

#### 3.2 ADJUSTING AND CLEANING

- A. Adjust accessories for unencumbered, smooth operation. Replace damaged or defective items.
- B. Clean and polish exposed surfaces in accordance with manufacturer's written instructions.

END OF SECTION 102800

SECTION 220517 - SLEEVES AND SLEEVE SEALS FOR PLUMBING PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

PART 2 - PRODUCTS

2.1 SLEEVES

- A. PVC-Pipe Sleeves: ASTM D 1785, Schedule 40.

2.2 GROUT

- A. Standard: ASTM C 1107/C 1107M, Grade B, post-hardening and volume-adjusting, dry, hydraulic-cement grout.
- B. Characteristics: Nonshrink; recommended for interior and exterior applications.
- C. Design Mix: 5000-psi, 28-day compressive strength.
- D. Packaging: Premixed and factory packaged.

PART 3 - EXECUTION

3.1 SLEEVE INSTALLATION

- A. Install sleeves for piping passing through penetrations in floors, partitions, roofs, and walls.
- B. Install sleeves in concrete floors, concrete roof slabs, and concrete walls as new slabs and walls are constructed.
  - 1. Cut sleeves to length for mounting flush with both surfaces.

- a. Exception: Extend sleeves installed in floors 1 inch above finished floor level.
2. Using grout, seal the space outside of sleeves in slabs and walls without sleeve-seal system.
- C. Install sleeves for pipes passing through interior partitions.
  1. Cut sleeves to length for mounting flush with both surfaces.
  2. Install sleeves that are large enough to provide 1/4-inch annular clear space between sleeve and pipe or pipe insulation.
  3. Seal annular space between sleeve and piping or piping insulation; use joint sealants appropriate for size, depth, and location of joint. Comply with requirements for sealants specified in Division 07 Sections.

### 3.2 SLEEVE SCHEDULE

- A. Use sleeves for the following piping-penetration applications:
  1. Exterior Concrete and Interior Walls above Grade:
    - a. Piping Smaller Than NPS 6: PVC wall sleeves.
  2. Concrete Slabs-on-Grade:
    - a. Piping Smaller Than NPS 6: PVC wall sleeves.
  3. Concrete Slabs above Grade:
    - a. Piping Smaller Than NPS 6: PVC sleeves.
  4. Interior Partitions:
    - a. Piping Smaller Than NPS 6: PVC-pipe sleeves.

END OF SECTION 220517

SECTION 220518 - ESCUTCHEONS FOR PLUMBING PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

PART 2 - PRODUCTS

2.1 ESCUTCHEONS

- A. One-Piece, Cast-Brass Type: With polished, chrome-plated or rough-brass finish and setscrew fastener.
- B. One-Piece, Deep-Pattern Type: Deep-drawn, box-shaped brass with chrome-plated finish and spring-clip fasteners.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install escutcheons for piping penetrations of walls, ceilings, and finished floors.
- B. Install escutcheons with ID to closely fit around pipe, tube, and insulation of insulated piping and with OD that completely covers opening.
  - 1. Escutcheons for New Piping:
    - a. Piping with Fitting or Sleeve Protruding from Wall: One-piece, deep-pattern type.
    - b. Chrome-Plated Piping: One-piece, cast-brass type with polished, chrome-plated finish.
    - c. Bare Piping at Wall and Floor Penetrations in Finished Spaces: One-piece, cast-brass type with polished, chrome-plated finish.
    - d. Bare Piping at Ceiling Penetrations in Finished Spaces: One-piece, cast-brass type with polished, chrome-plated finish.
    - e. Bare Piping in Unfinished Service Spaces: One-piece, cast-brass type with polished, chrome-plated or rough-brass finish.
    - f. Bare Piping in Equipment Rooms: One-piece, cast-brass type with polished, chrome-plated or rough-brass finish.

3.2 FIELD QUALITY CONTROL

- A. Replace broken and damaged escutcheons and floor plates using new materials.

END OF SECTION 220518

SECTION 220523.12 - BALL VALVES FOR PLUMBING PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. CWP: Cold working pressure.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of valve.
  - 1. Certification that products comply with NSF 61 Annex G and NSF 372.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Prepare valves for shipping as follows:
  - 1. Protect internal parts against rust and corrosion.
  - 2. Protect threads, flange faces, and soldered ends.
  - 3. Set ball valves open to minimize exposure of functional surfaces.
- B. Use the following precautions during storage:
  - 1. Maintain valve end protection.
  - 2. Store valves indoors and maintain at higher-than-ambient-dew-point temperature. If outdoor storage is necessary, store valves off the ground in watertight enclosures.
- C. Use sling to handle large valves; rig sling to avoid damage to exposed parts. Do not use operating handles or stems as lifting or rigging points.



PART 2 - PRODUCTS

2.1 GENERAL REQUIREMENTS FOR VALVES

- A. Source Limitations for Valves: Obtain each type of valve from single source from single manufacturer.
- B. ASME Compliance:
  - 1. ASME B1.20.1 for threads for threaded end valves.
  - 2. ASME B16.1 for flanges on iron valves.
  - 3. ASME B16.5 for flanges on steel valves.
  - 4. ASME B16.10 and ASME B16.34 for ferrous valve dimensions and design criteria.
  - 5. ASME B16.18 for solder-joint connections.
  - 6. ASME B31.9 for building services piping valves.
- C. NSF Compliance: NSF 61 Annex G and NSF 372 for valve materials for potable-water service.
- D. Bronze valves shall be made with dezincification-resistant materials. Bronze valves made with copper alloy (brass) containing more than 15 percent zinc are not permitted.
- E. Valve Pressure-Temperature Ratings: Not less than indicated and as required for system pressures and temperatures.
- F. Valve Sizes: Same as upstream piping unless otherwise indicated.
- G. Valve Actuator Types:
  - 1. Handlever: For quarter-turn valves smaller than NPS 4.
- H. Valves in Insulated Piping:
  - 1. Include 2-inch stem extensions.
  - 2. Extended operating handles of nonthermal-conductive material and protective sleeves that allow operation of valves without breaking vapor seals or disturbing insulation.
  - 3. Memory stops that are fully adjustable after insulation is applied.

2.2 BRASS BALL VALVES

- A. Two-Piece, Brass Ball Valves with Full Port and Brass Trim:
  - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

- a. Jomar Valve.
  - b. NIBCO INC.
  - c. Watts; a Watts Water Technologies company.
2. Description:
- a. Standard: MSS SP-110.
  - b. CWP Rating: 600 psig.
  - c. Body Design: Two piece.
  - d. Body Material: Forged brass.
  - e. Ends: Threaded and soldered.
  - f. Seats: PTFE.
  - g. Stem: Brass.
  - h. Ball: Chrome-plated brass.
  - i. Port: Full.

### PART 3 - EXECUTION

#### 3.1 EXAMINATION

- A. Examine valve interior for cleanliness, freedom from foreign matter, and corrosion. Remove special packing materials, such as blocks, used to prevent disc movement during shipping and handling.
- B. Operate valves in positions from fully open to fully closed. Examine guides and seats made accessible by such operations.
- C. Examine threads on valve and mating pipe for form and cleanliness.
- D. Examine mating flange faces for conditions that might cause leakage. Check bolting for proper size, length, and material. Verify that gasket is of proper size, that its material composition is suitable for service, and that it is free from defects and damage.
- E. Do not attempt to repair defective valves; replace with new valves.

#### 3.2 VALVE INSTALLATION

- A. Install valves with unions or flanges at each piece of equipment arranged to allow service, maintenance, and equipment removal without system shutdown.
- B. Locate valves for easy access and provide separate support where necessary.
- C. Install valves in horizontal piping with stem at or above center of pipe.
- D. Install valves in position to allow full stem movement.

- E. Install valve tags. Comply with requirements in Section 220553 "Identification for Plumbing Piping and Equipment" for valve tags and schedules.

### 3.3 GENERAL REQUIREMENTS FOR VALVE APPLICATIONS

- A. If valves with specified CWP ratings are unavailable, the same types of valves with higher CWP ratings may be substituted.
- B. Select valves with the following end connections:
  - 1. For Copper Tubing, NPS 2 and Smaller: Threaded ends except where solder-joint valve-end option is indicated in valve schedules below.
  - 2. For Copper Tubing, NPS 2-1/2 to NPS 4: Flanged ends except where threaded valve-end option is indicated in valve schedules below.
  - 3. For Steel Piping, NPS 2 and Smaller: Threaded ends.
  - 4. For Steel Piping, NPS 2-1/2 to NPS 4: Flanged ends except where threaded valve-end option is indicated in valve schedules below.

### 3.4 DOMESTIC HOT- AND COLD-WATER VALVE SCHEDULE

- A. Pipe NPS 2 and Smaller:
  - 1. Bronze and Brass Valves: May be provided with solder-joint ends instead of threaded ends.
  - 2. One piece, brass ball valve.
  - 3. Two-piece, brass ball valves with full port and brass trim.

END OF SECTION 220523.12

SECTION 220529 - HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. MSS: Manufacturers Standardization Society of The Valve and Fittings Industry Inc.

1.3 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Design trapeze pipe hangers and equipment supports, including comprehensive engineering analysis by a qualified professional engineer, using performance requirements and design criteria indicated.
- B. Structural Performance: Hangers and supports for plumbing piping and equipment shall withstand the effects of gravity loads and stresses within limits and under conditions indicated according to ASCE/SEI 7.
  - 1. Design supports for multiple pipes, including pipe stands, capable of supporting combined weight of supported systems, system contents, and test water.
  - 2. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Shop Drawings: Show fabrication and installation details and include calculations for the following; include Product Data for components:
  - 1. Trapeze pipe hangers.
  - 2. Metal framing systems.
  - 3. Fiberglass strut systems.
  - 4. Pipe stands.
  - 5. Equipment supports.

- C. Delegated-Design Submittal: For trapeze hangers indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.
  - 1. Detail fabrication and assembly of trapeze hangers.
  - 2. Design Calculations: Calculate requirements for designing trapeze hangers.

#### 1.5 INFORMATIONAL SUBMITTALS

- A. Welding certificates.

#### 1.6 QUALITY ASSURANCE

- A. Structural Steel Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."
- B. Pipe Welding Qualifications: Qualify procedures and operators according to ASME Boiler and Pressure Vessel Code.

### PART 2 - PRODUCTS

#### 2.1 METAL PIPE HANGERS AND SUPPORTS

- A. Carbon-Steel Pipe Hangers and Supports:
  - 1. Description: MSS SP-58, Types 1 through 58, factory-fabricated components.
  - 2. Galvanized Metallic Coatings: Pregalvanized or hot dipped.
  - 3. Nonmetallic Coatings: Plastic coating, jacket, or liner.
  - 4. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion to support bearing surface of piping.
  - 5. Hanger Rods: Continuous-thread rod, nuts, and washer made of carbon steel.
- B. Stainless-Steel Pipe Hangers and Supports:
  - 1. Description: MSS SP-58, Types 1 through 58, factory-fabricated components.
  - 2. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion to support bearing surface of piping.
  - 3. Hanger Rods: Continuous-thread rod, nuts, and washer made of stainless steel.
- C. Copper Pipe Hangers:
  - 1. Description: MSS SP-58, Types 1 through 58, copper-coated-steel, factory-fabricated components.
  - 2. Hanger Rods: Continuous-thread rod, nuts, and washer made of copper-coated steel.

**2.2 TRAPEZE PIPE HANGERS**

- A. Description: MSS SP-69, Type 59, shop- or field-fabricated pipe-support assembly made from structural carbon-steel shapes with MSS SP-58 carbon-steel hanger rods, nuts, saddles, and U-bolts.

**2.3 METAL FRAMING SYSTEMS**

A. MFMA Manufacturer Metal Framing Systems:

1. Description: Shop- or field-fabricated pipe-support assembly for supporting multiple parallel pipes.
2. Standard: MFMA-4.
3. Channels: Continuous slotted steel channel with inturned lips.
4. Channel Nuts: Formed or stamped steel nuts or other devices designed to fit into channel slot and, when tightened, prevent slipping along channel.
5. Hanger Rods: Continuous-thread rod, nuts, and washer made of carbon steel.
6. Metallic Coating: Electroplated zinc Hot-dipped galvanized Mill galvanized In-line, hot galvanized or Mechanically-deposited zinc.

B. Non-MFMA Manufacturer Metal Framing Systems:

1. Description: Shop- or field-fabricated pipe-support assembly made of steel channels, accessories, fittings, and other components for supporting multiple parallel pipes.
2. Standard: Comply with MFMA-4.
3. Channels: Continuous slotted steel channel with inturned lips.
4. Channel Nuts: Formed or stamped steel nuts or other devices designed to fit into channel slot and, when tightened, prevent slipping along channel.
5. Hanger Rods: Continuous-thread rod, nuts, and washer made of carbon steel.
6. Coating: Zinc.

**2.4 THERMAL-HANGER SHIELD INSERTS**

- A. Insulation-Insert Material for Cold Piping: ASTM C 552, Type II cellular glass with 100-psig or ASTM C 591, Type VI, Grade 1 polyisocyanurate with 125-psig minimum compressive strength and vapor barrier.
- B. Insulation-Insert Material for Hot Piping: Water-repellent treated, ASTM C 533, Type I calcium silicate with 100-psig, ASTM C 552, Type II cellular glass with 100-psig or ASTM C 591, Type VI, Grade 1 polyisocyanurate with 125-psig minimum compressive strength.
- C. For Trapeze or Clamped Systems: Insert and shield shall cover entire circumference of pipe.
- D. For Clevis or Band Hangers: Insert and shield shall cover lower 180 degrees of pipe.

- E. Insert Length: Extend 2 inches beyond sheet metal shield for piping operating below ambient air temperature.

## 2.5 FASTENER SYSTEMS

- A. Mechanical-Expansion Anchors: Insert-wedge-type, zinc-coated steel anchors, for use in hardened portland cement concrete; with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

## 2.6 PIPE POSITIONING SYSTEMS

- A. Description: IAPMO PS 42, positioning system of metal brackets, clips, and straps for positioning piping in pipe spaces; for plumbing fixtures in commercial applications.

## 2.7 EQUIPMENT SUPPORTS

- A. Description: Welded, shop- or field-fabricated equipment support made from structural carbon-steel shapes.

## 2.8 MISCELLANEOUS MATERIALS

- A. Structural Steel: ASTM A 36/A 36M, carbon-steel plates, shapes, and bars; black and galvanized.
- B. Grout: ASTM C 1107, factory-mixed and -packaged, dry, hydraulic-cement, nonshrink and nonmetallic grout; suitable for interior and exterior applications.
  - 1. Properties: Nonstaining, noncorrosive, and nongaseous.
  - 2. Design Mix: 5000-psi, 28-day compressive strength.

## PART 3 - EXECUTION

### 3.1 HANGER AND SUPPORT INSTALLATION

- A. Metal Pipe-Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Install hangers, supports, clamps, and attachments as required to properly support piping from the building structure.
- B. Metal Trapeze Pipe-Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Arrange for grouping of parallel runs of horizontal piping, and support together on field-fabricated trapeze pipe hangers.
  - 1. Pipes of Various Sizes: Support together and space trapezes for smallest pipe size or install intermediate supports for smaller diameter pipes as specified for individual pipe hangers.

2. Field fabricate from ASTM A 36/A 36M, carbon-steel shapes selected for loads being supported. Weld steel according to AWS D1.1/D1.1M.
- C. Metal Framing System Installation: Arrange for grouping of parallel runs of piping, and support together on field-assembled metal framing systems.
- D. Thermal-Hanger Shield Installation: Install in pipe hanger or shield for insulated piping.
- E. Fastener System Installation:
  1. Install mechanical-expansion anchors in concrete after concrete is placed and completely cured. Install fasteners according to manufacturer's written instructions.
- F. Pipe Positioning-System Installation: Install support devices to make rigid supply and waste piping connections to each plumbing fixture.
- G. Install hangers and supports complete with necessary attachments, inserts, bolts, rods, nuts, washers, and other accessories.
- H. Equipment Support Installation: Fabricate from welded-structural-steel shapes.
- I. Install hangers and supports to allow controlled thermal and seismic movement of piping systems, to permit freedom of movement between pipe anchors, and to facilitate action of expansion joints, expansion loops, expansion bends, and similar units.
- J. Install lateral bracing with pipe hangers and supports to prevent swaying.
- K. Install building attachments within concrete slabs or attach to structural steel. Install additional attachments at concentrated loads, including valves, flanges, and strainers, NPS 2-1/2 and larger and at changes in direction of piping. Install concrete inserts before concrete is placed; fasten inserts to forms and install reinforcing bars through openings at top of inserts.
- L. Load Distribution: Install hangers and supports so that piping live and dead loads and stresses from movement will not be transmitted to connected equipment.
- M. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and to not exceed maximum pipe deflections allowed by ASME B31.9 for building services piping.
- N. Insulated Piping:
  1. Attach clamps and spacers to piping.
    - a. Piping Operating above Ambient Air Temperature: Clamp may project through insulation.
    - b. Piping Operating below Ambient Air Temperature: Use thermal-hanger shield insert with clamp sized to match OD of insert.
    - c. Do not exceed pipe stress limits allowed by ASME B31.9 for building services piping.



2. Install MSS SP-58, Type 39, protection saddles if insulation without vapor barrier is indicated. Fill interior voids with insulation that matches adjoining insulation.
  - a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
3. Install MSS SP-58, Type 40, protective shields on cold piping with vapor barrier. Shields shall span an arc of 180 degrees.
  - a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
4. Shield Dimensions for Pipe: Not less than the following:
  - a. NPS 1/4 to NPS 3-1/2: 12 inches long and 0.048 inch thick.
  - b. NPS 4: 12 inches long and 0.06 inch thick.
5. Thermal-Hanger Shields: Install with insulation same thickness as piping insulation.

### 3.2 EQUIPMENT SUPPORTS

- A. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.
- B. Grouting: Place grout under supports for equipment and make bearing surface smooth.
- C. Provide lateral bracing, to prevent swaying, for equipment supports.

### 3.3 METAL FABRICATIONS

- A. Cut, drill, and fit miscellaneous metal fabrications for trapeze pipe hangers and equipment supports.
- B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.
- C. Field Welding: Comply with AWS D1.1/D1.1M procedures for shielded, metal arc welding; appearance and quality of welds; and methods used in correcting welding work; and with the following:
  1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
  2. Obtain fusion without undercut or overlap.
  3. Remove welding flux immediately.
  4. Finish welds at exposed connections so no roughness shows after finishing and so contours of welded surfaces match adjacent contours.

3.4 ADJUSTING

- A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.
- B. Trim excess length of continuous-thread hanger and support rods to 1-1/2 inches.

3.5 PAINTING

- A. Touchup: Cleaning and touchup painting of field welds, bolted connections, and abraded areas of shop paint on miscellaneous metal are specified in Division 09.
- B. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

3.6 HANGER AND SUPPORT SCHEDULE

- A. Specific hanger and support requirements are in Sections specifying piping systems and equipment.
- B. Comply with MSS SP-69 for pipe-hanger selections and applications that are not specified in piping system Sections.
- C. Use hangers and supports with galvanized metallic coatings for piping and equipment that will not have field-applied finish.
- D. Use nonmetallic coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.
- E. Use carbon-steel pipe hangers and supports, metal trapeze pipe hangers and metal framing systems and attachments for general service applications.
- F. Use stainless-steel pipe hangers and stainless-steel attachments for hostile environment applications.
- G. Use copper-plated pipe hangers and copper attachments for copper piping and tubing.
- H. Use padded hangers for piping that is subject to scratching.
- I. Use thermal-hanger shield inserts for insulated piping and tubing.
- J. Horizontal-Piping Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
  - 1. Adjustable, Steel Clevis Hangers (MSS Type 1): For suspension of noninsulated or insulated, stationary pipes NPS 1/2 to NPS 30.

2. Carbon- or Alloy-Steel, Double-Bolt Pipe Clamps (MSS Type 3): For suspension of pipes NPS 3/4 to NPS 36, requiring clamp flexibility and up to 4 inches of insulation.
  3. Steel Pipe Clamps (MSS Type 4): For suspension of cold and hot pipes NPS 1/2 to NPS 24 if little or no insulation is required.
  4. Pipe Hangers (MSS Type 5): For suspension of pipes NPS 1/2 to NPS 4, to allow off-center closure for hanger installation before pipe erection.
  5. Adjustable, Swivel Split- or Solid-Ring Hangers (MSS Type 6): For suspension of noninsulated, stationary pipes NPS 3/4 to NPS 8.
  6. Adjustable, Steel Band Hangers (MSS Type 7): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8.
  7. Adjustable Band Hangers (MSS Type 9): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8.
  8. Adjustable, Swivel-Ring Band Hangers (MSS Type 10): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8.
  9. Split Pipe Ring with or without Turnbuckle Hangers (MSS Type 11): For suspension of noninsulated, stationary pipes NPS 3/8 to NPS 8.
  10. Extension Hinged or Two-Bolt Split Pipe Clamps (MSS Type 12): For suspension of noninsulated, stationary pipes NPS 3/8 to NPS 3.
  11. U-Bolts (MSS Type 24): For support of heavy pipes NPS 1/2 to NPS 30.
  12. Clips (MSS Type 26): For support of insulated pipes not subject to expansion or contraction.
  13. Pipe Saddle Supports (MSS Type 36): For support of pipes NPS 4 to NPS 36, with steel-pipe base stanchion support and cast-iron floor flange or carbon-steel plate.
  14. Pipe Stanchion Saddles (MSS Type 37): For support of pipes NPS 4 to NPS 36, with steel-pipe base stanchion support and cast-iron floor flange or carbon-steel plate, and with U-bolt to retain pipe.
  15. Adjustable Pipe Saddle Supports (MSS Type 38): For stanchion-type support for pipes NPS 2-1/2 to NPS 36 if vertical adjustment is required, with steel-pipe base stanchion support and cast-iron floor flange.
  16. Single-Pipe Rolls (MSS Type 41): For suspension of pipes NPS 1 to NPS 30, from two rods if longitudinal movement caused by expansion and contraction might occur.
  17. Adjustable Roller Hangers (MSS Type 43): For suspension of pipes NPS 2-1/2 to NPS 24, from single rod if horizontal movement caused by expansion and contraction might occur.
  18. Complete Pipe Rolls (MSS Type 44): For support of pipes NPS 2 to NPS 42 if longitudinal movement caused by expansion and contraction might occur but vertical adjustment is not necessary.
  19. Pipe Roll and Plate Units (MSS Type 45): For support of pipes NPS 2 to NPS 24 if small horizontal movement caused by expansion and contraction might occur and vertical adjustment is not necessary.
  20. Adjustable Pipe Roll and Base Units (MSS Type 46): For support of pipes NPS 2 to NPS 30 if vertical and lateral adjustment during installation might be required in addition to expansion and contraction.
- K. Vertical-Piping Clamps: Unless otherwise indicated and except as specified in piping system Sections, install the following types:

1. Extension Pipe or Riser Clamps (MSS Type 8): For support of pipe risers NPS 3/4 to NPS 24.
  2. Carbon- or Alloy-Steel Riser Clamps (MSS Type 42): For support of pipe risers NPS 3/4 to NPS 24 if longer ends are required for riser clamps.
- L. Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel Turnbuckles (MSS Type 13): For adjustment up to 6 inches for heavy loads.
  2. Steel Clevises (MSS Type 14): For 120 to 450 deg F piping installations.
  3. Swivel Turnbuckles (MSS Type 15): For use with MSS Type 11, split pipe rings.
  4. Malleable-Iron Sockets (MSS Type 16): For attaching hanger rods to various types of building attachments.
- M. Building Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Top-Beam C-Clamps (MSS Type 19): For use under roof installations with bar-joint construction, to attach to top flange of structural shape.
  2. Side-Beam or Channel Clamps (MSS Type 20): For attaching to bottom flange of beams, channels, or angles.
  3. Center-Beam Clamps (MSS Type 21): For attaching to center of bottom flange of beams.
  4. Welded Beam Attachments (MSS Type 22): For attaching to bottom of beams if loads are considerable and rod sizes are large.
  5. C-Clamps (MSS Type 23): For structural shapes.
  6. Top-Beam Clamps (MSS Type 25): For top of beams if hanger rod is required tangent to flange edge.
  7. Side-Beam Clamps (MSS Type 27): For bottom of steel I-beams.
  8. Steel-Beam Clamps with Eye Nuts (MSS Type 28): For attaching to bottom of steel I-beams for heavy loads.
  9. Linked-Steel Clamps with Eye Nuts (MSS Type 29): For attaching to bottom of steel I-beams for heavy loads, with link extensions.
  10. Malleable-Beam Clamps with Extension Pieces (MSS Type 30): For attaching to structural steel.
  11. Welded-Steel Brackets: For support of pipes from below or for suspending from above by using clip and rod. Use one of the following for indicated loads:
    - a. Light (MSS Type 31): 750 lb.
    - b. Medium (MSS Type 32): 1500 lb.
    - c. Heavy (MSS Type 33): 3000 lb.
  12. Side-Beam Brackets (MSS Type 34): For sides of steel or wooden beams.
  13. Plate Lugs (MSS Type 57): For attaching to steel beams if flexibility at beam is required.
  14. Horizontal Travelers (MSS Type 58): For supporting piping systems subject to linear horizontal movement where headroom is limited.

- N. Saddles and Shields: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel-Pipe-Covering Protection Saddles (MSS Type 39): To fill interior voids with insulation that matches adjoining insulation.
  2. Protection Shields (MSS Type 40): Of length recommended in writing by manufacturer to prevent crushing insulation.
  3. Thermal-Hanger Shield Inserts: For supporting insulated pipe.
- O. Spring Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Restraint-Control Devices (MSS Type 47): Where indicated to control piping movement.
  2. Spring Cushions (MSS Type 48): For light loads if vertical movement does not exceed 1-1/4 inches.
  3. Spring-Cushion Roll Hangers (MSS Type 49): For equipping Type 41, roll hanger with springs.
  4. Spring Sway Braces (MSS Type 50): To retard sway, shock, vibration, or thermal expansion in piping systems.
  5. Variable-Spring Hangers (MSS Type 51): Preset to indicated load and limit variability factor to 25 percent to allow expansion and contraction of piping system from hanger.
  6. Variable-Spring Base Supports (MSS Type 52): Preset to indicated load and limit variability factor to 25 percent to allow expansion and contraction of piping system from base support.
  7. Variable-Spring Trapeze Hangers (MSS Type 53): Preset to indicated load and limit variability factor to 25 percent to allow expansion and contraction of piping system from trapeze support.
  8. Constant Supports: For critical piping stress and if necessary to avoid transfer of stress from one support to another support, critical terminal, or connected equipment. Include auxiliary stops for erection, hydrostatic test, and load-adjustment capability. These supports include the following types:
    - a. Horizontal (MSS Type 54): Mounted horizontally.
    - b. Vertical (MSS Type 55): Mounted vertically.
    - c. Trapeze (MSS Type 56): Two vertical-type supports and one trapeze member.
- P. Comply with MSS SP-69 for trapeze pipe-hanger selections and applications that are not specified in piping system Sections.
- Q. Comply with MFMA-103 for metal framing system selections and applications that are not specified in piping system Sections.
- R. Use mechanical-expansion anchors instead of building attachments where required in concrete construction.

- S. Use pipe positioning systems in pipe spaces behind plumbing fixtures to support supply and waste piping for plumbing fixtures.

END OF SECTION 220529

SECTION 220553 - IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Equipment Label Schedule: Include a listing of all equipment to be labeled with the proposed content for each label.
- C. Valve numbering scheme.
- D. Valve Schedules: For each piping system to include in maintenance manuals.

PART 2 - PRODUCTS

2.1 EQUIPMENT LABELS

- A. Metal Labels for Equipment:
  - 1. Material and Thickness: Brass, 0.032-inch, stainless steel, 0.025-inch, aluminum, 0.032-inch or anodized aluminum, 0.032-inch minimum thickness, and having predrilled or stamped holes for attachment hardware.
  - 2. Letter Color: Refer to schedule.
  - 3. Background Color: Refer to schedule.
  - 4. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
  - 5. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-quarters the size of principal lettering.
  - 6. Fasteners: Stainless-steel rivets or self-tapping screws.
  - 7. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.

- B. Label Content: Include equipment's Drawing designation or unique equipment number, Drawing numbers where equipment is indicated (plans, details, and schedules), and the Specification Section number and title where equipment is specified.
- C. Equipment Label Schedule: For each item of equipment to be labeled, on 8-1/2-by-11-inch bond paper. Tabulate equipment identification number and identify Drawing numbers where equipment is indicated (plans, details, and schedules) and the Specification Section number and title where equipment is specified. Equipment schedule shall be included in operation and maintenance data.

## 2.2 WARNING SIGNS AND LABELS

- A. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/8 inch thick, and having predrilled holes for attachment hardware.
- B. Letter Color: Black.
- C. Background Color: White.
- D. Maximum Temperature: Able to withstand temperatures up to 160 deg F.
- E. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
- F. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-quarters the size of principal lettering.
- G. Fasteners: Stainless-steel rivets or self-tapping screws.
- H. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- I. Label Content: Include caution and warning information plus emergency notification instructions.

## 2.3 PIPE LABELS

- A. General Requirements for Manufactured Pipe Labels: Preprinted, color-coded, with lettering indicating service, and showing flow direction.
- B. Pretensioned Pipe Labels: Precoiled, semirigid plastic formed to partially cover circumference of pipe and to attach to pipe without fasteners or adhesive.
- C. Self-Adhesive Pipe Labels: Printed plastic with contact-type, permanent-adhesive backing.



- D. Pipe Label Contents: Include identification of piping service using same designations or abbreviations as used on Drawings; also include pipe size and an arrow indicating flow direction.
  - 1. Flow-Direction Arrows: Integral with piping-system service lettering to accommodate both directions or as separate unit on each pipe label to indicate flow direction.
  - 2. Lettering Size: Size letters according to ASME A13.1 for piping or At least 1/2 inch for viewing distances up to 72 inches and proportionately larger lettering for greater viewing distances.

## 2.4 STENCILS

- A. Stencils for Piping:
  - 1. Lettering Size: Size letters according to ASME A13.1 for piping or At least 1/2 inch for viewing distances up to 72 inches and proportionately larger lettering for greater viewing distances.
  - 2. Stencil Material: Fiberboard or metal.
  - 3. Stencil Paint: Exterior, gloss, alkyd enamel or acrylic enamel in colors complying with recommendations in ASME A13.1 unless otherwise indicated. Paint may be in pressurized spray-can form.
  - 4. Identification Paint: Exterior, alkyd enamel or acrylic enamel in colors according to ASME A13.1 unless otherwise indicated. Paint may be in pressurized spray-can form.

## 2.5 VALVE TAGS

- A. Valve Tags: Stamped or engraved with 1/4-inch letters for piping system abbreviation and 1/2-inch numbers.
  - 1. Tag Material: Brass, 0.032-inch, stainless steel, 0.025-inch, aluminum, 0.032-inch, or anodized aluminum, 0.032-inch minimum thickness, and having predrilled or stamped holes for attachment hardware.
  - 2. Fasteners: Brass wire-link chain or beaded chain or S-hook.
- B. Valve Schedules: For each piping system, on 8-1/2-by-11-inch bond paper. Tabulate valve number, piping system, system abbreviation (as shown on valve tag), location of valve (room or space), normal-operating position (open, closed, or modulating), and variations for identification. Mark valves for emergency shutoff and similar special uses.
  - 1. Valve-tag schedule shall be included in operation and maintenance data.

## 2.6 WARNING TAGS

- A. Description: Preprinted or partially preprinted accident-prevention tags of plasticized card stock with matte finish suitable for writing.

1. Size: Approximately 4 by 7 inches.
2. Fasteners: Brass grommet and wire.
3. Nomenclature: Large-size primary caption such as "DANGER," "CAUTION," or "DO NOT OPERATE."
4. Color: Safety yellow background with black lettering.

## PART 3 - EXECUTION

### 3.1 PREPARATION

- A. Clean piping and equipment surfaces of substances that could impair bond of identification devices, including dirt, oil, grease, release agents, and incompatible primers, paints, and encapsulants.

### 3.2 GENERAL INSTALLATION REQUIREMENTS

- A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.
- B. Coordinate installation of identifying devices with locations of access panels and doors.
- C. Install identifying devices before installing acoustical ceilings and similar concealment.

### 3.3 EQUIPMENT LABEL INSTALLATION

- A. Install or permanently fasten labels on each major item of mechanical equipment.
- B. Locate equipment labels where accessible and visible.

### 3.4 PIPE LABEL INSTALLATION

- A. Piping Color Coding: Painting of piping is specified in Division 09.
- B. Stenciled Pipe Label Option: Stenciled labels may be provided instead of manufactured pipe labels, at Installer's option. Install stenciled pipe labels, complying with ASME A13.1, with painted, color-coded bands or rectangles on each piping system.
  1. Identification Paint: Use for contrasting background.
  2. Stencil Paint: Use for pipe marking.
- C. Pipe Label Locations: Locate pipe labels where piping is exposed or above accessible ceilings in finished spaces; machine rooms; accessible maintenance spaces such as shafts, tunnels, and plenums; and exterior exposed locations as follows:
  1. Near each valve and control device.

2. Near each branch connection, excluding short takeoffs for fixtures and terminal units. Where flow pattern is not obvious, mark each pipe at branch.
3. Near penetrations through walls, floors, ceilings, and inaccessible enclosures.
4. At access doors, manholes, and similar access points that permit view of concealed piping.
5. Near major equipment items and other points of origination and termination.
6. Spaced at maximum intervals of 25 feet along each run. Reduce intervals to 15 feet in areas of congested piping and equipment.
7. On piping above removable acoustical ceilings. Omit intermediately spaced labels.

D. Directional Flow Arrows: Arrows shall be used to indicate direction of flow in pipes, including pipes where flow is allowed in both directions.

E. Pipe Label Color Schedule:

1. Domestic Water Piping:
  - a. Background: Blue.
  - b. Letter Colors: White.
2. Sanitary Waste and Vent Piping:
  - a. Background Color: Yellow.
  - b. Letter Color: Black.
3. Product Piping:
  - a. Background Color: White.
  - b. Letter Color: Black.
4. Other Plumbing Piping:
  - a. Background Color: White.
  - b. Letter Color: Black.

### 3.5 VALVE-TAG INSTALLATION

A. Install tags on valves and control devices in piping systems, except check valves, valves within factory-fabricated equipment units, shutoff valves, faucets, convenience and lawn-watering hose connections, and similar roughing-in connections of end-use fixtures and units. List tagged valves in a valve schedule.

B. Valve-Tag Application Schedule: Tag valves according to size, shape, and color scheme and with captions similar to those indicated in the following subparagraphs:

1. Valve-Tag Size and Shape:
  - a. Cold Water: 2 inches, round.

- b. Hot Water: 2 inches, round.
- 2. Valve-Tag Colors:
  - a. Cold Water: Natural.
  - b. Hot Water: Natural.
- 3. Letter Colors:
  - a. Cold Water: Black.
  - b. Hot Water: Black.

### 3.6 WARNING-TAG INSTALLATION

- A. Write required message on, and attach warning tags to, equipment and other items where required.

END OF SECTION 220553

SECTION 220719 - PLUMBING PIPING INSULATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include thermal conductivity, water-vapor permeance thickness, and jackets (both factory- and field-applied, if any).

1.3 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified Installer.
- B. Material Test Reports: From a qualified testing agency acceptable to authorities having jurisdiction indicating, interpreting, and certifying test results for compliance of insulation materials, sealers, attachments, cements, and jackets, with requirements indicated. Include dates of tests and test methods employed.
- C. Field quality-control reports.

1.4 QUALITY ASSURANCE

- A. Installer Qualifications: Skilled mechanics who have successfully completed an apprenticeship program or another craft training program certified by the Department of Labor, Bureau of Apprenticeship and Training.
- B. Surface-Burning Characteristics: For insulation and related materials, as determined by testing identical products according to ASTM E 84 by a testing agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and adhesive, mastic, tapes, and cement material containers, with appropriate markings of applicable testing agency.
  - 1. Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.
  - 2. Insulation Installed Outdoors: Flame-spread index of 75 or less, and smoke-developed index of 150 or less.

- C. Comply with the following applicable standards and other requirements specified for miscellaneous components:

- 1. Supply and Drain Protective Shielding Guards: 2010 ASAD.

#### 1.5 DELIVERY, STORAGE, AND HANDLING

- A. Packaging: Insulation material containers shall be marked by manufacturer with appropriate ASTM standard designation, type and grade, and maximum use temperature.

#### 1.6 COORDINATION

- A. Coordinate sizes and locations of supports, hangers, and insulation shields specified in Section 220529 "Hangers and Supports for Plumbing Piping and Equipment."
- B. Coordinate clearance requirements with piping Installer for piping insulation application. Before preparing piping Shop Drawings, establish and maintain clearance requirements for installation of insulation and field-applied jackets and finishes and for space required for maintenance.

#### 1.7 SCHEDULING

- A. Schedule insulation application after pressure testing systems and, where required, after installing and testing heat tracing. Insulation application may begin on segments that have satisfactory test results.
- B. Complete installation and concealment of plastic materials as rapidly as possible in each area of construction.

### PART 2 - PRODUCTS

#### 2.1 INSULATION MATERIALS

- A. Comply with requirements in "Piping Insulation Schedule, General," "Indoor Piping Insulation Schedule," "Outdoor, Aboveground Piping Insulation Schedule," and "Outdoor, Underground Piping Insulation Schedule" articles for where insulating materials shall be applied.
- B. Products shall not contain asbestos, lead, mercury, or mercury compounds.
- C. Products that come in contact with stainless steel shall have a leachable chloride content of less than 50 ppm when tested according to ASTM C 871.

- D. Insulation materials for use on austenitic stainless steel shall be qualified as acceptable according to ASTM C 795.
- E. Foam insulation materials shall not use CFC or HCFC blowing agents in the manufacturing process.
- F. Flexible Elastomeric Insulation: Closed-cell, sponge- or expanded-rubber materials. Comply with ASTM C 534, Type I for tubular materials.
- G. Mineral-Fiber, Preformed Pipe Insulation:
  - 1. Type I, 850 Deg F Materials: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 547, Type I, Grade A, with factory-applied ASJ or with factory-applied ASJ-SSL. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.

## 2.2 INSULATING CEMENTS

- A. Mineral-Fiber Insulating Cement: Comply with ASTM C 195.
- B. Mineral-Fiber, Hydraulic-Setting Insulating and Finishing Cement: Comply with ASTM C 449.

## 2.3 ADHESIVES

- A. Materials shall be compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated, unless otherwise indicated.
- B. Flexible Elastomeric and Polyolefin Adhesive: Comply with MIL-A-24179A, Type II, Class I.
- C. Mineral-Fiber Adhesive: Comply with MIL-A-3316C, Class 2, Grade A.
- D. ASJ Adhesive, and FSK Jacket Adhesive: Comply with MIL-A-3316C, Class 2, Grade A for bonding insulation jacket lap seams and joints.
- E. PVC Jacket Adhesive: Compatible with PVC jacket.

## 2.4 MASTICS

- A. Materials shall be compatible with insulation materials, jackets, and substrates; comply with MIL-PRF-19565C, Type II.
- B. Vapor-Barrier Mastic: Water based; suitable for indoor use on below-ambient services.
  - 1. Water-Vapor Permeance: ASTM E 96/E 96M, Procedure B, 0.013 perm at 43-mil dry film thickness.

2. Service Temperature Range: Minus 20 to plus 180 deg F.
3. Solids Content: ASTM D 1644, 58 percent by volume and 70 percent by weight.
4. Color: White.

C. Vapor-Barrier Mastic: Solvent based; suitable for indoor use on below-ambient services.

1. Water-Vapor Permeance: ASTM F 1249, 0.05 perm at 35-mil dry film thickness.
2. Service Temperature Range: 0 to 180 deg F.
3. Solids Content: ASTM D 1644, 44 percent by volume and 62 percent by weight.
4. Color: White.

D. Vapor-Barrier Mastic: Solvent based; suitable for outdoor use on below-ambient services.

1. Water-Vapor Permeance: ASTM F 1249, 0.05 perm at 30-mil dry film thickness.
2. Service Temperature Range: Minus 50 to plus 220 deg F.
3. Solids Content: ASTM D 1644, 33 percent by volume and 46 percent by weight.
4. Color: White.

## 2.5 LAGGING ADHESIVES

A. Description: Comply with MIL-A-3316C, Class I, Grade A, and shall be compatible with insulation materials, jackets, and substrates.

1. For indoor applications, use lagging adhesives that have a VOC content of 50 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
2. Fire-resistant, water-based lagging adhesive and coating for use indoors to adhere fire-resistant lagging cloths over pipe insulation.
3. Service Temperature Range: 0 to plus 180 deg F.
4. Color: White.

## 2.6 SEALANTS

A. ASJ Flashing Sealants, and Vinyl, PVDC, and PVC Jacket Flashing Sealants:

1. Materials shall be compatible with insulation materials, jackets, and substrates.
2. Fire- and water-resistant, flexible, elastomeric sealant.
3. Service Temperature Range: Minus 40 to plus 250 deg F.
4. Color: White.

## 2.7 FACTORY-APPLIED JACKETS

A. Insulation system schedules indicate factory-applied jackets on various applications. When factory-applied jackets are indicated, comply with the following:



1. ASJ: White, kraft-paper, fiberglass-reinforced scrim with aluminum-foil backing; complying with ASTM C 1136, Type I.
2. ASJ-SSL: ASJ with self-sealing, pressure-sensitive, acrylic-based adhesive covered by a removable protective strip; complying with ASTM C 1136, Type I.

## 2.8 TAPES

- A. ASJ Tape: White vapor-retarder tape matching factory-applied jacket with acrylic adhesive, complying with ASTM C 1136.
  1. Width: 3 inches.
  2. Thickness: 11.5 mils.
  3. Adhesion: 90 ounces force/inch in width.
  4. Elongation: 2 percent.
  5. Tensile Strength: 40 lbf/inch in width.
  6. ASJ Tape Disks and Squares: Precut disks or squares of ASJ tape.
- B. PVC Tape: White vapor-retarder tape matching field-applied PVC jacket with acrylic adhesive; suitable for indoor and outdoor applications.
  1. Width: 2 inches.
  2. Thickness: 6 mils.
  3. Adhesion: 64 ounces force/inch in width.
  4. Elongation: 500 percent.
  5. Tensile Strength: 18 lbf/inch in width.

## 2.9 SECUREMENTS

- A. Bands:
  1. Stainless Steel: ASTM A 167 or ASTM A 240/A 240M, Type 304; 0.015 inch thick, 1/2 inch wide with wing seal or closed seal.
  2. Aluminum: ASTM B 209, Alloy 3003, 3005, 3105, or 5005; Temper H-14, 0.020 inch thick, 1/2 inch wide with wing seal or closed seal.
- B. Staples: Outward-clinching insulation staples, nominal 3/4-inch- wide, stainless steel or Monel.
- C. Wire: 0.080-inch nickel-copper alloy.

## 2.10 PROTECTIVE SHIELDING GUARDS

- A. Protective Shielding Pipe Covers:
  1. Description: Manufactured plastic wraps for covering plumbing fixture hot- and cold-water supplies and trap and drain piping. Comply with Americans with Disabilities Act (ADA) requirements.

**PART 3 - EXECUTION**

**3.1 EXAMINATION**

- A. Examine substrates and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of insulation application.
  - 1. Verify that systems to be insulated have been tested and are free of defects.
  - 2. Verify that surfaces to be insulated are clean and dry.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

**3.2 PREPARATION**

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.
- B. Surface Preparation: Clean and prepare surfaces to be insulated. Before insulating, apply a corrosion coating to insulated surfaces as follows:
  - 1. Stainless Steel: Coat 300 series stainless steel with an epoxy primer 5 mils thick and an epoxy finish 5 mils thick if operating in a temperature range between 140 and 300 deg F. Consult coating manufacturer for appropriate coating materials and application methods for operating temperature range.
  - 2. Carbon Steel: Coat carbon steel operating at a service temperature between 32 and 300 deg F with an epoxy coating. Consult coating manufacturer for appropriate coating materials and application methods for operating temperature range.
- C. Mix insulating cements with clean potable water; if insulating cements are to be in contact with stainless-steel surfaces, use demineralized water.

**3.3 GENERAL INSTALLATION REQUIREMENTS**

- A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of piping including fittings, valves, and specialties.
- B. Install insulation materials, forms, vapor barriers or retarders, jackets, and thicknesses required for each item of pipe system as specified in insulation system schedules.
- C. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.
- D. Install insulation with longitudinal seams at top and bottom of horizontal runs.

- E. Install multiple layers of insulation with longitudinal and end seams staggered.
- F. Do not weld brackets, clips, or other attachment devices to piping, fittings, and specialties.
- G. Keep insulation materials dry during application and finishing.
- H. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.
- I. Install insulation with least number of joints practical.
- J. Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.
  - 1. Install insulation continuously through hangers and around anchor attachments.
  - 2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends at attachment to structure with vapor-barrier mastic.
  - 3. Install insert materials and install insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.
  - 4. Cover inserts with jacket material matching adjacent pipe insulation. Install shields over jacket, arranged to protect jacket from tear or puncture by hanger, support, and shield.
- K. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.
- L. Install insulation with factory-applied jackets as follows:
  - 1. Draw jacket tight and smooth.
  - 2. Cover circumferential joints with 3-inch- wide strips, of same material as insulation jacket. Secure strips with adhesive and outward clinching staples along both edges of strip, spaced 4 inches o.c.
  - 3. Overlap jacket longitudinal seams at least 1-1/2 inches. Install insulation with longitudinal seams at bottom of pipe. Clean and dry surface to receive self-sealing lap. Staple laps with outward clinching staples along edge at 2 inches o.c.
    - a. For below-ambient services, apply vapor-barrier mastic over staples.
  - 4. Cover joints and seams with tape, according to insulation material manufacturer's written instructions, to maintain vapor seal.
  - 5. Where vapor barriers are indicated, apply vapor-barrier mastic on seams and joints and at ends adjacent to pipe flanges and fittings.
- M. Cut insulation in a manner to avoid compressing insulation more than 75 percent of its nominal thickness.

- N. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.
- O. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least 4 inches beyond damaged areas. Adhere, staple, and seal patches similar to butt joints.
- P. For above-ambient services, do not install insulation to the following:
  - 1. Vibration-control devices.
  - 2. Testing agency labels and stamps.
  - 3. Nameplates and data plates.
  - 4. Cleanouts.

### 3.4 PENETRATIONS

- A. Insulation Installation at Roof Penetrations: Install insulation continuously through roof penetrations.
  - 1. Seal penetrations with flashing sealant.
  - 2. For applications requiring only indoor insulation, terminate insulation above roof surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
  - 3. Extend jacket of outdoor insulation outside roof flashing at least 2 inches below top of roof flashing.
  - 4. Seal jacket to roof flashing with flashing sealant.
- B. Insulation Installation at Underground Exterior Wall Penetrations: Terminate insulation flush with sleeve seal. Seal terminations with flashing sealant.
- C. Insulation Installation at Aboveground Exterior Wall Penetrations: Install insulation continuously through wall penetrations.
  - 1. Seal penetrations with flashing sealant.
  - 2. For applications requiring only indoor insulation, terminate insulation inside wall surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
  - 3. Extend jacket of outdoor insulation outside wall flashing and overlap wall flashing at least 2 inches.
  - 4. Seal jacket to wall flashing with flashing sealant.
- D. Insulation Installation at Interior Wall and Partition Penetrations (That Are Not Fire Rated): Install insulation continuously through walls and partitions.
- E. Insulation Installation at Floor Penetrations:
  - 1. Pipe: Install insulation continuously through floor penetrations.

2. Seal penetrations through fire-rated assemblies. Comply with requirements in Section 07.

### 3.5 GENERAL PIPE INSULATION INSTALLATION

- A. Requirements in this article generally apply to all insulation materials except where more specific requirements are specified in various pipe insulation material installation articles.
- B. Insulation Installation on Fittings, Valves, Strainers, Flanges, and Unions:
  1. Install insulation over fittings, valves, strainers, flanges, unions, and other specialties with continuous thermal and vapor-retarder integrity unless otherwise indicated.
  2. Insulate pipe elbows using preformed fitting insulation or mitered fittings made from same material and density as adjacent pipe insulation. Each piece shall be butted tightly against adjoining piece and bonded with adhesive. Fill joints, seams, voids, and irregular surfaces with insulating cement finished to a smooth, hard, and uniform contour that is uniform with adjoining pipe insulation.
  3. Insulate tee fittings with preformed fitting insulation or sectional pipe insulation of same material and thickness as used for adjacent pipe. Cut sectional pipe insulation to fit. Butt each section closely to the next and hold in place with tie wire. Bond pieces with adhesive.
  4. Insulate valves using preformed fitting insulation or sectional pipe insulation of same material, density, and thickness as used for adjacent pipe. Overlap adjoining pipe insulation by not less than two times the thickness of pipe insulation, or one pipe diameter, whichever is thicker. For valves, insulate up to and including the bonnets, valve stuffing-box studs, bolts, and nuts. Fill joints, seams, and irregular surfaces with insulating cement.
  5. Insulate strainers using preformed fitting insulation or sectional pipe insulation of same material, density, and thickness as used for adjacent pipe. Overlap adjoining pipe insulation by not less than two times the thickness of pipe insulation, or one pipe diameter, whichever is thicker. Fill joints, seams, and irregular surfaces with insulating cement. Insulate strainers so strainer basket flange or plug can be easily removed and replaced without damaging the insulation and jacket. Provide a removable reusable insulation cover. For below-ambient services, provide a design that maintains vapor barrier.
  6. Insulate flanges and unions using a section of oversized preformed pipe insulation. Overlap adjoining pipe insulation by not less than two times the thickness of pipe insulation, or one pipe diameter, whichever is thicker.
  7. Cover segmented insulated surfaces with a layer of finishing cement and coat with a mastic. Install vapor-barrier mastic for below-ambient services and a breather mastic for above-ambient services. Reinforce the mastic with fabric-reinforcing mesh. Trowel the mastic to a smooth and well-shaped contour.
  8. For services not specified to receive a field-applied jacket except for flexible elastomeric and polyolefin, install fitted PVC cover over elbows, tees, strainers, valves, flanges, and unions. Terminate ends with PVC end caps. Tape PVC covers to adjoining insulation facing using PVC tape.

9. Stencil or label the outside insulation jacket of each union with the word "union." Match size and color of pipe labels.
- C. Insulate instrument connections for thermometers, pressure gages, pressure temperature taps, test connections, flow meters, sensors, switches, and transmitters on insulated pipes. Shape insulation at these connections by tapering it to and around the connection with insulating cement and finish with finishing cement, mastic, and flashing sealant.
- D. Install removable insulation covers at locations indicated. Installation shall conform to the following:
  1. Make removable flange and union insulation from sectional pipe insulation of same thickness as that on adjoining pipe. Install same insulation jacket as adjoining pipe insulation.
  2. When flange and union covers are made from sectional pipe insulation, extend insulation from flanges or union long at least two times the insulation thickness over adjacent pipe insulation on each side of flange or union. Secure flange cover in place with stainless-steel or aluminum bands. Select band material compatible with insulation and jacket.
  3. Construct removable valve insulation covers in same manner as for flanges, except divide the two-part section on the vertical center line of valve body.
  4. When covers are made from block insulation, make two halves, each consisting of mitered blocks wired to stainless-steel fabric. Secure this wire frame, with its attached insulation, to flanges with tie wire. Extend insulation at least 2 inches over adjacent pipe insulation on each side of valve. Fill space between flange or union cover and pipe insulation with insulating cement. Finish cover assembly with insulating cement applied in two coats. After first coat is dry, apply and trowel second coat to a smooth finish.
  5. Unless a PVC jacket is indicated in field-applied jacket schedules, finish exposed surfaces with a metal jacket.

### 3.6 INSTALLATION OF FLEXIBLE ELASTOMERIC INSULATION

- A. Seal longitudinal seams and end joints with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.
- B. Insulation Installation on Pipe Flanges:
  1. Install pipe insulation to outer diameter of pipe flange.
  2. Make width of insulation section same as overall width of flange and bolts, plus twice the thickness of pipe insulation.
  3. Fill voids between inner circumference of flange insulation and outer circumference of adjacent straight pipe segments with cut sections of sheet insulation of same thickness as pipe insulation.
  4. Secure insulation to flanges and seal seams with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.

C. Insulation Installation on Pipe Fittings and Elbows:

1. Install mitered sections of pipe insulation.
2. Secure insulation materials and seal seams with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.

D. Insulation Installation on Valves and Pipe Specialties:

1. Install preformed valve covers manufactured of same material as pipe insulation when available.
2. When preformed valve covers are not available, install cut sections of pipe and sheet insulation to valve body. Arrange insulation to permit access to packing and to allow valve operation without disturbing insulation.
3. Install insulation to flanges as specified for flange insulation application.
4. Secure insulation to valves and specialties and seal seams with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.

3.7 INSTALLATION OF MINERAL-FIBER INSULATION

A. Insulation Installation on Straight Pipes and Tubes:

1. Secure each layer of preformed pipe insulation to pipe with wire or bands and tighten bands without deforming insulation materials.
2. Where vapor barriers are indicated, seal longitudinal seams, end joints, and protrusions with vapor-barrier mastic and joint sealant.
3. For insulation with factory-applied jackets on above-ambient surfaces, secure laps with outward clinched staples at 6 inches o.c.
4. For insulation with factory-applied jackets on below-ambient surfaces, do not staple longitudinal tabs. Instead, secure tabs with additional adhesive as recommended by insulation material manufacturer and seal with vapor-barrier mastic and flashing sealant.

B. Insulation Installation on Pipe Flanges:

1. Install preformed pipe insulation to outer diameter of pipe flange.
2. Make width of insulation section same as overall width of flange and bolts, plus twice the thickness of pipe insulation.
3. Fill voids between inner circumference of flange insulation and outer circumference of adjacent straight pipe segments with mineral-fiber blanket insulation.
4. Install jacket material with manufacturer's recommended adhesive, overlap seams at least 1 inch, and seal joints with flashing sealant.

C. Insulation Installation on Pipe Fittings and Elbows:

1. Install preformed sections of same material as straight segments of pipe insulation when available.

2. When preformed insulation elbows and fittings are not available, install mitered sections of pipe insulation, to a thickness equal to adjoining pipe insulation. Secure insulation materials with wire or bands.

D. Insulation Installation on Valves and Pipe Specialties:

1. Install preformed sections of same material as straight segments of pipe insulation when available.
2. When preformed sections are not available, install mitered sections of pipe insulation to valve body.
3. Arrange insulation to permit access to packing and to allow valve operation without disturbing insulation.
4. Install insulation to flanges as specified for flange insulation application.

3.8 FIELD-APPLIED JACKET INSTALLATION

- A. Where PVC jackets are indicated, install with 1-inch overlap at longitudinal seams and end joints. Seal with manufacturer's recommended adhesive.

1. Apply two continuous beads of adhesive to seams and joints, one bead under lap and the finish bead along seam and joint edge.

- B. Where metal jackets are indicated, install with 2-inch overlap at longitudinal seams and end joints. Overlap longitudinal seams arranged to shed water. Seal end joints with weatherproof sealant recommended by insulation manufacturer. Secure jacket with stainless-steel bands 12 inches o.c. and at end joints.

3.9 FINISHES

- A. Insulation with ASJ, Glass-Cloth, or Other Paintable Jacket Material: Paint jacket with paint system identified below and as specified in Section 09.

1. Flat Acrylic Finish: Two finish coats over a primer that is compatible with jacket material and finish coat paint. Add fungicidal agent to render fabric mildew proof.

- a. Finish Coat Material: Interior, flat, latex-emulsion size.

- B. Flexible Elastomeric Thermal Insulation: After adhesive has fully cured, apply two coats of insulation manufacturer's recommended protective coating.

- C. Color: Final color as selected by Architect. Vary first and second coats to allow visual inspection of the completed Work.

- D. Do not field paint aluminum or stainless-steel jackets.



**3.10 FIELD QUALITY CONTROL**

- A. Perform tests and inspections.
- B. Tests and Inspections:
  - 1. Inspect pipe, fittings, strainers, and valves, randomly selected by Architect, by removing field-applied jacket and insulation in layers in reverse order of their installation. Extent of inspection shall be limited to three locations of straight pipe, three locations of threaded fittings, three locations of welded fittings, two locations of threaded strainers, two locations of welded strainers, three locations of threaded valves, and three locations of flanged valves for each pipe service defined in the "Piping Insulation Schedule, General" Article.
- C. All insulation applications will be considered defective Work if sample inspection reveals noncompliance with requirements.

**3.11 PIPING INSULATION SCHEDULE, GENERAL**

- A. Acceptable preformed pipe and tubular insulation materials and thicknesses are identified for each piping system and pipe size range. If more than one material is listed for a piping system, selection from materials listed is Contractor's option.
- B. Items Not Insulated: Unless otherwise indicated, do not install insulation on the following:
  - 1. Drainage piping located in crawl spaces.
  - 2. Underground piping.
  - 3. Chrome-plated pipes and fittings unless there is a potential for personnel injury.

**3.12 INDOOR PIPING INSULATION SCHEDULE**

- A. Domestic Cold Water:
  - 1. NPS 1 and Smaller: Insulation shall be one of the following:
    - a. Flexible Elastomeric: 1/2 inch thick.
    - b. Mineral-Fiber, Preformed Pipe Insulation, Type I: 1/2 inch thick.
  - 2. NPS 1-1/4 and Larger: Insulation shall be one of the following:
    - a. Flexible Elastomeric: 1 inch thick.
    - b. Mineral-Fiber, Preformed Pipe Insulation, Type I: 1 inch thick.
- B. Domestic Hot and Recirculated Hot Water:
  - 1. NPS 1-1/4 and Smaller: Insulation shall be one of the following:

- a. Flexible Elastomeric: 1 inch thick.
  - b. Mineral-Fiber, Preformed Pipe Insulation, Type I: 1 inch thick.
- C. Exposed Sanitary Drains, Domestic Water, Domestic Hot Water, and Stops for Plumbing Fixtures for People with Disabilities:
- 1. All Pipe Sizes: Insulation shall be one of the following:
    - a. Flexible Elastomeric: 1/2 inch thick.
    - b. Mineral-Fiber, Preformed Pipe Insulation, Type I: 1/2 inch thick.
- D. Floor Drains, Traps, and Sanitary Drain Piping within 10 Feet of Drain Receiving Condensate and Equipment Drain Water below 60 Deg F:
- 1. All Pipe Sizes: Insulation shall be one of the following:
    - a. Flexible Elastomeric: 3/4 inch thick.
    - b. Mineral-Fiber, Preformed Pipe Insulation, Type I: 1/2 inch thick.

**3.13 INDOOR, FIELD-APPLIED JACKET SCHEDULE**

- A. Install jacket over insulation material. For insulation with factory-applied jacket, install the field-applied jacket over the factory-applied jacket.
- B. If more than one material is listed, selection from materials listed is Contractor's option.
- C. Piping, Concealed:
  - 1. None.
- D. Piping, Exposed:
  - 1. PVC: 20 mils thick.

END OF SECTION 220719

SECTION 221116 - DOMESTIC WATER PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 INFORMATIONAL SUBMITTALS

- A. System purging and disinfecting activities report.
- B. Field quality-control reports.

1.3 FIELD CONDITIONS

- A. Interruption of Existing Water Service: Do not interrupt water service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary water service according to requirements indicated:
  - 1. Notify Owner no fewer than five days in advance of proposed interruption of water service.

PART 2 - PRODUCTS

2.1 PIPING MATERIALS

- A. Comply with requirements in "Piping Schedule" Article for applications of pipe, tube, fitting materials, and joining methods for specific services, service locations, and pipe sizes.
- B. Potable-water piping and components shall comply with NSF 14 and NSF 61 Annex G. Plastic piping components shall be marked with "NSF-pw."

2.2 COPPER TUBE AND FITTINGS

- A. Hard Copper Tube: ASTM B 88, Type L and ASTM B 88, Type M water tube, drawn temper.

- B. Soft Copper Tube: ASTM B 88, Type K and ASTM B 88, Type L water tube, annealed temper.
- C. Cast-Copper, Solder-Joint Fittings: ASME B16.18, pressure fittings.
- D. Wrought-Copper, Solder-Joint Fittings: ASME B16.22, wrought-copper pressure fittings.
- E. Bronze Flanges: ASME B16.24, Class 150, with solder-joint ends.
- F. Copper Unions:
  - 1. MSS SP-123.
  - 2. Cast-copper-alloy, hexagonal-stock body.
  - 3. Ball-and-socket, metal-to-metal seating surfaces.
  - 4. Solder-joint or threaded ends.
- G. Copper Pressure-Seal-Joint Fittings:
  - 1. Fittings for NPS 2 and Smaller: Wrought-copper fitting with EPDM-rubber, O-ring seal in each end.
- H. Copper Push-on-Joint Fittings:
  - 1. Description:
    - a. Cast-copper fitting complying with ASME B16.18 or wrought-copper fitting complying with ASME B 16.22.
    - b. Stainless-steel teeth and EPDM-rubber, O-ring seal in each end instead of solder-joint ends.
- I. Copper-Tube, Extruded-Tee Connections:
  - 1. Description: Tee formed in copper tube according to ASTM F 2014.
- J. Appurtenances for Grooved-End Copper Tubing:
  - 1. Bronze Fittings for Grooved-End, Copper Tubing: ASTM B 75 copper tube or ASTM B 584 bronze castings.
  - 2. Mechanical Couplings for Grooved-End Copper Tubing:
    - a. Copper-tube dimensions and design similar to AWWA C606.
    - b. Ferrous housing sections.
    - c. EPDM-rubber gaskets suitable for hot and cold water.
    - d. Bolts and nuts.
    - e. Minimum Pressure Rating: 300 psig.

**2.3 PIPING JOINING MATERIALS**

**A. Pipe-Flange Gasket Materials:**

1. AWWA C110/A21.10, rubber, flat face, 1/8 inch thick or ASME B16.21, nonmetallic and asbestos free unless otherwise indicated.
2. Full-face or ring type unless otherwise indicated.

**B. Metal, Pipe-Flange Bolts and Nuts: ASME B18.2.1, carbon steel unless otherwise indicated.**

**C. Solder Filler Metals: ASTM B 32, lead-free alloys.**

**D. Flux: ASTM B 813, water flushable.**

**E. Brazing Filler Metals: AWS A5.8/A5.8M, BCuP Series, copper-phosphorus alloys for general-duty brazing unless otherwise indicated.**

**2.4 ENCASEMENT FOR PIPING**

**A. Standard: ASTM A 674 or AWWA C105/A21.5.**

**B. Form: Sheet or tube.**

**C. Color: Black or natural.**

**2.5 TRANSITION FITTINGS**

**A. General Requirements:**

1. Same size as pipes to be joined.
2. Pressure rating at least equal to pipes to be joined.
3. End connections compatible with pipes to be joined.

**B. Fitting-Type Transition Couplings: Manufactured piping coupling or specified piping system fitting.**

**C. Sleeve-Type Transition Coupling: AWWA C219.**

**2.6 DIELECTRIC FITTINGS**

**A. General Requirements: Assembly of copper alloy and ferrous materials with separating nonconductive insulating material. Include end connections compatible with pipes to be joined.**

**B. Dielectric Unions:**

1. Standard: ASSE 1079.

2. Pressure Rating: 125 psig minimum at 180 deg F.
3. End Connections: Solder-joint copper alloy and threaded ferrous.

C. Dielectric Nipples:

1. Standard: IAPMO PS 66.
2. Electroplated steel nipple complying with ASTM F 1545.
3. Pressure Rating and Temperature: 300 psig at 225 deg F.
4. End Connections: Male threaded or grooved.
5. Lining: Inert and noncorrosive, propylene.

**PART 3 - EXECUTION**

**3.1 EARTHWORK**

- A. Comply with requirements in Section 312000 "Earth Moving" for excavating, trenching, and backfilling.

**3.2 PIPING INSTALLATION**

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of domestic water piping. Indicated locations and arrangements are used to size pipe and calculate friction loss, expansion, and other design considerations. Install piping as indicated unless deviations to layout are approved on coordination drawings.
- B. Install copper tubing under building slab according to CDA's "Copper Tube Handbook."
- C. Install ductile-iron piping under building slab with restrained joints according to AWWA C600 and AWWA M41.
- D. Install underground copper tube in PE encasement according to ASTM A 674 or AWWA C105/A21.5.
- E. Install shutoff valve, hose-end drain valve, strainer, pressure gage, and test tee with valve inside the building at each domestic water-service entrance. Comply with requirements for pressure gages in Section 220519 "Meters and Gages for Plumbing Piping" and with requirements for drain valves and strainers in Section 221119 "Domestic Water Piping Specialties."
- F. Install shutoff valve immediately upstream of each dielectric fitting.
- G. Install water-pressure-reducing valves downstream from shutoff valves. Comply with requirements for pressure-reducing valves in Section 221119 "Domestic Water Piping Specialties."
- H. Install domestic water piping level without pitch and plumb.

- I. Rough-in domestic water piping for water-meter installation according to utility company's requirements.
- J. Install piping concealed from view and protected from physical contact by building occupants unless otherwise indicated and except in equipment rooms and service areas.
- K. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.
- L. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal, and coordinate with other services occupying that space.
- M. Install piping to permit valve servicing.
- N. Install nipples, unions, special fittings, and valves with pressure ratings the same as or higher than the system pressure rating used in applications below unless otherwise indicated.
- O. Install piping free of sags and bends.
- P. Install fittings for changes in direction and branch connections.
- Q. Install PEX piping with loop at each change of direction of more than 90 degrees.
- R. Install unions in copper tubing at final connection to each piece of equipment, machine, and specialty.
- S. Install pressure gages on suction and discharge piping for each plumbing pump and packaged booster pump. Comply with requirements for pressure gages in Section 220519 "Meters and Gages for Plumbing Piping."
- T. Install thermostats in hot-water circulation piping. Comply with requirements for thermostats in Section 221123 "Domestic Water Pumps."
- U. Install thermometers on inlet and outlet piping from each water heater. Comply with requirements for thermometers in Section 220519 "Meters and Gages for Plumbing Piping."
- V. Install sleeves for piping penetrations of walls, ceilings, and floors.
- W. Install sleeve seals for piping penetrations of concrete walls and slabs.
- X. Install escutcheons for piping penetrations of walls, ceilings, and floors.

### 3.3 JOINT CONSTRUCTION

- A. Ream ends of pipes and tubes and remove burrs. Bevel plain ends of steel pipe.

- B. Remove scale, slag, dirt, and debris from inside and outside of pipes, tubes, and fittings before assembly.
- C. Threaded Joints: Thread pipe with tapered pipe threads according to ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:
  - 1. Apply appropriate tape or thread compound to external pipe threads.
  - 2. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged.
- D. Brazed Joints for Copper Tubing: Comply with CDA's "Copper Tube Handbook," "Braze Joints" chapter.
- E. Soldered Joints for Copper Tubing: Apply ASTM B 813, water-flushable flux to end of tube. Join copper tube and fittings according to ASTM B 828 or CDA's "Copper Tube Handbook."
- F. Pressure-Sealed Joints for Copper Tubing: Join copper tube and pressure-seal fittings with tools recommended by fitting manufacturer.
- G. Push-on Joints for Copper Tubing: Clean end of tube. Measure insertion depth with manufacturer's depth gage. Join copper tube and push-on-joint fittings by inserting tube to measured depth.
- H. Extruded-Tee Connections: Form tee in copper tube according to ASTM F 2014. Use tool designed for copper tube; drill pilot hole, form collar for outlet, dimple tube to form seating stop, and braze branch tube into collar.
- I. Joint Construction for Grooved-End Copper Tubing: Make joints according to AWWA C606. Roll groove ends of tubes. Lubricate and install gasket over ends of tubes or tube and fitting. Install coupling housing sections over gasket with keys seated in tubing grooves. Install and tighten housing bolts.
- J. Joint Construction for Grooved-End, Ductile-Iron Piping: Make joints according to AWWA C606. Cut round-bottom grooves in ends of pipe at gasket-seat dimension required for specified (flexible or rigid) joint. Lubricate and install gasket over ends of pipes or pipe and fitting. Install coupling housing sections over gasket with keys seated in piping grooves. Install and tighten housing bolts.
- K. Joint Construction for Grooved-End Steel Piping: Make joints according to AWWA C606. Roll groove ends of pipe as specified. Lubricate and install gasket over ends of pipes or pipe and fitting. Install coupling housing sections over gasket with keys seated in piping grooves. Install and tighten housing bolts.
- L. Flanged Joints: Select appropriate asbestos-free, nonmetallic gasket material in size, type, and thickness suitable for domestic water service. Join flanges with gasket and bolts according to ASME B31.9.
- M. Joints for PEX Piping: Join according to ASTM F 1807.



- N. Joints for Dissimilar-Material Piping: Make joints using adapters compatible with materials of both piping systems.

### 3.4 TRANSITION FITTING INSTALLATION

- A. Install transition couplings at joints of dissimilar piping.
- B. Transition Fittings in Underground Domestic Water Piping:
  - 1. Fittings for NPS 1-1/2 and Smaller: Fitting-type coupling.
  - 2. Fittings for NPS 2 and Larger: Sleeve-type coupling.
- C. Transition Fittings in Aboveground Domestic Water Piping NPS 2 and Smaller: Plastic-to-metal transition fittings or unions.

### 3.5 DIELECTRIC FITTING INSTALLATION

- A. Install dielectric fittings in piping at connections of dissimilar metal piping and tubing.
- B. Dielectric Fittings for NPS 2 and Smaller: Use dielectric couplings or nipples.

### 3.6 HANGER AND SUPPORT INSTALLATION

- A. Comply with requirements for pipe hanger, support products, and installation in Section 220529 "Hangers and Supports for Plumbing Piping and Equipment."
  - 1. Vertical Piping: MSS Type 8 or 42, clamps.
  - 2. Individual, Straight, Horizontal Piping Runs:
    - a. 100 Feet and Less: MSS Type 1, adjustable, steel clevis hangers.
    - b. Longer Than 100 Feet: MSS Type 43, adjustable roller hangers.
    - c. Longer Than 100 Feet if Indicated: MSS Type 49, spring cushion rolls.
  - 3. Multiple, Straight, Horizontal Piping Runs 100 Feet or Longer: MSS Type 44, pipe rolls. Support pipe rolls on trapeze.
  - 4. Base of Vertical Piping: MSS Type 52, spring hangers.
- B. Support vertical piping and tubing at base and at each floor.
- C. Rod diameter may be reduced one size for double-rod hangers, to a minimum of 3/8 inch.
- D. Install hangers for copper tubing with the following maximum horizontal spacing and minimum rod diameters:
  - 1. NPS 3/4 and Smaller: 60 inches with 3/8-inch rod.
  - 2. NPS 1 and NPS 1-1/4: 72 inches with 3/8-inch rod.

3. NPS 1-1/2 and NPS 2: 96 inches with 3/8-inch rod.

E. Install supports for vertical copper tubing every 10 feet.

F. Support piping and tubing not listed in this article according to MSS SP-69 and manufacturer's written instructions.

### 3.7 CONNECTIONS

A. Drawings indicate general arrangement of piping, fittings, and specialties.

B. When installing piping adjacent to equipment and machines, allow space for service and maintenance.

C. Connect domestic water piping to exterior water-service piping. Use transition fitting to join dissimilar piping materials.

D. Connect domestic water piping to water-service piping with shutoff valve; extend and connect to the following:

1. Water Heaters: Cold-water inlet and hot-water outlet piping in sizes indicated, but not smaller than sizes of water heater connections.
2. Plumbing Fixtures: Cold- and hot-water-supply piping in sizes indicated, but not smaller than that required by plumbing code.
3. Equipment: Cold- and hot-water-supply piping as indicated, but not smaller than equipment connections. Provide shutoff valve and union for each connection. Use flanges instead of unions for NPS 2-1/2 and larger.

### 3.8 IDENTIFICATION

A. Identify system components. Comply with requirements for identification materials and installation in Section 220553 "Identification for Plumbing Piping and Equipment."

B. Label pressure piping with system operating pressure.

### 3.9 FIELD QUALITY CONTROL

A. Perform the following tests and inspections:

1. Piping Inspections:

- a. Do not enclose, cover, or put piping into operation until it has been inspected and approved by authorities having jurisdiction.
- b. During installation, notify authorities having jurisdiction at least one day before inspection must be made. Perform tests specified below in presence of authorities having jurisdiction:

- 1) Roughing-in Inspection: Arrange for inspection of piping before concealing or closing in after roughing in and before setting fixtures.
  - 2) Final Inspection: Arrange for authorities having jurisdiction to observe tests specified in "Piping Tests" Subparagraph below and to ensure compliance with requirements.
- c. Reinspection: If authorities having jurisdiction find that piping will not pass tests or inspections, make required corrections and arrange for reinspection.
  - d. Reports: Prepare inspection reports and have them signed by authorities having jurisdiction.
2. Piping Tests:
- a. Fill domestic water piping. Check components to determine that they are not air bound and that piping is full of water.
  - b. Test for leaks and defects in new piping and parts of existing piping that have been altered, extended, or repaired. If testing is performed in segments, submit a separate report for each test, complete with diagram of portion of piping tested.
  - c. Leave new, altered, extended, or replaced domestic water piping uncovered and unconcealed until it has been tested and approved. Expose work that was covered or concealed before it was tested.
  - d. Cap and subject piping to static water pressure of 50 psig above operating pressure, without exceeding pressure rating of piping system materials. Isolate test source and allow it to stand for four hours. Leaks and loss in test pressure constitute defects that must be repaired.
  - e. Repair leaks and defects with new materials, and retest piping or portion thereof until satisfactory results are obtained.
  - f. Prepare reports for tests and for corrective action required.
- B. Domestic water piping will be considered defective if it does not pass tests and inspections.
- C. Prepare test and inspection reports.
- 3.10 ADJUSTING
- A. Perform the following adjustments before operation:
1. Close drain valves, hydrants, and hose bibbs.
  2. Open shutoff valves to fully open position.
  3. Open throttling valves to proper setting.
  4. Adjust balancing valves in hot-water-circulation return piping to provide adequate flow.
    - a. Manually adjust ball-type balancing valves in hot-water-circulation return piping to provide hot-water flow in each branch.
    - b. Adjust calibrated balancing valves to flows indicated.

5. Remove plugs used during testing of piping and for temporary sealing of piping during installation.
6. Remove and clean strainer screens. Close drain valves and replace drain plugs.
7. Remove filter cartridges from housings and verify that cartridges are as specified for application where used and are clean and ready for use.
8. Check plumbing specialties and verify proper settings, adjustments, and operation.

### 3.11 CLEANING

#### A. Clean and disinfect potable domestic water piping as follows:

1. Purge new piping and parts of existing piping that have been altered, extended, or repaired before using.
2. Use purging and disinfecting procedures prescribed by authorities having jurisdiction; if methods are not prescribed, use procedures described in either AWWA C651 or AWWA C652 or follow procedures described below:
  - a. Flush piping system with clean, potable water until dirty water does not appear at outlets.
  - b. Fill and isolate system according to either of the following:
    - 1) Fill system or part thereof with water/chlorine solution with at least 50 ppm of chlorine. Isolate with valves and allow to stand for 24 hours.
    - 2) Fill system or part thereof with water/chlorine solution with at least 200 ppm of chlorine. Isolate and allow to stand for three hours.
  - c. Flush system with clean, potable water until no chlorine is in water coming from system after the standing time.
  - d. Repeat procedures if biological examination shows contamination.
  - e. Submit water samples in sterile bottles to authorities having jurisdiction.

#### B. Prepare and submit reports of purging and disinfecting activities. Include copies of water-sample approvals from authorities having jurisdiction.

#### C. Clean interior of domestic water piping system. Remove dirt and debris as work progresses.

### 3.12 VALVE SCHEDULE

#### A. Drawings indicate valve types to be used. Where specific valve types are not indicated, the following requirements apply:

1. Shutoff Duty: Use ball or gate valves for piping NPS 2 and smaller. Use butterfly, ball, or gate valves with flanged ends for piping NPS 2-1/2 and larger.
2. Throttling Duty: Use ball or globe valves for piping NPS 2 and smaller. Use butterfly or ball valves with flanged ends for piping NPS 2-1/2 and larger.

3. Hot-Water Circulation Piping, Balancing Duty: Calibrated or Memory-stop balancing valves.
  4. Drain Duty: Hose-end drain valves.
- B. Use check valves to maintain correct direction of domestic water flow to and from equipment.
- C. Iron grooved-end valves may be used with grooved-end piping.

END OF SECTION 221116

SECTION 221119 - DOMESTIC WATER PIPING SPECIALTIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: For domestic water piping specialties.
  - 1. Include diagrams for power, signal, and control wiring.

1.3 INFORMATIONAL SUBMITTALS

- A. Field quality-control reports.

1.4 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For domestic water piping specialties to include in emergency, operation, and maintenance manuals.

PART 2 - PRODUCTS

2.1 GENERAL REQUIREMENTS FOR PIPING SPECIALTIES

- A. Potable-water piping and components shall comply with NSF 61 Annex G and NSF 14. Mark "NSF-pw" on plastic piping components.

2.2 PERFORMANCE REQUIREMENTS

- A. Minimum Working Pressure for Domestic Water Piping Specialties: 125 psig unless otherwise indicated.

2.3 TEMPERATURE-ACTUATED, WATER MIXING VALVES

A. Water-Temperature Limiting Devices:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - a. Conbraco Industries, Inc.
  - b. Watts; a Watts Water Technologies company.
  - c. Zurn Industries, LLC.
2. Standard: ASSE 1017.
3. Pressure Rating: 125 psig.
4. Type: Thermostatically controlled, water mixing valve.
5. Material: Bronze body with corrosion-resistant interior components.
6. Connections: Threaded inlets and outlet.
7. Accessories: Check stops on hot- and cold-water supplies, and adjustable, temperature-control handle.
8. Tempered-Water Setting: See Drawings.
9. Tempered-Water Design Flow Rate: See Drawings.
10. Valve Finish: Rough bronze.

B. Individual-Fixture, Water Tempering Valves:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - a. Honeywell Water Controls.
  - b. Watts; a Watts Water Technologies company.
  - c. Zurn Industries, LLC.
2. Standard: ASSE 1070 and ASSE 1016, thermostatically controlled, water tempering valve.
3. Pressure Rating: 125 psig minimum unless otherwise indicated.
4. Body: Bronze body with corrosion-resistant interior components.
5. Temperature Control: Adjustable.
6. Inlets and Outlet: Threaded.
7. Finish: Rough or chrome-plated bronze.
8. Tempered-Water Setting: See drawings.
9. Tempered-Water Design Flow Rate: See drawings.

2.4 STRAINERS FOR DOMESTIC WATER PIPING

A. Y-Pattern Strainers:

1. Pressure Rating: 125 psig minimum unless otherwise indicated.
2. Body: Bronze for NPS 2 and smaller.

3. End Connections: Threaded for NPS 2 and smaller.
4. Screen: Stainless steel with round perforations unless otherwise indicated.
5. Perforation Size:
  - a. Strainers NPS 2 and Smaller: 0.020 inch.
6. Drain: Pipe plug.

## 2.5 FLEXIBLE CONNECTORS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  1. Flex-Hose Co., Inc.
  2. Metraflex Company (The).
  3. Universal Metal Hose.
- B. Stainless-Steel-Hose Flexible Connectors: Corrugated-stainless-steel tubing with stainless-steel wire-braid covering and ends welded to inner tubing.
  1. Working-Pressure Rating: Minimum 250 psig.
  2. End Connections NPS 2 and Smaller: Threaded steel-pipe nipple.
  3. End Connections NPS 2-1/2 and Larger: Flanged steel nipple.

## PART 3 - EXECUTION

### 3.1 INSTALLATION

- A. Install temperature-actuated, water mixing valves with check stops or shutoff valves on inlets and with shutoff valve on outlet.
  1. Install cabinet-type units recessed in or surface mounted on wall as specified.
- B. Install Y-pattern strainers for water on supply side of each control valve, water pressure-reducing valve, solenoid valve, and pump.
- C. Install outlet boxes recessed in wall or surface mounted on wall. Install 2-by-4-inch fire-retardant-treated-wood blocking, wall reinforcement between studs. Comply with requirements for fire-retardant-treated-wood blocking in Section 06.
- D. Install water-hammer arresters in water piping according to PDI-WH 201.
- E. Install supply-type, trap-seal primer valves with outlet piping pitched down toward drain trap a minimum of 1 percent, and connect to floor-drain body, trap, or inlet fitting. Adjust valve for proper flow.



**3.2 CONNECTIONS**

- A. Comply with requirements for ground equipment in Section 26.
- B. Fire-retardant-treated-wood blocking is specified in Section 26.

**3.3 LABELING AND IDENTIFYING**

- A. Equipment Nameplates and Signs: Install engraved plastic-laminate equipment nameplate or sign on or near each of the following:
  - 1. Primary, thermostatic, water mixing valves.
  - 2. Manifold, thermostatic, water mixing-valve assemblies.
  - 3. Photographic-process, thermostatic, water mixing-valve assemblies.
  - 4. Primary water tempering valves.
  - 5. Outlet boxes.
  - 6. Supply-type, trap-seal primer valves.
- B. Distinguish among multiple units, inform operator of operational requirements, indicate safety and emergency precautions, and warn of hazards and improper operations, in addition to identifying unit. Nameplates and signs are specified in Section 220553 "Identification for Plumbing Piping and Equipment."

**3.4 FIELD QUALITY CONTROL**

- A. Perform the following tests and inspections:
  - 1. Test each according to authorities having jurisdiction and the device's reference standard.
- B. Domestic water piping specialties will be considered defective if they do not pass tests and inspections.
- C. Prepare test and inspection reports.

**3.5 ADJUSTING**

- A. Set field-adjustable temperature set points of temperature-actuated, water mixing valves.

END OF SECTION 221119

SECTION 221316 - SANITARY WASTE AND VENT PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: For hubless, single-stack drainage system. Include plans, elevations, sections, and details.

1.3 INFORMATIONAL SUBMITTALS

- A. Field quality-control reports.

1.4 FIELD CONDITIONS

- A. Interruption of Existing Sanitary Waste Service: Do not interrupt service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary service according to requirements indicated:
  - 1. Notify Owner no fewer than two days in advance of proposed interruption of sanitary waste service.
  - 2. Do not proceed with interruption of sanitary waste service without Owner's written permission.

PART 2 - PRODUCTS

2.1 PIPING MATERIALS

- A. Piping materials shall bear label, stamp, or other markings of specified testing agency.
- B. Comply with requirements in "Piping Schedule" Article for applications of pipe, tube, fitting materials, and joining methods for specific services, service locations, and pipe sizes.

2.2 HUB-AND-SPIGOT, CAST-IRON SOIL PIPE AND FITTINGS

- A. Pipe and Fittings: ASTM A 74, Service class(es).
- B. Gaskets: ASTM C 564, rubber.
- C. Calking Materials: ASTM B 29, pure lead and oakum or hemp fiber.

2.3 HUBLESS, CAST-IRON SOIL PIPE AND FITTINGS

- A. Pipe and Fittings: ASTM A 888 or CISPI 301.
- B. CISPI, Hubless-Piping Couplings:
  - 1. Standards: ASTM C 1277 and CISPI 310.
  - 2. Description: Stainless-steel corrugated shield with stainless-steel bands and tightening devices; and ASTM C 564, rubber sleeve with integral, center pipe stop.

2.4 PVC PIPE AND FITTINGS

- A. Comply with NSF 14, "Plastics Piping Systems Components and Related Materials," for plastic piping components. Include marking with "NSF-dwv" for plastic drain, waste, and vent piping and "NSF-sewer" for plastic sewer piping.
- B. Solid-Wall PVC Pipe: ASTM D 2665, drain, waste, and vent.
- C. PVC Socket Fittings: ASTM D 2665, made to ASTM D 3311, drain, waste, and vent patterns and to fit Schedule 40 pipe.

2.5 SPECIALTY PIPE FITTINGS

- A. Transition Couplings:
  - 1. Fitting-Type Transition Couplings: Manufactured piping coupling or specified piping system fitting.
  - 2. Unshielded, Nonpressure Transition Couplings:
    - a. Standard: ASTM C 1173.
    - b. Description: Elastomeric, sleeve-type, reducing or transition pattern. Include shear ring and corrosion-resistant-metal tension band and tightening mechanism on each end.
    - c. End Connections: Same size as and compatible with pipes to be joined.
    - d. Sleeve Materials:
      - 1) For Cast-Iron Soil Pipes: ASTM C 564, rubber.

- 2) For Plastic Pipes: ASTM F 477, elastomeric seal or ASTM D 5926, PVC.
  - 3) For Dissimilar Pipes: ASTM D 5926, PVC or other material compatible with pipe materials being joined.
3. Shielded, Nonpressure Transition Couplings:
- a. Standard: ASTM C 1460.
  - b. Description: Elastomeric or rubber sleeve with full-length, corrosion-resistant outer shield and corrosion-resistant-metal tension band and tightening mechanism on each end.
  - c. End Connections: Same size as and compatible with pipes to be joined.
- B. Dielectric Fittings:
1. General Requirements: Assembly of copper alloy and ferrous materials with separating nonconductive insulating material. Include end connections compatible with pipes to be joined.
  2. Dielectric Unions:
    - a. Description:
      - 1) Standard: ASSE 1079.
      - 2) Pressure Rating: 150 psig.
      - 3) End Connections: Solder-joint copper alloy and threaded ferrous.
  3. Dielectric Flanges:
    - a. Description:
      - 1) Standard: ASSE 1079.
      - 2) Factory-fabricated, bolted, companion-flange assembly.
      - 3) Pressure Rating: 150 psig.
      - 4) End Connections: Solder-joint copper alloy and threaded ferrous; threaded solder-joint copper alloy and threaded ferrous.
  4. Dielectric-Flange Insulating Kits:
    - a. Description:
      - 1) Nonconducting materials for field assembly of companion flanges.
      - 2) Pressure Rating: 150 psig.
      - 3) Gasket: Neoprene or phenolic.
      - 4) Bolt Sleeves: Phenolic or polyethylene.
      - 5) Washers: Phenolic with steel backing washers.
  5. Dielectric Nipples:
    - a. Description:

- 1) Standard: IAPMO PS 66.
- 2) Electroplated steel nipple.
- 3) Pressure Rating: 300 psig at 225 deg F.
- 4) End Connections: Male threaded or grooved.
- 5) Lining: Inert and noncorrosive, propylene.

## PART 3 - EXECUTION

### 3.1 PIPING INSTALLATION

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems.
  1. Indicated locations and arrangements were used to size pipe and calculate friction loss, expansion, pump sizing, and other design considerations.
  2. Install piping as indicated unless deviations to layout are approved on coordination drawings.
- B. Install piping in concealed locations unless otherwise indicated and except in equipment rooms and service areas.
- C. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.
- D. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.
- E. Install piping to permit valve servicing.
- F. Install piping at indicated slopes.
- G. Install piping free of sags and bends.
- H. Install fittings for changes in direction and branch connections.
- I. Install piping to allow application of insulation.
- J. Make changes in direction for soil and waste drainage and vent piping using appropriate branches, bends, and long-sweep bends.
  1. Sanitary tees and short-sweep 1/4 bends may be used on vertical stacks if change in direction of flow is from horizontal to vertical.
  2. Use long-turn, double Y-branch and 1/8-bend fittings if two fixtures are installed back to back or side by side with common drain pipe.
    - a. Straight tees, elbows, and crosses may be used on vent lines.

3. Do not change direction of flow more than 90 degrees.
  4. Use proper size of standard increasers and reducers if pipes of different sizes are connected.
    - a. Reducing size of waste piping in direction of flow is prohibited.
- K. Lay buried building waste piping beginning at low point of each system.
1. Install true to grades and alignment indicated, with unbroken continuity of invert. Place hub ends of piping upstream.
  2. Install required gaskets according to manufacturer's written instructions for use of lubricants, cements, and other installation requirements.
  3. Maintain swab in piping and pull past each joint as completed.
- L. Install soil and waste and vent piping at the following minimum slopes unless otherwise indicated:
1. Building Sanitary Waste: 2 percent downward in direction of flow for piping NPS 3 and smaller; 1 percent downward in direction of flow for piping NPS 4 and larger.
  2. Horizontal Sanitary Waste Piping: 2 percent downward in direction of flow.
  3. Vent Piping: 1 percent down toward vertical fixture vent or toward vent stack.
- M. Install cast-iron soil piping according to CISPI's "Cast Iron Soil Pipe and Fittings Handbook," Chapter IV, "Installation of Cast Iron Soil Pipe and Fittings."
1. Install encasement on underground piping according to ASTM A 674 or AWWA C105/A 21.5.
- N. Install steel piping according to applicable plumbing code.
- O. Install stainless-steel piping according to ASME A112.3.1 and applicable plumbing code.
- P. Install aboveground copper tubing according to CDA's "Copper Tube Handbook."
- Q. Install aboveground ABS piping according to ASTM D 2661.
- R. Install aboveground PVC piping according to ASTM D 2665.
- S. Install underground PVC piping according to ASTM D 2321.
- T. Install engineered soil and waste and vent piping systems as follows:
1. Combination Waste and Vent: Comply with standards of authorities having jurisdiction.
  2. Hubless, Single-Stack Drainage System: Comply with ASME B16.45 and hubless, single-stack aerator fitting manufacturer's written installation instructions.
  3. Reduced-Size Venting: Comply with standards of authorities having jurisdiction.

- U. Plumbing Specialties:
  - 1. Install backwater valves in sanitary waster gravity-flow piping.
    - a. Comply with requirements for backwater valves specified in Section 221319 "Sanitary Waste Piping Specialties."
  - 2. Install cleanouts at grade and extend to where building sanitary drains connect to building sanitary sewers in sanitary waste gravity-flow piping.
    - a. Install cleanout fitting with closure plug inside the building in sanitary drainage force-main piping.
    - b. Comply with requirements for cleanouts specified in Section 221319 "Sanitary Waste Piping Specialties."
  - 3. Install drains in sanitary waste gravity-flow piping.
    - a. Comply with requirements for drains specified in Section 221319 "Sanitary Waste Piping Specialties."
- V. Do not enclose, cover, or put piping into operation until it is inspected and approved by authorities having jurisdiction.
- W. Install sleeves for piping penetrations of walls, ceilings, and floors.
  - 1. Comply with requirements for sleeves specified in Section 220517 "Sleeves and Sleeve Seals for Plumbing Piping."
- X. Install sleeve seals for piping penetrations of concrete walls and slabs.
  - 1. Comply with requirements for sleeve seals specified in Section 220517 "Sleeves and Sleeve Seals for Plumbing Piping."
- Y. Install escutcheons for piping penetrations of walls, ceilings, and floors.
  - 1. Comply with requirements for escutcheons specified in Section 220518 "Escutcheons for Plumbing Piping."

### 3.2 JOINT CONSTRUCTION

- A. Join hub-and-spigot, cast-iron soil piping with gasket joints according to CISPI's "Cast Iron Soil Pipe and Fittings Handbook" for compression joints.
- B. Join hub-and-spigot, cast-iron soil piping with calked joints according to CISPI's "Cast Iron Soil Pipe and Fittings Handbook" for lead-and-oakum calked joints.
- C. Join hubless, cast-iron soil piping according to CISPI 310 and CISPI's "Cast Iron Soil Pipe and Fittings Handbook" for hubless-piping coupling joints.

- D. Threaded Joints: Thread pipe with tapered pipe threads according to ASME B1.20.1.
1. Cut threads full and clean using sharp dies.
  2. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:
    - a. Apply appropriate tape or thread compound to external pipe threads unless dry seal threading is specified.
    - b. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged.
    - c. Do not use pipe sections that have cracked or open welds.
- E. Plastic, Nonpressure-Piping, Solvent-Cement Joints: Clean and dry joining surfaces. Join pipe and fittings according to the following:
1. Comply with ASTM F 402 for safe-handling practice of cleaners, primers, and solvent cements.
  2. ABS Piping: Join according to ASTM D 2235 and ASTM D 2661 appendixes.
  3. PVC Piping: Join according to ASTM D 2855 and ASTM D 2665 appendixes.

### 3.3 SPECIALTY PIPE FITTING INSTALLATION

- A. Transition Couplings:
1. Install transition couplings at joints of piping with small differences in ODs.
  2. In Waste Drainage Piping: Unshielded or Shielded, nonpressure transition couplings.
  3. In Aboveground Force Main Piping: Fitting-type transition couplings.
  4. In Underground Force Main Piping:
    - a. NPS 1-1/2 and Smaller: Fitting-type transition couplings.
    - b. NPS 2 and Larger: Pressure transition couplings.

### 3.4 HANGER AND SUPPORT INSTALLATION

- A. Comply with requirements for pipe hanger and support devices and installation specified in Section 220529 "Hangers and Supports for Plumbing Piping and Equipment."
1. Install stainless-steel pipe support clamps for vertical piping in corrosive environments.
  2. Vertical Piping: MSS Type 8 or Type 42, clamps.
  3. Install individual, straight, horizontal piping runs:
    - a. 100 Feet and Less: MSS Type 1, adjustable, steel clevis hangers.
    - b. Longer Than 100 Feet: MSS Type 43, adjustable roller hangers.
    - c. Longer Than 100 Feet if Indicated: MSS Type 49, spring cushion rolls.



4. Multiple, Straight, Horizontal Piping Runs 100 Feet or Longer: MSS Type 44, pipe rolls. Support pipe rolls on trapeze.
  5. Base of Vertical Piping: MSS Type 52, spring hangers.
- B. Support horizontal piping and tubing within 12 inches of each fitting and coupling.
  - C. Support vertical piping and tubing at base and at each floor.
  - D. Rod diameter may be reduced one size for double-rod hangers, with 3/8-inch minimum rods.
  - E. Install supports for vertical cast-iron soil piping every 15 feet.
  - F. Install supports for vertical steel piping every 15 feet.
  - G. Install hangers for PVC piping with the following maximum horizontal spacing and minimum rod diameters:
    1. NPS 1-1/2 and NPS 2: 48 inches with 3/8-inch rod.
    2. NPS 3: 48 inches with 1/2-inch rod.
    3. NPS 4 and NPS 5: 48 inches with 5/8-inch rod.
  - H. Install supports for vertical PVC piping every 48 inches.
  - I. Support piping and tubing not listed above according to MSS SP-58 and manufacturer's written instructions.

### 3.5 CONNECTIONS

- A. Drawings indicate general arrangement of piping, fittings, and specialties.
- B. Connect soil and waste piping to exterior sanitary sewerage piping. Use transition fitting to join dissimilar piping materials.
- C. Connect waste and vent piping to the following:
  1. Plumbing Fixtures: Connect waste piping in sizes indicated, but not smaller than required by plumbing code.
  2. Plumbing Fixtures and Equipment: Connect atmospheric vent piping in sizes indicated, but not smaller than required by authorities having jurisdiction.
  3. Plumbing Specialties: Connect waste and vent piping in sizes indicated, but not smaller than required by plumbing code.
  4. Install test tees (wall cleanouts) in conductors near floor and floor cleanouts with cover flush with floor.
  5. Comply with requirements for cleanouts and drains specified in Section 221319 "Sanitary Waste Piping Specialties."
  6. Equipment: Connect waste piping as indicated.

- D. Where installing piping adjacent to equipment, allow space for service and maintenance of equipment.
- E. Make connections according to the following unless otherwise indicated:
  - 1. Install unions, in piping NPS 2 and smaller, adjacent to each valve and at final connection to each piece of equipment.
  - 2. Install flanges, in piping NPS 2-1/2 and larger, adjacent to flanged valves and at final connection to each piece of equipment.

### 3.6 IDENTIFICATION

- A. Identify exposed sanitary waste and vent piping.
- B. Comply with requirements for identification specified in Section 220553 "Identification for Plumbing Piping and Equipment."

### 3.7 FIELD QUALITY CONTROL

- A. During installation, notify authorities having jurisdiction at least 24 hours before inspection must be made. Perform tests specified below in presence of authorities having jurisdiction.
  - 1. Roughing-in Inspection: Arrange for inspection of piping before concealing or closing-in after roughing-in and before setting fixtures.
  - 2. Final Inspection: Arrange for final inspection by authorities having jurisdiction to observe tests specified below and to ensure compliance with requirements.
- B. Reinspection: If authorities having jurisdiction find that piping will not pass test or inspection, make required corrections and arrange for reinspection.
- C. Reports: Prepare inspection reports and have them signed by authorities having jurisdiction.
- D. Test sanitary waste and vent piping according to procedures of authorities having jurisdiction or, in absence of published procedures, as follows:
  - 1. Test for leaks and defects in new piping and parts of existing piping that have been altered, extended, or repaired.
    - a. If testing is performed in segments, submit separate report for each test, complete with diagram of portion of piping tested.
  - 2. Leave uncovered and unconcealed new, altered, extended, or replaced waste and vent piping until it has been tested and approved.
    - a. Expose work that was covered or concealed before it was tested.

3. Roughing-in Plumbing Test Procedure: Test waste and vent piping except outside leaders on completion of roughing-in.
  - a. Close openings in piping system and fill with water to point of overflow, but not less than 10-foot head of water.
  - b. From 15 minutes before inspection starts to completion of inspection, water level must not drop.
  - c. Inspect joints for leaks.
4. Finished Plumbing Test Procedure: After plumbing fixtures have been set and traps filled with water, test connections and prove they are gastight and watertight.
  - a. Plug vent-stack openings on roof and building drains where they leave building. Introduce air into piping system equal to pressure of 1-inch wg.
  - b. Use U-tube or manometer inserted in trap of water closet to measure this pressure.
  - c. Air pressure must remain constant without introducing additional air throughout period of inspection.
  - d. Inspect plumbing fixture connections for gas and water leaks.
5. Repair leaks and defects with new materials and retest piping, or portion thereof, until satisfactory results are obtained.
6. Prepare reports for tests and required corrective action.

### 3.8 CLEANING AND PROTECTION

- A. Clean interior of piping. Remove dirt and debris as work progresses.
- B. Protect sanitary waste and vent piping during remainder of construction period to avoid clogging with dirt and debris and to prevent damage from traffic and construction work.
- C. Place plugs in ends of uncompleted piping at end of day and when work stops.
- D. Repair damage to adjacent materials caused by waste and vent piping installation.

### 3.9 PIPING SCHEDULE

- A. Flanges and unions may be used on aboveground pressure piping unless otherwise indicated.
- B. Aboveground, soil and waste piping NPS 4 and smaller shall be any of the following:
  1. Service class, cast-iron soil pipe and fittings; gaskets; and gasketed joints.
  2. Hubless, cast-iron soil pipe and fittings; CISPI hubless-piping couplings; and coupled joints.
  3. Solid-wall PVC pipe, PVC socket fittings, and solvent-cemented joints.

4. Dissimilar Pipe-Material Couplings: Unshielded Shielded, nonpressure transition couplings.
- C. Aboveground, vent piping NPS 4 and smaller shall be any of the following:
1. Service class, cast-iron soil pipe and fittings; gaskets; and gasketed joints.
  2. Hubless, cast-iron soil pipe and fittings; CISPI hubless-piping couplings; and coupled joints.
  3. Solid-wall PVC pipe, PVC socket fittings, and solvent-cemented joints.
  4. Dissimilar Pipe-Material Couplings: Unshielded Shielded, nonpressure transition couplings.

END OF SECTION 221316

SECTION 221319 - SANITARY WASTE PIPING SPECIALTIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. ABS: Acrylonitrile-butadiene-styrene plastic.
- B. FOG: Fats, oils, and greases.
- C. FRP: Fiberglass-reinforced plastic.
- D. HDPE: High-density polyethylene plastic.
- E. PE: Polyethylene plastic.
- F. PP: Polypropylene plastic.
- G. PVC: Polyvinyl chloride plastic.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include rated capacities, operating characteristics, and accessories for the following:

1.4 INFORMATIONAL SUBMITTALS

- A. Field quality-control reports.

1.5 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For drainage piping specialties to include in emergency, operation, and maintenance manuals.

1.6 QUALITY ASSURANCE

- A. Drainage piping specialties shall bear label, stamp, or other markings of specified testing agency.
- B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- C. Comply with NSF 14, "Plastics Piping Components and Related Materials," for plastic sanitary piping specialty components.

1.7 COORDINATION

- A. Coordinate size and location of concrete bases. Cast anchor-bolt inserts into bases. Concrete, reinforcement, and formwork requirements are specified in Section 03.
- B. Coordinate size and location of roof penetrations.

PART 2 - PRODUCTS

2.1 CLEANOUTS

- A. Cast-Iron Wall Cleanouts (WCO):
  - 1. Standard: ASME A112.36.2M. Include wall access.
  - 2. Size: Same as connected drainage piping.
  - 3. Body: Hub-and-spigot, cast-iron soil pipe T-branch as required to match connected piping.
  - 4. Closure: Countersunk or raised-head, drilled-and-threaded brass plug.
  - 5. Closure Plug Size: Same as or not more than one size smaller than cleanout size.
  - 6. Wall Access: Round, flat, chrome-plated brass or stainless-steel cover plate with screw.
  - 7. Wall Access: Round, nickel-bronze, copper-alloy, or stainless-steel wall-installation frame and cover.

2.2 FLASHING MATERIALS

- A. See architectural drawings.

**PART 3 - EXECUTION**

**3.1 INSTALLATION**

- A. Install cleanouts in aboveground piping and building drain piping according to the following, unless otherwise indicated:
  - 1. Size same as drainage piping up to NPS 4. Use NPS 4 for larger drainage piping unless larger cleanout is indicated.
  - 2. Locate at each change in direction of piping greater than 45 degrees.
  - 3. Locate at minimum intervals of 50 feet for piping NPS 4 and smaller and 100 feet for larger piping.
  - 4. Locate at base of each vertical soil and waste stack.
- B. Install sleeve flashing device with each riser and stack passing through floors with waterproof membrane.
- C. Install frost-resistant vent terminals on each vent pipe passing through roof. Maintain 1-inch clearance between vent pipe and roof substrate.
- D. Install expansion joints on vertical stacks and conductors. Position expansion joints for easy access and maintenance.
- E. Install frost-proof vent caps on each vent pipe passing through roof. Maintain 1-inch clearance between vent pipe and roof substrate.
- F. Install wood-blocking reinforcement for wall-mounting-type specialties.
- G. Install traps on plumbing specialty drain outlets. Omit traps on indirect wastes unless trap is indicated.

**3.2 CONNECTIONS**

- A. Comply with requirements in Section 221316 "Sanitary Waste and Vent Piping" for piping installation requirements. Drawings indicate general arrangement of piping, fittings, and specialties.
- B. Install piping adjacent to equipment to allow service and maintenance.
- C. Ground equipment according to Section 26.
- D. Connect wiring according to Section 26.

**3.3 LABELING AND IDENTIFYING**

- A. Distinguish among multiple units, inform operator of operational requirements, indicate safety and emergency precautions, and warn of hazards and improper operations, in

addition to identifying unit. Nameplates and signs are specified in Section 220553 "Identification for Plumbing Piping and Equipment."

**3.4 FIELD QUALITY CONTROL**

**A. Tests and Inspections:**

1. Leak Test: After installation, charge system and test for leaks. Repair leaks and retest until no leaks exist.
2. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

**3.5 PROTECTION**

- A. Protect drains during remainder of construction period to avoid clogging with dirt or debris and to prevent damage from traffic or construction work.
- B. Place plugs in ends of uncompleted piping at end of each day or when work stops.

END OF SECTION 221319



SECTION 221319.13 - SANITARY DRAINS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. ABS: Acrylonitrile-butadiene styrene.
- B. FRP: Fiberglass-reinforced plastic.
- C. HDPE: High-density polyethylene.
- D. PE: Polyethylene.
- E. PP: Polypropylene.
- F. PVC: Polyvinyl chloride.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.

PART 2 - PRODUCTS

2.1 DRAIN ASSEMBLIES

- A. Sanitary drains shall bear label, stamp, or other markings of specified testing agency.
- B. Comply with NSF 14 for plastic sanitary piping specialty components.

2.2 FLOOR DRAINS

- A. Cast-Iron Floor Drains FD:
  - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

- a. Jay R. Smith.
  - b. Josam Company.
  - c. Watts Company.
2. Standard: ASME A112.6.3.
  3. Pattern: Floor Sanitary drain.
  4. Body Material: Gray iron.
  5. Seepage Flange: Not required.
  6. Anchor Flange: Not required.
  7. Clamping Device: Not required.
  8. Outlet: Bottom.
  9. Coating on Interior and Exposed Exterior Surfaces: Acid-resistant enamel.
  10. Sediment Bucket: Not required.
  11. Top or Strainer Material: Bronze.
  12. Top of Body and Strainer Finish: Nickel bronze.
  13. Top Shape: Round or Square.
  14. Dimensions of Top or Strainer: 5-inches with fixed top.
  15. Top Loading Classification: Medium Duty.
  16. Funnel: Not required.
  17. Inlet Fitting: Not required.
  18. Trap Material: Cast iron.
  19. Trap Pattern: Standard P-trap.
  20. Trap Features: Trap-seal primer valve drain connection.

### PART 3 - EXECUTION

#### 3.1 INSTALLATION

- A. Install floor drains at low points of surface areas to be drained. Set grates of drains flush with finished floor, unless otherwise indicated.
  1. Position floor drains for easy access and maintenance.
  2. Set floor drains below elevation of surrounding finished floor to allow floor drainage.
  3. Set with grates depressed according to the following drainage area radii:
    - a. Radius, 30 Inches or Less: Equivalent to 1 percent slope, but not less than 1/4-inch total depression.
    - b. Radius, 30 to 60 Inches: Equivalent to 1 percent slope.
    - c. Radius, 60 Inches or Larger: Equivalent to 1 percent slope, but not greater than 1-inch total depression.
  4. Install floor-drain flashing collar or flange, so no leakage occurs between drain and adjoining flooring.
    - a. Maintain integrity of waterproof membranes where penetrated.

5. Install individual traps for floor drains connected to sanitary building drain, unless otherwise indicated.

B. Install FRP channel drainage system components on support devices, so that top will be flush with adjacent surface.

### 3.2 CONNECTIONS

A. Comply with requirements in Section 221316 "Sanitary Waste and Vent Piping" for piping installation requirements. Drawings indicate general arrangement of piping, fittings, and specialties.

B. Comply with requirements in Section 221319 "Sanitary Waste Piping Specialties" for backwater valves, air admittance devices and miscellaneous sanitary drainage piping specialties.

C. Comply with requirements in Section 221323 "Sanitary Waste Interceptors" for grease interceptors, grease-removal devices, oil interceptors, sand interceptors, and solid interceptors.

D. Install piping adjacent to equipment to allow service and maintenance.

E. Ground equipment according to Section 260526 "Grounding and Bonding for Electrical Systems."

F. Connect wiring according to Section 260519 "Low-Voltage Electrical Power Conductors and Cables."

### 3.3 LABELING AND IDENTIFYING

A. Distinguish among multiple units, inform operator of operational requirements, indicate safety and emergency precautions, and warn of hazards and improper operations, in addition to identifying unit. Nameplates and signs are specified in Section 220553 "Identification for Plumbing Piping and Equipment."

### 3.4 PROTECTION

A. Protect drains during remainder of construction period to avoid clogging with dirt or debris and to prevent damage from traffic or construction work.

B. Place plugs in ends of uncompleted piping at end of each day or when work stops.

END OF SECTION 221319.13

SECTION 224213.13 - COMMERCIAL WATER CLOSETS

PART 1 - GENERAL

1.1 DEFINITIONS

- A. Standard-Efficiency Flush Volume: 1.6 gal. per flush.
- B. High-Efficiency Flush Volume: 1.28 gal. or less per flush.
- C. WaterSense Fixture: Water closet and/or flushometer valve/tank certified by the EPA to meet the WaterSense performance criteria.

1.2 ACTION SUBMITTALS

- A. Product Data:
  - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for water closets.
  - 2. Include rated capacities, operating characteristics, electrical characteristics, and furnished specialties and accessories.
- B. Shop Drawings: Include diagrams for power and control wiring.

1.3 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For flushometer valves to include in operation and maintenance manuals.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Extra Stock Materials: Furnish extra materials to Owner that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Flushometer-Valve Repair Kits: Equal to 10 percent of amount of each type installed, but no fewer than one of each type.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Standards:

1. Comply with ASME A112.19.2/CSA B45.1 for water closets.
2. Comply with ASME A112.19.5/CSA B45.15 for flush valves and spuds for water closets and tanks.
3. Comply with ASSE 1037/ASME A112.1037/CSA B125.37 for flush valves.
4. Comply with IAMPO/ANSI Z124.5 for water-closet (toilet) seats.
5. Comply with ASME A112.6.1M for water-closet supports.
6. Comply with 2010 ASAD for ADA-compliant water closets.
7. Comply with ASTM A1045 for flexible PVC gaskets used in connection of vitreous china water closets to sanitary drainage systems.
8. Comply with ASME A112.4.3 for plastic fittings used in connection of vitreous china water closets to sanitary drainage systems.

## 2.2 FLOOR-MOUNTED, BOTTOM-OUTLET TANK TYPE WATER CLOSETS

- A. Water Closets WC: Floor mounted, floor outlet, close coupled (gravity tank), vitreous china, 1.28 gal./flush.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering projects that may be incorporated into the Work in include, but are not limited to the following:
  - a. American Standard.
  - b. Kohler.
  - c. Toto.
2. Bowl:
  - a. Standards: ASME A112.19.2/CSA B45.1, ASME A112.19.5/CSA B45.15, and ASSE 1037/ASME A112.1060/CSA B125.16.
  - b. Bowl Type: Siphon jet.
  - c. Height: ADA.
  - d. Rim Contour: Elongated.
  - e. Water Consumption: Low.
  - f. Color: White.
3. Supply Fittings:
  - a. Standard: ASME A112.18.1/CSA B125.1.
  - b. Supply Piping: Chrome-plated-brass pipe or chrome-plated-copper tube matching water-supply piping size. Include chrome-plated wall flange.
  - c. Stop: Chrome-plated-brass, one-quarter-turn, ball-type or compression stop with inlet connection matching water-supply piping type and size.
    - 1) Operation: Wheel handle.
  - d. Riser:
    - 1) Size: NPS 1/2.

- 2) Material: ASME A112.18.6/CSA 125.6, braided- or corrugated-stainless steel flexible hose riser.

## 2.3 TOILET SEATS

### A. Toilet Seats:

1. Source Limitations: Obtain toilet seat from single source from single manufacturer.
2. Material: Plastic.
3. Type: Commercial (Heavy duty).
4. Shape: Elongated rim, open front.
5. Hinge: Self-sustaining, check.
6. Hinge Material: Noncorroding metal.
7. Seat Cover: Required.
8. Color: White.
9. Surface Treatment: Antimicrobial.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine roughing-in for water-supply piping and sanitary drainage and vent piping systems to verify actual locations of piping connections before water-closet installation.
- B. Examine walls and floors for suitable conditions where water closets will be installed.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 INSTALLATION, GENERAL

#### A. Water-Closet Installation:

1. Install level and plumb.
2. Install floor-mounted water closets on bowl-to-drain connecting fitting attachments to piping or building substrate.
3. Install accessible, wall-mounted water closets at mounting height in accordance with 2010 ASAD.

#### B. Support Installation:

1. Install supports, affixed to building substrate, for floor-mounted, back-outlet water closets.
2. Use carrier supports with waste-fitting assembly and seal.
3. Install floor-mounted, back-outlet water closets attached to building floor substrate, onto waste-fitting seals; and attach to support.

4. Install wall-mounted, back-outlet water-closet supports with waste-fitting assembly and waste-fitting seals; and affix to building substrate.
  5. Measure support height installation from finished floor, not structural floor.
- C. Install toilet seats on water closets.
- D. Wall Flange and Escutcheon Installation:
1. Install wall flanges or escutcheons at piping wall penetrations in exposed, finished locations and within cabinets and millwork.
  2. Install deep-pattern escutcheons if required to conceal protruding fittings.
  3. Comply with escutcheon requirements specified in Section 220518 "Escutcheons for Plumbing Piping."
- E. Joint Sealing:
1. Seal joints between water closets and walls and floors using sanitary-type, one-part, mildew-resistant silicone sealant.
  2. Match sealant color to water-closet color.
  3. Comply with sealant requirements specified in Section 079200 "Joint Sealants."

### 3.3 PIPING CONNECTIONS

- A. Connect water closets with water supplies and soil, waste, and vent piping. Use size fittings required to match water closets.
- B. Comply with water piping requirements specified in Section 221116 "Domestic Water Piping."
- C. Comply with soil and waste piping requirements specified in Section 221316 "Sanitary Waste and Vent Piping."
- D. Where installing piping adjacent to water closets, allow space for service and maintenance.

### 3.4 ADJUSTING

- A. Operate and adjust water closets and controls. Replace damaged and malfunctioning water closets, fittings, and controls.
- B. Adjust water pressure at flushometer valves to produce proper flow.

### 3.5 CLEANING AND PROTECTION

- A. Clean water closets and fittings with manufacturers' recommended cleaning methods and materials.

- B. Install protective covering for installed water closets and fittings.
- C. Do not allow use of water closets for temporary facilities unless approved in writing by Owner.

END OF SECTION 224213.13



SECTION 224213.16 - COMMERCIAL URINALS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for urinals.
  - 2. Include rated capacities, operating characteristics, electrical characteristics, and furnished specialties and accessories.
- B. Shop Drawings: Include diagrams for power, signal, and control wiring.

1.3 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For flushometer valves to include in operation and maintenance manuals.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Flushometer-Valve Repair Kits: Equal to 10 percent of amount of each type installed, but no fewer than one of each type.

PART 2 - PRODUCTS

2.1 WALL-HUNG URINALS

- A. Urinals - Wall Hung, Back Outlet, Siphon Jet: Accessible UR.
  - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

- a. American Standard.
  - b. Kohler.
  - c. Toto.
2. Fixture:
- a. Standards: ASME A112.19.2/CSA B45.1 and ASME A112.19.5/CSA B45.15.
  - b. Material: Vitreous china.
  - c. Type: Siphon jet.
  - d. Strainer or Trapway: Manufacturer's standard strainer with integral trap.
  - e. Water Consumption: 0.125 gpf.
  - f. Spud Size and Location: NPS 3/4; top.
  - g. Outlet Size and Location: NPS 2; back.
  - h. Color: White.
3. Flushometer Valve: Manual.
4. Waste Fitting:
- a. Standard: ASME A112.18.2/CSA B125.2 for coupling.
  - b. Size: NPS 2.
5. Support: Type I urinal carrier with fixture support plates and coupling with seal and fixture bolts and hardware matching fixture. Include rectangular, steel uprights.
6. Urinal Mounting Height: Handicapped/elderly according to 2010 ASAD.

## 2.2 URINAL FLUSHOMETER VALVES

### A. Lever-Handle, Diaphragm Flushometer Valves:

1. Standard: ASSE 1037/ASME 112.1037/CSA B125.37.
2. Minimum Pressure Rating: 125 psig.
3. Features: Include integral check stop and backflow-prevention device.
4. Material: Brass body with corrosion-resistant components.
5. Exposed Flushometer-Valve Finish: Chrome plated.
6. Panel Finish: Chrome plated or stainless steel.
7. Style: Exposed.

## 2.3 SUPPORTS

### A. Type I Urinal Carrier:

1. Standard: ASME A112.6.1M.

**PART 3 - EXECUTION**

**3.1 EXAMINATION**

- A. Examine roughing-in of water supply and sanitary drainage and vent piping systems to verify actual locations of piping connections before urinal installation.
- B. Examine walls and floors for suitable conditions where urinals will be installed.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

**3.2 INSTALLATION**

**A. Urinal Installation:**

- 1. Install urinals level and plumb according to rough-in drawings.
- 2. Install wall-hung, back-outlet urinals onto waste fitting seals and attached to supports.
- 3. Install wall-hung, bottom-outlet urinals with tubular waste piping attached to supports.
- 4. Install accessible, wall-mounted urinals at mounting height for the handicapped/elderly, according to 2010 ASAD.

**B. Support Installation:**

- 1. Install supports, affixed to building substrate, for wall-hung urinals.
- 2. Use off-floor carriers with waste fitting and seal for back-outlet urinals.
- 3. Use carriers without waste fitting for urinals with tubular waste piping.
- 4. Use chair-type carrier supports with rectangular steel uprights for accessible urinals.

**C. Flushometer-Valve Installation:**

- 1. Install flushometer-valve water-supply fitting on each supply to each urinal.
- 2. Attach supply piping to supports or substrate within pipe spaces behind fixtures.
- 3. Install lever-handle flushometer valves for accessible urinals with handle mounted on open side of compartment.
- 4. Install fresh batteries in battery-powered, electronic-sensor mechanisms.

**D. Wall Flange and Escutcheon Installation:**

- 1. Install wall flanges or escutcheons at piping wall penetrations in exposed, finished locations.
- 2. Install deep-pattern escutcheons if required to conceal protruding fittings.
- 3. Comply with escutcheon requirements specified in Section 220518 "Escutcheons for Plumbing Piping."

**E. Joint Sealing:**

1. Seal joints between urinals and walls and floors using sanitary-type, one-part, mildew-resistant silicone sealant.
2. Match sealant color to urinal color.
3. Comply with sealant requirements specified in Section 079200 "Joint Sealants."

### 3.3 PIPING CONNECTIONS

- A. Connect urinals with water supplies and soil, waste, and vent piping. Use size fittings required to match urinals.
- B. Comply with water piping requirements specified in Section 221116 "Domestic Water Piping."
- C. Comply with soil and waste piping requirements specified in Section 221316 "Sanitary Waste and Vent Piping."
- D. Where installing piping adjacent to urinals, allow space for service and maintenance.

### 3.4 ADJUSTING

- A. Operate and adjust urinals and controls. Replace damaged and malfunctioning urinals, fittings, and controls.
- B. Adjust water pressure at flushometer valves to produce proper flow.

### 3.5 CLEANING AND PROTECTION

- A. Clean urinals and fittings with manufacturers' recommended cleaning methods and materials.
- B. Install protective covering for installed urinals and fittings.
- C. Do not allow use of urinals for temporary facilities unless approved in writing by Owner.

END OF SECTION 224213.16

SECTION 224216.13 - COMMERCIAL LAVATORIES

PART 1 - GENERAL

1.1 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for lavatories.
  - 2. Include rated capacities, operating characteristics, electrical characteristics, and furnished specialties and accessories.
- B. Shop Drawings: Include diagrams for power, signal, and control wiring of automatic faucets.

1.2 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Counter cutout templates for mounting of counter-mounted lavatories.

1.3 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For lavatories and faucets to include in operation and maintenance manuals.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Faucet Washers and O-Rings: Equal to 10 percent of amount of each type and size installed.
  - 2. Faucet Cartridges and O-Rings: Equal to 5 percent of amount of each type and size installed.

PART 2 - PRODUCTS

2.1 VITREOUS-CHINA, WALL-MOUNTED LAVATORIES

- A. Lavatory - Rectangular, Vitreous China, Wall Mounted, with Back LAV:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - a. American Standard.
  - b. Kohler.
  - c. Toto.
2. Fixture:
  - a. Standard: ASME A112.19.2/CSA B45.1.
  - b. Type: For wall hanging.
  - c. Nominal Size: Rectangular, 20 by 18 inches.
  - d. Faucet-Hole Punching: Three holes, 4-inch centers.
  - e. Faucet-Hole Location: Top.
  - f. Color: White.
  - g. Mounting Material: Chair carrier.
3. Support: Type II, concealed-arm lavatory carrier with escutcheons. Include rectangular, steel uprights.
4. Lavatory Mounting Height: Handicapped/elderly in accordance with 2010 ASAD.

## 2.2 MANUALLY OPERATED LAVATORY FAUCETS

- A. Lavatory faucets intended to convey or dispense water for human consumption are to comply with the U.S. Safe Drinking Water Act (SDWA), with requirements of the Authority Having Jurisdiction (AHJ), and with NSF 61/NSF 372, or be certified in compliance with NSF 61/NSF 372 by an American National Standards Institute (ANSI) accredited third-party certification body, that the weighted average lead content at wetted surfaces is less than or equal to 0.25 percent.
- B. Lavatory Faucets - Manual Type: Two-Handle Mixing, Commercial:
  1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    - a. American Standard.
    - b. Kohler.
    - c. Toto.
  2. Standard: ASME A112.18.1/CSA B125.1.
  3. General: Include hot- and cold-water indicators; coordinate faucet inlets with supplies and fixture hole punchings; coordinate outlet with spout and fixture receptor.
  4. Body Type: Centerset.
  5. Body Material: Commercial, solid-brass, or die-cast housing with brazed copper and brass waterway.
  6. Finish: Polished chrome plate.

7. Maximum Flow Rate: 0.5 gpm.
8. Mounting Type: Deck, exposed.
9. Valve Handle(s): Wrist blade, 4 inches.
10. Spout: Rigid, gooseneck type.
11. Spout Outlet: Aerator.
12. Operation: Compression, manual.
13. Drain: Grid.

### 2.3 SUPPLY FITTINGS

- A. NSF Standard: Comply with NSF 61 and NSF 372 for supply-fitting materials that will be in contact with potable water.
- B. Standard: ASME A112.18.1/CSA B125.1.
- C. Supply Piping: Chrome-plated-brass pipe or chrome-plated copper tube matching water-supply piping size. Include chrome-plated-brass or stainless steel wall flange.
- D. Supply Stops: Chrome-plated-brass, one-quarter-turn, ball-type or compression valve with inlet connection matching supply piping.
- E. Operation: Wheel handle.
- F. Risers:
  1. NPS 1/2.
  2. ASME A112.18.6/CSA B125.6, braided- or corrugated-stainless steel, flexible hose riser.

### 2.4 WASTE FITTINGS

- A. Standard: ASME A112.18.2/CSA B125.2.
- B. Drain: Grid type with NPS 1-1/4 offset and straight tailpiece.
- C. Trap:
  1. Size: NPS 1-1/2 by NPS 1-1/4.
  2. Material:
    - a. Chrome-plated, two-piece, cast-brass trap and swivel elbow with 0.032-inch-thick brass tube to wall; and chrome-plated, brass or steel wall flange.
  3. Protective Shield Guard.

2.5 LAVATORY SUPPORTS

- A. Lavatory Carrier:
  - 1. Standard: ASME A112.6.1M.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine roughing-in of water supply and sanitary drainage and vent piping systems to verify actual locations of piping connections before lavatory installation.
- B. Examine counters and walls for suitable conditions where lavatories will be installed.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Install lavatories level and plumb in accordance with roughing-in drawings.
- B. Install supports, affixed to building substrate, for wall-mounted lavatories.
- C. Install accessible wall-mounted lavatories at handicapped/elderly mounting height for people with disabilities or the elderly, in accordance with 2010 ASAD.
- D. Install wall flanges or escutcheons at piping wall penetrations in exposed, finished locations. Use deep-pattern escutcheons if required to conceal protruding fittings. Comply with escutcheon requirements specified in Section 220518 "Escutcheons for Plumbing Piping."
- E. Seal joints between lavatories, counters, and walls using sanitary-type, one-part, mildew-resistant silicone sealant. Match sealant color to fixture color. Comply with sealant requirements specified in Section 079200 "Joint Sealants."
- F. Install protective shielding pipe covers and enclosures on exposed supplies and waste piping of accessible lavatories. Comply with requirements in Section 220719 "Plumbing Piping Insulation."

3.3 PIPING CONNECTIONS

- A. Connect fixtures with water supplies, stops, and risers, and with traps, soil, waste, and vent piping. Use size fittings required to match fixtures.
- B. Comply with water piping requirements specified in Section 221116 "Domestic Water Piping."



- C. Comply with soil and waste piping requirements specified in Section 221316 "Sanitary Waste and Vent Piping."

3.4 ADJUSTING

- A. Operate and adjust lavatories and controls. Replace damaged and malfunctioning lavatories, fittings, and controls.

3.5 CLEANING AND PROTECTION

- A. After completing installation of lavatories, inspect and repair damaged finishes.
- B. Clean lavatories, faucets, and other fittings with manufacturers' recommended cleaning methods and materials.
- C. Provide protective covering for installed lavatories and fittings.
- D. Do not allow use of lavatories for temporary facilities unless approved in writing by Owner.

END OF SECTION 224216.13

SECTION 230513 - COMMON MOTOR REQUIREMENTS FOR HVAC EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 COORDINATION

- A. Coordinate features of motors, installed units, and accessory devices to be compatible with the following:
  - 1. Motor controllers.
  - 2. Torque, speed, and horsepower requirements of the load.
  - 3. Ratings and characteristics of supply circuit and required control sequence.
  - 4. Ambient and environmental conditions of installation location.

PART 2 - PRODUCTS

2.1 GENERAL MOTOR REQUIREMENTS

- A. Comply with NEMA MG 1 unless otherwise indicated.
- B. Comply with IEEE 841 for severe-duty motors.

2.2 MOTOR CHARACTERISTICS

- A. Duty: Continuous duty at ambient temperature of 40 deg C and at altitude of 3300 feet above sea level.
- B. Capacity and Torque Characteristics: Sufficient to start, accelerate, and operate connected loads at designated speeds, at installed altitude and environment, with indicated operating sequence, and without exceeding nameplate ratings or considering service factor.

2.3 POLYPHASE MOTORS

- A. Description: NEMA MG 1, Design B, medium induction motor.
- B. Efficiency: Premium efficient, as defined in NEMA MG 1.

- C. Service Factor: 1.15.
- D. Multispeed Motors: Variable torque.
  - 1. For motors with 2:1 speed ratio, consequent pole, single winding.
  - 2. For motors with other than 2:1 speed ratio, separate winding for each speed.
- E. Multispeed Motors: Separate winding for each speed.
- F. Rotor: Random-wound, squirrel cage.
- G. Bearings: Regreasable, shielded, antifriction ball bearings suitable for radial and thrust loading.
- H. Temperature Rise: Match insulation rating.
- I. Insulation: Class F.
- J. Code Letter Designation:
  - 1. Motors 15 HP and Larger: NEMA starting Code F or Code G.
  - 2. Motors Smaller Than 15 HP: Manufacturer's standard starting characteristic.
- K. Enclosure Material: Cast iron for motor frame sizes 324T and larger; rolled steel for motor frame sizes smaller than 324T.

#### 2.4 ADDITIONAL REQUIREMENTS FOR POLYPHASE MOTORS

- A. Motors Used with Reduced-Voltage and Multispeed Controllers: Match wiring connection requirements for controller with required motor leads. Provide terminals in motor terminal box, suited to control method.
- B. Motors Used with Variable-Frequency Controllers: Ratings, characteristics, and features coordinated with and approved by controller manufacturer.
  - 1. Windings: Copper magnet wire with moisture-resistant insulation varnish, designed and tested to resist transient spikes, high frequencies, and short time rise pulses produced by pulse-width-modulated inverters.
  - 2. Premium-Efficient Motors: Class B temperature rise; Class F insulation.
  - 3. Inverter-Duty Motors: Class F temperature rise; Class H insulation.
  - 4. Thermal Protection: Comply with NEMA MG 1 requirements for thermally protected motors.
- C. Severe-Duty Motors: Comply with IEEE 841, with 1.15 minimum service factor.

2.5 SINGLE-PHASE MOTORS

- A. Motors larger than 1/20 hp shall be one of the following, to suit starting torque and requirements of specific motor application:
  - 1. Permanent-split capacitor.
  - 2. Split phase.
  - 3. Capacitor start, inductor run.
  - 4. Capacitor start, capacitor run.
- B. Multispeed Motors: Variable-torque, permanent-split-capacitor type.
- C. Bearings: Prelubricated, antifriction ball bearings or sleeve bearings suitable for radial and thrust loading.
- D. Motors 1/20 HP and Smaller: Shaded-pole type.
- E. Thermal Protection: Internal protection to automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature rating of motor insulation. Thermal-protection device shall automatically reset when motor temperature returns to normal range.

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 230513

SECTION 230553 - IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 SUMMARY (Not Applicable)

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Samples: For color, letter style, and graphic representation required for each identification material and device.
- C. Equipment-Label Schedule: Include a listing of all equipment to be labeled with the proposed content for each label.
- D. Valve-numbering scheme.
- E. Valve Schedules: Provide for each piping system. Include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 EQUIPMENT LABELS

A. Metal Labels for Equipment:

- 1. Material and Thickness: Brass, 0.032-inch or aluminum, 0.032-inch minimum thickness, with predrilled or stamped holes for attachment hardware.
- 2. Letter and Background Color: As indicated for specific application under Part 3.
- 3. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
- 4. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances of up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
- 5. Fasteners: Stainless steel rivets or self-tapping screws.
- 6. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.

B. Plastic Labels for Equipment:

- 1. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/8 inch thick, with predrilled holes for attachment hardware.

2. Letter and Background Color: As indicated for specific application under Part 3.
  3. Maximum Temperature: Able to withstand temperatures of up to 160 deg F.
  4. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
  5. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances of up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
  6. Fasteners: Stainless steel rivets or self-tapping screws.
  7. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- C. Label Content: Include equipment's Drawing designation or unique equipment number, Drawing numbers where equipment is indicated (plans, details, and schedules), and the Specification Section number and title where equipment is specified.

## 2.2 WARNING SIGNS AND LABELS

- A. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/8 inch thick, with predrilled holes for attachment hardware.
- B. Letter and Background Color: As indicated for specific application under Part 3.
- C. Maximum Temperature: Able to withstand temperatures of up to 160 deg F.
- D. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
- E. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances of up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
- F. Fasteners: Stainless steel rivets or self-taping screws.
- G. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- H. Label Content: Include caution and warning information plus emergency notification instructions.

## 2.3 DUCT LABELS

- A. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/8 inch thick, and having predrilled holes for attachment hardware.
- B. Letter and Background Color: As indicated for specific application under Part 3.
- C. Maximum Temperature: Able to withstand temperatures up to 160 deg F.

- D. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
- E. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances of up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
- F. Fasteners: Stainless steel rivets or self-tapping screws.
- G. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- H. Duct Label Contents: Include identification of duct service using same designations or abbreviations as used on Drawings. Also include the following:
  - 1. Duct size.
  - 2. Flow-Direction Arrows: Include flow-direction arrows on main distribution ducts. Arrows may be either integral with label or may be applied separately.
  - 3. Lettering Size: At least 1/2 inch for viewing distances of up to 72 inches and proportionately larger lettering for greater viewing distances.

## 2.4 WARNING TAGS

- A. Description: Preprinted accident-prevention tags of plasticized card stock with matte finish suitable for writing.
  - 1. Size: Approximately 4 by 7 inches.
  - 2. Fasteners: Brass grommet and wire or Reinforced grommet and wire or string.
  - 3. Nomenclature: Large-size primary caption, such as "DANGER," "CAUTION," or "DO NOT OPERATE."
  - 4. Letter and Background Color: As indicated for specific application under Part 3.

## PART 3 - EXECUTION

### 3.1 PREPARATION

- A. Clean piping and equipment surfaces of incompatible primers, paints, and encapsulants, as well as dirt, oil, grease, release agents, and other substances that could impair bond of identification devices.

### 3.2 INSTALLATION, GENERAL REQUIREMENTS

- A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.
- B. Coordinate installation of identifying devices with locations of access panels and doors.

- C. Install identifying devices before installing acoustical ceilings and similar concealment.
- D. Locate identifying devices so that they are readily visible from the point of normal approach.

### 3.3 INSTALLATION OF EQUIPMENT LABELS, WARNING SIGNS, AND LABELS

- A. Permanently fasten labels on each item of mechanical equipment.
- B. Sign and Label Colors:
  - 1. White letters on an ANSI Z535.1 safety-blue background.
- C. Locate equipment labels where accessible and visible.
- D. Arc-Flash Warning Signs: Provide arc-flash warning signs on electrical disconnects and other equipment where arc-flash hazard exists, as indicated on Drawings, and in accordance with requirements of OSHA and NFPA 70E, and other applicable codes and standards.

### 3.4 INSTALLATION OF DUCT LABELS

- A. Install plastic-laminated or self-adhesive duct labels showing service and flow direction with permanent adhesive on air ducts.
  - 1. Provide labels in the following color codes:
    - a. For air supply ducts: White letters on blue background.
    - b. For air return ducts: White letters on blue background.
    - c. For exhaust-, outside-, relief-, return-, and mixed-air ducts: White letters on blue background.
- B. Locate label near each point where ducts enter into and exit from concealed spaces and at maximum intervals of 20 ft. where exposed or are concealed by removable ceiling system.

### 3.5 INSTALLATION OF WARNING TAGS

- A. Warning Tag Color: Black letters on an ANSI Z535.1 safety-yellow background.

END OF SECTION 230553



SECTION 230593 - TESTING, ADJUSTING, AND BALANCING FOR HVAC

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. AABC: Associated Air Balance Council.
- B. NEBB: National Environmental Balancing Bureau.
- C. TAB: Testing, adjusting, and balancing.
- D. TABB: Testing, Adjusting, and Balancing Bureau.
- E. TAB Specialist: An independent entity meeting qualifications to perform TAB work.
- F. TDH: Total dynamic head.
- G. UFAD: Underfloor air distribution.

1.3 INFORMATIONAL SUBMITTALS

- A. Qualification Data: Within 30 days of Contractor's Notice to Proceed, submit documentation that the TAB specialist and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.
- B. Contract Documents Examination Report: Within 30 days of Contractor's Notice to Proceed, submit the Contract Documents review report, as specified in Part 3.
- C. Strategies and Procedures Plan: Within 30 days of Contractor's Notice to Proceed, submit TAB strategies and step-by-step procedures, as specified in "Preparation" Article.
- D. System Readiness Checklists: Within 30 days of Contractor's Notice to Proceed, submit system readiness checklists, as specified in "Preparation" Article.
- E. Examination Report: Submit a summary report of the examination review required in "Examination" Article.
- F. Certified TAB reports.

- G. Sample report forms.
- H. Instrument calibration reports, to include the following:
  - 1. Instrument type and make.
  - 2. Serial number.
  - 3. Application.
  - 4. Dates of use.
  - 5. Dates of calibration.

#### 1.4 QUALITY ASSURANCE

- A. TAB Specialists Qualifications, Certified by AABC.
- B. TAB Specialists Qualifications, Certified by NEBB or TABB.
- C. Instrumentation Type, Quantity, Accuracy, and Calibration: Comply with requirements in ASHRAE 111, Section 4, "Instrumentation."
- D. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.7.2.3 - "System Balancing."
- E. Code and AHJ Compliance: TAB is required to comply with governing codes and requirements of authorities having jurisdiction.

#### 1.5 FIELD CONDITIONS

- A. Full Owner Occupancy: Owner will occupy the site and existing building during entire TAB period. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

#### PART 2 - PRODUCTS (Not Applicable)

#### PART 3 - EXECUTION

##### 3.1 EXAMINATION

- A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems designs that may preclude proper TAB of systems and equipment.
- B. Examine installed systems for balancing devices, such as test ports, gauge cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are applicable for intended purpose and are accessible.

- C. Examine the approved submittals for HVAC systems and equipment.
- D. Examine design data, including HVAC system descriptions, statements of design assumptions for environmental conditions and systems output, and statements of philosophies and assumptions about HVAC system and equipment controls.
- E. Examine equipment performance data, including fan and pump curves.
  - 1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.
  - 2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems - Duct Design." Compare results with the design data and installed conditions.
- F. Examine system and equipment installations and verify that field quality-control testing, cleaning, and adjusting specified in individual Sections have been performed.
- G. Examine test reports specified in individual system and equipment Sections.
- H. Examine HVAC equipment and verify that bearings are greased, belts are aligned and tight, filters are clean, and equipment with functioning controls is ready for operation.
- I. Examine terminal units, such as variable-air-volume boxes, and verify that they are accessible and their controls are connected and functioning.
- J. Examine temporary and permanent strainers. Verify that temporary strainer screens used during system cleaning and flushing have been removed and permanent strainer baskets are installed and clean.
- K. Examine control valves for proper installation for their intended function of isolating, throttling, diverting, or mixing fluid flows.
- L. Examine heat-transfer coils for correct piping connections and for clean and straight fins.
- M. Examine operating safety interlocks and controls on HVAC equipment.
- N. Examine control dampers for proper installation for their intended function of isolating, throttling, diverting, or mixing air flows.
- O. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

### 3.2 PREPARATION

- A. Prepare a TAB plan that includes the following:
  - 1. Equipment and systems to be tested.
  - 2. Strategies and step-by-step procedures for balancing the systems.
  - 3. Instrumentation to be used.
  - 4. Sample forms with specific identification for all equipment.
- B. Perform system-readiness checks of HVAC systems and equipment to verify system readiness for TAB work. Include, at a minimum, the following:
  - 1. Airside:
    - a. Verify that leakage and pressure tests on air distribution systems have been satisfactorily completed.
    - b. Duct systems are complete with terminals installed.
    - c. Volume, smoke, and fire dampers are open and functional.
    - d. Clean filters are installed.
    - e. Fans are operating, free of vibration, and rotating in correct direction.
    - f. Automatic temperature-control systems are operational.
    - g. Ceilings are installed.
    - h. Windows and doors are installed.
    - i. Suitable access to balancing devices and equipment is provided.

### 3.3 GENERAL PROCEDURES FOR TESTING AND BALANCING

- A. Perform testing and balancing procedures on each system in accordance with the procedures contained in AABC's "National Standards for Total System Balance" or NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems" and in this Section.
- B. Cut insulation, ducts, pipes, and equipment casings for installation of test probes to the minimum extent necessary for TAB procedures.
  - 1. After testing and balancing, patch probe holes in ducts with same material and thickness as used to construct ducts.
  - 2. Where holes for probes are required in piping or hydronic equipment, install pressure and temperature test plugs to seal systems.
  - 3. Install and join new insulation that matches removed materials. Restore insulation, coverings, vapor barrier, and finish in accordance with Section 230713 "Duct Insulation," Section 230716 "HVAC Equipment Insulation," and Section 230719 "HVAC Piping Insulation."
- C. Mark equipment and balancing devices, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, with paint or other suitable, permanent identification material to show final settings.
- D. Take and report testing and balancing measurements in inch-pound (IP) units.

**3.4 TESTING, ADJUSTING, AND BALANCING OF HVAC EQUIPMENT**

- A. Test, adjust, and balance HVAC equipment indicated on Drawings, including, but not limited to, the following:
  - 1. Unit ventilators.
- B. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Crosscheck the summation of required outlet volumes with required fan volumes.
- C. Prepare schematic diagrams of systems' Record drawings duct layouts.
- D. For variable-air-volume systems, develop a plan to simulate diversity.
- E. Determine the best locations in main and branch ducts for accurate duct-airflow measurements.
- F. Check airflow patterns from the outdoor-air louvers and dampers and the return- and exhaust-air dampers through the supply-fan discharge and mixing dampers.
- G. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.
- H. Verify that motor starters are equipped with properly sized thermal protection.
- I. Check dampers for proper position to achieve desired airflow path.
- J. Check for airflow blockages.
- K. Check condensate drains for proper connections and functioning.
- L. Check for proper sealing of air-handling-unit components.

**3.5 DUCT LEAKAGE TESTS**

- A. Witness the duct leakage testing performed by Installer.
- B. Verify that proper test methods are used and that leakage rates are within specified limits.
- C. Report deficiencies observed.

**3.6 PIPE LEAKAGE TESTS**

- A. Witness the pipe pressure testing performed by Installer.
- B. Verify that proper test methods are used and that leakage rates are within specified limits.

- C. Report deficiencies observed.

### 3.7 HVAC CONTROLS VERIFICATION

- A. In conjunction with system balancing, perform the following:
  1. Verify HVAC control system is operating within the design limitations.
  2. Confirm that the sequences of operation are in compliance with Contract Documents.
  3. Verify that controllers are calibrated and function as intended.
  4. Verify that controller set points are as indicated.
  5. Verify the operation of lockout or interlock systems.
  6. Verify the operation of valve and damper actuators.
  7. Verify that controlled devices are properly installed and connected to correct controller.
  8. Verify that controlled devices travel freely and are in position indicated by controller: open, closed, or modulating.
  9. Verify location and installation of sensors to ensure that they sense only intended temperature, humidity, or pressure.
- B. Reporting: Include a summary of verifications performed, remaining deficiencies, and variations from indicated conditions.

### 3.8 PROCEDURES FOR TESTING, ADJUSTING, AND BALANCING EXISTING SYSTEMS

- A. Perform a preconstruction inspection of existing equipment that is to remain and be reused.
  1. Measure and record the operating speed, airflow, and static pressure of each fan and equipment with fan(s).
  2. Measure and record flows, temperatures, and pressures of each piece of equipment in each hydronic system. Compare the values to design or nameplate information, where information is available.
  3. Measure motor voltage and amperage. Compare the values to motor nameplate information.
  4. Check the condition of filters.
  5. Check the condition of coils.
  6. Check the operation of the drain pan and condensate-drain trap.
  7. Check bearings and other lubricated parts for proper lubrication.
  8. Report on the operating condition of the equipment and the results of the measurements taken. Report deficiencies.
- B. TAB After Construction: Before performing testing and balancing of renovated existing systems, inspect existing equipment that is to remain and be reused to verify that existing equipment has been cleaned and refurbished in accordance with renovation scope indicated by Contract Documents. Verify the following:

1. New filters are installed.
  2. Coils are clean and fins combed.
  3. Drain pans are clean.
  4. Fans are clean.
  5. Bearings and other parts are properly lubricated.
  6. Deficiencies noted in the preconstruction report are corrected.
- C. Perform testing and balancing of existing systems to the extent that existing systems are affected by the renovation work.
1. Compare the indicated airflow of the renovated work to the measured fan airflows, and determine the new fan speed and the face velocity of filters and coils.
  2. Verify that the indicated airflows of the renovated work result in filter and coil face velocities and fan speeds that are within the acceptable limits defined by equipment manufacturer.
  3. If calculations increase or decrease the airflow rates and water flow rates by more than 5 percent, make equipment adjustments to achieve the calculated rates. If increase or decrease is 5 percent or less, equipment adjustments are not required.
  4. Balance each air outlet.

### 3.9 TOLERANCES

- A. Set HVAC system's airflow rates and water flow rates within the following tolerances:
1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus or minus 10 percent. If design value is less than 100 cfm, within 10 cfm.
  2. Air Outlets and Inlets: Plus or minus 10 percent. If design value is less than 100 cfm, within 10 cfm.
- B. Maintaining pressure relationships as designed shall have priority over the tolerances specified above.

### 3.10 PROGRESS REPORTING

- A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article, prepare a report on the adequacy of design for system-balancing devices. Recommend changes and additions to system-balancing devices, to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance-measuring and -balancing devices.
- B. Status Reports: Prepare progress reports to describe completed procedures, procedures in progress, and scheduled procedures. Include a list of deficiencies and problems found in systems being tested and balanced. Prepare a separate report for each system and each building floor for systems serving multiple floors.

3.11 FINAL REPORT

- A. General: Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems.
  - 1. Include a certification sheet at the front of the report's binder, signed and sealed by the certified testing and balancing engineer.
  - 2. Include a list of instruments used for procedures, along with proof of calibration.
  - 3. Certify validity and accuracy of field data.
  
- B. Final Report Contents: In addition to certified field-report data, include the following:
  - 1. Manufacturers' test data.
  - 2. Field test reports prepared by system and equipment installers.
  - 3. Other information relative to equipment performance; do not include Shop Drawings and Product Data.
  
- C. General Report Data: In addition to form titles and entries, include the following data:
  - 1. Title page.
  - 2. Name and address of the TAB specialist.
  - 3. Project name.
  - 4. Project 11-digit State Project Code: 501-B1501-026.
  - 5. Project location.
  - 6. Architect's name and address.
  - 7. Engineer's name and address.
  - 8. Contractor's name and address.
  - 9. Report date.
  - 10. Signature of TAB supervisor who certifies the report.
  - 11. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.
  - 12. Summary of contents, including the following:
    - a. Indicated versus final performance.
    - b. Notable characteristics of systems.
    - c. Description of system operation sequence if it varies from the Contract Documents.
  - 13. Nomenclature sheets for each item of equipment.
  - 14. Data for terminal units, including manufacturer's name, type, size, and fittings.
  - 15. Notes to explain why certain final data in the body of reports vary from indicated values.
  - 16. Test conditions for fans performance forms, including the following:
    - a. Settings for outdoor, return, and exhaust-air dampers.
    - b. Conditions of filters.
    - c. Cooling coil, wet and dry-bulb conditions.
    - d. Heating coil, dry-bulb conditions.
    - e. Fan drive settings, including settings and percentage of maximum pitch diameter.



- f. Settings for pressure controller(s).
  - g. Other system operating conditions that affect performance.
- D. Fan Test Reports: For supply, return, and exhaust fans, include the following:
  - 1. Fan Data:
    - a. System identification.
    - b. Location.
    - c. Make and type.
    - d. Model number and size.
    - e. Manufacturer's serial number.
    - f. Arrangement and class.
    - g. Sheave make, size in inches, and bore.
    - h. Center-to-center dimensions of sheave and amount of adjustments in inches.
  - 2. Motor Data:
    - a. Motor make, and frame type and size.
    - b. Horsepower and speed.
    - c. Volts, phase, and hertz.
    - d. Full-load amperage and service factor.
    - e. Sheave make, size in inches, and bore.
    - f. Center-to-center dimensions of sheave and amount of adjustments in inches.
    - g. Number, make, and size of belts.
  - 3. Test Data (Indicated and Actual Values):
    - a. Total airflow rate in cfm.
    - b. Total system static pressure in inches wg.
    - c. Fan speed.
    - d. Discharge static pressure in inches wg.
    - e. Suction static pressure in inches wg.
- E. Round, Flat-Oval, and Rectangular Duct Traverse Reports: Include a diagram with a grid representing the duct cross-section and record the following:
  - 1. Report Data:
    - a. System fan and air-handling-unit number.
    - b. Location and zone.
    - c. Traverse air temperature in deg F.
    - d. Duct static pressure in inches wg.
    - e. Duct size in inches.
    - f. Duct area in sq. ft..
    - g. Indicated airflow rate in cfm.
    - h. Indicated velocity in fpm.
    - i. Actual airflow rate in cfm.

- j. Actual average velocity in fpm.
- k. Barometric pressure in psig.

F. Air-Terminal-Device Reports:

1. Unit Data:

- a. System and air-handling unit identification.
- b. Location and zone.
- c. Apparatus used for test.
- d. Area served.
- e. Make.
- f. Number from system diagram.
- g. Type and model number.
- h. Size.
- i. Effective area in sq. ft.

2. Test Data (Indicated and Actual Values):

- a. Airflow rate in cfm.
- b. Air velocity in fpm.
- c. Preliminary airflow rate as needed in cfm.
- d. Preliminary velocity as needed in fpm.
- e. Final airflow rate in cfm.
- f. Final velocity in fpm.
- g. Space temperature in deg F.

G. Instrument Calibration Reports:

1. Report Data:

- a. Instrument type and make.
- b. Serial number.
- c. Application.
- d. Dates of use.
- e. Dates of calibration.

3.12 VERIFICATION OF TAB REPORT

- A. The TAB specialist's test and balance engineer shall conduct the inspection in the presence of Architect and Owner.
- B. Architect and Owner shall randomly select measurements, documented in the final report, to be rechecked. Rechecking shall be limited to the lesser of either 10 percent of the total measurements recorded or the extent of measurements that can be accomplished in a normal 8-hour business day.

- C. If rechecks yield measurements that differ from the measurements documented in the final report by more than the tolerances allowed, the measurements shall be noted as "FAILED."
- D. If the number of "FAILED" measurements is greater than 10 percent of the total measurements checked during the final inspection, the TAB shall be considered incomplete and shall be rejected.
- E. If recheck measurements find the number of failed measurements noncompliant with requirements indicated, proceed as follows:
  - 1. TAB specialists shall recheck all measurements and make adjustments. Revise the final report and balancing device settings to include all changes; resubmit the final report and request a second final inspection. All changes shall be tracked to show changes made to previous report.
  - 2. If the second final inspection also fails, Owner may pursue others Contract options to complete TAB work.
- F. Prepare test and inspection reports.

### 3.13 ADDITIONAL TESTS

- A. Within 90 days of completing TAB, perform additional TAB to verify that balanced conditions are being maintained throughout and to correct unusual conditions.
- B. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional TAB during near-peak summer and winter conditions.

END OF SECTION 230593

SECTION 230713 - DUCT INSULATION

PART 1 - GENERAL

1.1 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include thermal conductivity, water-vapor permeance thickness, and jackets (both factory- and field-applied if any).

1.2 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified Installer.
- B. Material Test Reports: From a qualified testing agency acceptable to authorities having jurisdiction indicating, interpreting, and certifying test results for compliance of insulation materials, sealers, attachments, cements, and jackets, with requirements indicated. Include dates of tests and test methods employed.
- C. Field quality-control reports.

1.3 QUALITY ASSURANCE

- A. Installer Qualifications: Skilled mechanics who have successfully completed an apprenticeship program or craft training program, certified by the Department of Labor, Bureau of Apprenticeship and Training.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Packaging: Insulation material containers are to be marked with the manufacturer's name, appropriate ASTM standard designation, type and grade, and maximum use temperature.

1.5 COORDINATION

- A. Coordinate sizes and locations of supports, hangers, and insulation shields specified in Section 230529 "Hangers and Supports for HVAC Piping and Equipment."
- B. Coordinate clearance requirements with duct Installer for duct insulation application. Before preparing ductwork Shop Drawings, establish and maintain clearance requirements for installation of insulation and field-applied jackets and finishes and for space required for maintenance.

1.6 SCHEDULING

- A. Schedule insulation application after pressure testing systems and, where required, after installing and testing heat tracing. Insulation application may begin on segments that have satisfactory test results.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Surface-Burning Characteristics: For insulation and related materials, as determined by testing identical products in accordance with ASTM E84, by a testing agency acceptable to authorities having jurisdiction. Factory label insulation, jacket materials, adhesive, mastic, tapes, and cement material containers with appropriate markings of applicable testing agency.
  - 1. All Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.

2.2 INSULATION MATERIALS

- A. Comply with requirements in "Duct Insulation Schedule, General," "Indoor Duct and Plenum Insulation Schedule," and "Aboveground, Outdoor Duct and Plenum Insulation Schedule" articles for where insulating materials are to be applied.
- B. Products do not contain asbestos, lead, mercury, or mercury compounds.
- C. Products that come in contact with stainless steel have a leachable chloride content of less than 50 ppm when tested in accordance with ASTM C871.
- D. Insulation materials for use on austenitic stainless steel are qualified as acceptable in accordance with ASTM C795.
- E. Foam insulation materials do not use CFC or HCFC blowing agents in the manufacturing process.
- F. Flexible Elastomeric: Closed-cell or expanded-rubber materials; suitable for maximum use temperature between minus 70 deg F and 220 deg F. Comply with ASTM C534, Type II for sheet materials.
- G. Glass-Fiber Blanket: Glass fibers bonded with a thermosetting resin; suitable for maximum use temperature up to 450 deg F in accordance with ASTM C411. Comply with ASTM C553, Type II, and ASTM C1290, Type III with factory-applied FSK jacket or Type III with factory-applied FSP jacket. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.

- H. Glass-Fiber Board Insulation: Glass fibers bonded with a thermosetting resin; suitable for maximum use temperature between 35 deg F and 250 deg F for jacketed and between 35 deg F and 450 deg F for unfaced in accordance with ASTM C411. Comply with ASTM C612, Type IA or Type IB. For duct and plenum applications, provide insulation with factory-applied ASJ or with factory-applied FSK jacket. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.

### 2.3 ADHESIVES

- A. Materials are compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated unless otherwise indicated.
- B. Flexible Elastomeric and Polyolefin Adhesive: Comply with MIL-A-24179A, Type II, Class I.
- C. Glass-Fiber and Mineral Wool Adhesive: Comply with MIL-A-3316C, Class 2, Grade A.
- D. ASJ Adhesive, and FSK Jacket Adhesive: Comply with MIL-A-3316C, Class 2, Grade A for bonding insulation jacket lap seams and joints.

### 2.4 MASTICS AND COATINGS

- A. Materials are compatible with insulation materials, jackets, and substrates.
- B. Vapor-Retarder Mastic, Water Based, Interior Use: Suitable for indoor use on below ambient services.
  - 1. Water-Vapor Permeance: Comply with ASTM C755, Section 7.2.2, Table 2, for insulation type and service conditions.
  - 2. Service Temperature Range: Minus 20 to plus 180 deg F.
  - 3. Comply with MIL-PRF-19565C, Type II, for permeance requirements, with supplier listing on DOD QPD - Qualified Products Database.
  - 4. Color: White.
- C. Breather Mastic: Water based; suitable for indoor and outdoor use on above ambient services.
  - 1. Water-Vapor Permeance: ASTM E96/E96M, greater than 1.0 perm at manufacturer's recommended dry film thickness.
  - 2. Service Temperature Range: Minus 20 to plus 180 deg F.
  - 3. Color: White.

### 2.5 LAGGING ADHESIVES

- A. Description: Comply with MIL-A-3316C, Class I, Grade A and are compatible with insulation materials, jackets, and substrates.

1. Fire-resistant, water-based lagging adhesive and coating for use indoors to adhere fire-resistant lagging cloths over duct insulation.
2. Service Temperature Range: 0 to plus 180 deg F.
3. Color: White.

## 2.6 SEALANTS

### A. FSK and Metal Jacket Flashing Sealants:

1. Materials are compatible with insulation materials, jackets, and substrates.
2. Fire- and water-resistant, flexible, elastomeric sealant.
3. Service Temperature Range: Minus 40 to plus 250 deg F.
4. Color: Aluminum.

### B. ASJ Flashing Sealants, and Vinyl and PVC Jacket Flashing Sealants:

1. Materials are compatible with insulation materials, jackets, and substrates.
2. Fire- and water-resistant, flexible, elastomeric sealant.
3. Service Temperature Range: Minus 40 to plus 250 deg F.
4. Color: White.

## 2.7 FACTORY-APPLIED JACKETS

### A. Insulation system schedules indicate factory-applied jackets on various applications. When factory-applied jackets are indicated, comply with the following:

1. ASJ: White, kraft-paper, fiberglass-reinforced scrim with aluminum-foil backing; complying with ASTM C1136, Type I.
2. ASJ-SSL: ASJ with self-sealing, pressure-sensitive, acrylic-based adhesive covered by a removable protective strip; complying with ASTM C1136, Type I.
3. FSK Jacket: Aluminum-foil, fiberglass-reinforced scrim with kraft-paper backing; complying with ASTM C1136, Type II.
4. FSP Jacket: Aluminum-foil, fiberglass-reinforced scrim with polyethylene backing; complying with ASTM C1136, Type II.
5. Vinyl Jacket: White vinyl with a permeance of 1.3 perms when tested in accordance with ASTM E96/E96M, Procedure A, and complying with NFPA 90A and NFPA 90B.
6. ASJ+: All-service jacket composed of aluminum foil reinforced with glass scrim bonded to a kraft paper interleaving with an outer film leaving no paper exposed; complying with ASTM C1136, Types I, II, III, IV, and VII.
7. PSK Jacket: Aluminum foil, fiberglass-reinforced scrim with polyethylene backing; complying with ASTM C1136, Type II.

## 2.8 FIELD-APPLIED JACKETS

### A. Field-applied jackets comply with ASTM C921, Type I, unless otherwise indicated.

- B. FSK Jacket: Aluminum-foil-face, fiberglass-reinforced scrim with kraft-paper backing.

## 2.9 FIELD-APPLIED FABRIC-REINFORCING MESH

- A. Woven Glass-Fiber Mesh: Approximately 6 oz./sq. yd. with a thread count of 5 strands by 5 strands/sq. in. for covering ducts.
- B. Woven Polyester Mesh: Approximately 1 oz./sq. yd. with a thread count of 10 strands by 10 strands/sq. in., in a Leno weave, for ducts.

## 2.10 FIELD-APPLIED CLOTHS

- A. Woven Glass-Fiber Cloth: Comply with MIL-C-20079H, Type I, plain weave, and presized a minimum of 8 oz./sq. yd..

## 2.11 TAPES

- A. ASJ Tape: White vapor-retarder tape matching factory-applied jacket with acrylic adhesive, complying with ASTM C1136.
  - 1. Width: 3 inches.
  - 2. Thickness: 11.5 mils.
  - 3. Adhesion: 90 ounces force/inch in width.
  - 4. Elongation: 2 percent.
  - 5. Tensile Strength: 40 lbf/inch in width.
  - 6. ASJ Tape Disks and Squares: Precut disks or squares of ASJ tape.
- B. FSK Tape: Foil-face, vapor-retarder tape matching factory-applied jacket with acrylic adhesive; complying with ASTM C1136.
  - 1. Width: 3 inches.
  - 2. Thickness: 6.5 mils.
  - 3. Adhesion: 90 ounces force/inch in width.
  - 4. Elongation: 2 percent.
  - 5. Tensile Strength: 40 lbf/inch in width.
  - 6. FSK Tape Disks and Squares: Precut disks or squares of FSK tape.
- C. Aluminum-Foil Tape: Vapor-retarder tape with acrylic adhesive.
  - 1. Width: 2 inches.
  - 2. Thickness: 3.7 mils.
  - 3. Adhesion: 100 ounces force/inch in width.
  - 4. Elongation: 5 percent.
  - 5. Tensile Strength: 34 lbf/inch in width.

## 2.12 SECUREMENTS

- A. Bands:



1. Stainless Steel: ASTM A240/A240M, Type 304 or Type 316; 0.015 inch thick, 1/2 inch wide with wing seal or closed seal.
2. Aluminum: ASTM B209, Alloy 3003, 3005, 3105, or 5005; Temper H-14, 0.020 inch thick, 1/2 inch wide with wing seal or closed seal.
3. Springs: Twin spring set constructed of stainless steel with ends flat and slotted to accept metal bands. Spring size determined by manufacturer for application.

**B. Insulation Pins and Hangers:**

1. Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.106-inch diameter shank, length to suit depth of insulation indicated.
2. Cupped-Head, Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.106-inch or 0.135-inch diameter shank, length to suit depth of insulation indicated with integral 1-1/2-inch galvanized carbon-steel washer.
3. Metal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
  - a. Baseplate: Perforated, galvanized carbon-steel sheet, 0.030 inch thick by 2 inches square.
  - b. Spindle: Copper- or zinc-coated, low-carbon steel, fully annealed, 0.106-inch- diameter shank, length to suit depth of insulation indicated.
  - c. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
4. Nonmetal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate fastened to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
  - a. Baseplate: Perforated, nylon sheet, 0.030 inch thick by 1-1/2 inches in diameter.
  - b. Spindle: Nylon, 0.106-inch- diameter shank, length to suit depth of insulation indicated, up to 2-1/2 inches.
  - c. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
5. Self-Sticking-Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
  - a. Baseplate: Galvanized carbon-steel sheet, 0.030 inch thick by 2 inches square.

- b. Spindle: Copper- or zinc-coated, low-carbon steel, fully annealed, 0.106-inch- diameter shank, length to suit depth of insulation indicated.
  - c. Adhesive-backed base with a peel-off protective cover.
6. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick, galvanized-steel sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.
- a. Protect ends with capped self-locking washers incorporating a spring steel insert to ensure permanent retention of cap in exposed locations.
7. Nonmetal Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch- thick nylon sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.
- C. Staples: Outward-clinching insulation staples, nominal 3/4-inch- wide, stainless steel or Monel.
- D. Wire: 0.062-inch soft-annealed, stainless steel.
- 2.13 CORNER ANGLES
- A. Aluminum Corner Angles: 0.040 inch thick, minimum 1 by 1 inch, aluminum in accordance with ASTM B209, Alloy 3003, 3005, 3105, or 5005; Temper H-14.

### PART 3 - EXECUTION

#### 3.1 EXAMINATION

- A. Examine substrates and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of insulation application.
  - 1. Verify that systems to be insulated have been tested and are free of defects.
  - 2. Verify that surfaces to be insulated are clean and dry.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

#### 3.2 PREPARATION

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.

#### 3.3 GENERAL INSTALLATION REQUIREMENTS

- A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of ducts and fittings.

- B. Install insulation materials, vapor barriers or retarders, jackets, and thicknesses required for each item of duct system as specified in insulation system schedules.
- C. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, compress, or otherwise damage insulation or jacket.
- D. Install insulation with longitudinal seams at top and bottom of horizontal runs.
- E. Install multiple layers of insulation with longitudinal and end seams staggered.
- F. Keep insulation materials dry during application and finishing. Replace insulation materials that get wet during storage or in the installation process before being properly covered and sealed in accordance with Contract Documents, unless otherwise approved by the engineer-of-record.
- G. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.
- H. Install insulation with least number of joints practical.
- I. Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.
  - 1. Install insulation continuously through hangers and around anchor attachments.
  - 2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends at attachment to structure with vapor-barrier mastic.
  - 3. Install insert materials and install insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.
- J. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.
- K. Install insulation with factory-applied jackets as follows:
  - 1. Draw jacket tight and smooth, but not to the extent of creating wrinkles or areas of compression in the insulation.
  - 2. Cover circumferential joints with 3-inch- wide strips, of same material as insulation jacket. Secure strips with adhesive and outward clinching staples along both edges of strip, spaced 4 inches o.c.
  - 3. Overlap jacket longitudinal seams at least 1-1/2 inches. Clean and dry surface to receive self-sealing lap. Staple laps with outward clinching staples along edge at 4 inches o.c.
    - a. For below ambient services, apply vapor-barrier mastic over staples.

4. Cover joints and seams with tape, according to insulation material manufacturer's written instructions, to maintain vapor seal.
  5. Where vapor barriers are indicated, apply vapor-barrier mastic on seams and joints and at ends adjacent to duct flanges and fittings.
- L. Cut insulation in a manner to avoid compressing insulation.
- M. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.
- N. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least 4 inches beyond damaged areas. Adhere, staple, and seal patches similar to butt joints.

### 3.4 PENETRATIONS

- A. Insulation Installation at Interior Wall and Partition Penetrations (That Are Not Fire Rated): Install insulation continuously through walls and partitions.
- B. Insulation Installation at Fire-Rated Wall and Partition Penetrations: Terminate insulation at fire damper sleeves for fire-rated wall and partition penetrations. Externally insulate damper sleeves to match adjacent insulation and overlap duct insulation at least 2 inches.
1. Comply with requirements in Section 078413 "Penetration Firestopping."

### 3.5 INSTALLATION OF FLEXIBLE ELASTOMERIC AND POLYOLEFIN INSULATION

- A. Comply with manufacturer's written installation instructions and ASTM C1710.
- B. Seal longitudinal seams and end joints with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.
- C. Square and Rectangular Ducts and Plenums:
1. Provide 1/4 inch more per side for a tight, compression fit.
  2. Cut sheet insulation with the following dimensions:
    - a. Width of duct plus 1/4 inch, one piece.
    - b. Height of duct plus 1/4 inch, plus thickness of insulation, two pieces.
    - c. Width of duct plus 1/4 inch, plus two times the thickness of insulation, one piece.
  3. Insulate the bottom of the duct with the sheet from (a) above, then the sides with the two sheets from (b) above, and finally the top of the duct with the sheet from (c) above.
  4. Insulation without self-adhering backing:

- a. Apply 100 percent coverage of manufacturer adhesive on the metal surface, then the insulation, except for the last 1/4 inch where sheets will butt together.
  - b. Roll sheet down into position.
  - c. Press two sheets together under compression and apply adhesive at the butt joint to seal the two sheets together.
5. Insulation with self-adhering backing:
- a. Peel back release paper in 6- to 8-inch increments and line up sheet.
  - b. Press firmly to activate adhesive.
  - c. Align material and continue to line up correctly, pressing firmly while slowly removing release paper.
  - d. Allow 1/4-inch overlap for compression at butt joints.
  - e. Apply adhesive at the butt joint to seal the two sheets together.
6. Insulate duct brackets following manufacturer's written installation instructions.
- D. Circular Ducts:
1. Determine the circumference of the duct, using a strip of insulation the same thickness as to be used.
  2. Cut the sheet to the required size.
  3. Apply 100 percent coverage of manufacturer adhesive on the metal surface then the insulation.
  4. Apply manufacturer adhesive to the cut surfaces along 100 percent of the longitudinal seam. Press together the seam at the ends and then the middle. Close the entire seam starting from the middle.

### 3.6 INSTALLATION OF GLASS-FIBER AND MINERAL-WOOL INSULATION

- A. Blanket Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
- B. Comply with manufacturer's written installation instructions.
1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
  2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
  3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
    - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.

- b. On duct sides with dimensions larger than 18 inches, place pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
    - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
    - d. Do not overcompress insulation during installation.
    - e. Impale insulation over pins and attach speed washers.
    - f. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
  4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
    - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
    - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches.
  5. Overlap unfaced blankets a minimum of 2 inches on longitudinal seams and end joints. At end joints, secure with steel bands spaced a maximum of 18 inches o.c.
  6. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
  7. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch- wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.
- C. Board Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
  1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
  2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
  3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
    - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.

- b. On duct sides with dimensions larger than 18 inches, space pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
  - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
  - d. Do not overcompress insulation during installation.
  - e. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
    - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
    - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches.
  5. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Groove and score insulation to fit as closely as possible to outside and inside radius of elbows. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
  6. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch- wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.

### 3.7 FIELD-APPLIED JACKET INSTALLATION

- A. Where glass-cloth jackets are indicated, install directly over bare insulation or insulation with factory-applied jackets.
  1. Draw jacket smooth and tight to surface with 2-inch overlap at seams and joints.
  2. Embed glass cloth between two 0.062-inch- thick coats of lagging adhesive.
  3. Completely encapsulate insulation with coating, leaving no exposed insulation.
- B. Where FSK jackets are indicated, install as follows:
  1. Draw jacket material smooth and tight.
  2. Install lap or joint strips with same material as jacket.
  3. Secure jacket to insulation with manufacturer's recommended adhesive.

4. Install jacket with 1-1/2-inch laps at longitudinal seams and 3-inch- wide joint strips at end joints.
5. Seal openings, punctures, and breaks in vapor-retarder jackets and exposed insulation with vapor-barrier mastic.

### 3.8 FINISHES

- A. Insulation with ASJ, Glass-Cloth, or Other Paintable Jacket Material: Paint jacket with paint system identified below and as specified in Section 099113 "Exterior Painting" and Section 099123 "Interior Painting."
  1. Flat Acrylic Finish: Two finish coats over a primer that is compatible with jacket material and finish coat paint. Add fungicidal agent to render fabric mildew proof.
    - a. Finish Coat Material: Interior, flat, latex-emulsion size.
- B. Flexible Elastomeric Thermal Insulation: After adhesive has fully cured, apply two coats of insulation manufacturer's recommended protective coating.
- C. Color: Final color as selected by Architect. Vary first and second coats to allow visual inspection of the completed Work.
- D. Do not field paint aluminum or stainless steel jackets.

### 3.9 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Tests and Inspections:
  1. Inspect ductwork, randomly selected by Architect, by removing field-applied jacket and insulation in layers in reverse order of their installation. Extent of inspection is limited to one location(s) for each duct system defined in the "Duct Insulation Schedule, General" Article.
- C. All insulation applications will be considered defective Work if sample inspection reveals noncompliance with requirements.

### 3.10 DUCT INSULATION SCHEDULE, GENERAL

- A. Plenums and Ducts Requiring Insulation:
  1. Indoor, concealed supply and outdoor air.
  2. Indoor, exposed supply and outdoor air.
  3. Indoor, concealed return located in unconditioned space.
  4. Indoor, exposed return located in unconditioned space.



B. Items Not Insulated:

1. Metal ducts with duct liner of sufficient thickness to comply with energy code and ASHRAE/IESNA 90.1.
2. Factory-insulated flexible ducts.
3. Factory-insulated plenums and casings.
4. Flexible connectors.
5. Vibration-control devices.
6. Factory-insulated access panels and doors.

3.11 INDOOR DUCT AND PLENUM INSULATION SCHEDULE

A. Concealed, round and flat-oval, supply-air duct insulation is one of the following:

1. Flexible Elastomeric: 1 inch thick.
2. Glass-Fiber Blanket: 1-1/2 inches thick and 0.75 lb/cu. ft. nominal density.

B. Concealed, rectangular, supply-air duct insulation is one of the following:

1. Flexible Elastomeric: 1 inch thick.
2. Glass-Fiber Blanket: 1-1/2 inches thick and 0.75 lb/cu. ft. nominal density.
3. Glass-Fiber Board: 1-1/2 inches thick and 2 lb/cu. ft. nominal density.

3.12 INDOOR, FIELD-APPLIED JACKET SCHEDULE

A. Install jacket over insulation material. For insulation with factory-applied jacket, install the field-applied jacket over the factory-applied jacket.

B. If more than one material is listed, selection from materials listed is Contractor's option.

C. Ducts and Plenums, Concealed:

1. None.

END OF SECTION 230713

SECTION 233113 - METAL DUCTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 PERFORMANCE REQUIREMENTS

- A. Delegated Duct Design: Duct construction, including sheet metal thicknesses, seam and joint construction, reinforcements, and hangers and supports, shall comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and performance requirements and design criteria indicated in "Duct Schedule" Article.
- B. Structural Performance: Duct hangers and supports shall withstand the effects of gravity loads and stresses within limits and under conditions described in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and ASCE/SEI 7.
- C. Airstream Surfaces: Surfaces in contact with the airstream shall comply with requirements in ASHRAE 62.1.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of the following products:
  - 1. Liners and adhesives.
  - 2. Sealants and gaskets.
  - 3. Seismic-restraint devices.
- B. Shop Drawings:
  - 1. Fabrication, assembly, and installation, including plans, elevations, sections, components, and attachments to other work.
  - 2. Factory- and shop-fabricated ducts and fittings.
  - 3. Duct layout indicating sizes, configuration, liner material, and static-pressure classes.
  - 4. Elevation of top of ducts.
  - 5. Dimensions of main duct runs from building grid lines.
  - 6. Fittings.
  - 7. Reinforcement and spacing.
  - 8. Seam and joint construction.
  - 9. Penetrations through fire-rated and other partitions.

10. Equipment installation based on equipment being used on Project.
11. Locations for duct accessories, including dampers, turning vanes, and access doors and panels.
12. Hangers and supports, including methods for duct and building attachment and vibration isolation.

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Welding certificates.
- B. Field quality-control reports.

#### 1.5 QUALITY ASSURANCE

- A. Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel," for hangers and supports. AWS D9.1M/D9.1, "Sheet Metal Welding Code," for duct joint and seam welding.
- B. Welding Qualifications: Qualify procedures and personnel according to the following:
  1. AWS D1.1/D1.1M, "Structural Welding Code - Steel," for hangers and supports.
  2. AWS D9.1M/D9.1, "Sheet Metal Welding Code," for duct joint and seam welding.
- C. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment" and Section 7 - "Construction and System Start-up."
- D. ASHRAE/IESNA Compliance: Applicable requirements in ASHRAE/IESNA 90.1, Section 6.4.4 - "HVAC System Construction and Insulation."

### PART 2 - PRODUCTS

#### 2.1 SINGLE-WALL RECTANGULAR DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.
- B. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-1, "Rectangular Duct/Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- C. Longitudinal Seams: Select seam types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-2, "Rectangular Duct/Longitudinal Seams," for static-pressure class, applicable sealing requirements,

materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

- D. Elbows, Transitions, Offsets, Branch Connections, and Other Duct Construction: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 4, "Fittings and Other Construction," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

## 2.2 SINGLE-WALL ROUND DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 3, "Round, Oval, and Flexible Duct," based on indicated static-pressure class unless otherwise indicated.
- B. Retain subparagraph below to require factory-fabricated, single-wall round and flat-oval ducts and fittings; delete to allow shop-fabricated ducts and fittings.
- C. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-1, "Round Duct Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
  - 1. Transverse Joints in Ducts Larger Than 60 Inches in Diameter: Flanged.
- D. Tees and Laterals: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

## 2.3 SHEET METAL MATERIALS

- A. General Material Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.
- B. Galvanized Sheet Steel: Comply with ASTM A 653/A 653M.
  - 1. Galvanized Coating Designation: G60.
  - 2. Finishes for Surfaces Exposed to View: Mill phosphatized.
- C. Reinforcement Shapes and Plates: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.

1. Where black and galvanized-steel shapes and plates are used to reinforce aluminum ducts, isolate the different metals with butyl rubber, neoprene, or EPDM gasket materials.
- D. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

## 2.4 DUCT LINER

- A. Fibrous-Glass Duct Liner: Comply with ASTM C 1071, NFPA 90A, or NFPA 90B; and with NAIMA AH124, "Fibrous Glass Duct Liner Standard."
  1. Antimicrobial Erosion-Resistant Coating: Apply to the surface of the liner that will form the interior surface of the duct to act as a moisture repellent and erosion-resistant coating. Antimicrobial compound shall be tested for efficacy by an NRTL and registered by the EPA for use in HVAC systems.
  2. Solvent or Water-Based Liner Adhesive: Comply with NFPA 90A or NFPA 90B and with ASTM C 916.
    - a. For indoor applications, adhesive shall have a VOC content of 80 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
    - b. Adhesive shall comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."
- B. Flexible Elastomeric Duct Liner: Preformed, cellular, closed-cell, sheet materials complying with ASTM C 534, Type II, Grade 1; and with NFPA 90A or NFPA 90B.
  1. Surface-Burning Characteristics: Maximum flame-spread index of 25 and maximum smoke-developed index of 50 when tested according to UL 723; certified by an NRTL.
  2. Liner Adhesive: As recommended by insulation manufacturer and complying with NFPA 90A or NFPA 90B.
    - a. For indoor applications, adhesive shall have a VOC content of 50 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
    - b. Adhesive shall comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."
- C. Insulation Pins and Washers:
  1. Cupped-Head, Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.135-inch diameter shank, length to suit depth of insulation indicated with integral 1-1/2-inch galvanized carbon-steel washer.

2. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick aluminum; with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.
- D. Shop Application of Duct Liner: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 7-11, "Flexible Duct Liner Installation."
1. Adhere a single layer of indicated thickness of duct liner with at least 90 percent adhesive coverage at liner contact surface area. Attaining indicated thickness with multiple layers of duct liner is prohibited.
  2. Apply adhesive to transverse edges of liner facing upstream that do not receive metal nosing.
  3. Butt transverse joints without gaps, and coat joint with adhesive.
  4. Fold and compress liner in corners of rectangular ducts or cut and fit to ensure butted-edge overlapping.
  5. Do not apply liner in rectangular ducts with longitudinal joints, except at corners of ducts, unless duct size and dimensions of standard liner make longitudinal joints necessary.
  6. Apply adhesive coating on longitudinal seams in ducts with air velocity of 2500 fpm.
  7. Secure liner with mechanical fasteners 4 inches from corners and at intervals not exceeding 12 inches transversely; at 3 inches from transverse joints and at intervals not exceeding 18 inches longitudinally.
  8. Terminate inner ducts with buildouts attached to fire-damper sleeves, dampers, turning vane assemblies, or other devices. Fabricated buildouts (metal hat sections) or other buildout means are optional; when used, secure buildouts to duct walls with bolts, screws, rivets, or welds.

## 2.5 SEALANT AND GASKETS

- A. General Sealant and Gasket Requirements: Surface-burning characteristics for sealants and gaskets shall be a maximum flame-spread index of 25 and a maximum smoke-developed index of 50 when tested according to UL 723; certified by an NRTL.
- B. Two-Part Tape Sealing System:
1. Tape: Woven cotton fiber impregnated with mineral gypsum and modified acrylic/silicone activator to react exothermically with tape to form hard, durable, airtight seal.
  2. Tape Width: 4 inches.
  3. Sealant: Modified styrene acrylic.
  4. Water resistant.
  5. Mold and mildew resistant.
  6. Maximum Static-Pressure Class: 10-inch wg, positive and negative.
  7. Service: Indoor and outdoor.
  8. Service Temperature: Minus 40 to plus 200 deg F.
  9. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum.

10. For indoor applications, sealant shall have a VOC content of 250 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
11. Sealant shall comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."

C. Water-Based Joint and Seam Sealant:

1. Application Method: Brush on.
2. Solids Content: Minimum 65 percent.
3. Shore A Hardness: Minimum 20.
4. Water resistant.
5. Mold and mildew resistant.
6. VOC: Maximum 75 g/L (less water).
7. Maximum Static-Pressure Class: 10-inch wg, positive and negative.
8. Service: Indoor or outdoor.
9. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.

D. Flanged Joint Sealant: Comply with ASTM C 920.

1. General: Single-component, acid-curing, silicone, elastomeric.
2. Type: S.
3. Grade: NS.
4. Class: 25.
5. Use: O.
6. For indoor applications, sealant shall have a VOC content of 250 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
7. Sealant shall comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."

E. Flange Gaskets: Butyl rubber, neoprene, or EPDM polymer with polyisobutylene plasticizer.

F. Round Duct Joint O-Ring Seals:

1. Seal shall provide maximum leakage class of 3 cfm/100 sq. ft. at 1-inch wg and shall be rated for 10-inch wg static-pressure class, positive or negative.
2. EPDM O-ring to seal in concave bead in coupling or fitting spigot.
3. Double-lipped, EPDM O-ring seal, mechanically fastened to factory-fabricated couplings and fitting spigots.

## 2.6 HANGERS AND SUPPORTS

A. Hanger Rods for Noncorrosive Environments: Cadmium-plated steel rods and nuts.

- B. Hanger Rods for Corrosive Environments: Electrogalvanized, all-thread rods or galvanized rods with threads painted with zinc-chromate primer after installation.
- C. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct."
- D. Steel Cables for Galvanized-Steel Ducts: Galvanized steel complying with ASTM A 603.
- E. Steel Cables for Stainless-Steel Ducts: Stainless steel complying with ASTM A 492.
- F. Steel Cable End Connections: Cadmium-plated steel assemblies with brackets, swivel, and bolts designed for duct hanger service; with an automatic-locking and clamping device.
- G. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.
- H. Trapeze and Riser Supports:
  - 1. Supports for Galvanized-Steel Ducts: Galvanized-steel shapes and plates.
  - 2. Supports for Stainless-Steel Ducts: Stainless-steel shapes and plates.
  - 3. Supports for Aluminum Ducts: Aluminum or galvanized steel coated with zinc chromate.

### PART 3 - EXECUTION

#### 3.1 DUCT INSTALLATION

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of duct system. Indicated duct locations, configurations, and arrangements were used to size ducts and calculate friction loss for air-handling equipment sizing and for other design considerations. Install duct systems as indicated unless deviations to layout are approved on Shop Drawings and Coordination Drawings.
- B. Install ducts according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" unless otherwise indicated.
- C. Install round ducts in maximum practical lengths.
- D. Install ducts with fewest possible joints.
- E. Install factory- or shop-fabricated fittings for changes in direction, size, and shape and for branch connections.
- F. Unless otherwise indicated, install ducts vertically and horizontally, and parallel and perpendicular to building lines.



- G. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.
- H. Install ducts with a clearance of 1 inch, plus allowance for insulation thickness.
- I. Route ducts to avoid passing through transformer vaults and electrical equipment rooms and enclosures.
- J. Where ducts pass through non-fire-rated interior partitions and exterior walls and are exposed to view, cover the opening between the partition and duct or duct insulation with sheet metal flanges of same metal thickness as the duct. Overlap openings on four sides by at least 1-1/2 inches.
- K. Where ducts pass through fire-rated interior partitions and exterior walls, install fire dampers. Comply with requirements in Section 233300 "Air Duct Accessories" for fire and smoke dampers.
- L. Protect duct interiors from moisture, construction debris and dust, and other foreign materials. Comply with SMACNA's "IAQ Guidelines for Occupied Buildings Under Construction," Appendix G, "Duct Cleanliness for New Construction Guidelines."

### 3.2 DUCT SEALING

- A. Seal ducts for duct static-pressure, seal classes, and leakage classes specified in "Duct Schedule" Article according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- B. Seal ducts to the following seal classes according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible":
  - 1. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
  - 2. Unconditioned Space, Supply-Air: Seal Class A.
  - 3. Unconditioned Space, Exhaust Ducts: Seal Class C.
  - 4. Unconditioned Space, Return-Air Ducts: Seal Class A.
  - 5. Conditioned Space, Supply-Air Ducts: Seal Class A.
  - 6. Conditioned Space, Exhaust Ducts: Seal Class B.
  - 7. Conditioned Space, Return-Air Ducts: Seal Class A.

### 3.3 HANGER AND SUPPORT INSTALLATION

- A. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 5, "Hangers and Supports."
- B. Building Attachments: Concrete inserts, powder-actuated fasteners, or structural-steel fasteners appropriate for construction materials to which hangers are being attached.
  - 1. Where practical, install concrete inserts before placing concrete.

2. Install powder-actuated concrete fasteners after concrete is placed and completely cured.
3. Use powder-actuated concrete fasteners for standard-weight aggregate concretes or for slabs more than 4 inches thick.
4. Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes or for slabs less than 4 inches thick.
5. Do not use powder-actuated concrete fasteners for seismic restraints.

C. Hanger Spacing: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct," for maximum hanger spacing; install hangers and supports within 24 inches of each elbow and within 48 inches of each branch intersection.

D. Hangers Exposed to View: Threaded rod and angle or channel supports.

E. Support vertical ducts with steel angles or channel secured to the sides of the duct with welds, bolts, sheet metal screws, or blind rivets; support at each floor and at a maximum intervals of 16 feet.

F. Install upper attachments to structures. Select and size upper attachments with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

### 3.4 CONNECTIONS

A. Make connections to equipment with flexible connectors complying with Section 233300 "Air Duct Accessories."

B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for branch, outlet and inlet, and terminal unit connections.

### 3.5 PAINTING

A. Paint interior of metal ducts that are visible through registers and grilles and that do not have duct liner. Apply one coat of flat, black, latex paint over a compatible galvanized-steel primer. Paint materials and application requirements are specified in Section 09.

### 3.6 FIELD QUALITY CONTROL

A. Perform tests and inspections.

B. Leakage Tests:

1. Comply with SMACNA's "HVAC Air Duct Leakage Test Manual." Submit a test report for each test.
2. Test the following systems:

- a. All Ductwork with a Pressure Class of 4-Inch wg or Higher.
  3. Disassemble, reassemble, and seal segments of systems to accommodate leakage testing and for compliance with test requirements.
  4. Test for leaks before applying external insulation.
  5. Conduct tests at static pressures equal to maximum design pressure of system or section being tested. If static-pressure classes are not indicated, test system at maximum system design pressure. Do not pressurize systems above maximum design operating pressure.
  6. Give seven days' advance notice for testing.
- C. Duct System Cleanliness Tests:
1. Visually inspect duct system to ensure that no visible contaminants are present.
  2. Test sections of metal duct system, chosen randomly by Owner, for cleanliness according to "Vacuum Test" in NADCA ACR, "Assessment, Cleaning and Restoration of HVAC Systems."
    - a. Acceptable Cleanliness Level: Net weight of debris collected on the filter media shall not exceed 0.75 mg/100 sq. cm.
- D. Duct system will be considered defective if it does not pass tests and inspections.
- E. Prepare test and inspection reports.
- 3.7 DUCT CLEANING
- A. Clean new duct system(s) before testing, adjusting, and balancing.
  - B. Use service openings for entry and inspection.
    1. Create new openings and install access panels appropriate for duct static-pressure class if required for cleaning access. Provide insulated panels for insulated or lined duct. Patch insulation and liner as recommended by duct liner manufacturer. Comply with Section 233300 "Air Duct Accessories" for access panels and doors.
    2. Disconnect and reconnect flexible ducts as needed for cleaning and inspection.
    3. Remove and reinstall ceiling to gain access during the cleaning process.
  - C. Particulate Collection and Odor Control:
    1. When venting vacuuming system inside the building, use HEPA filtration with 99.97 percent collection efficiency for 0.3-micron-size (or larger) particles.
    2. When venting vacuuming system to outdoors, use filter to collect debris removed from HVAC system, and locate exhaust downwind and away from air intakes and other points of entry into building.
  - D. Clean the following components by removing surface contaminants and deposits:

1. Air outlets and inlets (registers, grilles, and diffusers).
2. Coils and related components.
3. Return-air ducts, dampers, actuators, and turning vanes except in ceiling plenums and mechanical equipment rooms.
4. Supply-air ducts, dampers, actuators, and turning vanes.

E. Mechanical Cleaning Methodology:

1. Clean metal duct systems using mechanical cleaning methods that extract contaminants from within duct systems and remove contaminants from building.
2. Use vacuum-collection devices that are operated continuously during cleaning. Connect vacuum device to downstream end of duct sections so areas being cleaned are under negative pressure.
3. Use mechanical agitation to dislodge debris adhered to interior duct surfaces without damaging integrity of metal ducts, duct liner, or duct accessories.
4. Clean fibrous-glass duct liner with HEPA vacuuming equipment; do not permit duct liner to get wet. Replace fibrous-glass duct liner that is damaged, deteriorated, or delaminated or that has friable material, mold, or fungus growth.
5. Clean coils and coil drain pans according to NADCA 1992. Keep drain pan operational. Rinse coils with clean water to remove latent residues and cleaning materials; comb and straighten fins.
6. Provide drainage and cleanup for wash-down procedures.
7. Antimicrobial Agents and Coatings: Apply EPA-registered antimicrobial agents if fungus is present. Apply antimicrobial agents according to manufacturer's written instructions after removal of surface deposits and debris.

3.8 START UP

- A. Air Balance: Comply with requirements in Section 230593 "Testing, Adjusting, and Balancing for HVAC."

3.9 DUCT SCHEDULE

- A. Fabricate ducts with galvanized sheet steel except as otherwise indicated and as follows:

B. Supply Ducts:

1. Ducts Connected to Terminal Units:
  - a. Pressure Class: Positive 4-inch wg.
  - b. Minimum SMACNA Seal Class: A.
  - c. SMACNA Leakage Class for Rectangular: 4.
  - d. SMACNA Leakage Class for Round and Flat Oval: 2.
2. Ducts Connected to Equipment Not Listed Above:
  - a. Pressure Class: Positive 4-inch wg.

- b. Minimum SMACNA Seal Class: A.
  - c. SMACNA Leakage Class for Rectangular: 4.
  - d. SMACNA Leakage Class for Round and Flat Oval: 2.
- C. Intermediate Reinforcement:
- 1. Galvanized-Steel Ducts: Galvanized steel or carbon steel coated with zinc-chromate primer.
- D. Liner:
- 1. Supply Air Ducts: Flexible elastomeric, 1 inch thick.
  - 2. Return Air Ducts: Flexible elastomeric, 1 inch thick.
  - 3. Exhaust Air Ducts: Flexible elastomeric, 1 inch thick.
- E. Double-Wall Duct Interstitial Insulation:
- 1. Supply Air Ducts: 1 inch thick.
- F. Elbow Configuration:
- 1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."
    - a. Velocity 1000 fpm or Lower:
      - 1) Radius Type RE 1 with minimum 0.5 radius-to-diameter ratio.
      - 2) Mitered Type RE 4 without vanes.
    - b. Velocity 1000 to 1500 fpm:
      - 1) Radius Type RE 1 with minimum 1.0 radius-to-diameter ratio.
      - 2) Radius Type RE 3 with minimum 0.5 radius-to-diameter ratio and two vanes.
      - 3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
    - c. Velocity 1500 fpm or Higher:
      - 1) Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
      - 2) Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
      - 3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."

2. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."
  - a. Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
  - b. Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
  - c. Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
3. Round Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-4, "Round Duct Elbows."
  - a. Minimum Radius-to-Diameter Ratio and Elbow Segments: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 3-1, "Mitered Elbows." Elbows with less than 90-degree change of direction have proportionately fewer segments.
    - 1) Velocity 1000 fpm or Lower: 0.5 radius-to-diameter ratio and three segments for 90-degree elbow.
    - 2) Velocity 1000 to 1500 fpm: 1.0 radius-to-diameter ratio and four segments for 90-degree elbow.
    - 3) Velocity 1500 fpm or Higher: 1.5 radius-to-diameter ratio and five segments for 90-degree elbow.
    - 4) Radius-to Diameter Ratio: 1.5.
  - b. Round Elbows, 12 Inches and Smaller in Diameter: Stamped or pleated.
  - c. Round Elbows, 14 Inches and Larger in Diameter: Standing seam or Welded.

**G. Branch Configuration:**

1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-6, "Branch Connection."
  - a. Rectangular Main to Rectangular Branch: 45-degree entry.
  - b. Rectangular Main to Round Branch: Spin in.
2. Round and Flat Oval: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees." Saddle taps are permitted in existing duct.
  - a. Velocity 1000 fpm or Lower: 90-degree tap.
  - b. Velocity 1000 to 1500 fpm: Conical tap.
  - c. Velocity 1500 fpm or Higher: 45-degree lateral.

END OF SECTION 233113

SECTION 233300 - AIR DUCT ACCESSORIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, or BIM model, drawn to scale, on which ceiling-mounted access panels and access doors required for access to duct accessories are shown and coordinated with each other, using input from installers of the items involved.
- B. Source quality-control reports.

1.3 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For air duct accessories to include in operation and maintenance manuals.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Fusible Links: Furnish quantity equal to 10 percent of amount installed.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Comply with NFPA 90A and NFPA 90B.
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.

2.2 MANUAL VOLUME DAMPERS

A. Low-Leakage, Steel, Manual Volume Dampers:

1. Performance:
  - a. AMCA Certification: Test and rate in accordance with AMCA 511.
  - b. Leakage:
    - 1) Class IA: Leakage shall not exceed 3 cfm/sq. ft. against 1-inch wg differential static pressure.
    - 2) Class I: Leakage shall not exceed 4 cfm/sq. ft. against 1-inch wg differential static pressure.
    - 3) Class II: Leakage shall not exceed 10 cfm/sq. ft. against 1-inch wg differential static pressure.
2. Construction:
  - a. Linkage: Out of airstream.
  - b. Suitable for horizontal or vertical airflow applications.
3. Frames:
  - a. Hat, U, or angle shaped.
  - b. Thickness: 16-gauge galvanized sheet steel.
  - c. Mitered and welded corners.
  - d. Flanges for attaching to walls and flangeless frames for installing in ducts.
4. Blades:
  - a. Multiple or single blade.
  - b. Parallel- or opposed-blade design.
  - c. Stiffen damper blades for stability.
  - d. Galvanized, roll-formed steel; 16 gauge thick.
5. Blade Edging Seals:
  - a. Closed-cell neoprene.
  - b. Inflatable seal blade edging or replaceable rubber seals.
6. Blade Jamb Seals: Flexible metal compression type.
7. Blade Axles: Galvanized steel.
8. Bearings:
  - a. Oil-impregnated bronze.
  - b. Dampers mounted with vertical blades to have thrust bearing at each end of every blade.
9. Tie Bars and Brackets: Galvanized steel.
10. Locking device to hold damper blades in a fixed position without vibration.



**2.3 FLANGE CONNECTORS**

- A. Description: Add-on or roll-formed, factory fabricated, slide-on transverse flange connectors, gaskets, and components.
- B. Material: Galvanized steel.
- C. Gauge and Shape: Match connecting ductwork.

**2.4 TURNING VANES**

- A. Manufactured Turning Vanes for Metal Ducts: Fabricate curved blades of galvanized sheet steel; support with bars perpendicular to blades set; set into vane runners suitable for duct mounting.
  - 1. Acoustic Turning Vanes: Fabricate airfoil-shaped aluminum extrusions with perforated faces and fibrous-glass fill.
- B. Manufactured Turning Vanes for Nonmetal Ducts: Fabricate curved blades of resin-bonded fiberglass with acrylic polymer coating; support with bars perpendicular to blades set; set into vane runners suitable for duct mounting.
- C. General Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
- D. Vane Construction:
  - 1. Single wall.
  - 2. Single wall for ducts up to 48 inches wide and double wall for larger dimensions.

**2.5 DUCT ACCESSORY HARDWARE**

- A. Instrument Test Holes: Cast iron or cast aluminum to suit duct material, including screw cap and gasket. Size to allow insertion of pitot tube and other testing instruments and of length to suit duct-insulation thickness.
- B. Adhesives: High strength, quick setting, neoprene based, waterproof, and resistant to gasoline and grease.

**2.6 MATERIALS**

- A. Galvanized Sheet Steel: Comply with ASTM A653/A653M.
  - 1. Galvanized Coating Designation: G60.
  - 2. Exposed-Surface Finish: Mill phosphatized.

- B. Aluminum Sheets: Comply with ASTM B209, Alloy 3003, Temper H14; with mill finish for concealed ducts and standard, one-side bright finish for exposed ducts.
- C. Extruded Aluminum: Comply with ASTM B221, Alloy 6063, Temper T6.
- D. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts; compatible materials for aluminum and stainless steel ducts.
- E. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

### PART 3 - EXECUTION

#### 3.1 INSTALLATION

- A. Install duct accessories in accordance with applicable details in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for metal ducts and in NAIMA AH116 for fibrous-glass ducts.
- B. Install duct accessories of materials suited to duct materials; use galvanized-steel accessories in galvanized-steel and fibrous-glass ducts, stainless steel accessories in stainless steel ducts, and aluminum accessories in aluminum ducts.
- C. Where multiple damper sections are necessary to achieve required dimensions, provide reinforcement to fully support damper assembly when fully closed at full system design static pressure.
- D. Install volume dampers at points on supply, return, and exhaust systems where branches extend from larger ducts. Where dampers are installed in ducts having duct liner, install dampers with hat channels of same depth as liner, and terminate liner with nosing at hat channel.
  - 1. Install steel volume dampers in steel ducts.
  - 2. Install aluminum volume dampers in aluminum ducts.
- E. Set dampers to fully open position before testing, adjusting, and balancing.
- F. Install test holes at fan inlets and outlets and elsewhere as indicated and as needed for testing and balancing.
- G. Label access doors according to Section 230553 "Identification for HVAC Piping and Equipment" to indicate the purpose of access door.
- H. Install flexible connectors to connect ducts to equipment.
- I. For fans developing static pressures of 5 inches wg and more, cover flexible connectors with loaded vinyl sheet held in place with metal straps.

- J. Install duct test holes where required for testing and balancing purposes.
- K. Install thrust limits at centerline of thrust, symmetrical on both sides of equipment. Attach thrust limits at centerline of thrust and adjust to a maximum of 1/4-inch movement during start and stop of fans.

### 3.2 FIELD QUALITY CONTROL

- A. Tests and Inspections:
  - 1. Operate dampers to verify full range of movement.
  - 2. Inspect turning vanes for proper and secure installation, and verify that vanes do not move or rattle.

END OF SECTION 233300

SECTION 233346 - FLEXIBLE DUCTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.

1.3 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which ceiling-mounted access panels and access doors required for access to duct accessories are shown and coordinated with each other, using input from installers of the items involved.

PART 2 - PRODUCTS

2.1 ASSEMBLY DESCRIPTION

- A. Comply with NFPA 90A, "Installation of Air Conditioning and Ventilating Systems," and with NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.
- C. Comply with the Air Diffusion Council's "ADC Flexible Air Duct Test Code FD 72-R1."
- D. Comply with ASTM E96/E96M, "Test Methods for Water Vapor Transmission of Materials."

2.2 INSULATED FLEXIBLE DUCTS

- A. Insulated, Flexible Duct: UL 181, Class 1, black polymer film supported by helically wound, spring-steel wire; fibrous-glass insulation; polyethylene or aluminized vapor-barrier film.

1. Pressure Rating: 4-inch wg positive and 0.5-inch wg negative.
2. Maximum Air Velocity: 4000 fpm.
3. Temperature Range: Minus 20 to plus 175 deg F.
4. Insulation R-Value: Comply with ASHRAE/IES 90.1.

## 2.3 FLEXIBLE DUCT CONNECTORS

- A. Clamps: Stainless-steel band with cadmium-plated hex screw to tighten band with a worm-gear action in sizes 3 through 18 inches, to suit duct size.
- B. Non-Clamp Connectors: Adhesive plus sheet metal screws.

## PART 3 - EXECUTION

### 3.1 INSTALLATION

- A. Install flexible ducts according to applicable details in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for metal ducts and in NAIMA AH116, "Fibrous Glass Duct Construction Standards," for fibrous-glass ducts.
- B. Install in indoor applications only. Flexible ductwork should not be exposed to UV lighting.
- C. Connect terminal units to supply ducts directly or with maximum 12-inch lengths of flexible duct. Do not use flexible ducts to change directions.
- D. Connect diffusers to ducts directly or with maximum 96-inch lengths of flexible duct clamped or strapped in place.
- E. Connect flexible ducts to metal ducts with adhesive plus sheet metal screws.
- F. Install duct test holes where required for testing and balancing purposes.
- G. Installation:
  1. Install ducts fully extended.
  2. Do not bend ducts across sharp corners.
  3. Bends of flexible ducting shall not exceed a minimum of one duct diameter.
  4. Avoid contact with metal fixtures, water lines, pipes, or conduits.
  5. Install flexible ducts in a direct line, without sags, twists, or turns.
- H. Supporting Flexible Ducts:
  1. Suspend flexible ducts with bands 1-1/2 inches wide or wider and spaced a maximum of 48 inches apart. Maximum centerline sag between supports shall not exceed 1/2 inch per 12 inches.

2. Install extra supports at bends placed approximately one duct diameter from center line of the bend.
3. Ducts may rest on ceiling joists or truss supports. Spacing between supports shall not exceed the maximum spacing per manufacturer's written installation instructions.
4. Vertically installed ducts shall be stabilized by support straps at a maximum of 72 inches o.c.

END OF SECTION 233346

SECTION 233713.13 - AIR DIFFUSERS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Data Sheet: Indicate materials of construction, finish, and mounting details; and performance data including throw and drop, static-pressure drop, and noise ratings.
  - 2. Diffuser Schedule: Indicate drawing designation, room location, quantity, model number, size, and accessories furnished.

1.3 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:
  - 1. Ceiling suspension assembly members.
  - 2. Method of attaching hangers to building structure.
  - 3. Size and location of initial access modules for acoustical tile.
  - 4. Ceiling-mounted items including lighting fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.
  - 5. Duct access panels.
- B. Source quality-control reports.

PART 2 - PRODUCTS

2.1 DIFFUSERS, REGISTERS, AND GRILLES

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
  - 1. Krueger-HVAC; brand of Johnson Controls International plc, Global Products.

2. Nailor Industries Inc.
3. Titus; brand of Johnson Controls International plc, Global Products.

- B. Refer to drawing schedules for performance requirements. Coordinate mounting type with ceiling type.

## 2.2 SOURCE QUALITY CONTROL

- A. Verification of Performance: Rate diffusers according to ASHRAE 70, "Method of Testing for Rating the Performance of Air Outlets and Inlets."

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine areas where diffusers are installed for compliance with requirements for installation tolerances and other conditions affecting performance of equipment.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 INSTALLATION

- A. Install diffusers level and plumb.
- B. Ceiling-Mounted Outlets and Inlets: Drawings indicate general arrangement of ducts, fittings, and accessories. Air outlet and inlet locations have been indicated to achieve design requirements for air volume, noise criteria, airflow pattern, throw, and pressure drop. Make final locations where indicated, as much as practical. For units installed in lay-in ceiling panels, locate units in the center of panel. Where architectural features or other items conflict with installation, notify Architect for a determination of final location.
- C. Install diffusers with airtight connections to ducts and to allow service and maintenance of dampers, air extractors, and fire dampers.

### 3.3 ADJUSTING

- A. After installation, adjust diffusers to air patterns indicated, or as directed, before starting air balancing.

END OF SECTION 233713.13



SECTION 238236 - FINNED-TUBE RADIATION HEATERS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include rated capacities, operating characteristics, furnished specialties, and accessories.
- B. Shop Drawings:
  - 1. Include plans, elevations, sections, and details.
  - 2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
  - 3. Include details and dimensions of custom-fabricated enclosures.
  - 4. Indicate location and size of each field connection.
  - 5. Indicate location and arrangement of piping valves and specialties.
  - 6. Indicate location and arrangement of integral controls.
  - 7. Include enclosure joints, corner pieces, access doors, and other accessories.
  - 8. Include diagrams for power, signal, and control wiring.
- C. Samples: For each exposed product and for each color and texture specified.
- D. Color Samples for Initial Selection: For finned-tube radiation heaters with factory-applied color finishes.
- E. Color Samples for Verification: For each type of exposed finish.

1.3 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Floor plans and other details, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:
  - 1. Structural members, including wall construction, to which finned-tube radiation heaters will be attached.

2. Method of attaching finned-tube radiation heaters to building structure.
3. Penetrations of fire-rated wall and floor assemblies.

B. Field quality-control reports.

## PART 2 - PRODUCTS

### 2.1 HOT-WATER BASEBOARD RADIATION HEATERS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
1. Modine HVAC.
  2. Sterling.
  3. Vulcan.
- B. Performance Ratings: Rate baseboard radiation heaters according to Hydronics Institute's "I=B=R Testing and Rating Standard for Baseboard Radiation."
- C. Heating Elements: Copper tubing mechanically expanded into flanged collars of evenly spaced aluminum fins resting on polypropylene element glides. One end of tube shall be belled.
- D. See drawing schedules for capacities and characteristics requirements.
- E. Enclosures: Minimum 0.0329-inch thick steel, removable front cover.
1. Full-height back.
  2. Full-length damper.
  3. End panel.
  4. End caps.
  5. Inside and outside corners.
  6. Valve access door.
  7. Joiner pieces to snap together.
  8. Finish: Baked-enamel finish in manufacturer's standard color as selected by Architect.
  9. Element Brackets: Primed and painted steel to support front panel and element.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine areas to receive finned-tube radiation heaters for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

- B. Examine roughing-in for hydronic-piping connections to verify actual locations before installation of finned-tube radiation heaters.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 BASEBOARD RADIATION HEATER INSTALLATION

- A. Install units level and plumb.
- B. Install enclosure continuously around corners, using outside and inside corner fittings.
- C. Join sections with splice plates and filler pieces to provide continuous enclosure.
- D. Install access doors for access to valves.
- E. Install enclosure continuously from wall to wall.
- F. Terminate enclosures with manufacturer's end caps except where enclosures are indicated to extend to adjoining walls.
- G. Install valves within reach of access door provided in enclosure.
- H. Install air-seal gasket between wall and recessed flanges or front cover of fully recessed unit.
- I. Install piping within pedestals for freestanding units.

### 3.3 CONNECTIONS

- A. Piping installation requirements are specified in Section 232113 "Hydronic Piping" and Section 232116 "Hydronic Piping Specialties." Drawings indicate general arrangement of piping, fittings, and specialties.
- B. Connect hot-water finned-tube radiation heaters and components to piping according to Section 232113 "Hydronic Piping" and Section 232116 "Hydronic Piping Specialties."
  - 1. Install shutoff valves on inlet and outlet, and balancing valve on outlet.
- C. Install control valves as required by Section 230923.11 "Control Valves."
- D. Install piping adjacent to finned-tube radiation heaters to allow service and maintenance.

### 3.4 FIELD QUALITY CONTROL

- A. Perform the following field tests and inspections:

1. Leak Test: After installation, charge system and test for leaks. Repair leaks and retest until no leaks exist.
  2. Operational Test: After electrical circuitry has been energized, start units to confirm proper operation.
  3. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- B. Units will be considered defective if they do not pass tests and inspections.
- C. Prepare test and inspection reports.

END OF SECTION 238236

## APPENDIX A (Information Only)

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P.O. Box 14703  
Richmond, VA 23221  
804.358.3357  
Fax 804.358.3363

4905 Radford Avenue  
Suite 110  
Richmond, VA 23230

## ASBESTOS SAMPLING RESULTS

Virginia Department of Transportation  
Richmond District  
Petersburg Residency  
Residency Office (4250004)

Conducted by:  
Work Environment Associates, Inc.  
Richmond, Virginia

On May 2, 2013, asbestos bulk sampling was conducted at the Richmond District, Petersburg Residency, Residency Office (4250004). Sampling was performed by Levin P. Dutton, III, OHST, VA Asbestos Inspector #3303-001970.

Sample results reported in percent asbestos are as follows.

<u>SAMPLE</u>	<u>% ASBESTOS</u>
B3-552, Roof Sealant (on Slate). About 125 in.ft. total.	NAD
B3-553, Roof Sealant (on Slate). (amt included above)	NAD
B3-554, Roof Sealant (on Slate). (amt included above)	NAD
NOTE: About 90 sq.ft. of what is believed to be tar & gravel roofing is on top of the slate roofing on the original portion of the building. Unable to safely access that area to sample the roofing materials. Presumed Asbestos-Containing Materials (or PACM).	
B3-555, Ceiling Tile, White, 2'x2'. About 2,450 sq.ft.	NAD
B3-556, Ceiling Tile, White, 2'x2'. (amt included above)	NAD
B3-557, Ceiling Tile, White, 2'x2'. (amt included above)	NAD
B3-558, Floor Tile, Beige, 12"x12" (ID = "FT-1). About 25 sq.ft.	
Layer 1: Floor Tile	NAD
Layer 2: Mastic (Black)	4% Chrysotile

**SAMPLE****% ASBESTOS**

B3-559, Floor Tile, Beige, 12"x12" (ID = "FT-1). (amt included above)	
Layer 1: Floor Tile	NAD
Layer 2: Mastic (Black)	4% Chrysotile
B3-560, Floor Tile, Beige, 12"x12" (ID = "FT-1). (amt included above)	
Layer 1: Floor Tile	NAD
Layer 2: Mastic (Black)	4% Chrysotile
B3-561, Floor Tile, Gray, 12"x12" (ID = "FT-2). About 20 sq.ft.	
Layer 1: Floor Tile	NAD
Layer 2: Mastic (Tan)	NAD
B3-562, Floor Tile, Gray, 12"x12" (ID = "FT-2). (amt included above)	
Layer 1: Floor Tile	NAD
Layer 2: Mastic (Tan)	NAD
B3-563, Floor Tile, Gray, 12"x12" (ID = "FT-2). (amt included above)	
Layer 1: Floor Tile	NAD
Layer 2: Mastic (Tan)	NAD
B3-564, Sheet Rock w/Joint Compound. About 5,335 sq.ft. total.	
Layer 1: Sheet Rock	NAD
Layer 2: Joint Compound	NAD
B3-565, Sheet Rock w/Joint Compound. (amt included above)	
Layer 1: Sheet Rock	NAD
Layer 2: Joint Compound	NAD
B3-566, Sheet Rock w/Joint Compound. (amt included above)	
Layer 1: Sheet Rock	NAD
Layer 2: Joint Compound	NAD
B3-567, Plaster Ceiling. About 1,700 sq.ft. (Original 1 <sup>st</sup> Floor Area)	
Layer 1: Plaster	NAD
Layer 2: Skim Coat	NAD
B3-568, Plaster Ceiling. (amt included above)	
Layer 1: Plaster	NAD
Layer 2: Skim Coat	NAD
B3-569, Plaster Ceiling. (amt included above)	
Layer 1: Plaster	NAD
Layer 2: Skim Coat	NAD

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**NAD = No Asbestos Detected**

Copies of the laboratory analysis report and Work Environment Associates, Inc. field sample data forms are attached.



VDOT - Petersburg Residency

Inspector: Levin P. Dutton, III, OHST

Date: 2 May 2013

Building: Residency Office (4250004)

Homogeneous Area (HA) Description	HA ID	HA Amount	Sample Location	Sample Number	Physical Condition of HA	F	NF	Analytical Results	Comments
Roof Sealant, Black		About 125 ln.ft.	Roof	B3-552	Fair			NAB	On peaks of slate roofing shingle.
Roof Sealant, Black				B3-553	Fair			NAB	
Roof Sealant, Black				B3-554	Fair			NAB	
Ceiling Tile, White, 2'x2'		About 2,450 sq.ft. total	Men's Toilet	B3-555	Fair			NAB	1 <sup>st</sup> Floor area only.
Ceiling Tile, White, 2'x2'			Hallway	B3-556	Fair			NAB	
Ceiling Tile, White, 2'x2'				B3-557	Fair			NAB	

NOTES:  
NOTE: Flat roof section on original building believed to be tar & gravel roofing. Unable to safety access for sampling. Presumed asbestos-containing material (PACM) - About 90 sq.ft.

F = Friable  
NF = Non-Friable  
NAD = No Asbestos Detected  
NA = Not Applicable

CR = Corridor  
MR = Machine Room  
JC = Janitor's Closet

Inspector's Signature: \_\_\_\_\_

*Levin P. Dutton III*

VDOT - Petersburg Residency

Inspector: Levin P. Dutton, III, OHST

Date: 2 May 2013

Building: Residency Office (4250004)

Homogeneous Area (HA) Description	HA ID	HA Amount	Sample Location	Sample Number	Physical Condition of HA	F	NF	Analytical Results	Comments
Floor Tile, Beige, 12"x12"	FT-1	About 25 sq.ft.	1 <sup>st</sup> Floor, North Entrance	B3-558	Fair		X	FLOOR TILE NAD MASTIC 4% CHRYSO TILK	
Floor Tile, Beige, 12"x12"	FT-1	↓	↓	B3-559	Fair		X	FLOOR TILE NAD MASTIC 4% CHRYSO TILK	
Floor Tile, Beige, 12"x12"	FT-1	↓	↓	B3-560	Fair		X	FLOOR TILE NAD MASTIC 4% CHRYSO TILK	
Floor Tile, Gray, 12"x12"	FT-2	About 20 sq.ft.	Basement, North Entrance	B3-561	Fair			NAD	
Floor Tile, Gray, 12"x12"	FT-2	↓	↓	B3-562	Fair			NAD	
Floor Tile, Gray, 12"x12"	FT-2	↓	↓	B3-563	Fair			NAD	
NOTES:									

F = Friable  
NF = Non-Friable  
NAD = No Asbestos Detected  
NA = Not Applicable

CR = Corridor  
MR = Machine Room  
JC = Janitor's Closet

Inspector's Signature: \_\_\_\_\_



VDOT - Petersburg Residency

Inspector: Levin P. Dutton, III, OHST

Date: 2 May 2013

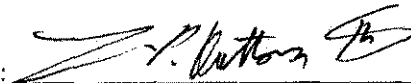
Building: Residency Office (4250004)

Homogeneous Area (HA) Description	HA ID	HA Amount	Sample Location	Sample Number	Physical Condition of HA	F	NF	Analytical Results	Comments
Sheet Rock w/Joint Cmpd		About 5,335 sq.ft. total	1 <sup>st</sup> Floor Hallway	B3-564	Fair			NAB	
Sheet Rock w/Joint Cmpd		↓	↓	B3-565	Fair			NAB	
Sheet Rock w/Joint Cmpd		↓	Reception Area	B3-566	Fair			NAB	
Plaster Ceiling		About 1,700 sq.ft.	1 <sup>st</sup> Floor Hallway	B3-567	Fair			NAB	Original Building portion only
Plaster Ceiling		↓	↑	B3-568	Fair			NAB	↓
Plaster Ceiling		↓	↓	B3-569	Fair			NAB	↓
NOTES:									

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JC = Janitor's Closet

Inspector's Signature: \_\_\_\_\_



# SCHNEIDER LABORATORIES GLOBAL

INCORPORATED

2512 W. Cary Street • Richmond, Virginia • 23220-5117  
804-353-6778 • 800-785-LABS (5227) • (FAX) 804-359-1475

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AIHA/ELLAP 100527, ISO/IEC 17025, NVLAP 101150-0, VELAP 460135, NYELAP/NELAC 11413

## LABORATORY ANALYSIS REPORT

Asbestos Identification by EPA Method<sup>1</sup> 600/R-93/116, EPA 600/M4-82-020

ACCOUNT #: 7-13-3400  
CLIENT: WORK ENVIRONMENT ASSOC. INC  
ADDRESS: 4905 RADFORD AVE STE 110  
RICHMOND, VA 23230

DATE COLLECTED: 5/2/2013  
DATE RECEIVED: 5/2/2013  
DATE ANALYZED: 5/2/2013  
DATE REPORTED: 5/3/2013

PROJECT NAME: VDOT Petersburg Res  
JOB LOCATION: 4250004  
PROJECT NO.:  
PO NO.:

SampleType: BULK

Client Sample No.	SLI Sample/ Layer ID	Sample Identification/ Layer Name	PLM Analysis Results	
			Asbestos Fibers	Other Materials
B3-552	31870602	Roof Stairway		
Layer 1:	Roofing Black, Bituminous		None Detected	2% CELLULOSE FIBER 98% NON FIBROUS MATERIAL
B3-553	31870603	Roof Stairway		
Layer 1:	Roofing Black, Bituminous		None Detected	2% CELLULOSE FIBER 98% NON FIBROUS MATERIAL
B3-554	31870604	Roof Stairway		
Layer 1:	Roofing Black, Bituminous		None Detected	2% CELLULOSE FIBER 98% NON FIBROUS MATERIAL
B3-555	31870605	Ceiling Tile		
Layer 1:	Ceiling Tile Beige, Fibrous		None Detected	40% CELLULOSE FIBER 40% MINERAL/GLASS WOOL 20% NON FIBROUS MATERIAL
B3-556	31870606	Ceiling Tile		
Layer 1:	Ceiling Tile Beige, Fibrous		None Detected	40% CELLULOSE FIBER 40% MINERAL/GLASS WOOL 20% NON FIBROUS MATERIAL

Total Number of Pages in Report: 4

Results relate only to samples as received by the laboratory.

Visit [www.slabinc.com](http://www.slabinc.com) for current certifications.

*Samples analyzed by the EPA Test Method are subject to the limitations of light microscopy including matrix interference. Gravimetric reduction and correlative analyses are recommended for all non-friable, organically bound materials. This method has a reporting limit of 1% or greater. Visual estimation contains an inherent range of uncertainty. This report must not be reproduced except in full with the approval of the lab, and must not be used to claim NVLAP or other gov't agency endorsement. The EPA states that any asbestos found in vermiculite is a concern and the sample should be treated as asbestos containing material.*

Client Sample No.	SLI Sample/ Layer ID	Sample Identification/ Layer Name	PLM Analysis Results	
			Asbestos Fibers	Other Materials
B3-557	31870607	Ceiling Tile		
Layer 1:	Ceiling Tile Beige, Fibrous		None Detected	40% CELLULOSE FIBER 40% MINERAL/GLASS WOOL 20% NON FIBROUS MATERIAL
B3-558	31870608	Floor Tile FT-1		
Layer 1:	Floor Tile Beige, Organically Bound		None Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Black, Bituminous		4% CHRYSOTILE	96% NON FIBROUS MATERIAL
B3-559	31870609	Floor Tile FT-1		
Layer 1:	Floor Tile Beige, Organically Bound		None Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Black, Bituminous		4% CHRYSOTILE	96% NON FIBROUS MATERIAL
B3-560	31870610	Floor Tile FT-1		
Layer 1:	Floor Tile Beige, Organically Bound		None Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Black, Bituminous		4% CHRYSOTILE	96% NON FIBROUS MATERIAL
B3-561	31870611	Floor Tile FT-2		
Layer 1:	Floor Tile Blue, Organically Bound		None Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Tan, Soft		None Detected	100% NON FIBROUS MATERIAL
B3-562	31870612	Floor Tile FT-2		
Layer 1:	Floor Tile Blue, Organically Bound		None Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Tan, Soft		None Detected	100% NON FIBROUS MATERIAL

**Total Number of Pages in Report: 4**

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Client Sample No.	SLI Sample/ Layer ID	Sample Identification/ Layer Name	PLM Analysis Results	
			Asbestos Fibers	Other Materials
B3-563	31870613	Floor Tile FT-2		
Layer 1:	Floor Tile Blue, Organically Bound		None Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Tan, Soft		None Detected	100% NON FIBROUS MATERIAL
B3-564	31870614	Sheet Rock W/ Joint Cmpd		
Layer 1:	Sheetrock White, Powdery		None Detected	4% CELLULOSE FIBER 96% NON FIBROUS MATERIAL
Layer 2:	Joint Compound White, Granular		None Detected	100% NON FIBROUS MATERIAL
B3-565	31870615	Sheet Rock W/ Joint Cmpd		
Layer 1:	Sheetrock White, Powdery		None Detected	4% CELLULOSE FIBER 96% NON FIBROUS MATERIAL
Layer 2:	Joint Compound White, Granular		None Detected	100% NON FIBROUS MATERIAL
B3-566	31870616	Sheet Rock W/ Joint Cmpd		
Layer 1:	Sheetrock White, Powdery		None Detected	4% CELLULOSE FIBER 96% NON FIBROUS MATERIAL
Layer 2:	Joint Compound White, Granular		None Detected	100% NON FIBROUS MATERIAL
B3-567	31870617	Plaster Ceiling		
Layer 1:	Plaster Beige, Granular		None Detected	100% NON FIBROUS MATERIAL
Layer 2:	Skim Coat White, Granular		None Detected	100% NON FIBROUS MATERIAL
B3-568	31870618	Plaster Ceiling		
Layer 1:	Plaster Beige, Granular		None Detected	100% NON FIBROUS MATERIAL

**Total Number of Pages in Report: 4**

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Client	SLI	Sample	PLM Analysis Results	
			Asbestos Fibers	Other Materials
Sample No.	Sample/ Layer ID	Identification/ Layer Name		
Layer 2:	Skim Coat		None Detected	100% NON FIBROUS MATERIAL
	White, Granular			
B3-569	31870619	Plaster Ceiling		
Layer 1:	Plaster		None Detected	100% NON FIBROUS MATERIAL
	Beige, Granular			
Layer 2:	Skim Coat		None Detected	100% NON FIBROUS MATERIAL
	White, Granular			



Analyst:

**MOHAMMED B. HASHIM**



Reviewed By:

**Hind Eldanaf, Microscopy Supervisor**

Total Number of Pages in Report: 4

Results relate only to samples as received by the laboratory.

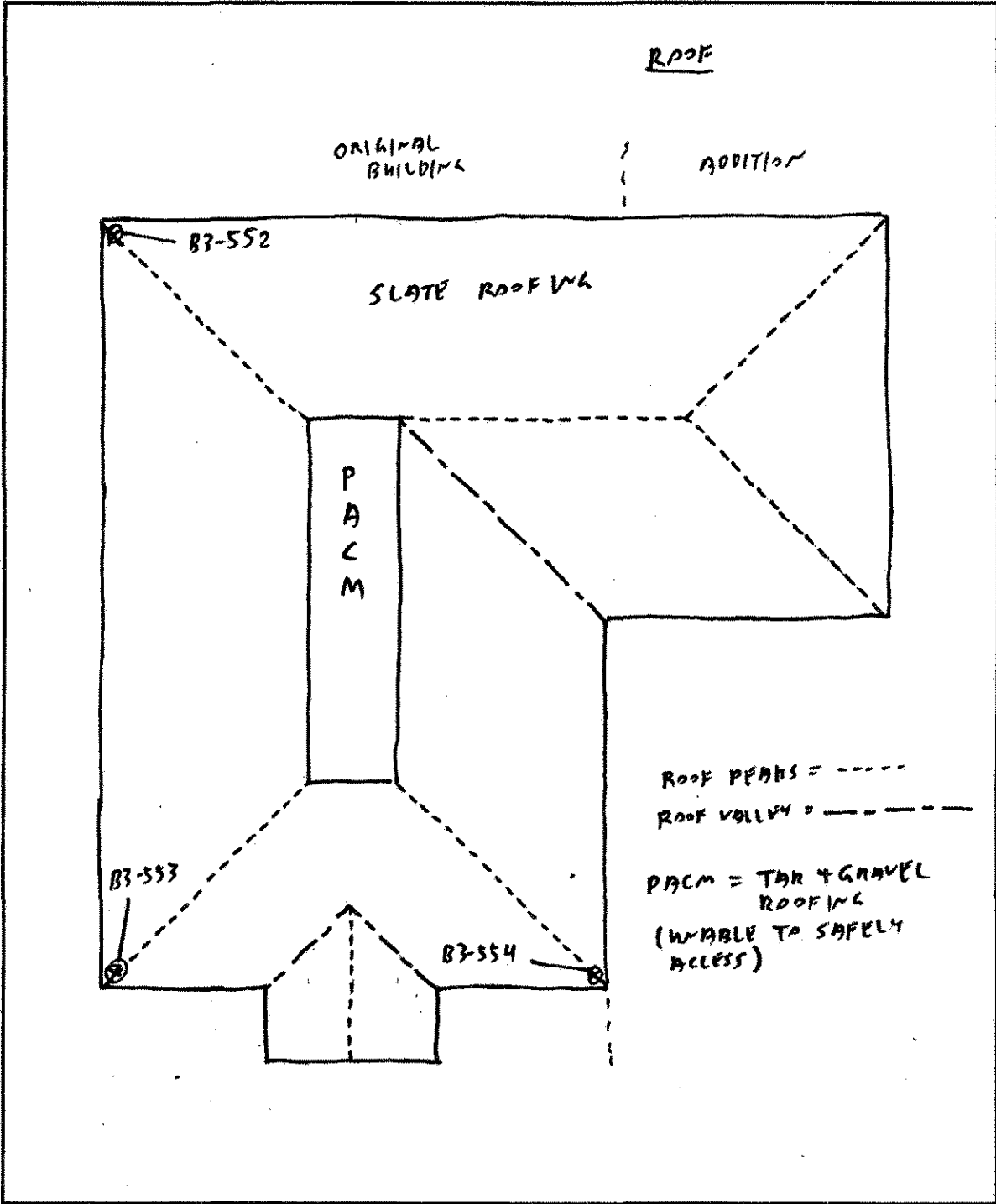
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Work Environment Associates, Inc.  
Richmond, Virginia

Site: VDOT - PETERSBURG RESIDENCY  
Bldg: RESIDENCY OFFICE  
(425 0004)

**Building Description**

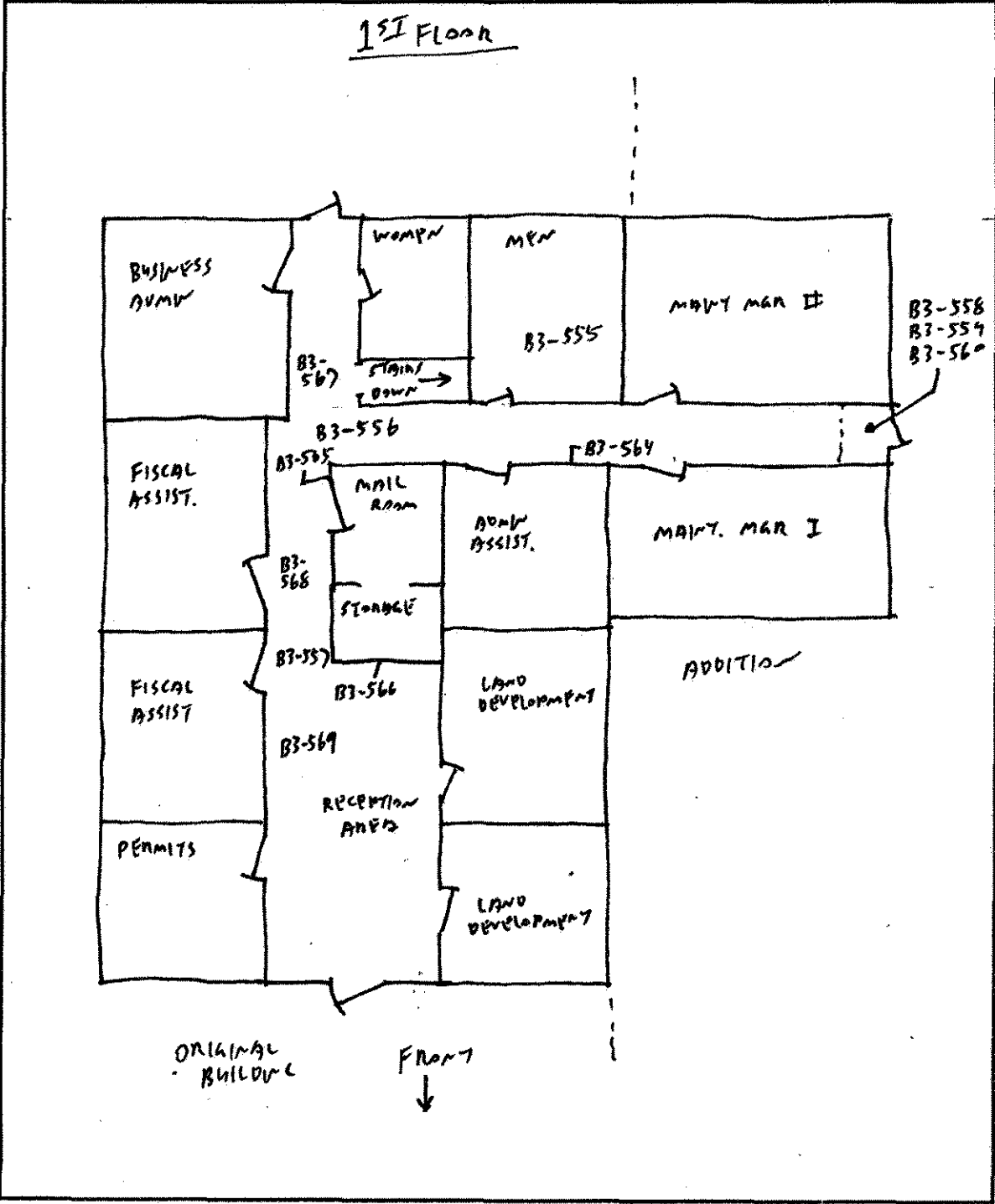




Work Environment Associates, Inc.  
Richmond, Virginia

Site: VDOT - PETERSBURG RESID.  
Bldg: RESIDENCY OFFICE

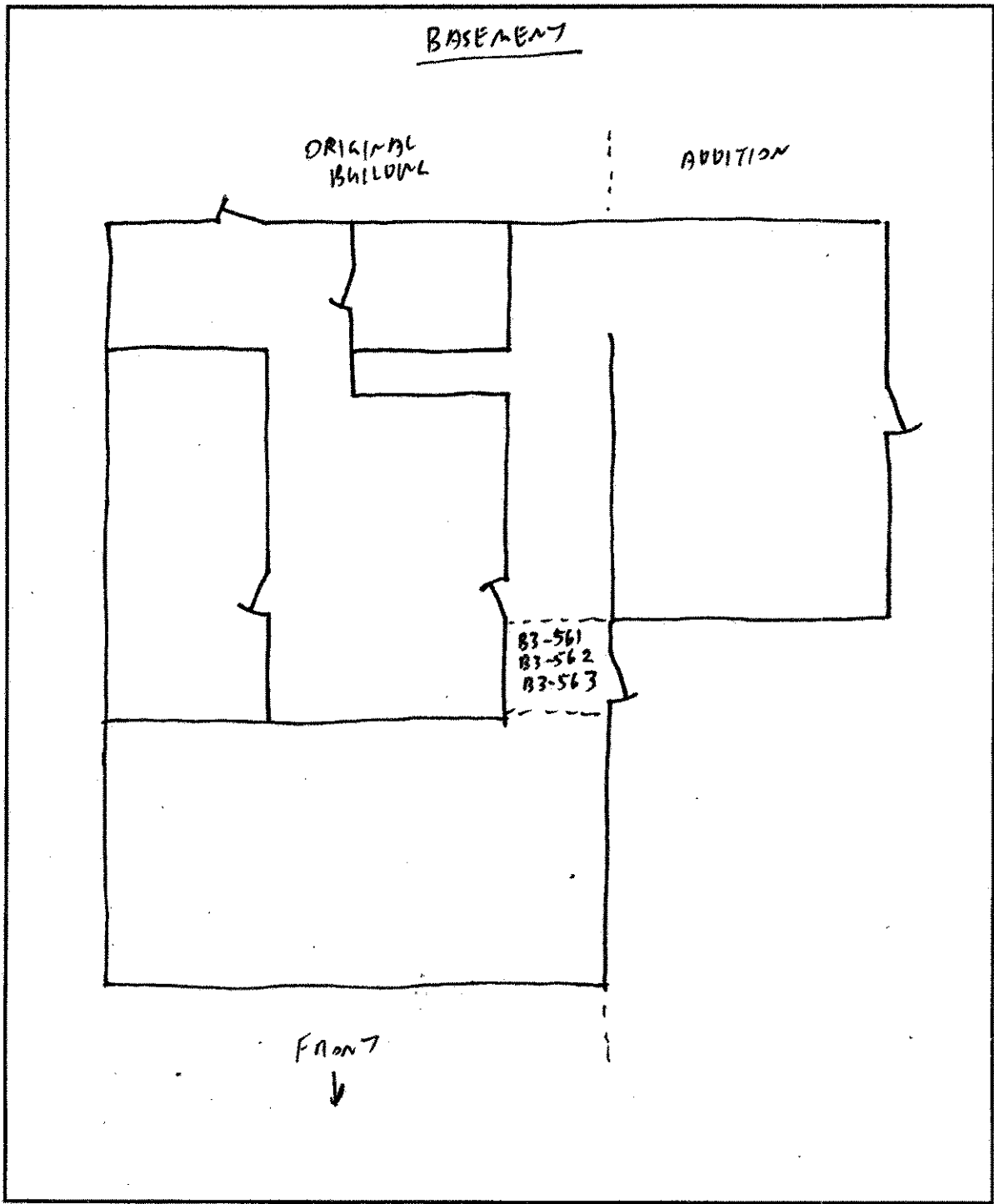
**Building Description**



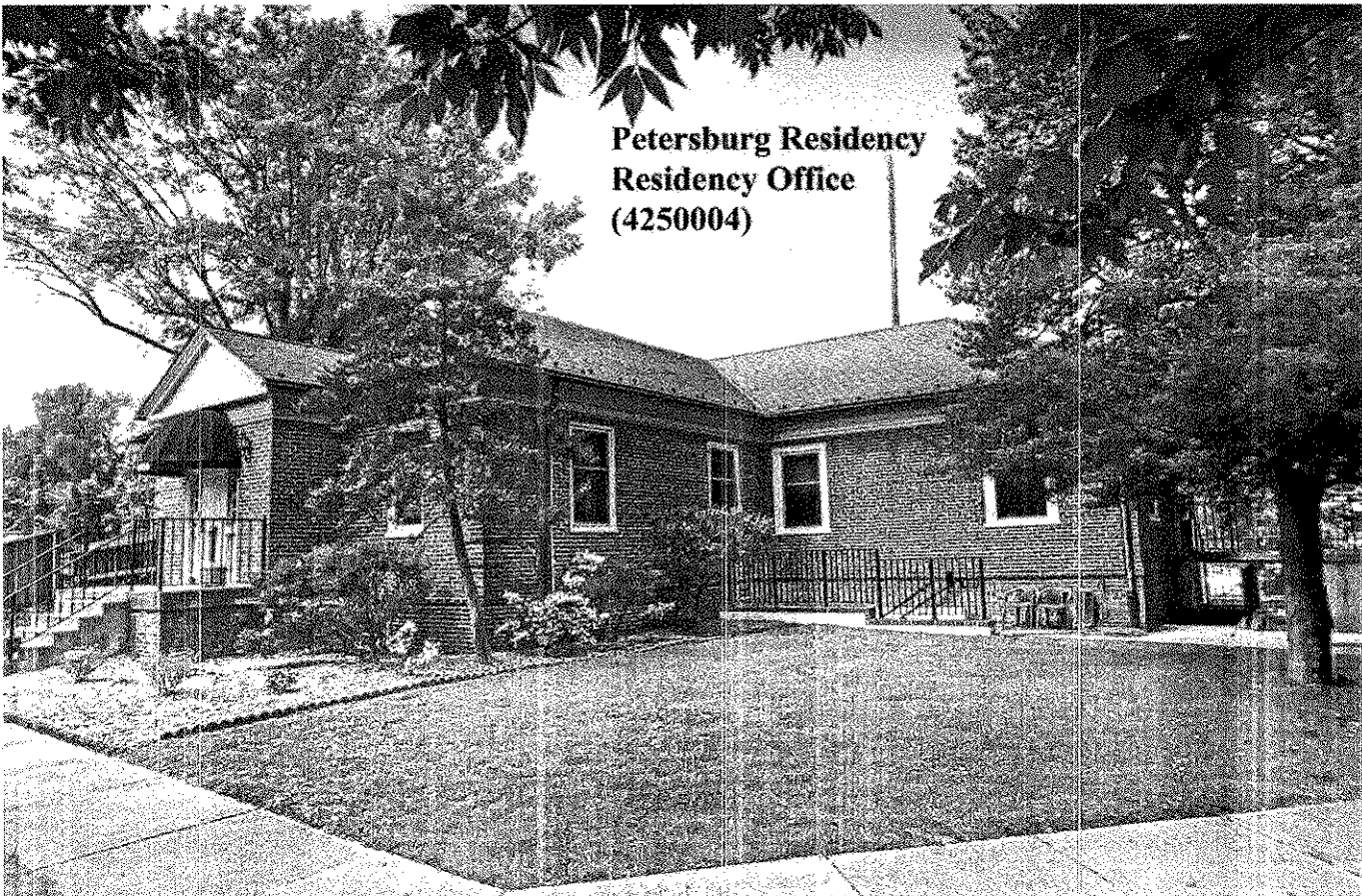
Work Environment Associates, Inc.  
Richmond, Virginia

Site: V007 - PETERSBURG RESID  
Bldg: RESIDENCY OFFICE  
(4250004)

**Building Description**

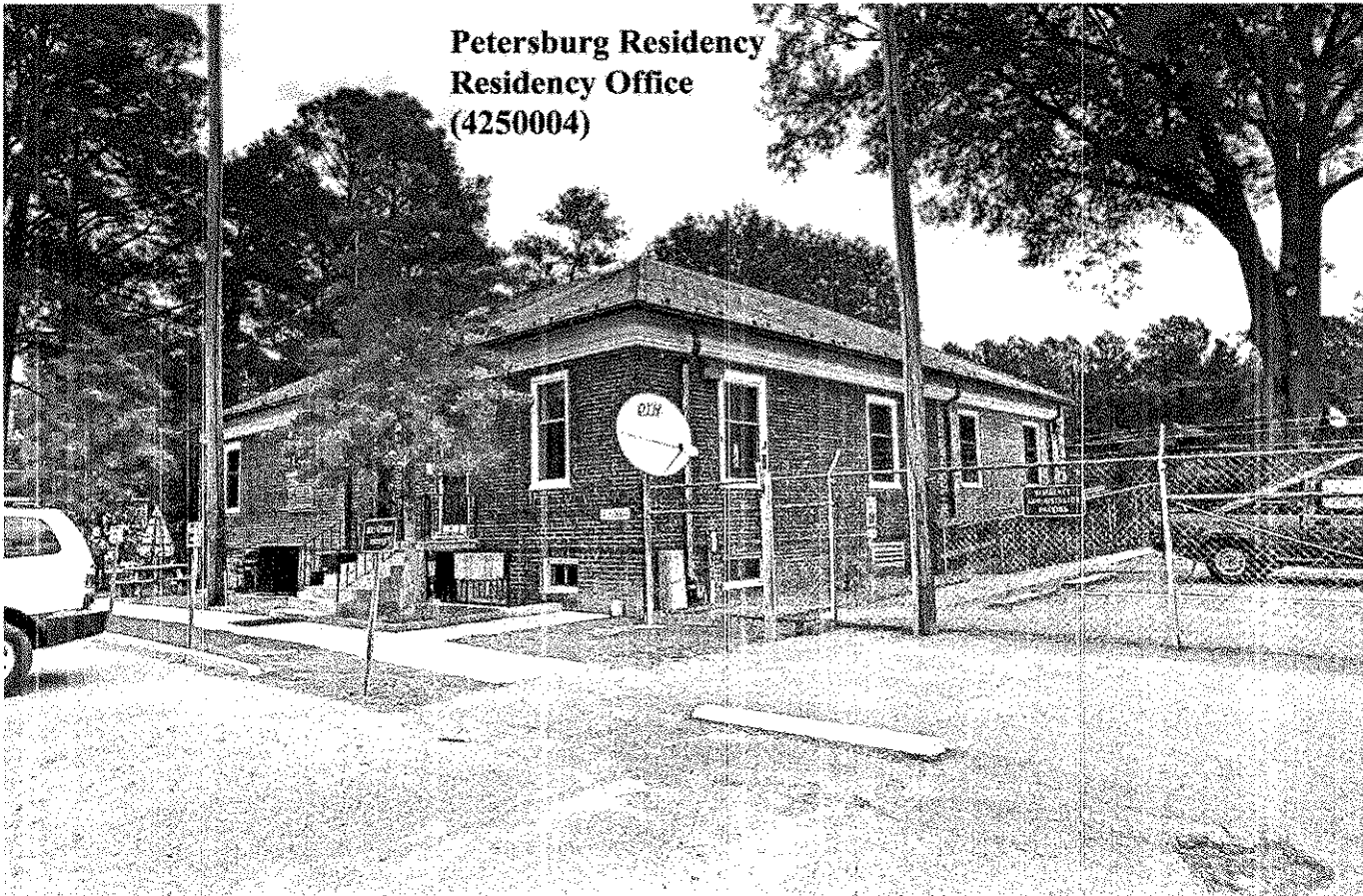


**Petersburg Residency  
Residency Office  
(4250004)**

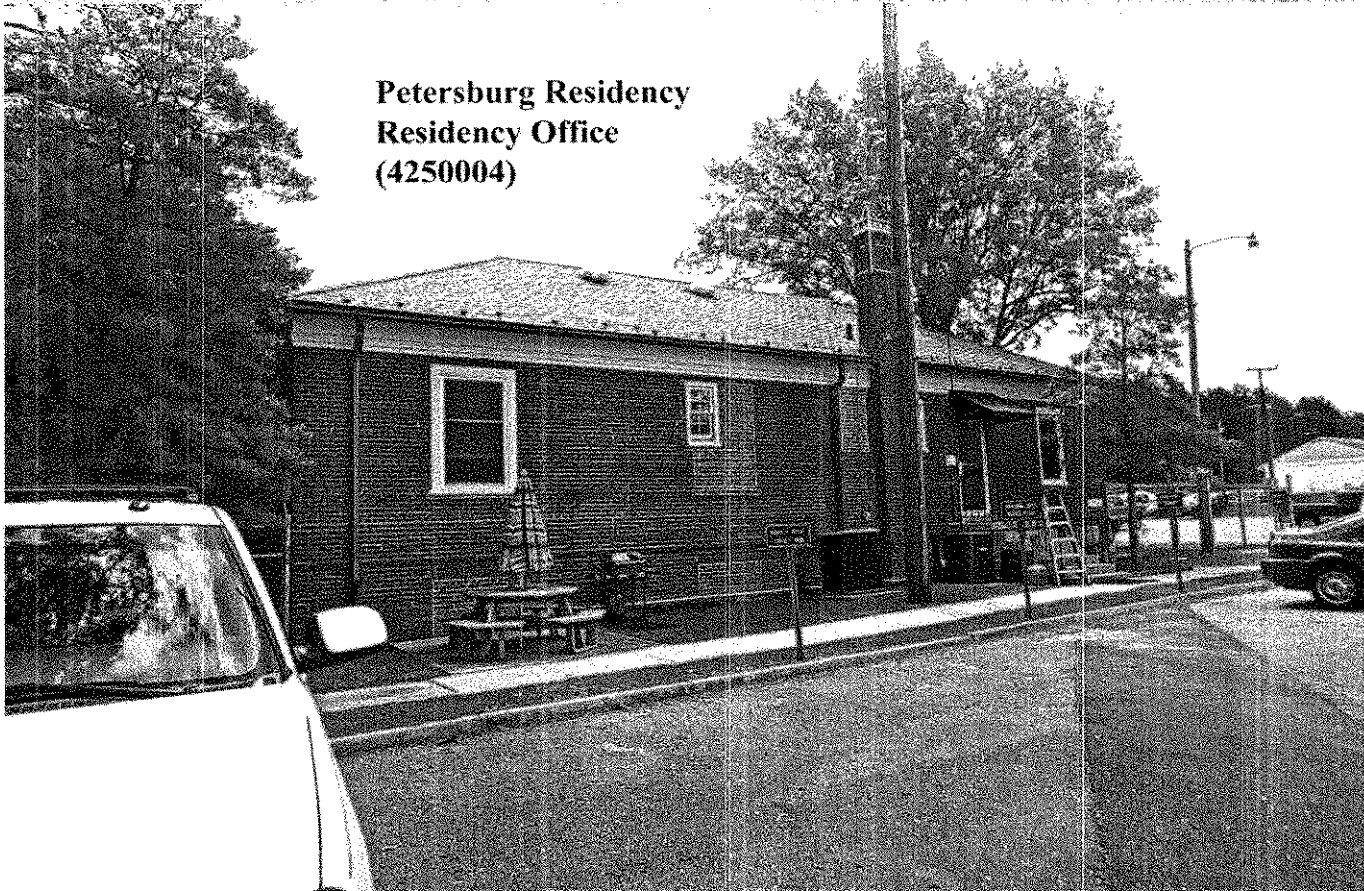


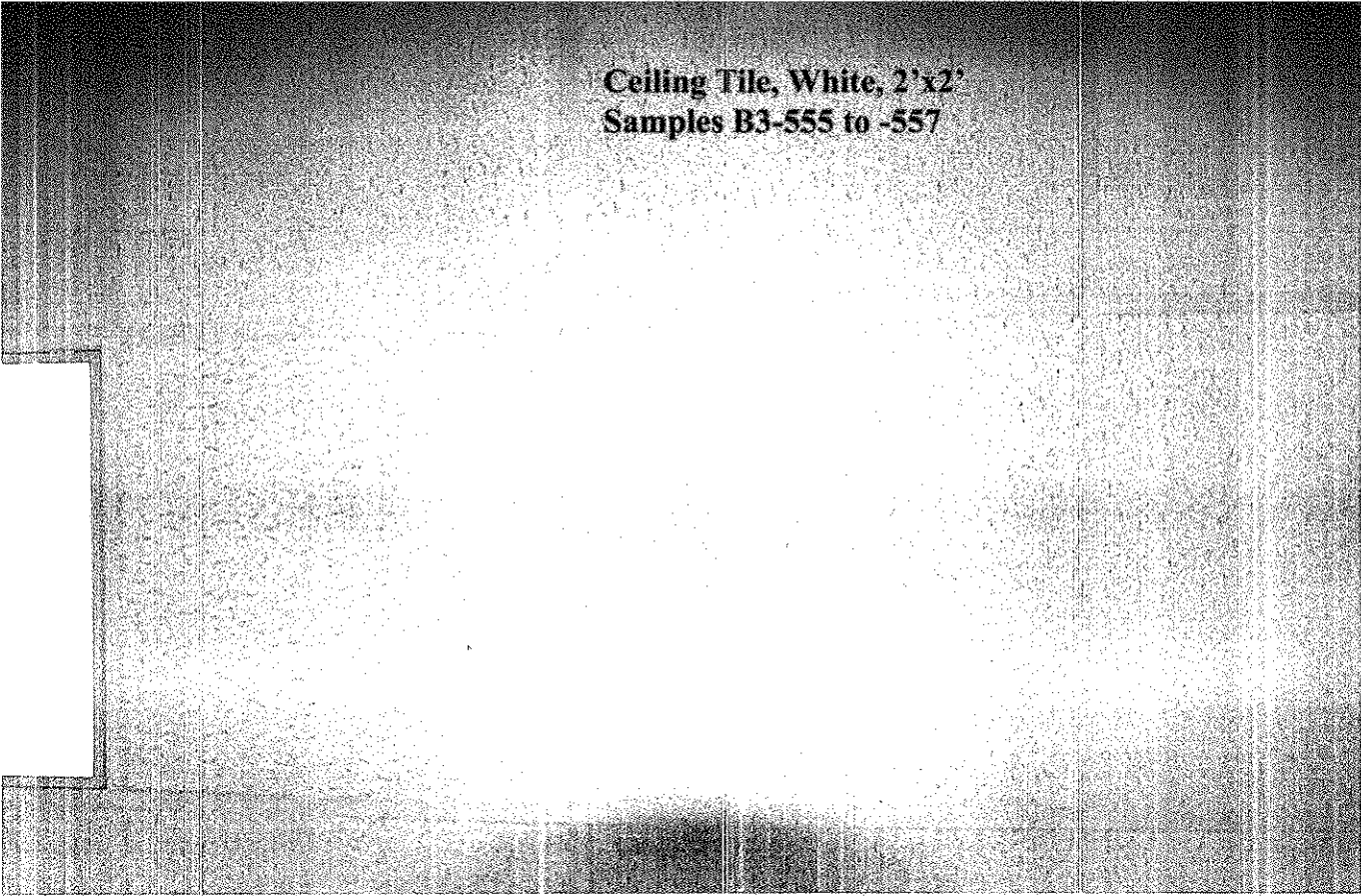
**Petersburg Residency  
Residency Office  
(4250004)**

**Petersburg Residency  
Residency Office  
(4250004)**

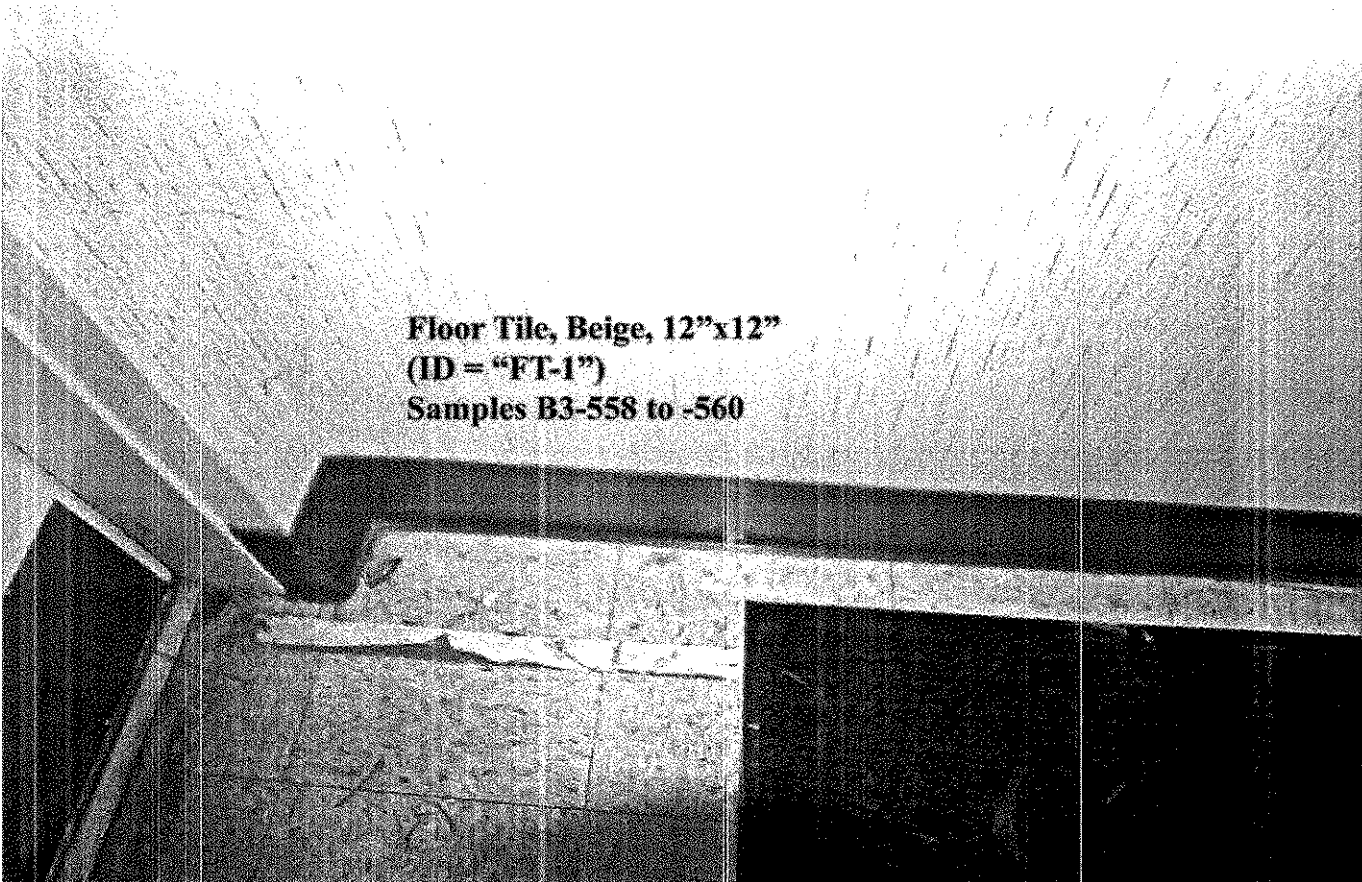


**Petersburg Residency  
Residency Office  
(4250004)**



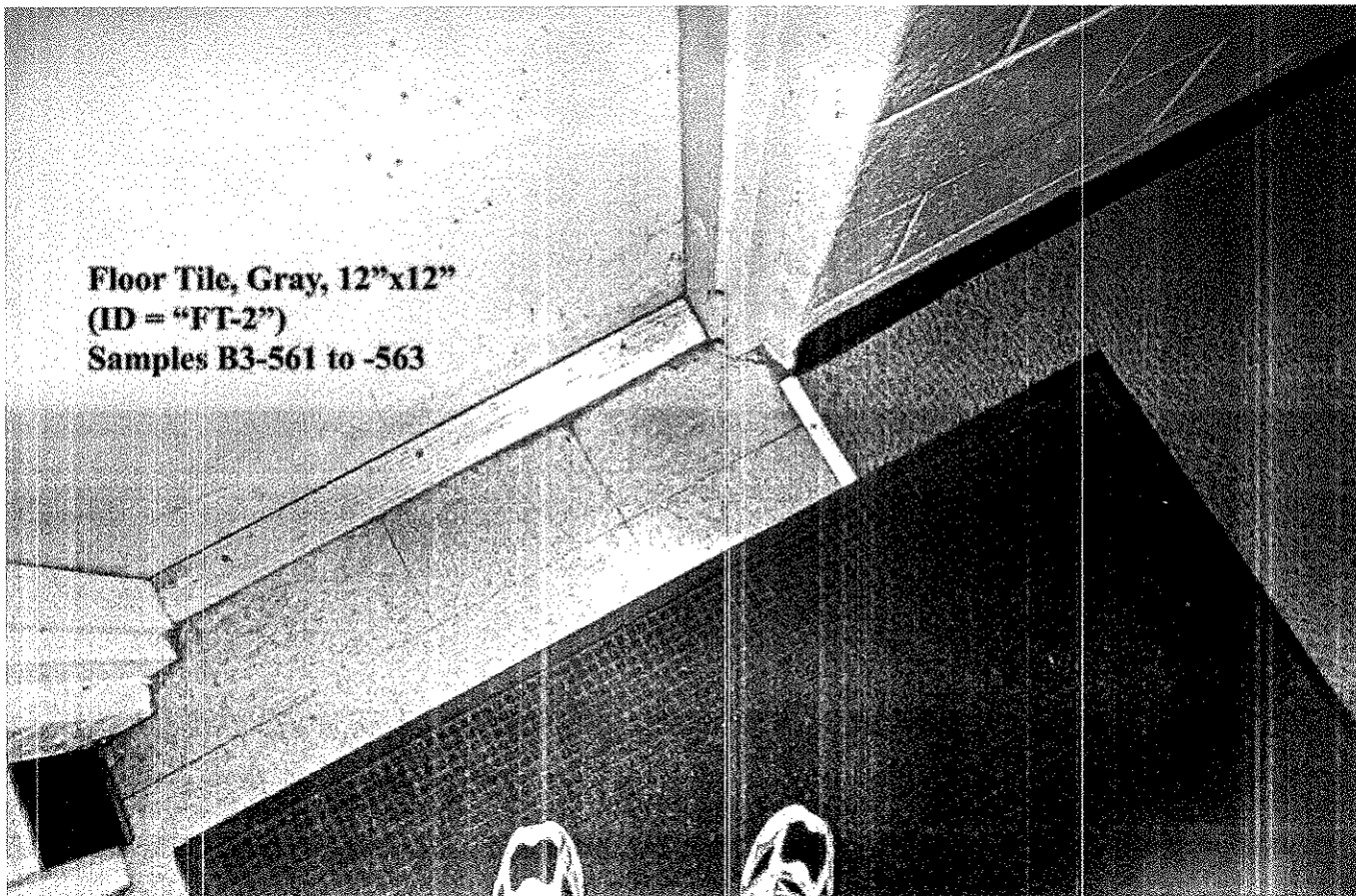


**Ceiling Tile, White, 2'x2'**  
**Samples B3-555 to -557**



**Floor Tile, Beige, 12"x12"**  
**(ID = "FT-1")**  
**Samples B3-558 to -560**

**Floor Tile, Gray, 12"x12"**  
**(ID = "FT-2")**  
**Samples B3-561 to -563**





P.O. Box 14703  
Richmond, VA 23221  
804.358.3357  
Fax 804.358.3363  
office@workenviro.com

4905 Radford Avenue  
Suite 111  
Richmond, VA 23230

## ASBESTOS SAMPLING RESULTS

Virginia Department of Transportation  
Richmond District  
South Hill Residency Complex  
Residency Office (4230004)

Conducted by:  
Work Environment Associates, Inc.  
Richmond, Virginia

On February 4, 2022, asbestos bulk sampling was conducted at the VDOT, Richmond District, South Hill Residency Complex, Residency Office (4230004). Sampling was performed by Jason Merricks, VA Asbestos Inspector 3303-002408. **Note: Due to inclement weather, roof was not inspected.**

Sample results reported in percent asbestos are as follows.

<u>SAMPLE</u>	<u>% ASBESTOS</u>
SHR-1: Approx. 5000 ft <sup>2</sup> , 2' x 2' Acoustic Ceiling Tile, 1 <sup>st</sup> Floor	NAD
SHR-2: 2' x 2' Acoustic Ceiling Tile, Bas. (amt. included above)	NAD
SHR-3: 2' x 2' Acoustic Ceiling Tile, Bas. (amt. included above)	NAD
SHR-4: Approx. 200 ft <sup>2</sup> , 2' x 2' Panel Ceiling Tile, 1 <sup>st</sup> Fl. Restroom	NAD
SHR-5: 2' x 2' Panel Ceiling Tile, 1 <sup>st</sup> Fl. Restroom (amt. included above)	NAD
SHR-6: 2' x 2' Panel Ceiling Tile, 1 <sup>st</sup> Fl. Restroom (amt. included above)	NAD
SHR-7: Approx. 2300 ft <sup>2</sup> , 12" x 12" White Floor Tile, Basement	
Layer 1: Floor Tile	NAD
Layer 2: Mastic	NAD
SHR-8: 12" x 12" White Floor Tile, Basement (amt. included above)	
Layer 1: Floor Tile	NAD
Layer 2: Mastic	NAD

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SHR-9: 12" x 12" White Floor Tile, Basement (amt. included above)	
Layer 1: Floor Tile	NAD
Layer 2: Mastic	NAD
SHR-10: Approx. 200 ft <sup>2</sup> , 12" x 12" Pink Floor Tile, Stairs	
Layer 1: Floor Tile	NAD
Layer 2: Mastic	NAD
SHR-11: 12" x 12" Pink Floor Tile, Entrance (amt. included above)	
Layer 1: Floor Tile	NAD
Layer 2: Mastic	NAD
SHR-12: 12" x 12" Pink Floor Tile, Entrance (amt. included above)	
Layer 1: Floor Tile	NAD
Layer 2: Mastic	NAD
SHR-13: Black Baseboard, Basement	
Layer 1: Baseboard	NAD
Layer 2: Mastic	NAD
SHR-14: Black Baseboard, Basement	
Layer 1: Baseboard	NAD
Layer 2: Mastic	NAD
SHR-15: Black Baseboard, Basement	
Layer 1: Baseboard	NAD
Layer 2: Mastic	NAD
SHR-16: Pink Baseboard, Entrances	
Layer 1: Baseboard	NAD
Layer 2: Mastic	NAD
SHR-17: Pink Baseboard, Entrances	
Layer 1: Baseboard	NAD
Layer 2: Mastic	NAD
SHR-18: Pink Baseboard, Entrances	
Layer 1: Baseboard	NAD
Layer 2: Mastic	NAD
SHR-19: Sheetrock Wall, Throughout Building	
Layer 1: Sheetrock	NAD
Layer 2: Joint Compound	NAD



SHR-20: Sheetrock Wall, Throughout Building	
Layer 1: Sheetrock	NAD
Layer 2: Joint Compound	NAD
SHR-21: Sheetrock Wall, Throughout Building	
Layer 1: Sheetrock	NAD
Layer 2: Joint Compound	NAD

**NAD = No Asbestos Detected**

Copies of the laboratory analysis report and Work Environment Associates, Inc. field sample data forms are attached.

VDOT South Hill Residency

Inspector: Jason Merricks

Date: February 4, 2022

Building: Residency Office (4230004)

Homogeneous Area (HA) Description	HA ID	HA Amount	Sample Location	Sample Number	Physical Condition of HA	F	NF	Analytical Results	Comments
2' x 2' Acoustic Ceiling Tile		5000 sq'	1 <sup>st</sup> Floor + Basement	SHR-1	Good			NAD	
				SHR-2	Good			NAD	
				SHR-3	Good			NAD	
2' x 2' Panel Ceiling Tile		200 sq'	1 <sup>st</sup> Floor Restrooms	SHR-4	Good			NAD	
				SHR-5	Good			NAD	
				SHR-6	Good			NAD	

NOTES:

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CR = Corridor  
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JC = Janitor's Closet

Inspector's Signature: 

VDOT South Hill Residency

Inspector: Jason Merricks

Date: February 4, 2022


Building: Residency Office (4230004)

Homogeneous Area (HA) Description	HA ID	HA Amount	Sample Location	Sample Number	Physical Condition of HA	F	NF	Analytical Results	Comments
12" x 12" White Fiberglass / mastic		2300 ft <sup>2</sup>	Basement	SHR-7	Good			NAD NAD	
				SHR-8	Good			NAD NAD	
				SHR-9	Good			NAD NAD	
12" x 12" Pink Fiberglass / mastic		200 ft <sup>2</sup>	Stairs + Entrances	SHR-10	Good			NAD NAD	
				SHR-11	Good			NAD NAD	
				SHR-12	Good			NAD NAD	

NOTES:

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Inspector's Signature: 

VDOT South Hill Residency

Inspector: Jason Merricks

Date: February 4, 2022

Building: Residency Office (4230004)

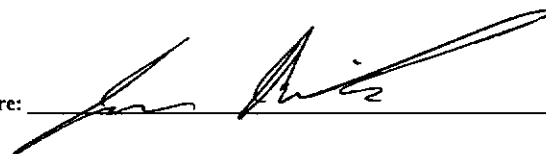
Homogeneous Area (HA) Description	HA ID	HA Amount	Sample Location	Sample Number	Physical Condition of HA	F	NF	Analytical Results	Comments
Black Baseboard w/ mastic			Baseboard	SHR-13	Good			<u>NAD</u> NAD	
				SHR-14	Good			<u>NAD</u> NAD	
				SHR-15	Good			<u>NAD</u> NAD	
Pink Baseboard w/ mastic			Entrances	SHR-16	Good			<u>NAD</u> NAD	
				SHR-17	Good			<u>NAD</u> NAD	
				SHR-18	Good			<u>NAD</u> NAD	

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CR = Corridor  
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JC = Janitor's Closet

Inspector's Signature: \_\_\_\_\_



VDOT South Hill Residency

Inspector: Jason Merricks

Date: February 4, 2022

Building: Residency Office (4230004)

Homogeneous Area (HA) Description	HA ID	HA Amount	Sample Location	Sample Number	Physical Condition of HA	F	NF	Analytical Results	Comments
Sheetrock w/ Joint Compound				SHR-19	Good			NAD NAD	
				SHR-20	Good			NAD NAD	
				SHR-21	Good			NAD NAD	

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NA = Not Applicable

CR = Corridor  
MR = Machine Room  
JC = Janitor's Closet

Inspector's Signature: 



Analysis Report

# Schneider Laboratories Global, Inc

2512 W. Cary Street • Richmond, Virginia • 23220-5117  
804-353-6778 • 800-785-LABS (5227) • Fax 804-359-1475

Customer: WORK ENVIRONMENT ASSOC. INC (7)  
Address: 4905 RADFORD AVE STE 111  
RICHMOND, VA 23230

Order #: 457991

Attn:

Received 02/04/22  
Analyzed 02/05/22  
Reported 02/07/22

Project: 4230004  
Location: VDOT  
Number:

Method: EPA 600/R-93/116 & 40 CFR App. E Sub E Pt. 763

### PLM Analysis

Sample ID	Collected	Cust. ID	Location	Asbestos Fibers	Other Materials
457991-001	02/04/22	SHR-1	VDOT		
Layer 1	Ceiling Tile			No Asbestos Detected	40% CELLULOSE FIBER 20% FOAMED GLASS 30% MINERAL/GLASS WOOL 10% NON FIBROUS MATERIAL
	White, Fibrous				
457991-002	02/04/22	SHR-2	VDOT		
Layer 1:	Ceiling Tile			No Asbestos Detected	40% CELLULOSE FIBER 20% FOAMED GLASS 30% MINERAL/GLASS WOOL 10% NON FIBROUS MATERIAL
	White, Fibrous				
457991-003	02/04/22	SHR-3	VDOT		
Layer 1:	Ceiling Tile			No Asbestos Detected	40% CELLULOSE FIBER 20% FOAMED GLASS 30% MINERAL/GLASS WOOL 10% NON FIBROUS MATERIAL
	White, Fibrous				
457991-004	02/04/22	SHR-4	VDOT		
Layer 1:	Ceiling Tile			No Asbestos Detected	5% CELLULOSE FIBER 95% NON FIBROUS MATERIAL
	White, Powdery				
457991-005	02/04/22	SHR-5	VDOT		
Layer 1:	Ceiling Tile			No Asbestos Detected	5% CELLULOSE FIBER 95% NON FIBROUS MATERIAL
	White, Powdery				
457991-006	02/04/22	SHR-6	VDOT		
Layer 1:	Ceiling Tile			No Asbestos Detected	5% CELLULOSE FIBER 95% NON FIBROUS MATERIAL
	White, Powdery				

Reporting Limit: 1% Gravimetrically Reduced Reporting Limit: 0.01% PLM analysis is based on Visual Estimation and NESHAP recommends that any friable sample with an asbestos content less than 10 percent be verified by Point Count or TEM Analysis. The EPA recommends that any attic loose fill vermiculite should be treated as asbestos containing material. This report must not be reproduced except in full with the approval of the laboratory. The test results apply to the sample as received.

Project: 4230004  
 Location: VDOT  
 Number:

Method: EPA 600/R-93/116 & 40 CFR App. E Sub. E Pt. 763

PLM Analysis

Sample ID	Collected	Cust. ID	Location	Asbestos Fibers	Other Materials
457991-007	02/04/22	SHR-7	VDOT		
Layer 1:	Floor Tile White, Organically Bound			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Yellow, Soft			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-008	02/04/22	SHR-8	VDOT		
Layer 1:	Floor Tile White, Organically Bound			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Yellow, Soft			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-009	02/04/22	SHR-9	VDOT		
Layer 1:	Floor Tile White, Organically Bound			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Yellow, Soft			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-010	02/04/22	SHR-10	VDOT		
Layer 1:	Floor Tile Pink, Organically Bound			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Black, Bituminous			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-011	02/04/22	SHR-11	VDOT		
Layer 1:	Floor Tile Pink, Organically Bound			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Black, Bituminous			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-012	02/04/22	SHR-12	VDOT		
Layer 1:	Floor Tile Pink, Organically Bound			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Mastic Black, Bituminous			No Asbestos Detected	100% NON FIBROUS MATERIAL

Reporting Limit: 1% Gravimetrically Reduced Reporting Limit: 0.01% PLM analysis is based on Visual Estimation and NESHAP recommends that any friable sample with an asbestos content less than 10 percent be verified by Point Count or TEM Analysis. The EPA recommends that any attic loose fill vermiculite should be treated as asbestos containing material. This report must not be reproduced except in full with the approval of the laboratory. The test results apply to the sample as received.

Project: 4230004  
 Location: VDOT  
 Number:

Method: EPA 600/R-93/116 & 40 CFR App E Sub. E Pt. 763

PLM Analysis

Sample ID	Collected	Cust. ID	Location	Asbestos Fibers	Other Materials
457991-013	02/04/22	SHR-13	VDOT		
Layer 1:	Baseboard Black, Rubbery			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Baseboard Mastic Cream, Soft			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-014	02/04/22	SHR-14	VDOT		
Layer 1:	Baseboard Black, Rubbery			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Baseboard Mastic Cream, Soft			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-015	02/04/22	SHR-15	VDOT		
Layer 1:	Baseboard Black, Rubbery			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Baseboard Mastic Cream, Soft			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-016	02/04/22	SHR-16	VDOT		
Layer 1:	Baseboard Tan, Rubbery			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Baseboard Mastic Cream, Soft			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-017	02/04/22	SHR-17	VDOT		
Layer 1:	Baseboard Tan, Rubbery			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Baseboard Mastic Cream, Soft			No Asbestos Detected	100% NON FIBROUS MATERIAL
457991-018	02/04/22	SHR-18	VDOT		
Layer 1:	Baseboard Tan, Rubbery			No Asbestos Detected	100% NON FIBROUS MATERIAL
Layer 2:	Baseboard Mastic Cream, Soft			No Asbestos Detected	100% NON FIBROUS MATERIAL

Reporting Limit: 1% Gravimetrically Reduced Reporting Limit: 0.01% PLM analysis is based on Visual Estimation and NESHAP recommends that any friable sample with an asbestos content less than 10 percent be verified by Point Count or TEM Analysis. The EPA recommends that any attic loose fill vermiculite should be treated as asbestos containing material. This report must not be reproduced except in full with the approval of the laboratory. The test results apply to the sample as received.



Project: 4230004  
 Location: VDOT  
 Number:

Method: EPA 600/R-93/116 & 40 CFR App. E Sub. E Pt. 763

PLM Analysis

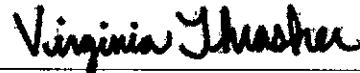
Sample ID	Collected	Cust. ID	Location	Asbestos Fibers	Other Materials
457991-019	02/04/22	SHR-19	VDOT		
Layer 1:	Sheetrock			No Asbestos Detected	3% CELLULOSE FIBER 97% NON FIBROUS MATERIAL
	White, Powdery				
Layer 2:	Joint Compound			No Asbestos Detected	100% NON FIBROUS MATERIAL
	White, Granular				
457991-020	02/04/22	SHR-20	VDOT		
Layer 1:	Sheetrock			No Asbestos Detected	2% CELLULOSE FIBER 98% NON FIBROUS MATERIAL
	White, Powdery				
Layer 2:	Joint Compound			No Asbestos Detected	100% NON FIBROUS MATERIAL
	White, Granular				
457991-021	02/04/22	SHR-21	VDOT		
Layer 1:	Sheetrock			No Asbestos Detected	2% CELLULOSE FIBER 98% NON FIBROUS MATERIAL
	White, Powdery				
Layer 2:	Joint Compound			No Asbestos Detected	100% NON FIBROUS MATERIAL
	White, Granular				

EPA Regulatory Limit: 1%  
 Total layers analyzed on order: 36

457991-02/07/22 12:25 PM



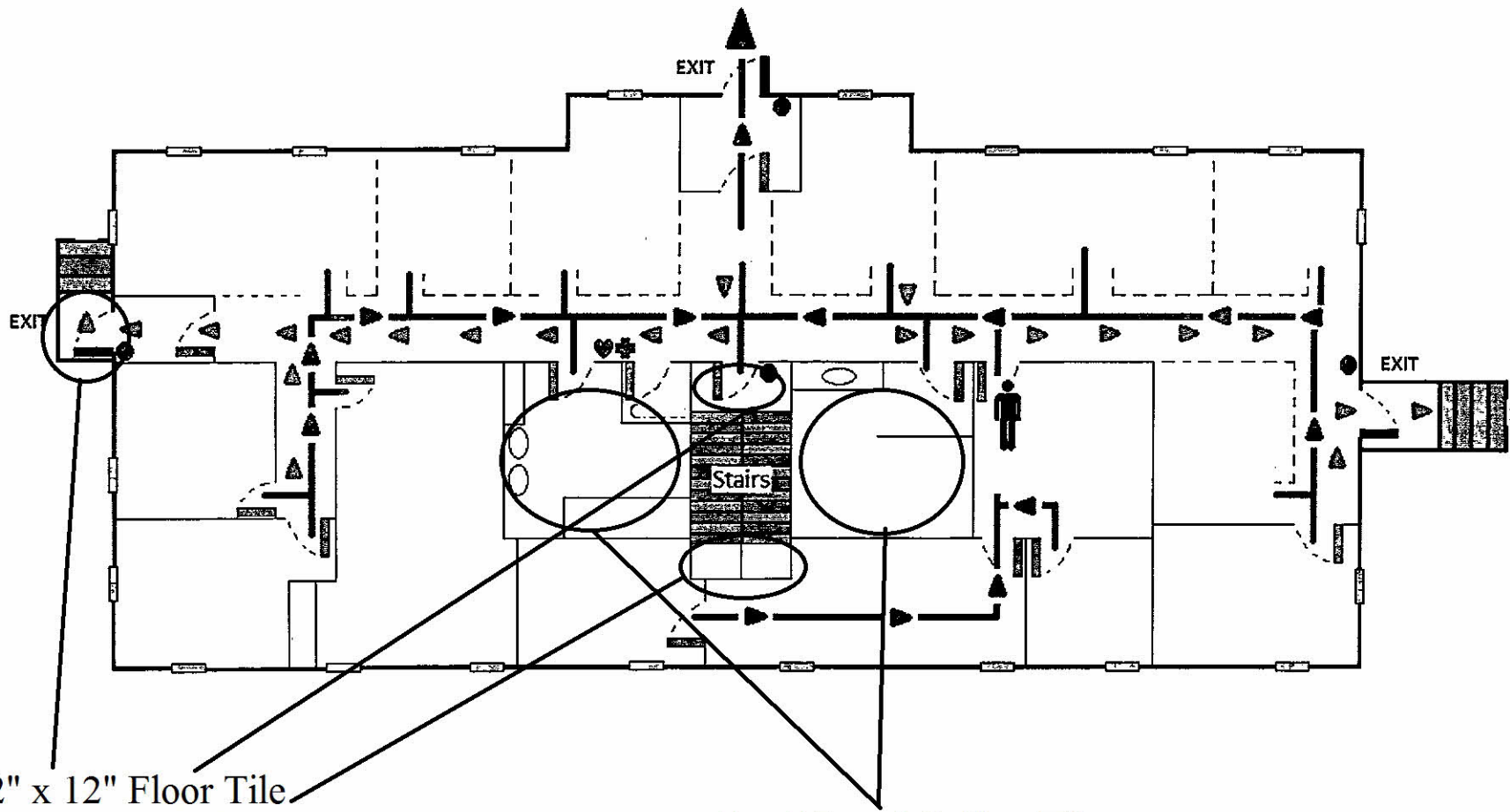
Analyst Elsamani Abdelfadlet



Reviewed By Virginia Thrasher  
 Approved Signatory

Reporting Limit: 1% Gravimetrically Reduced Reporting Limit: 0.01% PLM analysis is based on Visual Estimation and NESHAP recommends that any friable sample with an asbestos content less than 10 percent be verified by Point Count or TEM Analysis. The EPA recommends that any attic loose fill vermiculite should be treated as asbestos containing material. This report must not be reproduced except in full with the approval of the laboratory. The test results apply to the sample as received.

# South Hill Residency Office (42300004)

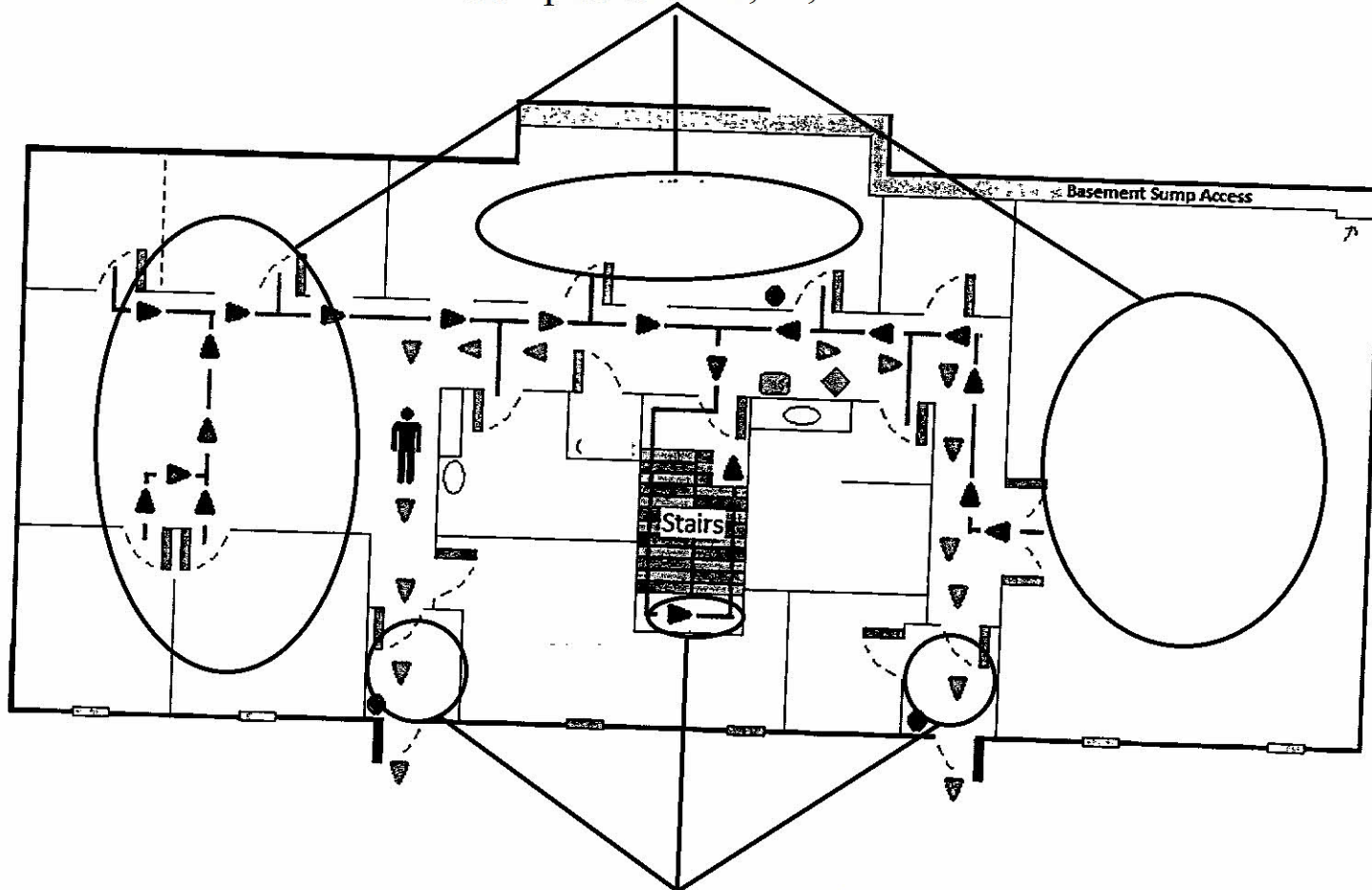


Pink 12" x 12" Floor Tile  
Samples SHR-16, -17, -18

2' x 2' Panel Ceiling Tiles  
Samples SHR-4, -5, -6

# South Hill Residency Office (4230004)

White 12" x 12" Floor Tile  
Samples SHR-7, -8, -9



Pink 12" x 12" Floor Tile  
Samples SHR-10, -11, -12

South Hill Residency Office (4230004)



South Hill Residency Office (42300004)

Black Baseboard  
Samples SHR-13, -14, -15

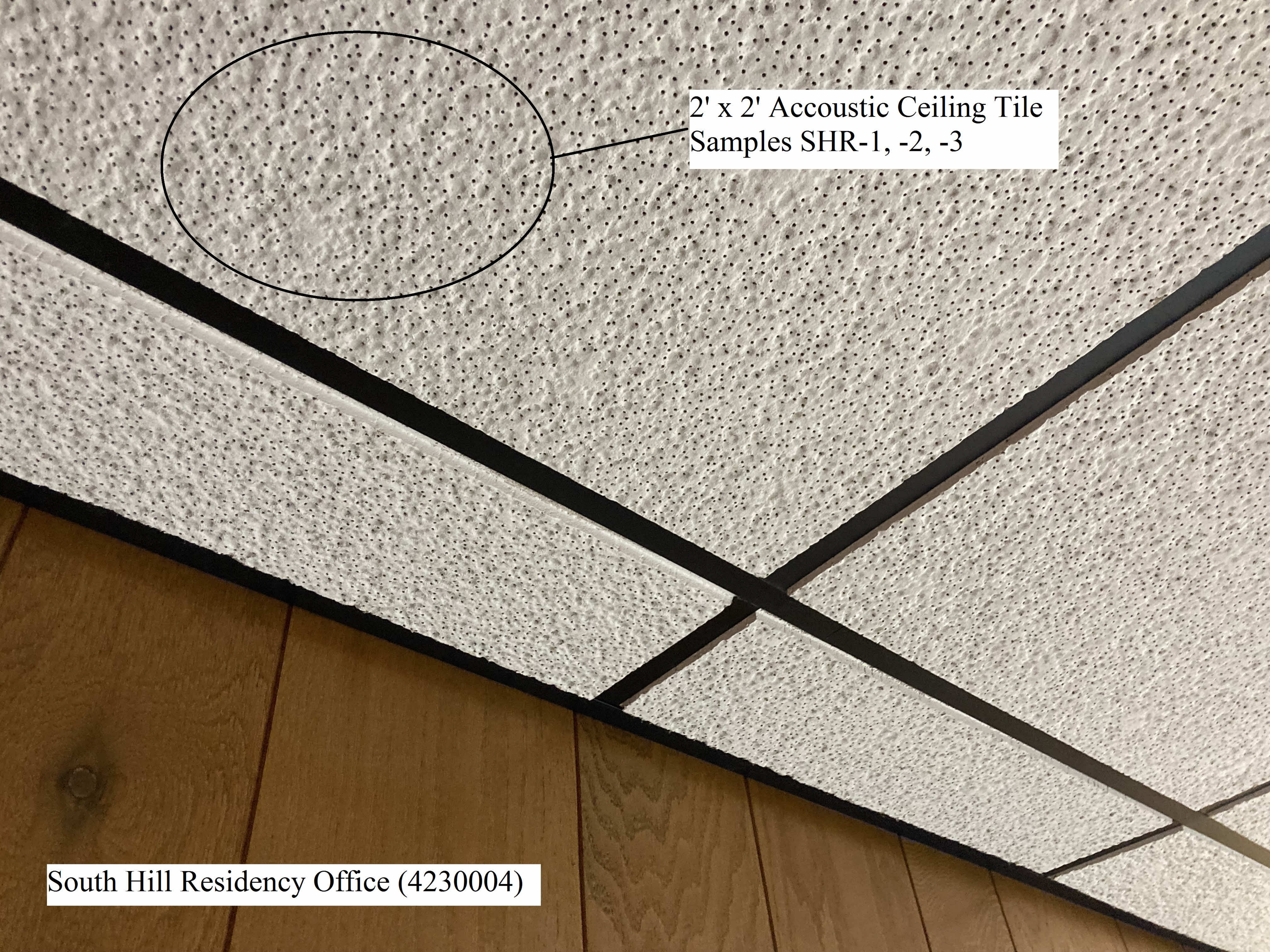
White 12" x 12" Floor Tile  
Samples SHR-7, -8, -9



South Hill Residency Office (4230004)

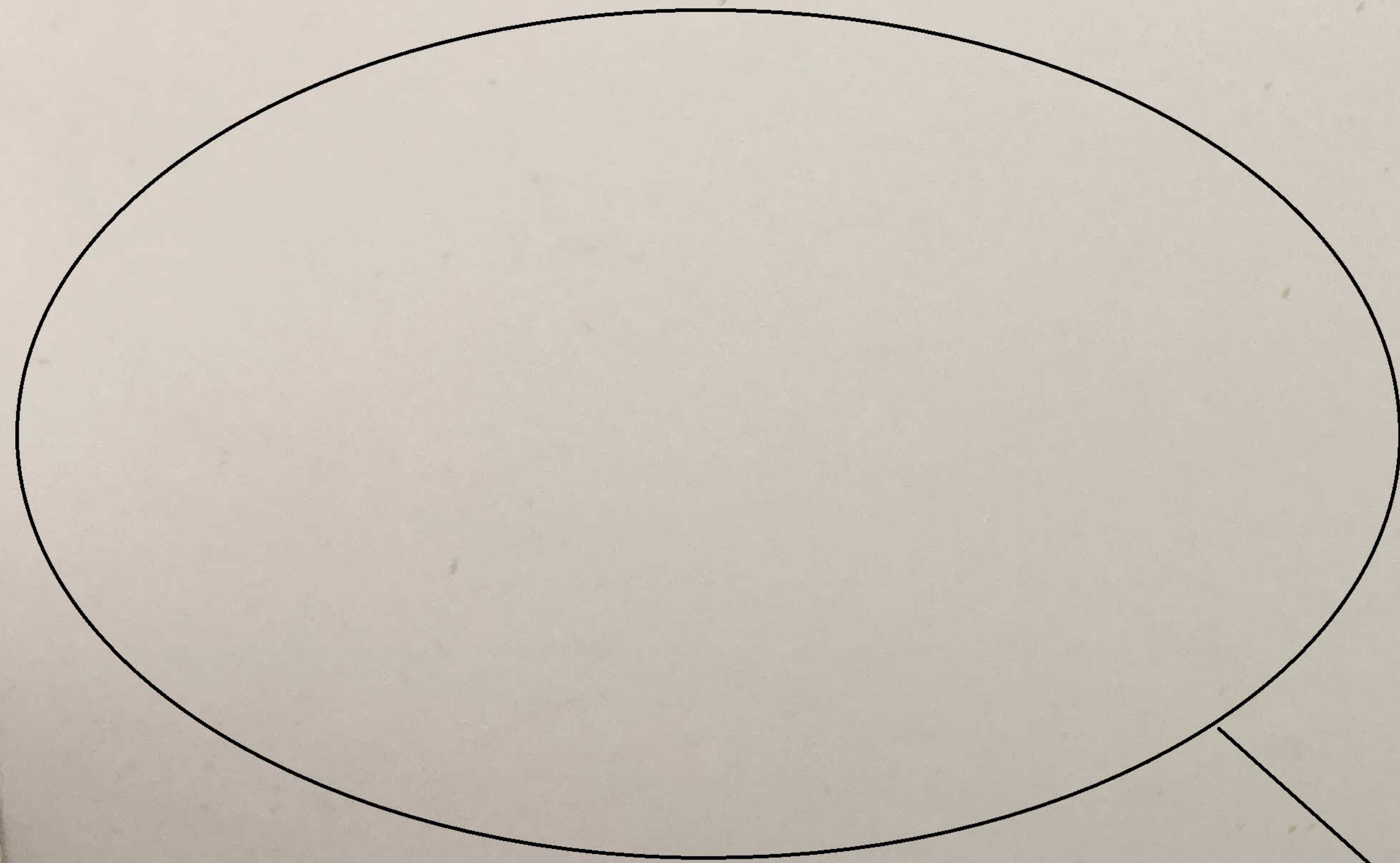
Pink Baseboard  
Samples SHR-16, -17, -18

Pink 12" x 12" Floor Tile  
Samples SHR-10, -11, -12



2' x 2' Accoustic Ceiling Tile  
Samples SHR-1, -2, -3

South Hill Residency Office (4230004)



Panel Ceiling Tiles  
Found in 1st Floor Restrooms Only  
Samples SHR-4, -5, -6

South Hill Residency Office (4230004)



## APPENDIX B (Information Only)

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**LEAD PAINT INSPECTION RESULTS****VIRGINIA DEPT. OF TRANSPORTATION**

**Richmond District**  
**Petersburg Residency**  
**Residency Office #4250004**  
**Dinwiddie County, Virginia**

**Conducted by:**  
**Work Environment Associates, Inc.**  
**Richmond, Virginia**

On June 5, 2000 an XRF inspection for lead coatings was conducted at the Petersburg Residency Residency Office #4250004 by Jason Merricks, VA Lead Inspector # 3355-000215. The following materials were found to meet or exceed the HUD action level for lead of 1.0 mg/cm<sup>2</sup> by XRF analysis. OSHA considers any amount of lead to be a potential hazard.

**Interior Room 001-Reception**

White wood door (XRF reading 5)

**Interior Room 009-Womens Room**

Green ceramic tile wall (XRF reading 53)

**Interior Room 013-Mens Room**

Beige ceramic tile wall (XRF reading 77)

**Interior Room 017-Basement Storage**

White wood ceiling (XRF reading 93)  
Beige wood window (XRF reading 96)  
White metal I-beam (XRF reading 99)  
White cement wall (XRF reading 95)  
White brick wall (XRF reading 94)  
White wood rafters (XRF reading 92)

# LEAD PAINT INSPECTION REPORT

REPORT NUMBER: S#01204 - 06/05/00 10:49

INSPECTION FOR: Lead Based Paint

PERFORMED AT: Virginia Dept. of Transportation  
Richmond District  
Petersburg Residency  
Residency Office (4250004)

INSPECTION DATE: 06/05/00

INSTRUMENT TYPE: R M D  
MODEL LPA-1  
XRF TYPE ANALYZE  
Serial Number: 01204

ACTION LEVEL: 1.0 mg/cm<sup>2</sup>

OPERATOR LICENSE: 3355-000215

SIGNED: 

Date: 6/16/00

**Interior Room 018-Basement Cubicles**

White wood door (XRF reading 103)  
White concrete wall (XRF readings 100)  
White metal I-beam (XRF readings 101)

**Exterior Room**

Beige metal door (XRF reading 106)  
Black metal railing (XRF readings 112)

A summary report of positive XRF readings is attached. A sequential report of all XRF readings in the order in which they were taken is attached as well. Also included are diagrams of the locations where the readings were taken.

Instrument used:

RMD, Inc. Model LPA-1  
XRF Analyzer  
Serial #1204

SEQUENTIAL REPORT OF LEAD PAINT INSPECTION FOR: Lead Based Paint

Inspection Date: 06/05/00 Virginia Dept. of Transportation  
 Report Date: 6/5/00 Richmond District  
 Abatement Level: 1.0 Petersburg Residency  
 Report No. S#01204 - 06/05/00 10:49 Residency Office (4250004)  
 Total Readings: 115  
 Job Started: 06/05/00 10:49  
 Job Finished: 06/05/00 12:28

Read No.	Rm No.	Room Name	Wall	Structure	Location	Member	Paint Cond	Substrate	Color	Lead (mg/cm <sup>2</sup> )	Mode
1		CALIBRATION								2.0	Std
2		CALIBRATION								1.9	Std
3		CALIBRATION								2.3	Std
										Average =	2.1
4	001	Reception	A	Door		Ctr Rgt jamb	I	Wood	White	-1.1	QM
5	001	Reception	A	Door		Ctr U Rgt	I	Wood	White	>5.2	QM
6	001	Reception	B	Chair rail		Lft	I	Wood	White	-0.3	QM
7	001	Reception	B	Wall		L Lft	I	Sheetrock	Walpaper	-1.7	QM
8	002	Spence Of.	B	Door		Ctr Header	I	Wood	White	-1.1	QM
9	002	Spence Of.	B	Door		Ctr U Ctr	I	Wood	White	-1.8	QM
10	002	Spence Of.	A	Window		Ctr Rgt casing	I	Wood	White	-1.2	QM
11	002	Spence Of.	A	Window		Ctr Sash	I	Wood	White	-1.1	QM
12	002	Spence Of.	B	Wall		L Ctr	I	Sheetrock	White	-0.8	QM
13	002	Spence Of.	B	Chair rail		Lft	I	Wood	White	-0.4	QM
14	003	Holman Of.	B	Door		Ctr Lft jamb	I	Wood	White	-1.4	QM
15	003	Holman Of.	B	Door		Ctr U Lft	I	Wood	White	-1.3	QM
16	003	Holman Of.	D	Window		Ctr Lft jamb	I	Wood	White	-1.3	QM
17	003	Holman Of.	D	Window		Ctr Sash	I	Wood	White	-0.8	QM
18	003	Holman Of.	B	Wall		U Ctr	I	Sheetrock	White	-2.3	QM
19	003	Holman Of.	A	Chair rail		Ctr	I	Wood	White	-0.7	QM
20	004	WilliamsOf.	D	Door		Ctr Lft casing	I	Wood	White	-1.1	QM
21	004	WilliamsOf.	D	Door		Ctr U Lft	I	Wood	White	-2.7	QM
22	004	WilliamsOf.	B	Window		Ctr Well	I	Wood	White	-1.1	QM
23	004	WilliamsOf.	B	Window		Ctr Sash	I	Wood	White	-1.0	QM
24	004	WilliamsOf.	B	Wall		U Ctr	I	Sheetrock	White	-1.1	QM
25	004	WilliamsOf.	A	Chair rail		Ctr	I	Wood	White	-0.3	QM
26	005	Miller Of.	D	Door		Ctr Lft casing	I	Wood	White	-1.4	QM
27	005	Miller Of.	D	Door		Ctr U Ctr	I	Wood	White	-1.1	QM
28	005	Miller Of.	B	Window		Ctr Header	I	Wood	White	-1.1	QM
29	005	Miller Of.	B	Window		Ctr Sash	I	Wood	White	-1.1	QM
30	005	Miller Of.	B	Wall		U Rgt	I	Sheetrock	White	-1.2	QM
31	005	Miller Of.	B	Chair rail		Rgt	I	Wood	White	-0.5	QM
32	006	Mail Room	B	Door		Ctr Lft jamb	I	Wood	White	-1.1	QM
33	006	Mail Room	B	Door		Ctr U Ctr	I	Wood	White	-1.5	QM
34	006	Mail Room	B	Wall		U Lft	I	Sheetrock	White	-0.8	QM
35	006	Mail Room	B	Chair rail		Ctr	I	Wood	White	-0.7	QM
36	007	Gill Of.	D	Door		Ctr Lft casing	I	Wood	White	-0.8	QM
37	007	Gill Of.	D	Door		Ctr U Lft	I	Wood	White	-0.9	QM
38	007	Gill Of.	B	Window		Ctr Rgt casing	I	Wood	White	-0.9	QM
39	007	Gill Of.	B	Window		Ctr Sash	I	Wood	White	-0.7	QM
40	007	Gill Of.	B	Wall		U Lft	I	Sheetrock	White	-1.5	QM
41	007	Gill Of.	B	Chair rail		Lft	I	Wood	White	-0.5	QM
42	008	Osborne Of.	B	Door		Ctr Lft jamb	I	Wood	White	-1.4	QM
43	008	Osborne Of.	B	Door		Ctr U Rgt	I	Wood	White	-1.9	QM
44	008	Osborne Of.	D	Window		Ctr Header	I	Wood	White	-1.3	QM

SEQUENTIAL REPORT OF LEAD PAINT INSPECTION FOR: Lead Based Paint

Read No.	Rm No.	Room Name	Wall Structure	Location	Member	Paint Cond	Substrate	Color	Lead (mg/cm <sup>2</sup> )	Mode
45	008	Osborne Of.	D	Window		Ctr Sash	I Wood	White	-0.7	QM
46	008	Osborne Of.	B	Wall		U Lft	I Sheetrock	White	-0.8	QM
47	008	Osborne Of.	B	Chair rail		Rgt	I Wood	White	-0.6	QM
48	009	Womens Rm	B	Door		Rgt Lft jamb	I Wood	White	-0.7	QM
49	009	Womens Rm	B	Door		Rgt U Lft	I Wood	White	-1.7	QM
50	009	Womens Rm	C	Window		Ctr Lft casing	I Wood	White	-1.2	QM
51	009	Womens Rm	C	Window		Ctr Sash	I Wood	White	-0.7	QM
52	009	Womens Rm	B	Wall		U Lft	I Sheetrock	White	-1.7	QM
53	009	Womens Rm	B	Wall		L Lft	I Ceramic	Green	1.0	QM
54	010	Kaywood Of.	A	Door		Rgt Lft casing	I Wood	White	-1.1	QM
55	010	Kaywood Of.	A	Door		Rgt U Ctr	I Wood	White	-0.9	QM
56	010	Kaywood Of.	C	Window		Ctr Lft casing	I Wood	White	-1.2	QM
57	010	Kaywood Of.	C	Window		Ctr Sash	I Wood	White	-1.1	QM
58	010	Kaywood Of.	B	Wall		U Ctr	I Sheetrock	White	-1.2	QM
59	010	Kaywood Of.	B	Chair rail		Ctr	I Wood	White	-0.6	QM
60	011	Dyson Of.	C	Door		Ctr Header	I Wood	White	-1.6	QM
61	011	Dyson Of.	C	Door		Ctr U Lft	I Wood	White	-1.7	QM
62	011	Dyson Of.	A	Window		Ctr Lft casing	I Wood	White	-0.7	QM
63	011	Dyson Of.	A	Window		Ctr Sash	I Wood	White	-0.4	QM
64	011	Dyson Of.	A	Wall		U Ctr	I Sheetrock	White	-1.4	QM
65	011	Dyson Of.	A	Chair rail		Ctr	I Wood	White	-0.6	QM
66	012	Archer Of.	C	Door		Ctr Header	I Wood	White	-1.3	QM
67	012	Archer Of.	C	Door		Ctr U Ctr	I Wood	White	-2.2	QM
68	012	Archer Of.	A	Window		Ctr Lft casing	I Wood	White	-1.1	QM
69	012	Archer Of.	A	Window		Ctr Sash	I Wood	White	-1.1	QM
70	012	Archer Of.	B	Wall		U Lft	I Sheetrock	White	-1.4	QM
71	012	Archer Of.	B	Chair rail		Ctr	I Wood	White	-0.5	QM
72	013	Mens Room	A	Door		Ctr Header	I Wood	White	-1.1	QM
73	013	Mens Room	A	Door		Ctr U Ctr	I Wood	White	-1.3	QM
74	013	Mens Room	C	Window		Ctr Rgt casing	I Wood	White	-1.0	QM
75	013	Mens Room	C	Window		Ctr Sash	I Wood	White	-0.5	QM
76	013	Mens Room	B	Wall		U Lft	I Sheetrock	White	-2.2	QM
77	013	Mens Room	B	Wall		L Ctr	I Ceramic	Beige	1.0	QM
78	014	Hallway	B	Chair rail		Ctr	I Wood	White	-0.2	QM
79	014	Hallway	B	Wall		U Ctr	I Sheetrock	Walpaper	-1.8	QM
80	014	Hallway	C	Door		Ctr Header	I Wood	White	-1.1	QM
81	014	Hallway	C	Door		Ctr U Lft	I Wood	White	-1.8	QM
82	015	Stairwell	B	Door		Ctr Lft casing	I Wood	White	-0.7	QM
83	015	Stairwell	B	Door		Ctr U Ctr	I Wood	White	-1.5	QM
84	015	Stairwell	A	Wall		L Ctr	I Sheetrock	White	-1.1	QM
85	015	Stairwell	A	Baseboard		Ctr	I Wood	White	-1.3	QM
86	016	BaseConfRm	A	Door		Rgt Header	I Wood	White	-0.9	QM
87	016	BaseConfRm	A	Door		Rgt U Lft	I Wood	White	-0.8	QM
88	016	BaseConfRm	A	Wall		U Ctr	I Sheetrock	White	-1.2	QM
89	016	BaseConfRm	A	Chair rail		Ctr	I Wood	White	-0.3	QM
90	017	BaseStorage	D	Door		Ctr Lft jamb	I Wood	Beige	-0.7	QM
91	017	BaseStorage	D	Door		Ctr U Ctr	I Wood	Beige	-0.7	QM
92	017	BaseStorage	D	Rafters		Ctr	I Wood	White	>9.9	QM
93	017	BaseStorage	A	Ceiling			I Wood	White	5.0	QM
94	017	BaseStorage	D	Wall		U Lft	I Brick	White	1.0	QM
95	017	BaseStorage	D	Wall		L Lft	I Cement	White	1.0	QM
96	017	BaseStorage	C	Window		Lft Sash	I Wood	Beige	>9.9	QM
97	017	BaseStorage	B	Radiator		Ctr	I Metal	White	-2.1	QM
98	017	BaseStorage	D	Railing		Ctr Railing	I Metal	Black	-3.0	QM
99	017	BaseStorage	C	I-beam		Rgt	I Metal	White	>9.9	QM

SEQUENTIAL REPORT OF LEAD PAINT INSPECTION FOR: Lead Based Paint

Read No.	Rm No.	Room Name	Wall Structure	Location	Member	Paint Cond	Substrate	Color	Lead (mg/cm <sup>2</sup> )	Mode
100	018	BaseCubicle	D Wall	L Ctr		I Concrete		White	1.0	QM
101	018	BaseCubicle	D I-beam		Ctr	I Metal		White	>9.9	QM
102	018	BaseCubicle	A Ceiling			I Wood		White	-1.6	QM
103	018	BaseCubicle	C Door		Ctr Lft jamb	I Wood		White	4.7	QM
104	018	BaseCubicle	C Door		Ctr U Ctr	I Wood		White	-4.4	QM
105	001	Exterior	A Door		Ctr Lft jamb	I Wood		Beige	-0.8	QM
106	001	Exterior	A Door		Ctr U Lft	I Metal		Beige	5.2	QM
107	001	Exterior	A Soffit			I Wood		Beige	-0.7	QM
108	001	Exterior	A Fascia			I Wood		Beige	-0.9	QM
109	001	Exterior	A Wall		U Ctr	I Wood		Beige	-1.0	QM
110	001	Exterior	A Window		Rgt Rgt casing	I Wood		Beige	-0.8	QM
111	001	Exterior	A Window		Rgt Sash	I Wood		Beige	-0.7	QM
112	001	Exterior	D Railing		Ctr Railing	I Metal		Black	8.5	QM
113		CALIBRATION							1.7	Std
114		CALIBRATION							1.6	Std
115		CALIBRATION							2.0	Std
									Average =	1.8

---- End of Readings ----

**SUMMARY REPORT OF LEAD PAINT INSPECTION FOR: Lead Based Paint**

Inspection Date: 06/05/00 Virginia Dept. of Transportation  
 Report Date: 6/5/00 Richmond District  
 Abatement Level: 1.0 Petersburg Residency  
 Report No. S#01204 - 06/05/00 10:49 Residency Office (4250004)  
 Total Readings: 115 Actionable: 14  
 Job Started: 06/05/00 10:49  
 Job Finished: 06/05/00 12:28

Reading No.	Wall	Structure	Location	Member	Paint Cond	Substrate	Color	Lead (mg/cm <sup>2</sup> )	Mode
Exterior Room 001 Exterior									
106	A	Door	Ctr	U Lft	I	Metal	Beige	5.2	QM
112	D	Railing	Ctr	Railing	I	Metal	Black	8.5	QM
Interior Room 001 Reception									
005	A	Door	Ctr	U Rgt	I	Wood	White	>5.2	QM
Interior Room 009 Womens Rm									
053	B	Wall	L Lft		I	Ceramic	Green	1.0	QM
Interior Room 013 Mens Room									
077	B	Wall	L Ctr		I	Ceramic	Beige	1.0	QM
Interior Room 017 BaseStorage									
093	A	Ceiling			I	Wood	White	5.0	QM
096	C	Window	Lft	Sash	I	Wood	Beige	>9.9	QM
099	C	I-beam	Rgt		I	Metal	White	>9.9	QM
095	D	Wall	L Lft		I	Cement	White	1.0	QM
094	D	Wall	U Lft		I	Brick	White	1.0	QM
092	D	Rafters	Ctr		I	Wood	White	>9.9	QM
Interior Room 018 BaseCubicle									
103	C	Door	Ctr	Lft jamb	I	Wood	White	4.7	QM
100	D	Wall	L Ctr		I	Concrete	White	1.0	QM
101	D	I-beam	Ctr		I	Metal	White	>9.9	QM

Calibration Readings

----- End of Readings -----

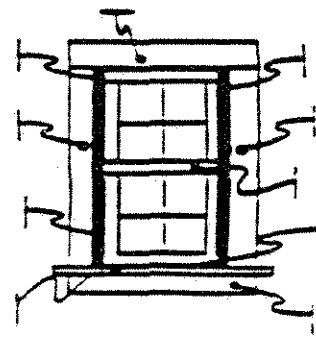
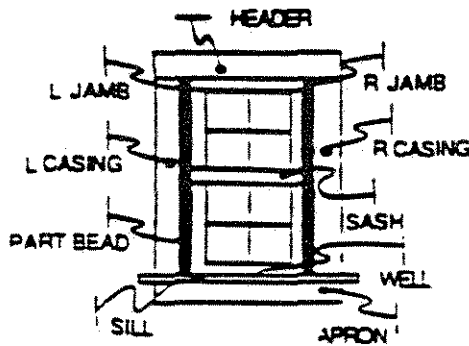
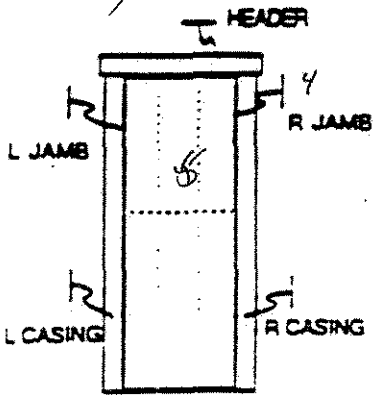
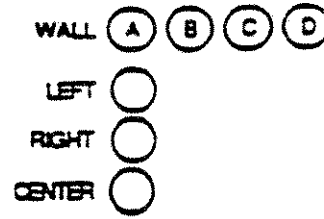
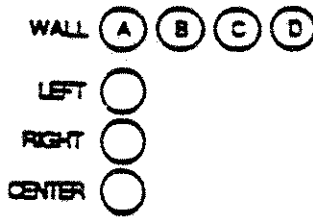
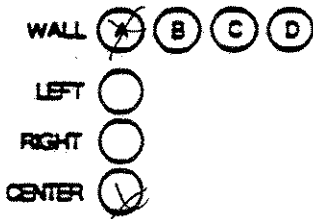
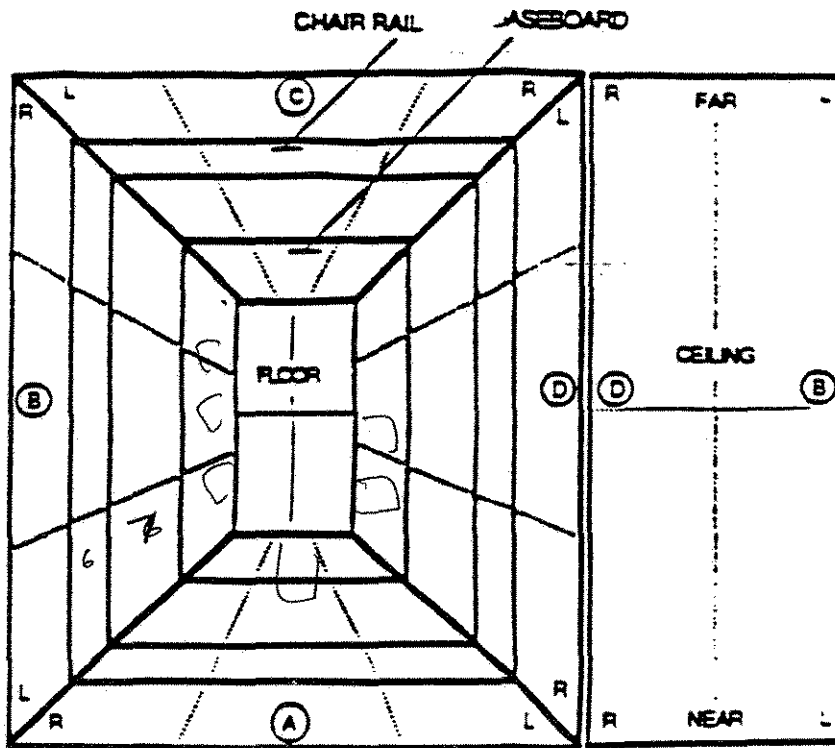


ADDRESS

VDOT  
 Petersburg Res.  
 Residence Office  
 4250004  
 JOB # 1049  
 CAL CHK

UNIT # \_\_\_\_\_  
 ROOM # Reception

READINGS ON UNSOUND PAINT ARE CIRCLED



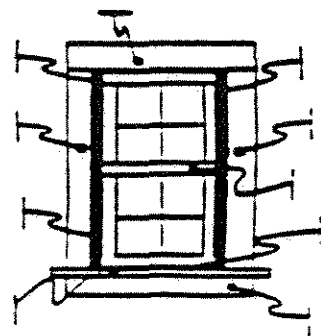
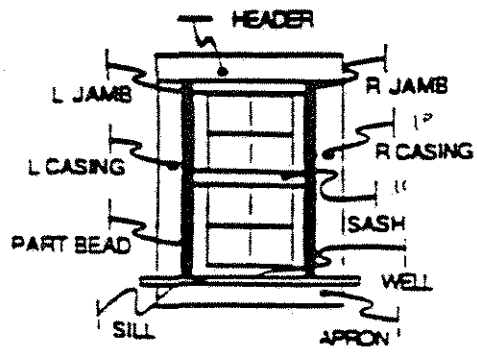
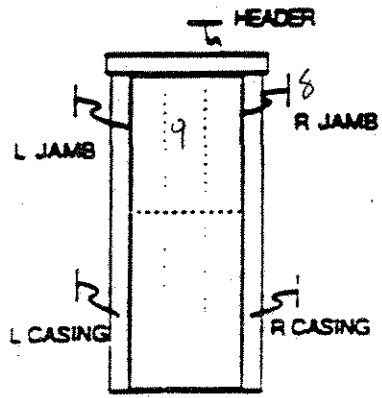
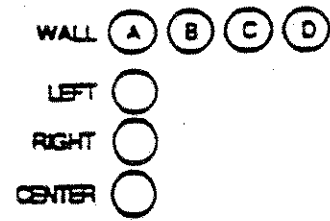
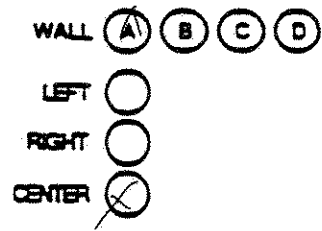
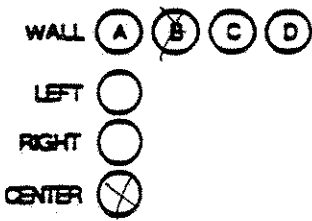
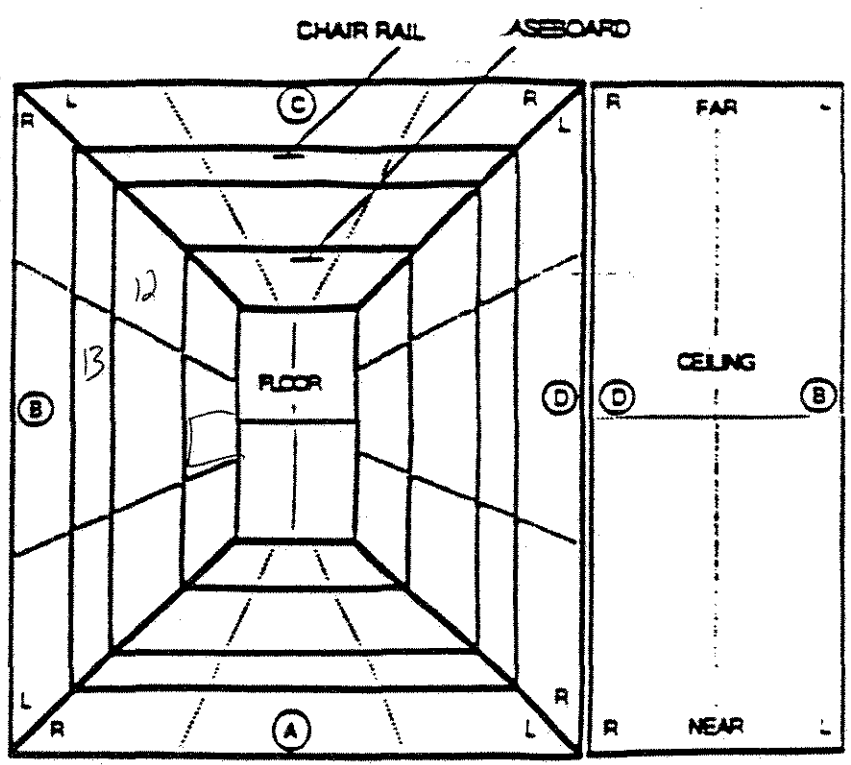
COMMENTS: 1/3 cal 4 white wood door frame (-1.1) & white metal door (>5.2)  
 6 white wood chair rail (-0.3) 3 wall paper sheetrock wall (-1.7)

ADDRESS

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 \_\_\_\_\_  
 JOB # 1049  
 CAL CHK

UNIT # \_\_\_\_\_  
 ROOM # Spence  
           Office

READINGS ON  
 UNSOUND PAINT  
 ARE CIRCLED



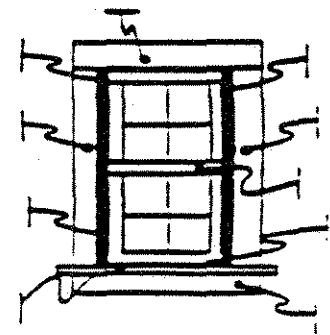
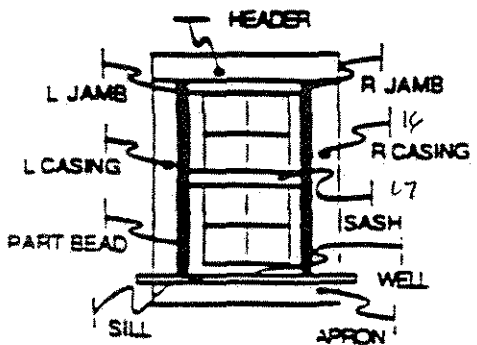
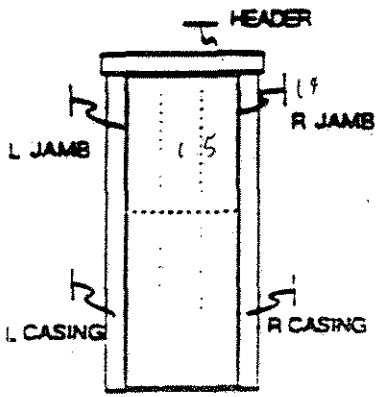
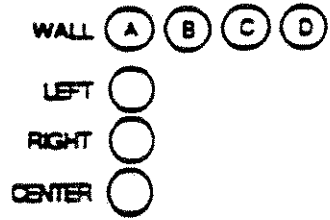
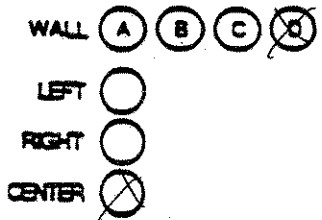
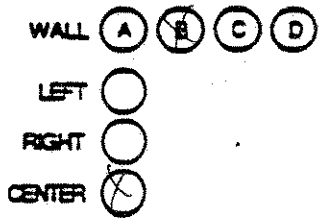
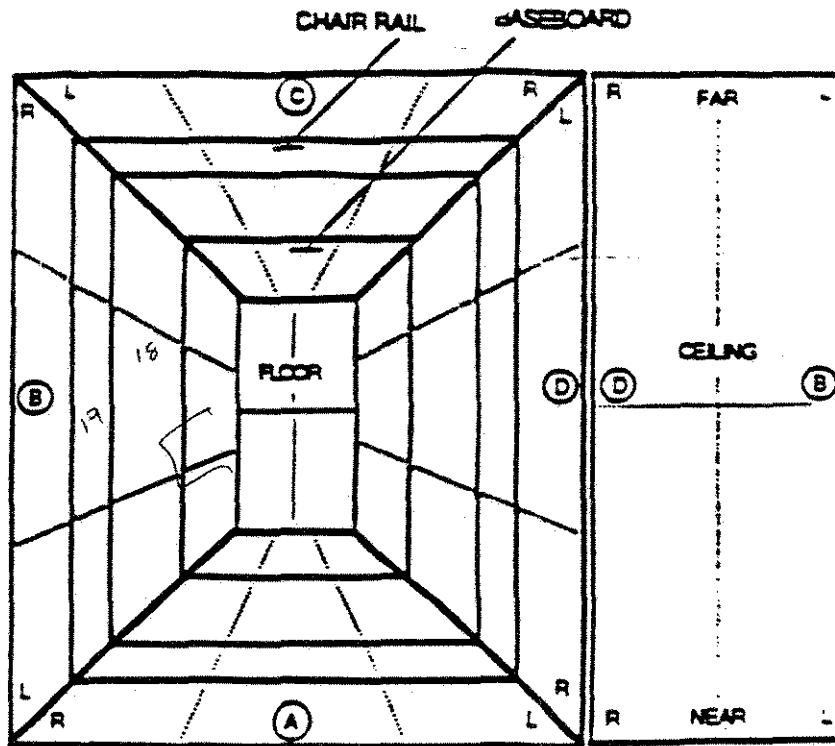
COMMENTS: 8 white wood door frame (-1.1) 9 white wood door (-1.8)  
 10 white wood window frame (-1.2) 11 white wood window (-1.1)  
 12 white charcoal wall (-0.8) 13 white wood charcoal (-0.9)

ADDRESS

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 \_\_\_\_\_  
 \_\_\_\_\_  
 JOB # 1049  
 CAL CHK \_\_\_\_\_

UNIT # \_\_\_\_\_  
 ROOM # *Holmes*  
*Office*

READINGS ON  
 UNSOUND PAINT  
 ARE CIRCLED



COMMENTS: 14 white wood door frame (-1.4) 15 white wood door (-1.3)  
 16 white wood window frame (-1.3) 17 white wood window (-0.8)  
 18 white sheetrock wall (-2.3) 19 white wood chair rail (-0.7)

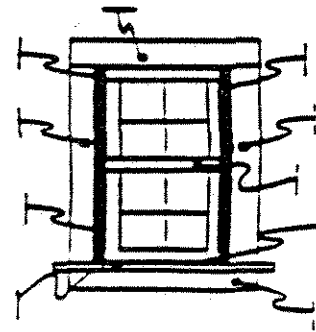
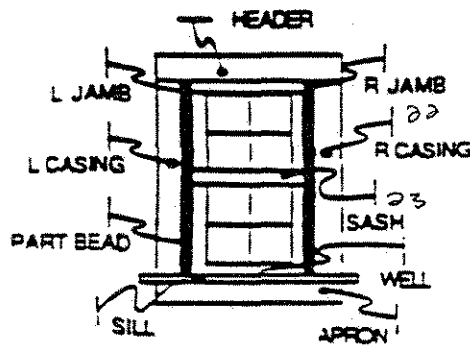
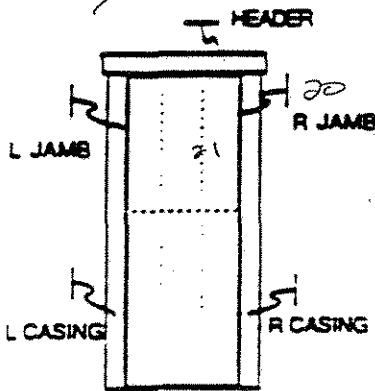
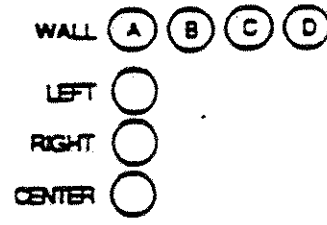
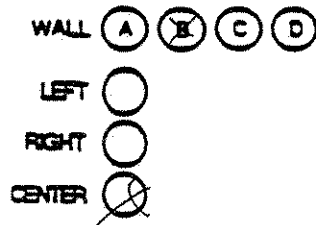
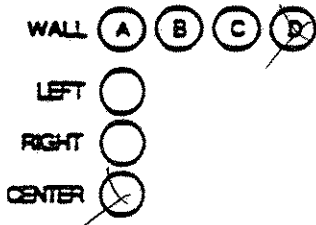
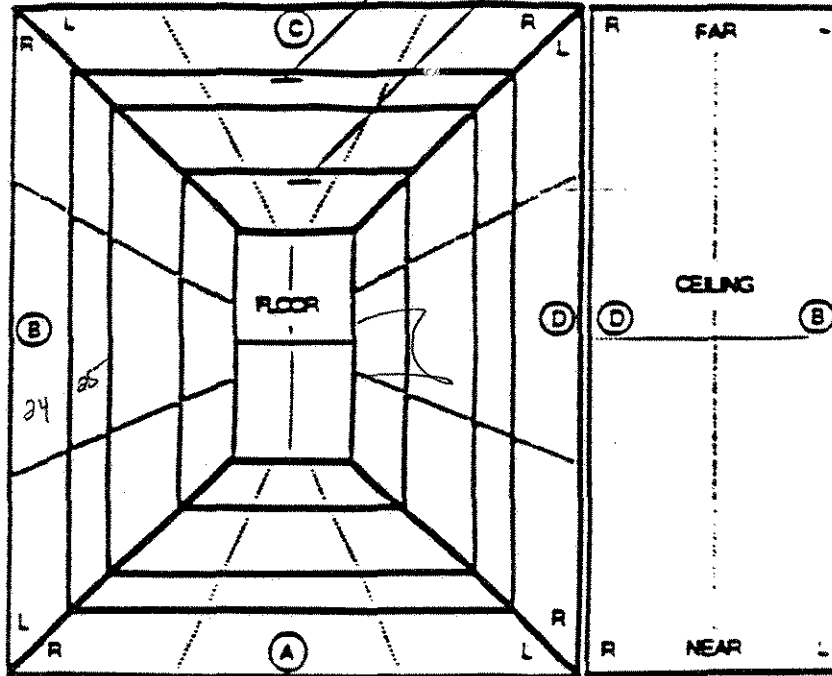
ADDRESS

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 JOB # 1049  
 CAL CHK \_\_\_\_\_

UNIT # \_\_\_\_\_  
 ROOM # *Williams Office*

READINGS ON UNSOUND PAINT ARE CIRCLED

CHAIR RAIL CASBOARD



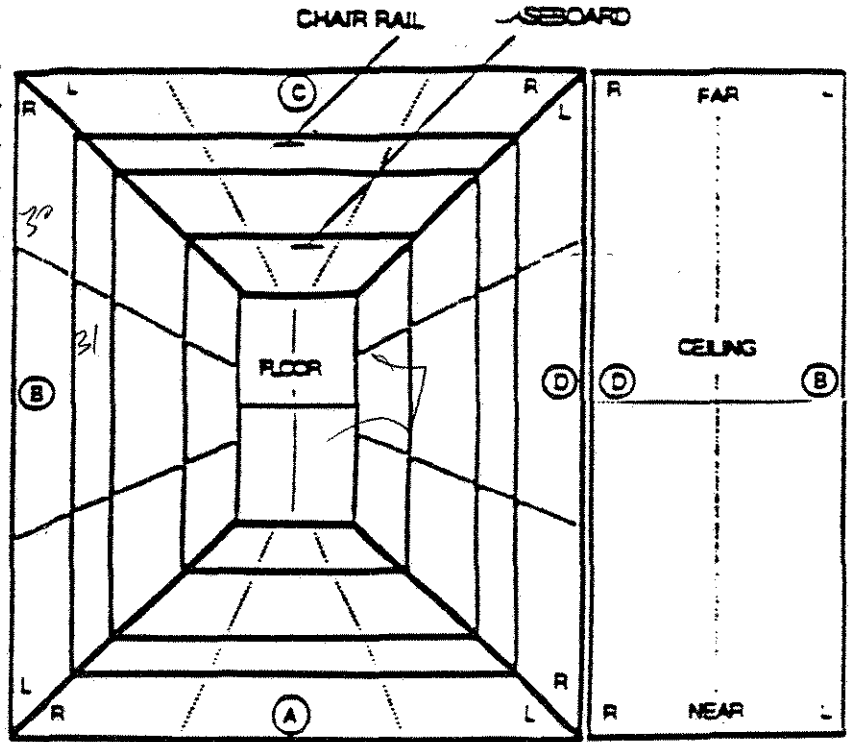
COMMENTS: 20 white wood door frame (-1.1) 21 white wood door (-2.7)  
 22 white wood window frame (-1.1) 23 white wood window (-1.0)  
 24 white sheetrock wall (-1.1) 25 white wood chairrail (-0.3)

ADDRESS

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 \_\_\_\_\_  
 \_\_\_\_\_  
 JOB # 1049  
 CAL CHK

UNIT # \_\_\_\_\_  
 ROOM # Miller Office

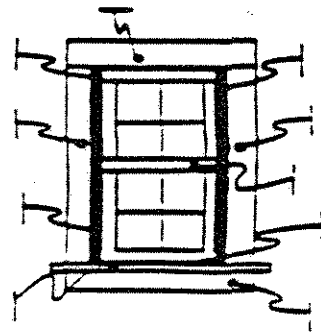
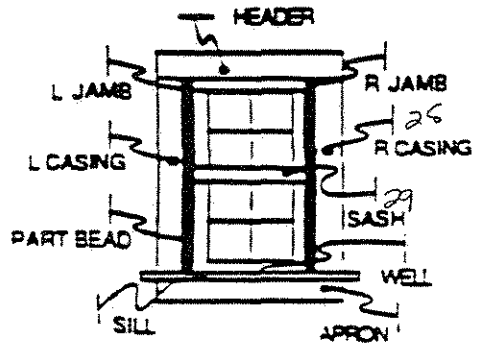
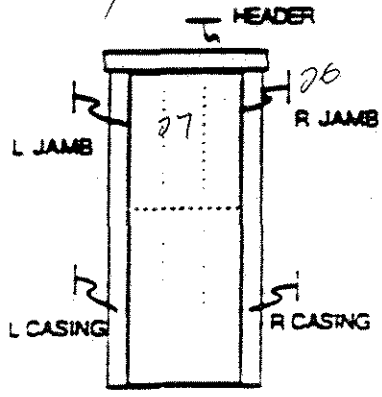
READINGS ON UNSOUND PAINT ARE CIRCLED



WALL (A) (B) (C) (~~D~~)  
 LEFT ( )  
 RIGHT ( )  
 CENTER ()

WALL (A) (~~B~~) (C) (D)  
 LEFT ( )  
 RIGHT ( )  
 CENTER ()

WALL (A) (B) (C) (D)  
 LEFT ( )  
 RIGHT ( )  
 CENTER ( )



COMMENTS: 26 white wood door frame (-1.4) 27 white wood door (1.1)  
 28 white wood window frame (-1.1) 29 white wood window (-1.1)  
 30 white sheetrock wall (-1.2) 31 white wood chairrail (-0.5)

ADDRESS

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 JOB # 1049  
 CAL CHK \_\_\_\_\_

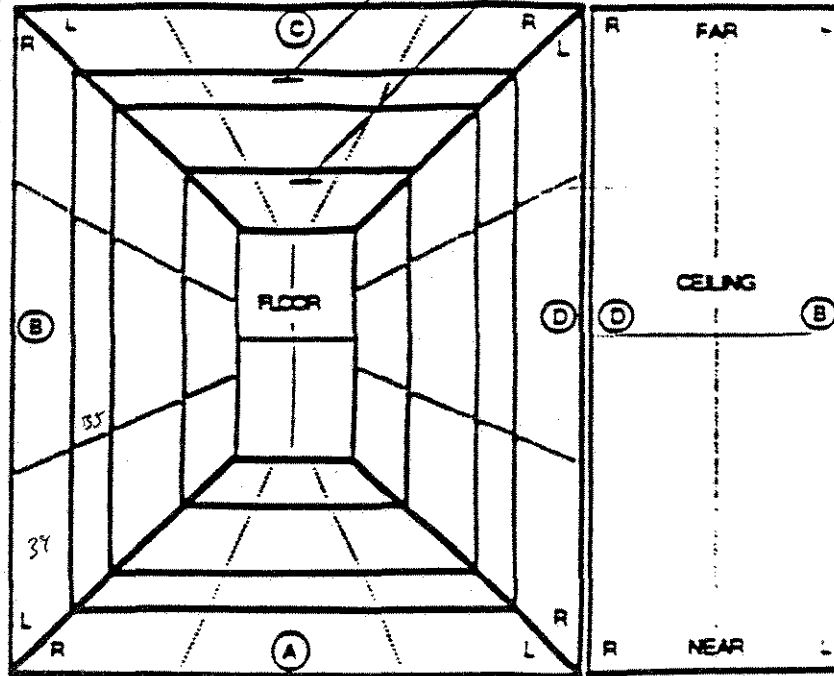
CHAIR RAIL

BASEBOARD

UNIT # \_\_\_\_\_

ROOM # Mail Room

READINGS ON  
 UNSOUND PAINT  
 ARE CIRCLED



WALL (A) (B) (C) (D)

LEFT ( )

RIGHT ( )

CENTER (X)

WALL (A) (B) (C) (D)

LEFT ( )

RIGHT ( )

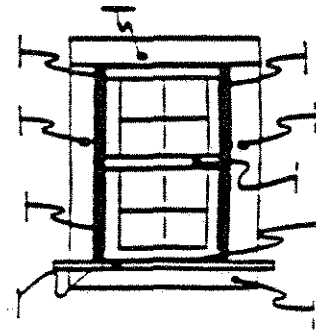
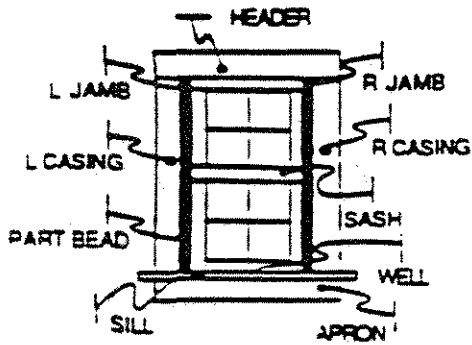
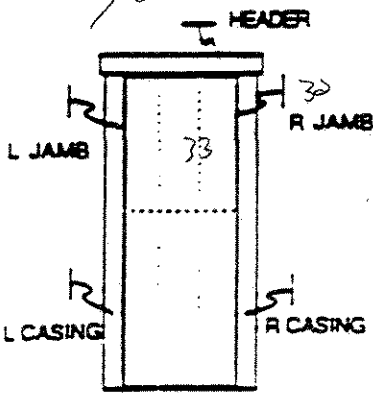
CENTER ( )

WALL (A) (B) (C) (D)

LEFT ( )

RIGHT ( )

CENTER ( )



COMMENTS: 32 white wood door frame (-1.1) 33 white wood door (-1.3)  
 34 white sheetrock wall (-0.8) 35 white wood chairrail (-0.7)

ADDRESS

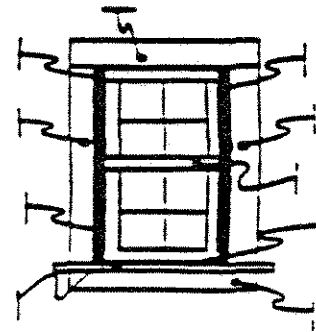
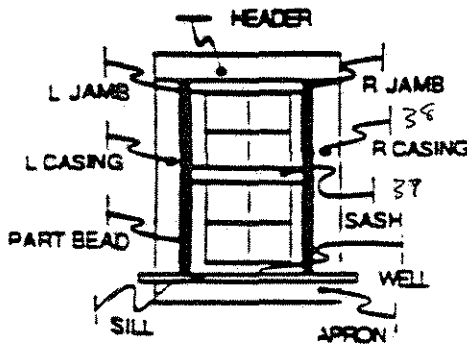
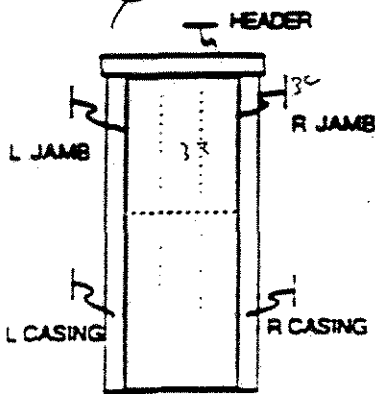
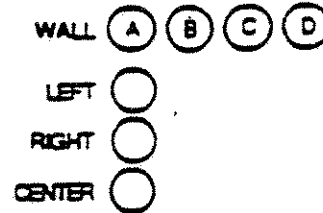
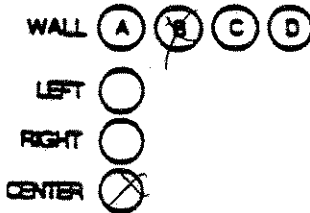
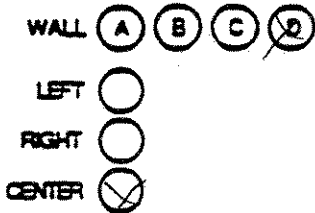
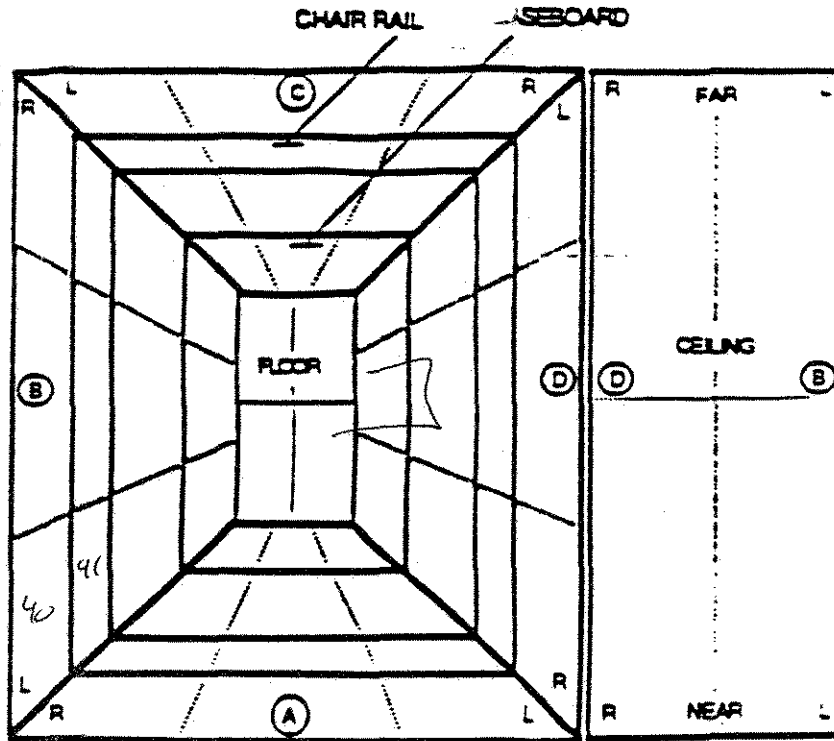
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JOB # 1099

CAL CHK

UNIT # \_\_\_\_\_  
 ROOM # Gill  
 Office

READINGS ON UNSOUND PAINT ARE CIRCLED



COMMENTS: 36 white wood door frame (-0.8) 37 white wood door (-0.9)  
 38 white wood window frame (-0.9) 39 white wood window (-0.7)  
 40 white sheetrock wall (-1.5) 41 white wood chairrail (-0.5)

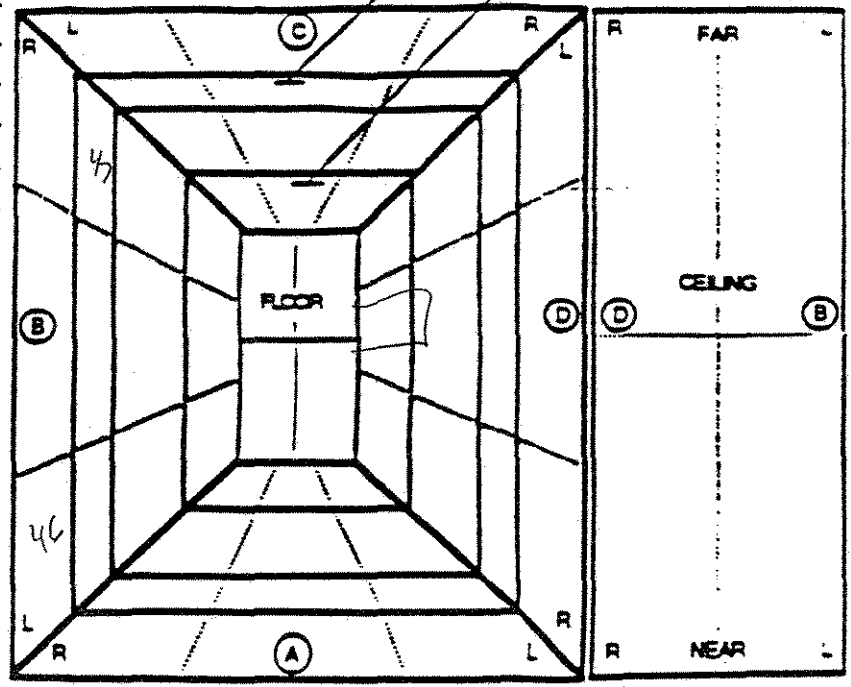
ADDRESS

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 JOB # 1049  
 CAL CHK

UNIT # \_\_\_\_\_  
 ROOM # Osborn  
Office

READINGS ON  
 UNSOUND PAINT  
 ARE CIRCLED

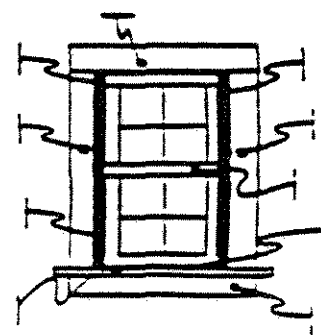
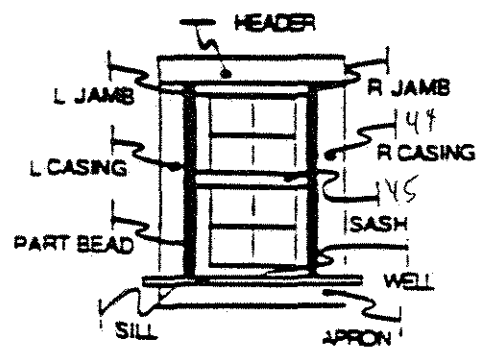
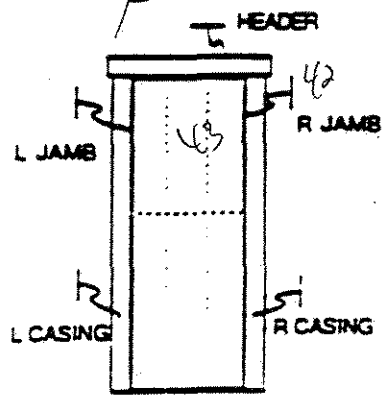
CHAIR RAIL      BASEBOARD



WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER

WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER

WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER



COMMENTS: 42 white wood door frame (-1.4) 43 white wood door (-1.9)  
 44 white wood window frame (-1.3) 45 white wood window (-0.7)  
 46 white sheetrock wall (-0.8) 47 white wood chair rail (-0.6)



ADDRESS

CHAIR RAIL

BASEBOARD

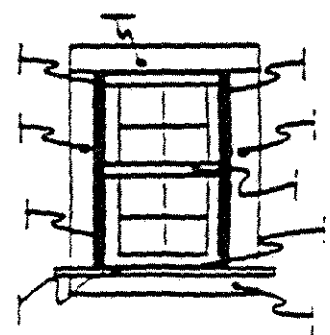
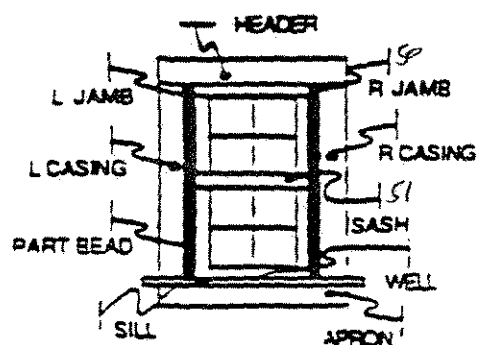
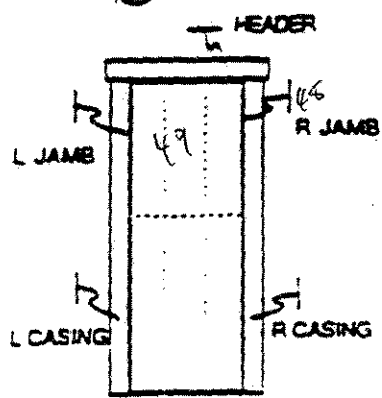
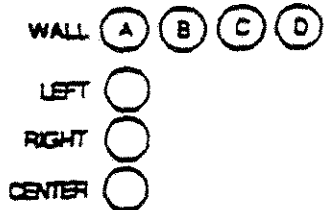
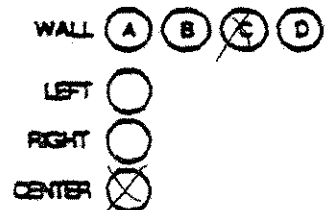
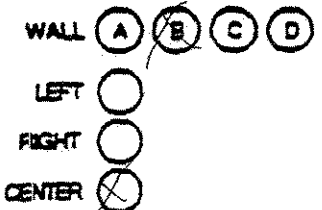
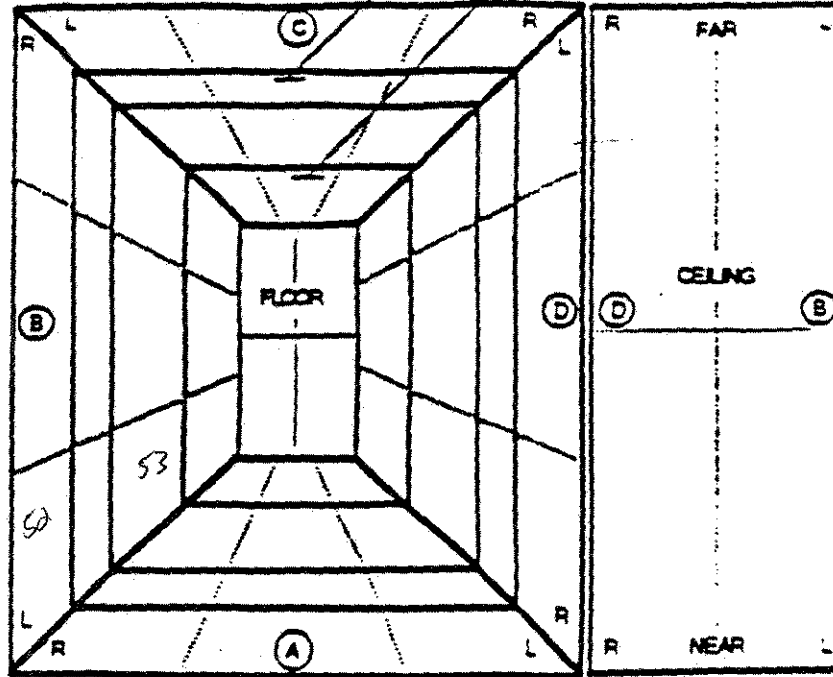
JOB # 1049

CAL CHK

UNIT # \_\_\_\_\_

ROOM # *Women's Room*

READINGS ON UNSOUND PAINT ARE CIRCLED



COMMENTS: 46 white wood <sup>door frame</sup> (-0.7) 49 white wood door (-1.7)

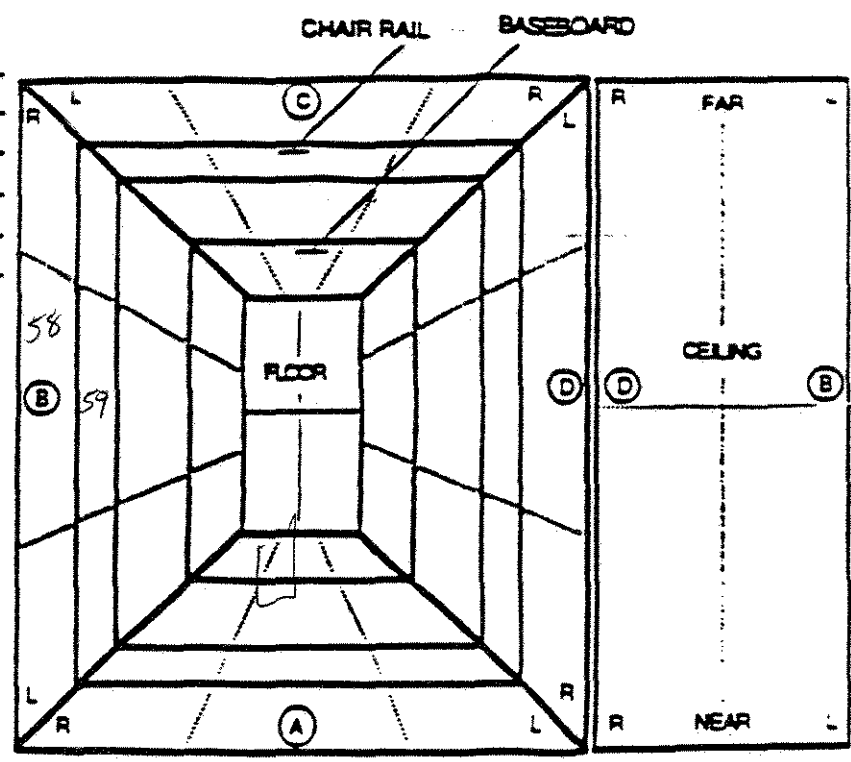
50 white wood window frame (-1.2) 51 white wood window (-0.7)

52 white sheetrock wall (-0.7) 53 green ceramic tile wall (1.0)

ADDRESS \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 JOB # 1049  
 CAL CHK \_\_\_\_\_

UNIT # \_\_\_\_\_  
 ROOM # Kaywood Office

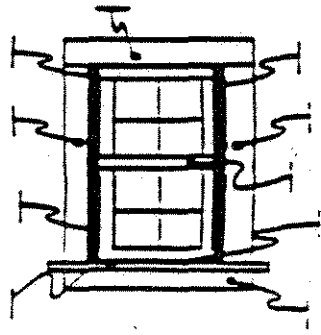
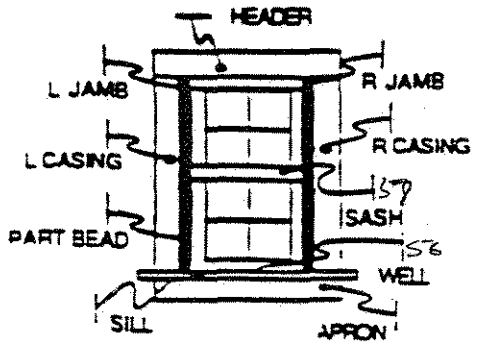
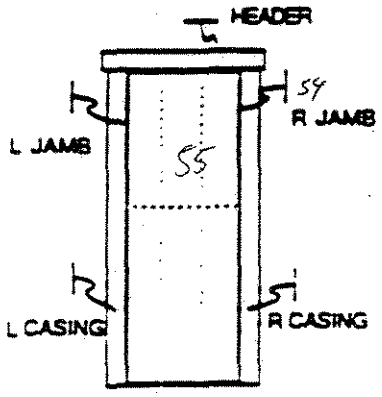
READINGS ON UNSOUND PAINT ARE CIRCLED



- WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER

- WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER

- WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER



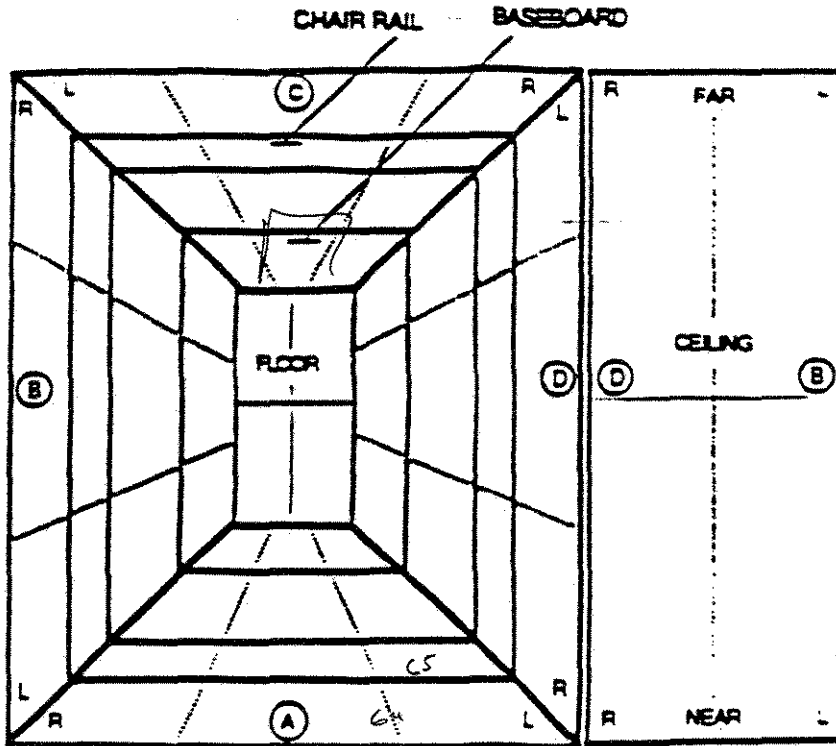
COMMENTS: 54 white wood base trim (-1.1) 55 white wood door (-0.9)  
 56 white wood window frame (-1.2) 57 white wood window (-1.1)  
 58 white sheetrock wall (-1.2) 59 white wood chairrail (-0.2)

ADDRESS

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 \_\_\_\_\_  
 \_\_\_\_\_  
 JOB # 1049  
 CAL CHK \_\_\_\_\_

UNIT # \_\_\_\_\_  
 ROOM # Dyson  
Office

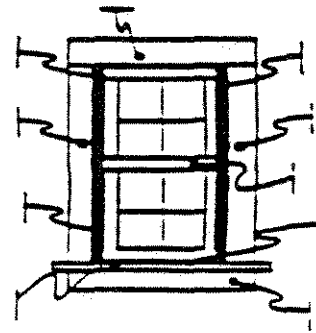
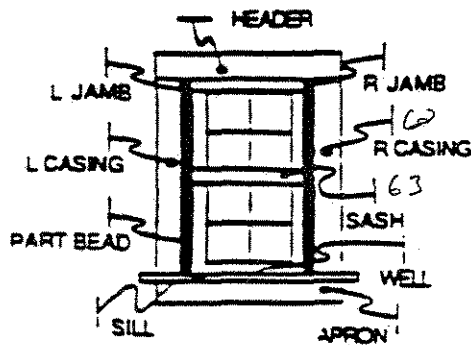
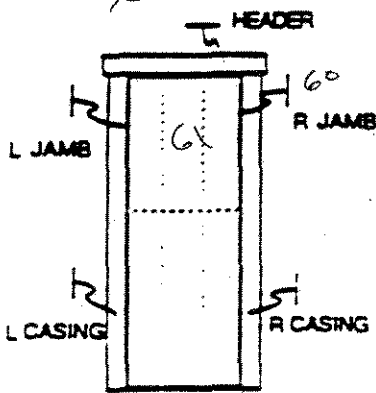
READINGS ON  
 UNSOUND PAINT  
 ARE CIRCLED



WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER

WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER

WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER



COMMENTS: 60 white wood door frame (-1.6) 61 white wood door (-1.7)  
62 white wood window frame (-0.6) 63 white wood window (-0.4)  
64 white sheetrock wall (-1.4) 65 white wood chair rail (-0.6)

ADDRESS

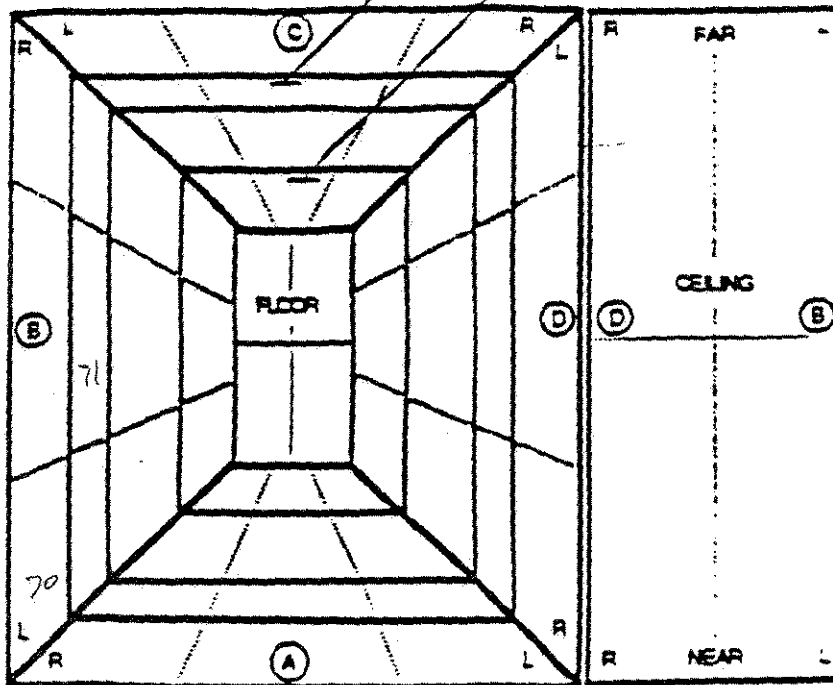
CHAIR RAIL BASEBOARD

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 \_\_\_\_\_  
 \_\_\_\_\_  
 JOB # 1049  
 CAL CHK \_\_\_\_\_

UNIT # \_\_\_\_\_

ROOM # Alcher Office

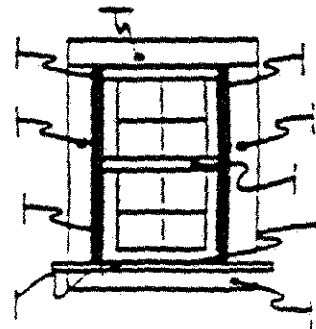
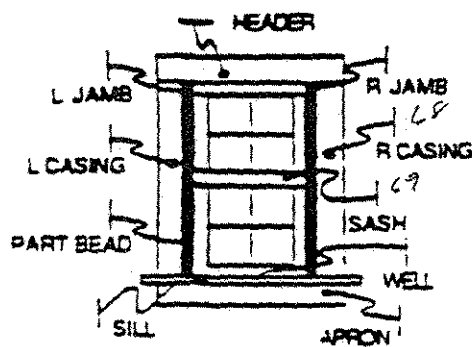
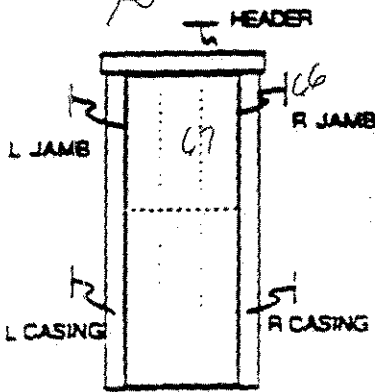
READINGS ON UNSOUND PAINT ARE CIRCLED



WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER

WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER

WALL  A  B  C  D  
 LEFT   
 RIGHT   
 CENTER



COMMENTS: 66 white wood door frame (-1.3) 67 white wood door (-2.2)  
 68 white wood wind ow frame (-1.1) 69 white wood window (-1.1)  
 70 white sheetrock wall (-1.4) white wood chairrail (-0.5)

ADDRESS

JOB # 1049

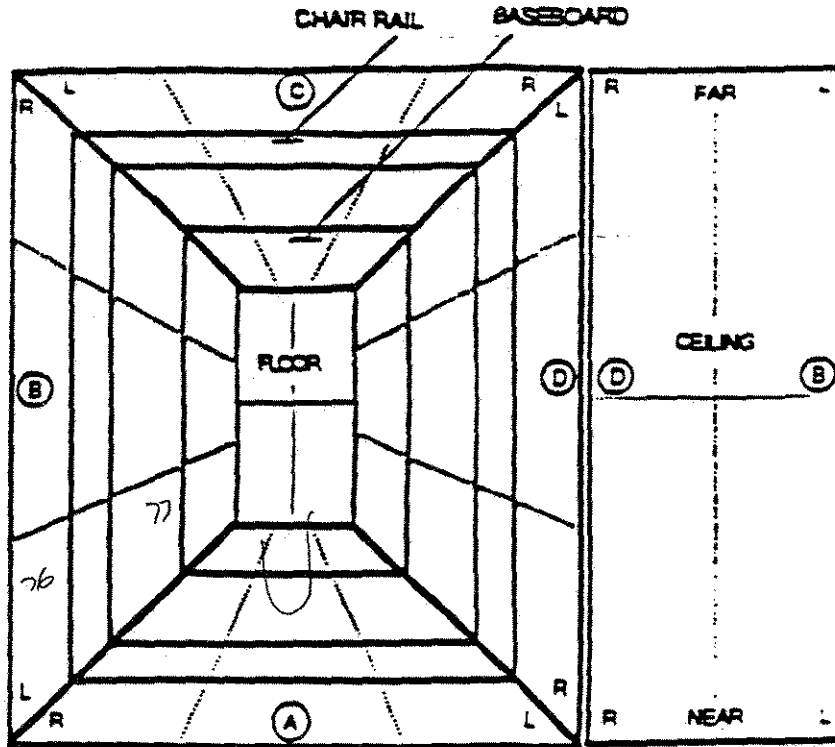
CAL CHK

UNIT # \_\_\_\_\_

ROOM # Mess

Room

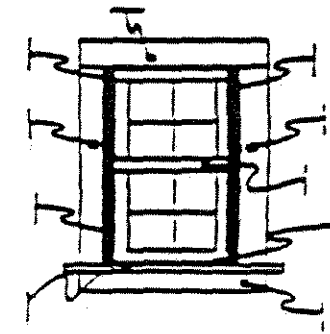
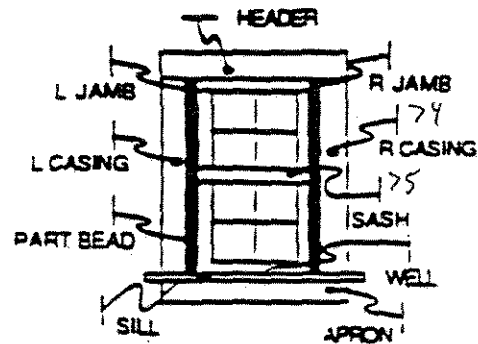
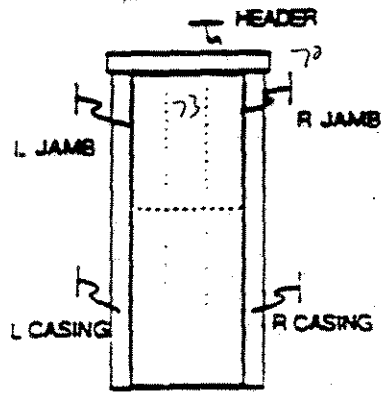
READINGS ON UNSOUND PAINT ARE CIRCLED



- WALL  A  B  C  D
- LEFT
- RIGHT
- CENTER

- WALL  A  B  C  D
- LEFT
- RIGHT
- CENTER

- WALL  A  B  C  D
- LEFT
- RIGHT
- CENTER



COMMENTS: 72 white wood door frame (til) 73 white wood door (-1.3)

74 white wood window frame (-1.0) 75 white wood window (-0.5)

76 white sheetrock wall (-2.2) 77 ~~white~~ beige ceramic tile wall (1.0)

ADDRESS

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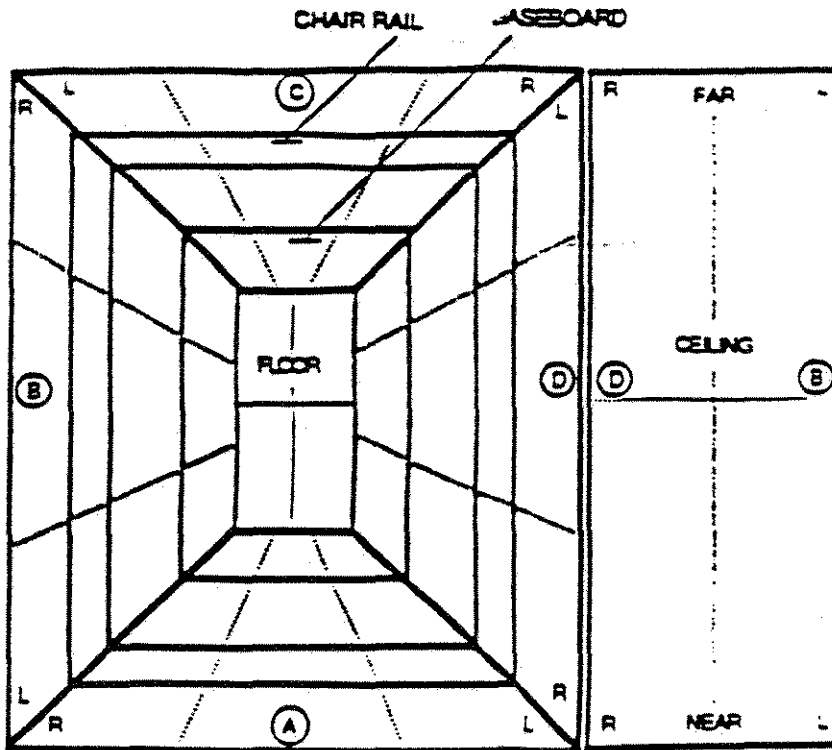
JOB # 1049

CAL CHK

UNIT # \_\_\_\_\_

ROOM # ~~501~~  
Hallway

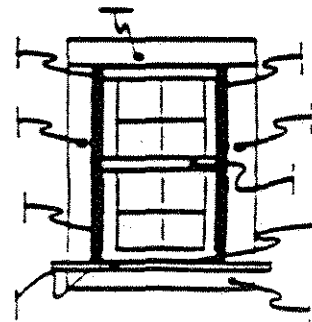
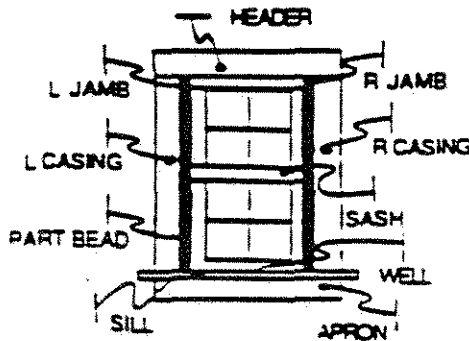
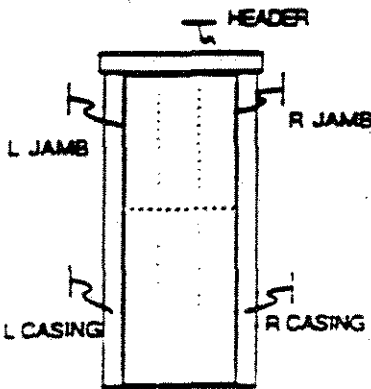
READINGS ON UNSOUND PAINT ARE CIRCLED



- WALL (A) (B) (C) (D)  
 LEFT ( )  
 RIGHT ( )  
 CENTER ( )

- WALL (A) (B) (C) (D)  
 LEFT ( )  
 RIGHT ( )  
 CENTER ( )

- WALL (A) (B) (C) (D)  
 LEFT ( )  
 RIGHT ( )  
 CENTER ( )



COMMENTS: 76 white wood chairrail (-0.2) 79 wall paper sheetrock wall (-1.8)  
 80 white wood door frame (-1.1) 81 white wood door (-1.8)

ADDRESS

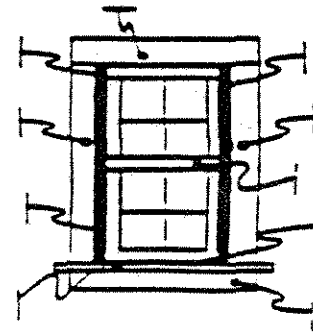
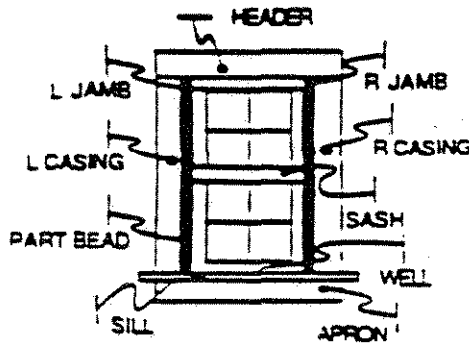
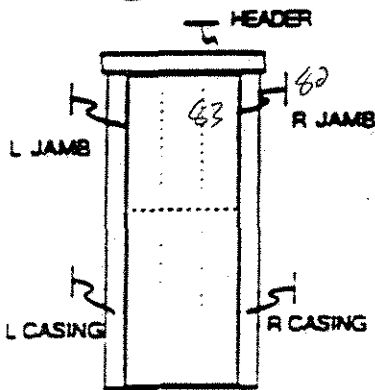
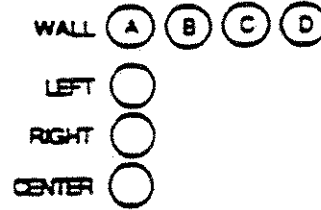
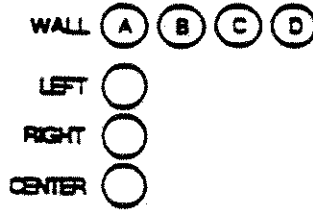
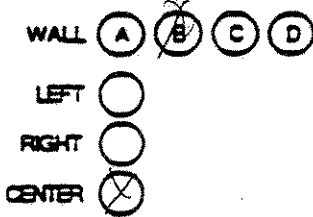
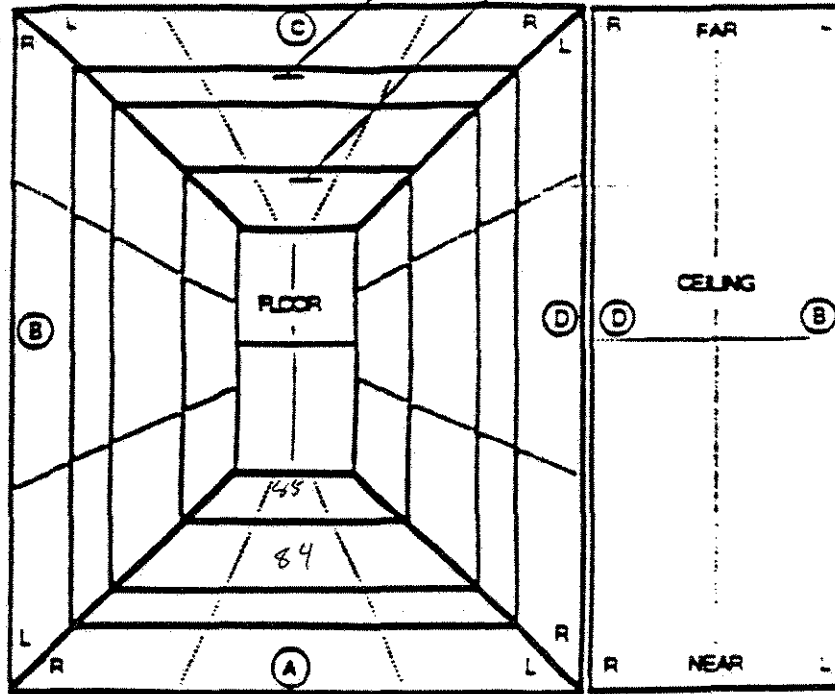
CHAIR RAIL

BASEBOARD

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 JOB # 1049  
 CAL CHK \_\_\_\_\_

UNIT # \_\_\_\_\_  
 ROOM # Stairwell

READINGS ON  
 UNSOUND PAINT  
 ARE CIRCLED



COMMENTS: 62 white wood door frame (-0.7) 63 white wood door (-1.5)  
 64 white sheetrock wall (-1.1) 65 white wood baseboard (-1.3)

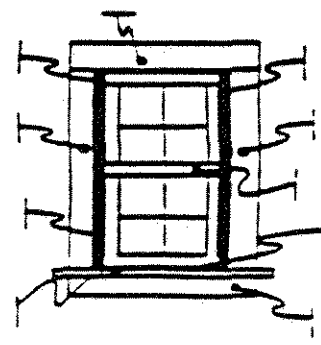
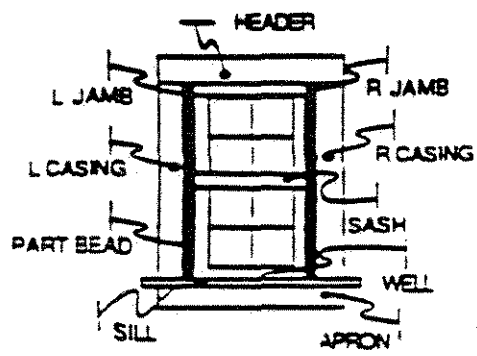
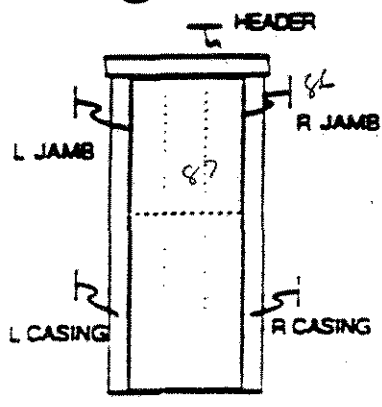
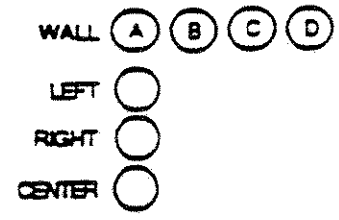
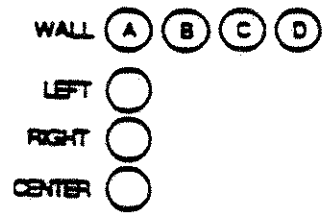
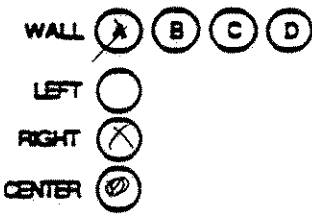
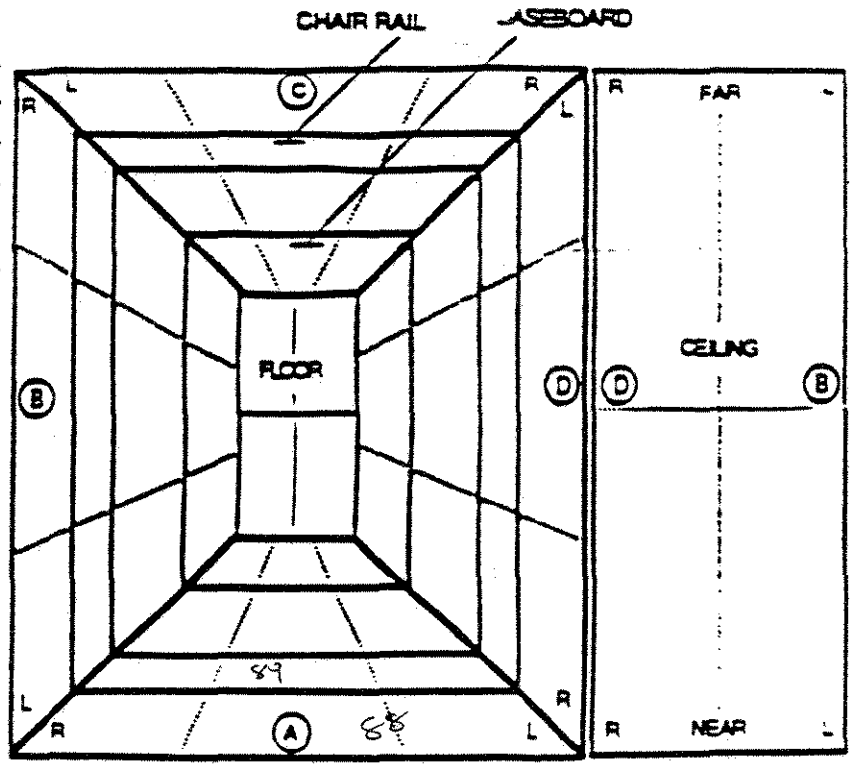
\_\_\_\_\_  
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 \_\_\_\_\_

ADDRESS

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 JOB # 1049  
 CAL CHK

UNIT # \_\_\_\_\_  
 ROOM # Basement  
 Conference Rm

READINGS ON  
 UNSOUND PAINT  
 ARE CIRCLED



COMMENTS: 86 white wood door frame (-0.19) 87 white wood door (-0.8)  
 88 white sheetrock wall (-1.2) 89 white wood chair rail (-0.3)

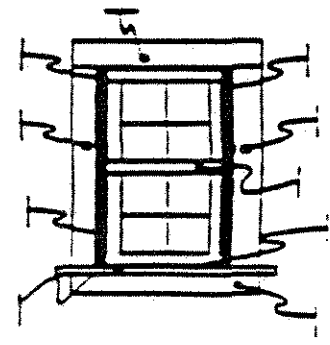
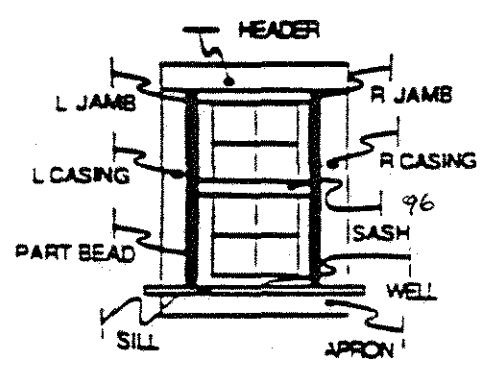
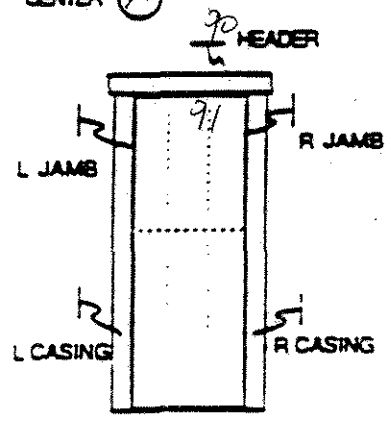
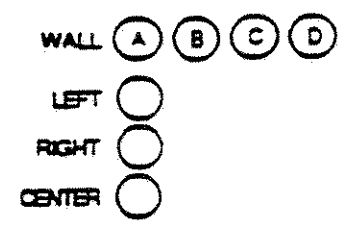
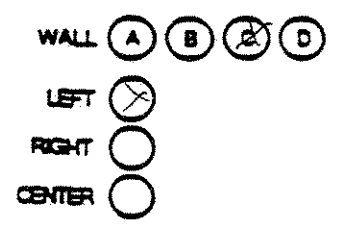
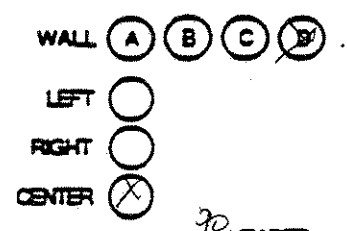
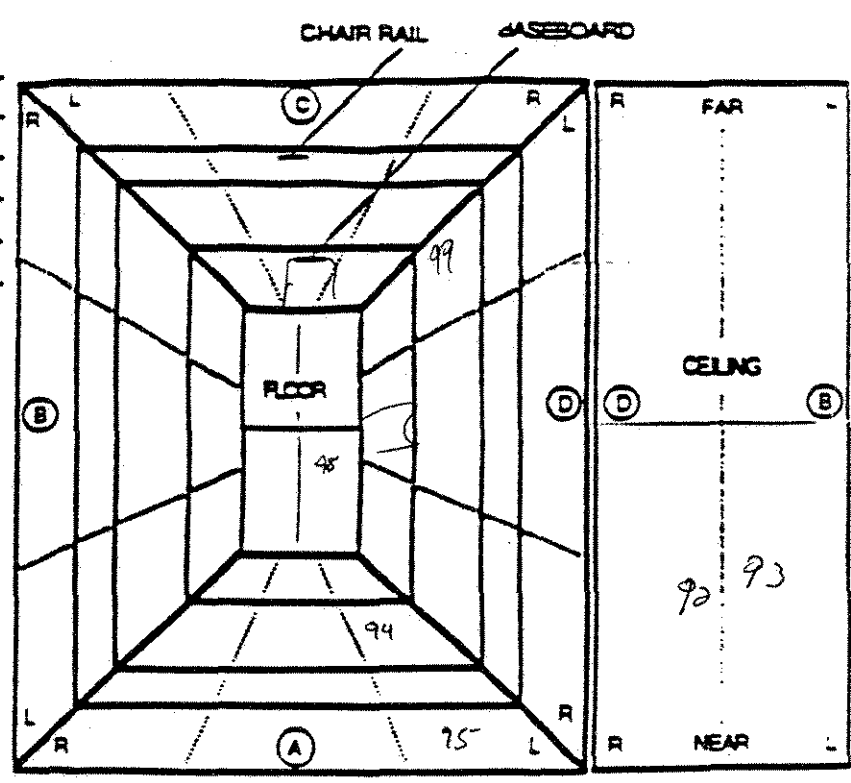
\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



ADDRESS \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 JOB # 1049  
 CAL CHK \_\_\_\_\_

UNIT # \_\_\_\_\_  
 ROOM # Basement  
Storage

READINGS ON UNSOUND PAINT ARE CIRCLED



COMMENTS: 90 beige wood door frame (-0.7) 91 beige wood door (-6.7)  
 92 white wood pattern (29.9) 93 white wood ceiling (5.0)  
 94 white brick wall (1.0) 95 white cement wall (1.0)  
 96 beige wood window (29.9) 97 white metal radiator (-2.1)  
 98 black metal hand rail (-3.0) 99 white metal I beam (29.9)

ADDRESS

CHAIR RAIL

BASEBOARD

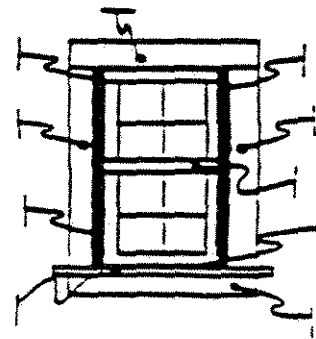
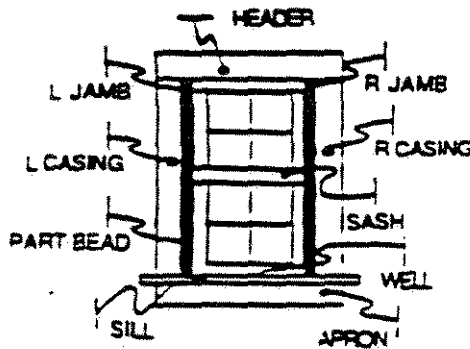
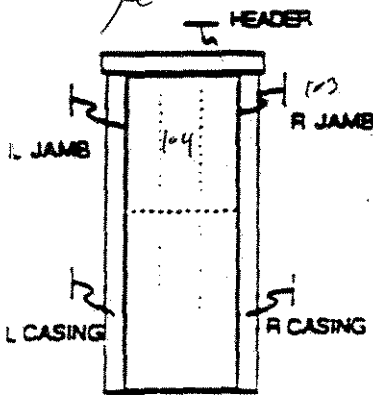
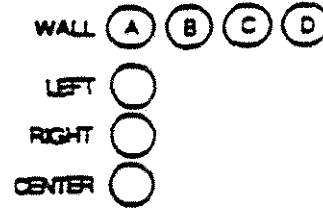
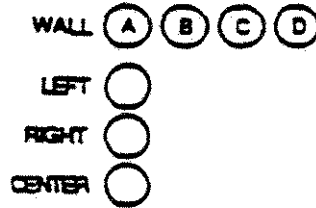
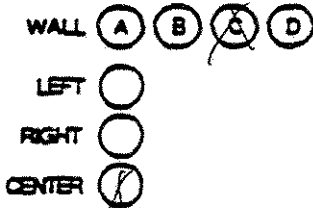
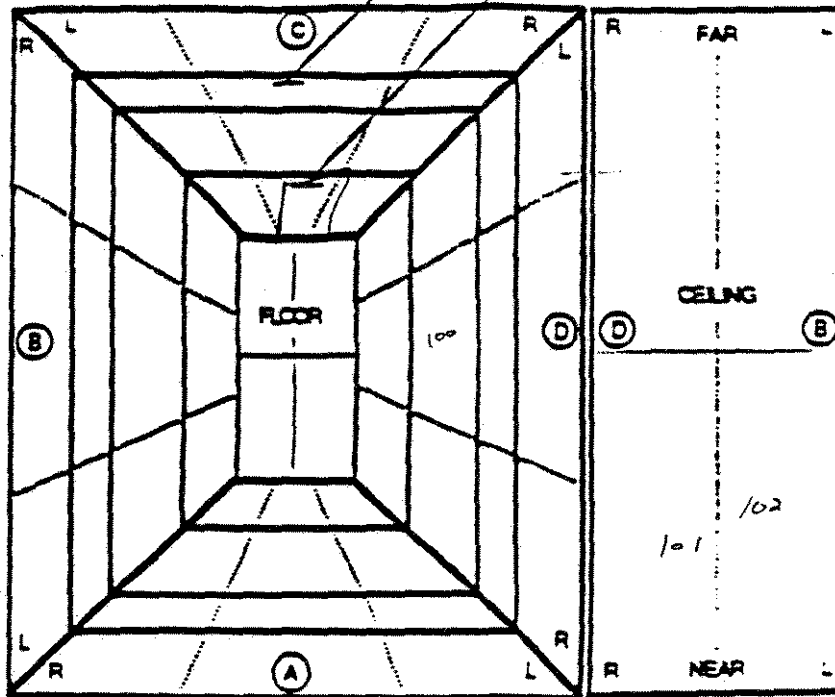
JOB # 1049

CAL CHK

UNIT #

ROOM # Basement  
Cubicles

READINGS ON  
UNSOUD PAINT  
ARE CIRCLED



COMMENTS: 100 white emu wall (60) 101 white metal I-beam (79.0)

102 white ~~wood~~ ceiling (6.6)

103 white metal door frame (9.7) 104 white metal door (-4.4)

ADDRESS

CHAIR RAIL

BASEBOARD

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

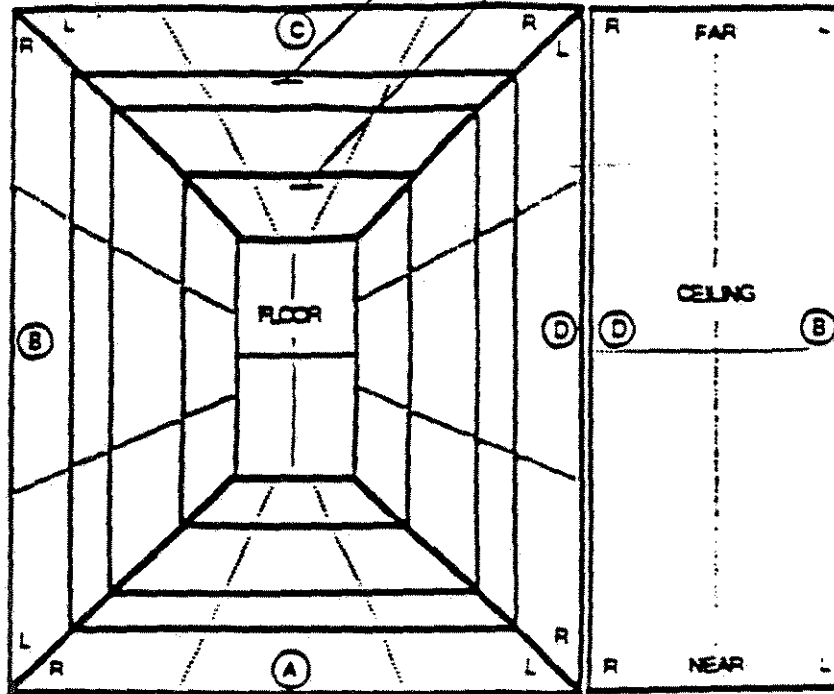
JOB # 1019

CAL CHK

UNIT # \_\_\_\_\_

ROOM # Ext. Cor.

READINGS ON  
 UNSOUND PAINT  
 ARE CIRCLED



WALL (X) (B) (C) (D)

LEFT ( )

RIGHT ( )

CENTER (X)

WALL (A) (B) (C) (D)

LEFT ( )

RIGHT ( )

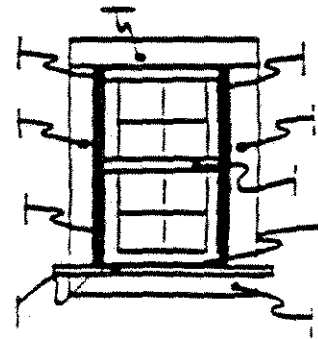
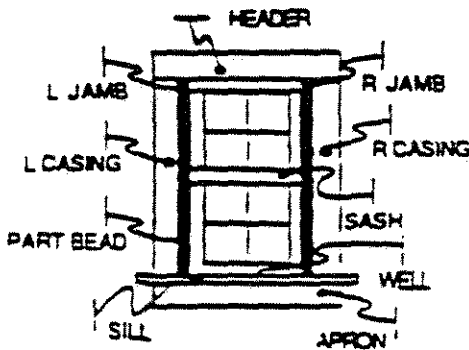
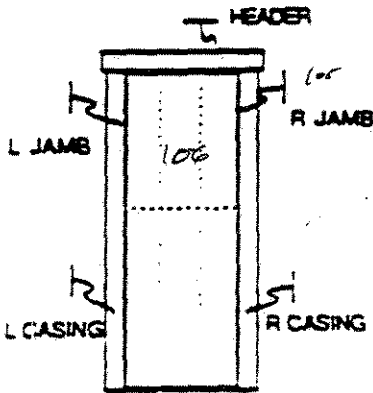
CENTER ( )

WALL (A) (B) (C) (D)

LEFT ( )

RIGHT ( )

CENTER ( )



COMMENTS: 105 beige wood door frame (-0.8) 106 beige wood door (5.2)  
 107 beige wood soffit (-0.7) 108 beige wood fascia (-0.7)  
 109 beige wood siding (-1.0)  
 110 beige wood window frame (-0.8) 111 beige wood window (-0.7)  
 112 black metal hand rail (8.5) 113: 115 ca)



P.O. Box 14703  
Richmond, VA 23221  
804.358.3357  
Fax 804.358.3363  
office@workenviro.com

4905 Radford Avenue  
Suite 111  
Richmond, VA 23230

**Lead Paint Inspection Results**

**Virginia Department of Transportation**  
**Richmond District**  
**South Hill Residency Complex**  
**Residency Office (4230004)**

**Conducted by:**  
**Work Environment Associates, Inc.**  
**Richmond, Virginia**

On February 4, 2022, an XRF inspection for lead coatings was conducted at the VDOT, Richmond District, South Hill Residency Complex, Residency Office (4230004) by Jason Merricks, VA Lead Inspector #3355-000215. The following materials were found to meet or exceed the HUD action level for lead of 1.0 mg/cm<sup>2</sup> by XRF analysis. OSHA considers any amount of lead to be a potential hazard.

**Interior Room 006 – Stairs**

Purple Metal Stair Stringer (XRF Reading 15)  
Yellow Metal Ladder (XRF Reading 18)

A summary report of positive XRF readings is attached. A sequential report of all XRF readings in the orders in which they were taken is attached as well.

[www.workenviro.com](http://www.workenviro.com)

# LEAD PAINT INSPECTION REPORT

REPORT NUMBER: S#01204 - 02/04/22 08:44

INSPECTION FOR: Lead Based Paint

PERFORMED AT: Virginia Department of Transportation  
Richmond District  
South Hill Residency Complex  
Residency Office (4230004)

INSPECTION DATE: 02/04/22

INSTRUMENT TYPE: R M D  
MODEL LPA-1  
XRF TYPE ANALYZER  
Serial Number: 01204

ACTION LEVEL: 1.0 mg/cm<sup>2</sup>

OPERATOR LICENSE: 3355-000215

SIGNED: \_\_\_\_\_

Date: 2-7-22

**SEQUENTIAL REPORT OF LEAD PAINT INSPECTION FOR: Lead Based Paint**

Inspection Date: 02/04/22 Virginia Department of Transportation  
 Report Date: 2/7/2022 Richmond District  
 Abatement Level: 1.0 South Hill Residency Complex  
 Report No. S#01204 - 02/04/22 08:44 Residency Office (4230004)  
 Total Readings: 22  
 Job Started: 02/04/22 08:44  
 Job Finished: 02/04/22 11:27

Read No.	Rm No.	Room Name	Wall	Structure	Location	Member	Paint Cond	Substrate	Color	Lead (mg/cm <sup>2</sup> )	Mode
1		CALIBRATION								1.0	Std
2		CALIBRATION								0.9	Std
3		CALIBRATION								1.0	Std
Average =										1.0	
4	001	1F1 Women	D	Wall	L	Ctr	I	Brick	Beige	-0.2	QM
5	001	1F1 Women	D	Door		Ctr Lft casing	I	Metal	Beige	0.0	QM
6	002	1F1 Men	D	Wall	L	Ctr	I	Block	Beige	-0.1	QM
7	002	1F1 Men	D	Door		Ctr Lft casing	I	Metal	Beige	0.3	QM
8	003	Bas Women	D	Door		Ctr Lft casing	I	Metal	Brown	0.3	QM
9	004	Bas Men	D	Door		Ctr Lft casing	I	Metal	Brown	0.0	QM
10	005	Bas Jan Cl	C	Wall	L	Ctr	I	Block	White	-0.1	QM
11	005	Bas Jan Cl	C	Door		Ctr Lft casing	I	Metal	Brown	-0.1	QM
12	006	Stairs	D	Wall	L	Ctr	I	Block	Purple	-0.2	QM
13	006	Stairs	D	Stairs		Ctr Railing cap	I	Metal	Purple	-0.2	QM
14	006	Stairs	D	Stairs		Ctr Newel post	I	Metal	Purple	-0.1	QM
15	006	Stairs	D	Stairs		Ctr Risers	I	Metal	Purple	1.0	QM
16	006	Stairs	D	Stairs		Ctr Stringer	I	Metal	Purple	-0.2	QM
17	006	Stairs	D	Door		Ctr Lft casing	I	Metal	Purple	-0.1	QM
18	006	Stairs	D	Ladder		Ctr	I	Metal	Yellow	1.0	QM
19	007	1st Open	C	Wall	L	Lft	I	Sheetrock	White	0.0	QM
20		CALIBRATION								0.9	Std
21		CALIBRATION								1.0	Std
22		CALIBRATION								1.0	Std
Average =										1.0	

---- End of Readings ----

**SUMMARY REPORT OF LEAD PAINT INSPECTION FOR: Lead Based Paint**

Inspection Date: 02/04/22 Virginia Department of Transportation  
Report Date: 2/7/2022 Richmond District  
Abatement Level: 1.0 South Hill Residency Complex  
Report No. S#01204 - 02/04/22 08:44 Residency Office (4230004)  
Total Readings: 22 Actionable: 2  
Job Started: 02/04/22 08:44  
Job Finished: 02/04/22 11:27

---

Reading No.	Wall	Structure	Location	Member	Paint Cond	Substrate	Color	Lead (mg/cm <sup>2</sup> )	Mode
<hr/>									
Interior Room 006 Stairs									
015	D	Stairs	Ctr	Risers	I	Metal	Purple	1.0	QM
018	D	Ladder	Ctr		I	Metal	Yellow	1.0	QM

---

Calibration Readings

----- End of Readings -----